

Board Meeting Agenda

October 16, 2023

5:30 p.m.

Mid-Columbia Fire and Rescue Station
1400 West 8th Street, The Dalles, Oregon

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Agenda Changes**
- 5. Minutes**
 - a. Correction of Minutes, if any – Monday, September 18, 2023
- 6. Public Comment**
 - a. During this portion of the meeting, a citizen may speak on any subject upon being recognized by the Board President. The citizen must state their name, address, and their discussion topic for the minutes. Five minutes per person will be allowed. If a response by the District is requested, the speaker will be referred to the Fire Chief for further action. At the discretion of the Board President, the issue may appear on a future meeting agenda for Fire District consideration.
 - b. The public may observe and/or listen to the meeting virtually by using either the link or the telephone number and access code provided below:

TELEPHONE NO. +1 (562) 247-8321

AUDIO ACCESS CODE: 836-394-004

COMPUTER LINK: <https://attendee.gotowebinar.com/register/1512698636288075099>

WEBINAR ID: 252-981-099
- 7. Financial Reports**
 - a. Balance Sheets/Combined Cash Accounts as of 09/30/23
 - b. Ambulance Service Financial Report 10/01/22 to 09/30/23
- 8. Committee Reports**
 - a. Urban Renewal Report – Director Denstedt
- 9. Fire Chief's Report**
 - a. Fire Chiefs Update
 - b. Monthly Report – AC Jensen
 - c. Monthly Report – DC Coleman

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.

- d. Monthly Report - DC Wood
- e. Monthly Report – DC Beckner
- f. Other items as needed

10. Correspondence

- a. Thank you card from Wonderworks - Touch a Truck Event

11. Old Business

12. New Business

- a. Information Sheet – Lateral Hire MOU
- b. Information Sheet – Surplus Items

13. Good of the Order

14. Adjournment



OUR MOTTO:

Educate, Serve & Protect

OUR SHARED VISION:

“To provide for the optimal safety and welfare of the community and our members.”

OUR MISSION:

“We are committed to providing professional emergency and non-emergency services to minimize suffering, protect life, environment and property.”

OUR VALUES:

P-rofessionalism
R-espect
I-ntegrity
D-uty
E-ngaged

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.



MINUTES
Mid- Columbia Fire and Rescue
Board of Directors Meeting
In Person / Virtually Held
1400 W 8th Street, The Dalles, OR 97058
September 18, 2023

1. CALL MEETING TO ORDER

President Jacobs called the Mid-Columbia Fire and Rescue meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

President Jacobs led the Pledge of Allegiance.

3. ROLL CALL

Directors Present: David Jacobs, Dick Schaffield and Walter Denstedt. Corey Case was on vacation and Diana Bailey was absent.

Staff Present: Chief Bob Palmer, Assistant Chief David Jensen, Division Chief Jay Wood, Division Chief Fred Coleman and Office Manager Stephanie Ziegler. Division Chief Josh Beckner was excused.

Others Present: Legal Counsel Andrew Meyers.

4. AGENDA CHANGES

None.

5. MINUTES

The minutes of the August 21, 2023, meeting stand approved as written.

6. PUBLIC COMMENT

None.

7. FINANCIAL REPORTS

- a. Balance Sheets/Combined Cash Accounts – There were no comments.
- b. Ambulance Service Financial Report – There were no comments.

8. COMMITTEE REPORTS

- a. Urban Renewal Report – Director Denstedt had no report, the meeting for Urban Renewal was scheduled for September 19, 2023.



9. FIRE CHIEF’S REPORT

- a. Fire Chief’s Report – Chief Palmer read through his report that was included in the board packet, giving a more detailed description of each item he had included in the report.
- b. Monthly Report – AC Jensen. Included in board packet. Chief Palmer briefly read through Chief Jensen’s report, touching on the Paramedic Training Opportunity, which he hopes will take place this fall.
- c. Monthly Report – Division Chief Josh Beckner, included in board packet.
- d. Monthly Report – Division Chief Jay Wood, included in board packet.
- e. Monthly Report - Division Chief Fred Coleman, included in board packet.

10. CORRESPONDENCE

There was no correspondence.

11. OLD BUSINESS

None.

12. NEW BUSINESS

- a. Information Sheet – Surplus Medic Unit. Chief Palmer explained that the Mosier Fire Department had no use for the Medic Unit, therefore the loan agreement did not go through. The other agency Nortac decided they were not interested as well, therefore, the ambulance will be competitively disposed of through GovDeals auction.

