

MINUTES

Mid- Columbia Fire and Rescue
Budget Committee Meeting
In Person / Virtually Held
1400 W 8th Street, The Dalles, OR 97058
May 16, 2023

1. CALL MEETING TO ORDER

President Jacobs called the Mid-Columbia Fire and Rescue Budget Committee meeting to order at 5:30 p.m.

2. ROLL CALL

Directors Present: David Jacobs, Corey Case, Dave Peters, Diana Bailey, and Dick Schaffeld.

Budget Committee Members Present: Wally Wolfe, Kyle Nairns, Tom Ashmore, John Willer, and Mike Hamilton.

Confirm a Quorum – Quorum confirmed all present.

Staff Present: Chief Bob Palmer, Assistant Chief David Jensen, Division Chief Jay Wood, Division Chief Fred Coleman, Division Chief Josh Beckner, and Office Manager Stephanie Ziegler.

VIRTUAL MEETING CRITERIA

President Jacobs read the virtual meeting criteria.

3. ELECT A BUDGET COMMITTEE CHAIRPERSON

John Willer nominated Diana Bailey for Chairperson. Tom Ashmore seconded. All in favor: 10 Ayes, 0 Nays. Diana Bailey is elected Chairperson.

4. ELECT A BUDGET COMMITTEE SECRETARY

Dick Schaffeld nominated David Jacobs for Secretary; Corey Case seconded. All in favor: 10 Ayes, 0 Nays. Budget Committee Secretary Jacobs deferred recording of the minutes to the Office Manager Ziegler.

5. RECEIVE PROPOSED BUDGET DOCUMENT

Chief Palmer commenced review of the budget document, and associated budget message. He then read the budget message. Chief Palmer provided a detailed description of the budget as he read the budget message. A brief discussion followed. Budget Committee



member Nairns asked about the beginning balance of the general fund. Chief Palmer noted the amount and explained where this was incorporated into the budget document. .

6. RECESS TO CAPITAL EQUIPMENT/PROJECTS SLIDE SHOW PRESENTATION

Chair Bailey recessed to Chief Jensen for the Capital Equipment/Project slide show presentation. Chief Jensen reviewed the proposed CIP purchases for fiscal year 2023-24 and provided a brief description of each item noted in the presentation.

7. RECONVENE FOR REVIEW OF THE 2023-24 FY BUDGET.

Before Chair Bailey proceeded, there were a few questions from committee members.

Budget Committee member Nairns asked about the fire protection agreement line. Chair Chief Palmer stated this line is for income generated through various District projects. President Jacobs asked about ambulance revenue if it was included in CCO revenue. Chief Palmer stated he has asked the city finance department to add the CCO revenue into the GEMT revenue line. President Jacobs asked about taxes, he wanted to know why the tax revenue was lower. Chief Jensen explained we received the Google money this budget year, so it is already reflected as current revenue.

Chair Bailey proceeded to review the 2023-24 FY Budget stating she would go through each page of the General fund asking if there are any questions. Chief Palmer explained why Workers Compensation and general insurance increased by 20%, noting it is due to increased staffing levels. He also stated MCFR is transitioning to SAIF in July instead of workers compensation through SDAO and added certain lines have increased as we are experiencing increasing activity levels.

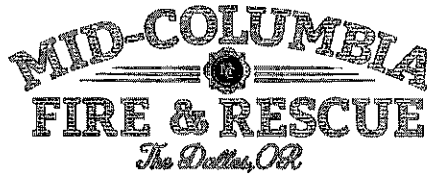
Chief Jensen spoke about the Supervising Physician line, noting we have been fortunate with the cost remaining the same over the past several years, however Dr. Burnham will be retiring in this role and the cost for her replacement is anticipated to increase. Staff recommended adding \$10,000 this line increasing the amount budgeted from \$12,000 to \$22,000. Staff also recommended adding \$3000 to the Building Reserve C/O line increasing the amount budgeted from \$107,100 to \$110,000 in order to allow funds to replace conference room chairs. This change would only affect the funds reserved for future unforeseen and future expenditures and not the General Fund Ending Fund Balance.

8. PUBLIC COMMENT

There was no public comment either online or in person.

9. CONSIDER APPROVAL OF PROPOSED BUDGET

Chair Bailey stated she was open to a motion to approve the proposed 2023-24 FY Budget.



Budget Committee Member Willer made a motion that the Budget Committee of Mid-Columbia Fire and Rescue approve the budget for the 2023-24 FY in the amount of \$14,165,670.00 with recommended changes. Budget Committee Member Wolfe seconded. All in favor; 10 Ayes, 0 Nays. Motion carried.

Budget Committee Member Jacobs made a motion that the Budget Committee of Mid-Columbia Fire and Rescue approve property taxes for the 2023-24 FY at the rate of \$2.1004 per \$1000 of assessed value for operating purposes in the General Fund and in the amount of \$322,146.00 for the general obligation bond principal and interest in the Debt Service Fund. Director Schaffeld seconded. All in favor; 10 Ayes, 0 Nays. Motion carried.

10. GOOD OF THE ORDER

Chief Palmer reminded everyone that dinner will be provided to the budget committee members at Cousins Restaurant following the meeting.

11. ADJOURNMENT

Chair Bailey adjourned the meeting at 6:50 p.m.

Committee Chair

Committee Secretary/Treasurer