13. GOOD OF THE ORDER

None.

14. ADJOURNMENT

President Jacobs adjourned the meeting at 1749 p.m.

Board President

Secretary/Treasurer

MID-COLUMBIA FIRE & RESCUE
 COMBINED CASH INVESTMENT
 SEPTEMBER 30, 2023

GENERAL FUND

COMBINED CASH ACCOUNTS

01-0-1009-00	LGIP	5,087,065.15
01-0-1020-00	PAYPAL BURN PERMIT ACCOUNT	200.54
01-0-1025-00	COLUMBIA BANK PAYPAL ACCOUNT	.00
01-0-1030-00	CHECKING ACCOUNT	349,462.07
01-0-1031-00	CHECKING ACCOUNT	19,694.45
01-0-1040-00	PETTY CASH	125.00
01-0-1075-00	AR CASH CLEARING	.00
		<hr/>
	TOTAL COMBINED CASH	5,456,547.21
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	TOTAL UNALLOCATED CASH	5,456,547.21
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	3,885,053.82
20	ALLOCATION TO FF EQUIPMENT & SU	323,496.23
25	ALLOCATION TO FIREMED	32,690.38
30	ALLOCATION TO STACKER BUTTE	52,070.21
35	ALLOCATION TO DEBT SERVICE	89,230.10
40	ALLOCATION TO TECHNICAL RESCUE	62,314.32
45	ALLOCATION TO CAPITAL PROJECT	.00
50	ALLOCATION TO EQUIPMENT RESER	452,371.14
51	ALLOCATION TO BUILDING RESERVE	301,017.51
52	ALLOCATION TO TRAINING RESERVE	139,949.27
53	ALLOCATION TO RETIREMENT LIABLI	118,354.23
55	ALLOCATION TO BOND PRINCIPAL RE	.00
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUN	5,456,547.21
	ALLOCATION FROM COMBINED CASH	(5,456,547.21)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALA	.00
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MID-COLUMBIA FIRE & RESCUE
BALANCE SHEET
SEPTEMBER 30, 2023

GENERAL FUND

ASSETS

10-0-1000-00	CASH ALLOCATION	3,885,053.82	
10-0-1015-00	PETTY CASH	.00	
10-0-1049-00	AMBULANCE	.00	
10-0-1050-00	AMBULANCE A/R	.00	
10-0-1055-00	AMB BILLING SERVICE A/ R	.00	
10-0-1065-00	A/R AMBULANCE HOLDING	.00	
10-0-1069-00	BAD DEBT ALLOWANCE	.00	
10-0-1080-00	A/R TAXES - GENERAL FUND	.00	
10-0-1085-00	OTHER RECEIVABLES - GF	.00	
10-0-1090-00	GRANT RECEIVABLE	.00	
10-0-1200-00	MISCELLANEOUS A/R	.00	
10-0-1250-00	AR BILLINGS	.00	
10-0-1499-00	UNDEPOSITED FUNDS	.00	
10-0-1510-00	MACHINERY AND EQUIPMENT	4,163,122.84	
10-0-1520-00	BUILDINGS AND STRUCTURES	3,514,225.18	
10-0-1530-00	LAND AND IMPROVEMENTS	71,508.00	
10-0-1600-00	AMOUNT PROV - LTD AERIAL	.00	
10-0-1601-00	AMOUNT PROV - LTD BONDS	.00	
10-0-1602-00	AMOUNT PROV LTD - COPIER	.00	
10-0-1603-00	AMOUNT PROV - LTD LAPTOPS	.00	
10-0-1605-00	AMOUNT PROV - 2005 BONDS	.00	
10-0-1700-00	PREPAID EXPENSES	.00	
		11,633,909.84	
	TOTAL ASSETS		11,633,909.84

LIABILITIES AND EQUITY

MID-COLUMBIA FIRE & RESCUE
BALANCE SHEET
SEPTEMBER 30, 2023

GENERAL FUND

LIABILITIES

10-0-2010-00	GENERAL FUND A/P	.00
10-0-2010-02	AMBULANCE BILLING PAYABLE	.00
10-0-2011-00	LIFE FLIGHT A/P	.00
10-0-2012-00	RETAINAGE PAYABLE	.00
10-0-2015-00	ACCRUED COMP ABSENCE	.00
10-0-2015-01	ACCRUED WAGES	.00
10-0-2023-00	SHORT TERM HOLDING ACCOUNT	.00
10-0-2060-00	DEF REVENUE	.00
10-0-2065-00	OFFSET BEGINNING BALANCE	(2,412,746.00)
10-0-2100-00	BONDS PAYABLE LT	.00
10-0-2105-00	PAYROLL LIABILITIES	.00
10-0-2106-00	CHILD SUPPORT PAYABLE	.00
10-0-2107-00	GARNISHMENTS PAYABLE	.00
10-0-2110-00	UNION HOUSE FUND	.00
10-0-2111-00	ADMINISTRATION HOUSE FUND	.00
10-0-2115-00	HOLIDAY BANK	.00
10-0-2120-00	SHORT TERM DISABILITY	.00
10-0-2121-00	CANCER FUND	.00
10-0-2121-01	AFLAC ACCIDENT INSURANCE	.00
10-0-2121-02	AFLAC SHORT TERM DISABILITY	.00
10-0-2122-00	ADULT/FAMILY SERVICES	.00
10-0-2123-00	CELL PHONE	.00
10-0-2124-00	MEDICAL INSURANCE	(1,578.17)
10-0-2124-01	DEPENDENT CARE	.00
10-0-2124-02	UNREIMBURSED MED EXPENSES	.00
10-0-2124-03	PEHP PAYABLE	.00
10-0-2125-00	PAYROLL ASSET	.00
10-0-2125-01	THE DALLES COUNTRY CLUB	.00
10-0-2126-00	OTFCU	.00
10-0-2126-01	CRBC	.00
10-0-2127-00	STANDARD RETIREMENT	.00
10-0-2127-01	TRANSAMERICA	.00
10-0-2127-02	EMPLOYEE RETIREMENT	.00
10-0-2127-03	NATIONWIDE RETIREMENT	.00
10-0-2127-04	UNITED MISSOURI BANK	.00
10-0-2127-05	FIDELITY	.00
10-0-2128-00	AMERICAN FUNDS	.00
10-0-2128-01	SAFECO/SYMETRA	.00
10-0-2128-04	NW MUTUAL DEFERRED COMP	.00
10-0-2128-05	OLIVER CAPITAL DEFERRED COMP	.00
10-0-2129-00	LIFE INSURANCE	.00
10-0-2130-00	UNION DUES	.00
10-0-2130-01	ADDITIONAL UNION DUES	.00
10-0-2131-00	FLEX-TRAN LOAN	.00
10-0-2140-00	PERS POLICE/FIRE UNITS	2,801.41
10-0-2160-00	WORKERS' COMP	499.60
10-0-2200-00	FEDERAL W/H TAXES PAYABLE	.00
10-0-2210-00	MEDICARE TAXES PAYABLE	.00
10-0-2220-00	STATE W/H TAXES PAYABLE	.00
10-0-2221-00	HOLIDAY ACCRUALS	.00
10-0-2222-00	EMPLOYEE DRAWS	.00
10-0-2223-00	STATE OTT TAXES PAYABLE	778.43
10-0-2224-00	OREGON PAID LEAVE PAYABLE	7,783.50
10-0-2249-00	CAPITAL LEASES A/P	.00
10-0-2250-00	CAPITAL LEASES PAYABLE LT	.00

MID-COLUMBIA FIRE & RESCUE
BALANCE SHEET
SEPTEMBER 30, 2023

GENERAL FUND

10-0-2251-00	AERIAL LEASE LT DEBT	.00	
10-0-2252-00	AERIAL LEASE LT	.00	
10-0-2253-00	COPIER LEASE LT	.00	
10-0-2254-00	LAPTOP LEASE LT	.00	
10-0-2255-00	BLUMENTHAL REPAYMENT LOAN	.00	
10-0-2256-00	2005 BONDS PAYABLE LT	.00	
10-0-2300-00	457 CLEARING	.00	
	TOTAL LIABILITIES		(2,402,461.23)
	<u>FUND EQUITY</u>		
10-0-3300-00	FIXED ASSETS	.00	
10-0-3381-00	INVESTMENT IN FIXED ASSETS	.00	
10-0-3500-00	FUND BALANCES	.00	
10-0-3551-00	PPA	.00	
10-0-3552-00	GENERAL FUND	7,176,153.77	
10-0-3570-00	CAPITAL ASSETS	7,748,856.02	
10-0-3570-01	RESTATED MODIFIED CASH	.00	
10-0-3900-00	RETAINED EARNINGS	.00	
10-0-3999-99	UNAPPROPRIATED FUND BALANCE	.00	
	REVENUE OVER EXPENDITURES - YTD		(888,638.72)
	BALANCE - CURRENT DATE	14,036,371.07	
	TOTAL FUND EQUITY		14,036,371.07
	TOTAL LIABILITIES AND EQUITY		11,633,909.84

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
10-0-4300-00 BEGINNING FUND BALANCE	.00	.00	4,571,157.00	4,571,157.00	.0
10-0-4990-00 TAXES - PRIOR YEAR	17,487.40	39,848.21	110,000.00	70,151.79	36.2
10-0-4991-00 GF-INTEREST EARNED	14,495.84	44,745.68	60,000.00	15,254.32	74.6
10-0-4997-00 TAXES - CURRENT YEAR	.00	16,747.80	4,250,000.00	4,233,252.20	.4
10-0-4998-00 AMBULANCE REVENUE	145,341.63	474,172.78	1,575,000.00	1,100,827.22	30.1
10-0-4998-01 FIRE PROTECTION AGREEMENTS	.00	.00	40,000.00	40,000.00	.0
10-0-4998-04 GEMT AMBULANCE REVENUE	.00	77,778.57	505,000.00	427,221.43	15.4
10-0-4998-07 TRANSFER FROM FIREMED	.00	.00	5,000.00	5,000.00	.0
10-0-4998-08 TRANSFER FROM RET LIAB. FUND	.00	.00	91,242.00	91,242.00	.0
10-0-4999-00 GF-MISC REVENUE	520.01	2,297.16	104,000.00	101,702.84	2.2
10-0-4999-02 GRANT PROCEEDS	.00	.00	35,000.00	35,000.00	.0
TOTAL REVENUE	177,844.88	655,590.20	11,346,399.00	10,690,808.80	5.8

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN - PERSONAL SERVICES</u>					
10-1-6401-00	13,828.47	41,485.41	165,946.00	124,460.59	25.0
10-1-6402-00	12,786.38	38,359.14	153,444.00	115,084.86	25.0
10-1-6402-03	11,045.36	33,136.08	134,760.00	101,623.92	24.6
10-1-6402-04	12,542.84	37,628.52	150,521.00	112,892.48	25.0
10-1-6402-05	12,542.84	37,628.82	150,521.00	112,892.18	25.0
10-1-6403-07	5,344.61	15,524.81	63,632.00	48,107.19	24.4
10-1-6407-01	.00	.00	5,000.00	5,000.00	.0
10-1-6414-01	.00	.00	40,785.00	40,785.00	.0
10-1-6415-01	.00	.00	15,957.00	15,957.00	.0
10-1-6421-02	12,668.99	36,561.30	171,451.00	134,889.70	21.3
10-1-6421-03	.00	2,668.10	16,377.00	13,708.90	16.3
10-1-6422-01	32.26	81.74	3,960.00	3,878.26	2.1
10-1-6423-01	.00	398.76	1,750.00	1,351.24	22.8
10-1-6424-01	11,169.15	36,446.20	163,100.00	126,653.80	22.4
10-1-6424-04	.00	854.00	6,000.00	5,146.00	14.2
10-1-6426-01	342.93	1,024.47	4,141.00	3,116.53	24.7
10-1-6430-01	253.83	759.45	3,400.00	2,640.55	22.3
10-1-6430-02	302.29	2,865.12	12,283.00	9,417.88	23.3
10-1-6430-03	3,884.89	11,629.23	47,580.00	35,950.77	24.4
10-1-6531-01	834.68	2,432.33	.00	(2,432.33)	.0
TOTAL ADMIN - PERSONAL SERVICES	97,579.52	299,483.48	1,310,608.00	1,011,124.52	22.9

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY - PERSONAL SRVCS</u>					
10-2-6403-02 CAPTAIN	24,730.30	71,774.82	335,000.00	263,225.18	21.4
10-2-6404-00 LIEUTENANT	20,158.33	58,356.09	297,900.00	239,543.91	19.6
10-2-6405-01 FIREFIGHTER	103,620.00	305,688.07	1,829,450.00	1,523,761.93	16.7
10-2-6405-02 SINGLE ROLE - EMS	15,103.33	40,739.92	368,000.00	327,260.08	11.1
10-2-6406-00 VOLUNTEER PROGRAM	.00	587.14	22,250.00	21,662.86	2.6
10-2-6406-02 VOLUNTEER REIMBURSEMENT	.00	270.00	7,000.00	6,730.00	3.9
10-2-6407-00 UNIFORMS - PUBLIC SAFETY	2,828.60	17,947.07	43,320.00	25,372.93	41.4
10-2-6414-00 HOLIDAY	4,625.36	9,570.56	76,017.00	66,446.44	12.6
10-2-6414-01 VACATION	.00	.00	44,058.00	44,058.00	.0
10-2-6414-02 FUNERAL LEAVE	.00	435.96	.00	(435.96)	.0
10-2-6415-00 SICK OT	4,991.02	19,813.93	88,200.00	68,386.07	22.5
10-2-6415-01 SICK LEAVE REDEMPTION	.00	.00	13,000.00	13,000.00	.0
10-2-6416-01 FIRE	17,136.40	37,415.26	100,827.00	63,411.74	37.1
10-2-6416-02 AMBULANCE	6,800.92	23,414.35	86,520.00	63,105.65	27.1
10-2-6416-04 TECH RESCUE	.00	.00	34,760.00	34,760.00	.0
10-2-6416-05 TRAINING	10,030.96	15,984.21	109,201.00	93,216.79	14.6
10-2-6416-06 OTHER	3,062.09	14,131.84	76,000.00	61,868.16	18.6
10-2-6416-07 AMBULANCE STAND-BY	783.13	3,076.51	12,000.00	8,923.49	25.6
10-2-6417-00 FLSA	5,963.25	17,033.67	116,565.00	99,531.33	14.6
10-2-6421-00 RETIREMENT - PUBLIC SAFETY	35,419.34	111,092.43	663,205.00	552,112.57	16.8
10-2-6421-01 PEHP PLAN - PUBLIC SAFETY	.00	6,358.32	52,300.00	45,941.68	12.2
10-2-6422-00 WORKERS' COMPENSATION	55.04	168.06	86,520.00	86,351.94	.2
10-2-6423-00 LIFE INSURANCE	.00	3,588.84	18,128.00	14,539.16	19.8
10-2-6424-00 HEALTH INSURANCE	29,964.31	114,978.06	688,258.00	573,279.94	16.7
10-2-6424-03 OCCUPATIONAL HEALTHCARE	1,411.00	7,314.23	47,195.00	39,880.77	15.5
10-2-6426-00 LONG TERM DISABILITY	1,420.60	4,123.64	21,929.00	17,805.36	18.8
10-2-6430-00 MEDICARE	3,746.16	8,793.48	51,905.00	43,111.52	16.9
10-2-6430-01 DEFINED CONTRIBUTION	9,771.89	27,054.31	132,600.00	105,545.69	20.4
10-2-6430-02 OREGON PAID LEAVE	832.79	2,353.85	14,500.00	12,146.15	16.2
10-2-6531-00 PAYROLL EXPENSES / SS	99.82	227.23	9,600.00	9,372.77	2.4
TOTAL PUBLIC SAFETY - PERSONAL SRVCS	302,554.64	922,291.85	5,446,208.00	4,523,916.15	16.9

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY - MATERIALS</u>					
10-3-6434-00	GENERAL INSURANCE	48.00	799.00	94,046.00	93,247.00 .9
10-3-6435-00	ADVERTISING, PUBLICATIONS	39.04	2,318.42	6,000.00	3,681.58 38.6
10-3-6436-00	DUES, SUBSCRIPTIONS	240.00	12,831.28	35,276.00	22,444.72 36.4
10-3-6441-00	OFFICE EXPENSE	2,281.54	7,111.65	32,350.00	25,238.35 22.0
10-3-6441-01	OFFICE EQUIP MAINTENANCE	10.34	4,573.55	1,600.00 (2,973.55) 285.9
10-3-6441-02	OFFICE EQUIPMENT LEASE	254.11	599.16	.00 (599.16) .0
10-3-6442-00	BANK CHARGES	159.57	461.79	3,600.00	3,138.21 12.8
10-3-6443-00	JANITORIAL SUPPLIES	.00	952.15	4,000.00	3,047.85 23.8
10-3-6445-01	RESIDENCE SUPPLIES	101.88	390.65	1,600.00	1,209.35 24.4
10-3-6446-00	GAS AND DIESEL	6,686.52	20,475.86	75,000.00	54,524.14 27.3
10-3-6451-00	TIRE, BATTERIES	1,761.89	5,423.74	15,700.00	10,276.26 34.6
10-3-6453-00	EQUIPMENT MAINTENANCE	1,589.75	10,792.79	42,500.00	31,707.21 25.4
10-3-6453-01	TRAINING PROP MTCE & OPERATION	47.66	47.66	3,000.00	2,952.34 1.6
10-3-6454-00	COMMUNICATION REPAIR	.00	.00	4,600.00	4,600.00 .0
10-3-6457-02	SM EQ MAINT, SHOP SUPPLIES	206.51	371.63	1,250.00	878.37 29.7
10-3-6457-03	FIRE EQUIPMENT MAINTENANCE	.00	150.50	6,100.00	5,949.50 2.5
10-3-6457-04	EMS EQUIPMENT MAINTENANCE	.00	904.00	14,334.00	13,430.00 6.3
10-3-6457-05	EQUIPMENT TESTING	.00	.00	11,266.00	11,266.00 .0
10-3-6459-00	AMBULANCE BILLING EXPENSE	56,653.78	85,400.00	191,218.00	105,818.00 44.7
10-3-6461-00	AUDIT, BUDGET	5,500.00	5,500.00	22,910.00	17,410.00 24.0
10-3-6462-00	LEGAL SERVICES	1,484.00	4,348.00	72,800.00	68,452.00 6.0
10-3-6462-01	PROFESSIONAL SERVICES	5,245.69	31,166.60	166,072.00	134,905.40 18.8
10-3-6464-00	WATER	371.12	1,113.36	4,500.00	3,386.64 24.7
10-3-6465-00	NATURAL GAS	76.77	255.49	16,500.00	16,244.51 1.6
10-3-6466-00	ELECTRICITY	1,237.56	3,390.09	14,500.00	11,109.91 23.4
10-3-6467-00	TELEPHONE	512.60	3,647.86	18,028.00	14,380.14 20.2
10-3-6468-00	SEWER	283.28	849.84	4,000.00	3,150.16 21.3
10-3-6469-00	GARBAGE	336.85	1,396.42	6,780.00	5,383.58 20.6
10-3-6477-00	EMS TRAINING SUPPLIES	6,281.00	6,281.00	6,275.00 (6.00) 100.1
10-3-6479-00	EMS DUES	.00	2,475.00	1,775.00 (700.00) 139.4
10-3-6480-00	PHYSICIAN ADVISOR	.00	.00	22,000.00	22,000.00 .0
10-3-6481-00	AMBULANCE TRANSPORT EXP	840.00	2,625.00	11,000.00	8,375.00 23.9
10-3-6482-00	AMBULANCE EXPENDABLES	6,440.54	19,659.47	95,000.00	75,340.53 20.7
10-3-6482-01	AMBULANCE NON EXPENDABLE	.00	1,643.23	10,560.00	8,916.77 15.6
10-3-6483-00	HAZARDOUS MATERIALS	.00	.00	1,500.00	1,500.00 .0
10-3-6485-00	FF SUPPLIES-TOOLS/EQU	519.73	2,245.03	32,935.00	30,689.97 6.8
10-3-6485-01	FIREFIGHTING SUPPLIES - PPE	4,050.50	6,384.27	31,600.00	25,215.73 20.2
10-3-6486-00	FIRE PREVENTION SUPPLIES	584.80	2,414.81	16,400.00	13,985.19 14.7
10-3-6486-01	PUBLIC EDUCATION	772.50	787.50	25,500.00	24,712.50 3.1
10-3-6487-00	FIRE TRAINING SUPPLIES	733.49	785.90	19,855.00	19,069.10 4.0
10-3-6491-00	FIRE SUPPRESSION EXPENSE	566.10	2,217.46	325,000.00	322,782.54 .7
10-3-6495-00	FIRE BOARD MEALS, LODGING	.00	.00	6,900.00	6,900.00 .0
10-3-6497-00	FIRE BOARD CONFERENCE	.00	.00	2,800.00	2,800.00 .0
10-3-6502-00	EMS SCHOLARSHIP	.00	.00	3,200.00	3,200.00 .0
10-3-6503-00	BARGAINING UNIT - VOLUNTARY	.00	.00	10,500.00	10,500.00 .0
10-3-6507-00	GENERAL TRAINING - ALL	1,732.30	10,002.96	92,650.00	82,647.04 10.8
10-3-6508-00	ADMINISTRATION - VOLUNTARY	.00	1,116.07	5,400.00	4,283.93 20.7
10-3-6509-00	VOLUNTEER	.00	.00	33,000.00	33,000.00 .0
10-3-6510-00	BUILDING MAINTENANCE	1,580.92	2,637.22	17,154.00	14,516.78 15.4
10-3-6510-01	BLDG MAINT. AGREEMENTS	154.47	1,768.14	7,000.00	5,231.86 25.3
10-3-6511-00	GROUNDS MAINTENANCE	.00	695.00	3,500.00	2,805.00 19.9
10-3-6512-00	POSTAGE, SHIPPING	.00	685.94	2,372.00	1,686.06 28.9

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-3-6513-00 MISCELLANEOUS EXPENSE	3.00	4,515.83	7,550.00	3,034.17	59.8
10-3-6520-00 911 SERVICES	4,764.00	14,292.00	59,000.00	44,708.00	24.2
TOTAL PUBLIC SAFETY - MATERIALS	114,151.81	288,503.32	1,719,956.00	1,431,452.68	16.8
CAPITAL OUTLAY					
10-4-6533-00 FIREFIGHTING EQUIPMENT	.00	31,634.43	102,230.00	70,595.57	30.9
10-4-6533-01 OFFICE EQUIPMENT	.00	2,315.84	4,000.00	1,684.16	57.9
10-4-6533-05 RADIO EQUIPMENT	.00	.00	6,875.00	6,875.00	.0
10-4-6533-06 FIRE TRAINING EQUIPMENT	.00	.00	36,750.00	36,750.00	.0
TOTAL CAPITAL OUTLAY	.00	33,950.27	149,855.00	115,904.73	22.7
OTHER & TRANSFERS					
10-6-7002-00 DUE TO FF EQUIP & SUPP	.00	.00	57,000.00	57,000.00	.0
10-6-7003-00 DUE TO BLDG RESERVE FUND	.00	.00	42,500.00	42,500.00	.0
10-6-7004-00 DUE TO EQUIPMENT RESERVE	.00	.00	419,000.00	419,000.00	.0
10-6-7007-00 DUE TO STACKER BUTTE	.00	.00	2,350.00	2,350.00	.0
10-6-7009-00 DUE TO RETIREMENT LIABILITY	.00	.00	40,600.00	40,600.00	.0
TOTAL OTHER & TRANSFERS	.00	.00	561,450.00	561,450.00	.0
CONTINGENCY					
10-7-8000-00 CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
TOTAL CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
UNAPPROPRIATED FUND BALANCE					
10-8-8600-00 UNAPPROPRIATED ENDING FUND BAL	.00	.00	2,058,322.00	2,058,322.00	.0
TOTAL UNAPPROPRIATED FUND BALANCE	.00	.00	2,058,322.00	2,058,322.00	.0
TOTAL FUND EXPENDITURES	514,285.97	1,544,228.92	11,346,399.00	9,802,170.08	13.6
NET REVENUE OVER EXPENDITURES	(336,441.09)	(888,638.72)	.00	888,638.72	.0

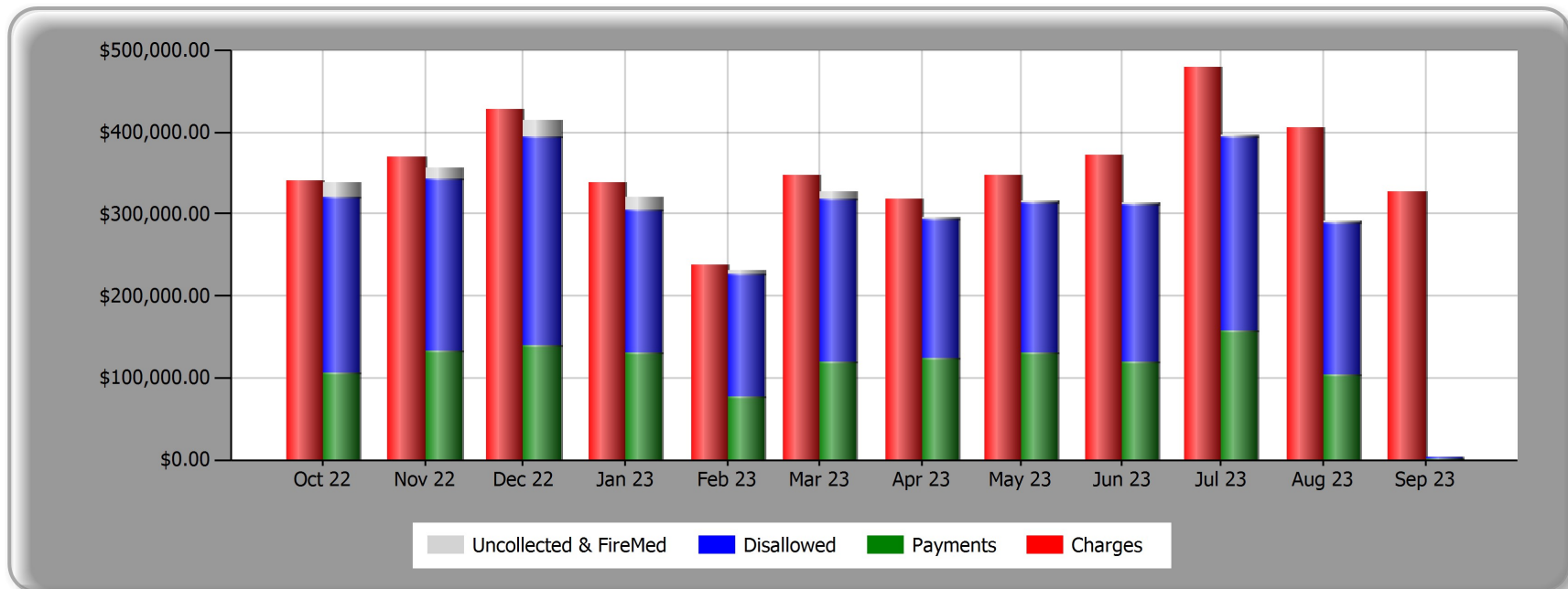
**Mid-Columbia Fire & Rescue
ANNUAL COLLECTION STATISTICS**

Date Of Service	10/01/2022
Date Of Service	09/30/23
Invoices	0
Company	Mid-Columbia Fire & Rescue

Month	Tickets	Charges	Payments	%	FireMed	%	Disallowed	%	Uncollected	%	Pending	%
Oct 22	185	342,180.61	-106,655.50	31 %	-1,769.64	1 %	-213,587.29	62 %	-17,891.78	5 %	2,276.40	1 %
Nov 22	201	369,338.82	-133,861.51	36 %	-3,107.69	1 %	-208,999.50	57 %	-10,913.72	3 %	12,456.40	3 %
Dec 22	233	427,894.50	-140,576.03	33 %	-3,876.32	1 %	-254,763.96	60 %	-15,689.98	4 %	12,988.21	3 %
Jan 23	176	338,240.92	-131,957.75	39 %	-4,239.92	1 %	-174,299.84	52 %	-11,645.29	3 %	16,098.12	5 %
Feb 23	137	239,236.28	-77,345.72	32 %	-1,634.42	1 %	-149,294.94	62 %	-3,120.27	1 %	7,840.93	3 %
Mar 23	173	348,552.80	-120,186.73	34 %	-904.06	0 %	-198,444.23	57 %	-7,970.32	2 %	21,047.46	6 %
Apr 23	175	319,840.93	-123,148.51	39 %	-693.93	0 %	-170,866.31	53 %	-1,996.85	1 %	23,135.33	7 %
May 23	199	348,155.86	-130,930.29	38 %	-306.42	0 %	-186,022.11	53 %	-109.50	0 %	30,787.54	9 %
Jun 23	206	372,998.27	-118,728.03	32 %	-475.00	0 %	-195,514.27	52 %	0.00	0 %	58,280.97	16 %
Jul 23	245	480,809.02	-158,848.65	33 %	-1,400.00	0 %	-237,175.02	49 %	0.00	0 %	83,385.35	17 %
Aug 23	210	406,915.97	-104,534.29	26 %	-1,172.97	0 %	-187,317.78	46 %	0.00	0 %	113,890.93	28 %
Sep 23	183	327,866.91	-858.13	0 %	0.00	0 %	-2,326.84	1 %	0.00	0 %	324,681.94	99 %

2,323 4,322,030.89 -1,347,631.14 -19,580.37 -2,178,612.09 -69,337.71 706,869.58

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



MCFR INFORMATION SHEET

DATE: October 16, 2023

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Fire Chief's Report

ASA UPDATE PROCESS: According to Waco County EOC Manager Sheridan McClellan, an initial draft of the ASA ordinance is nearing completion. The consultant informed Sheridan that more work remains pending before the ordinance is in final form before it may be considered for adoption by the BOCC.

MCFR MEDICAL DIRECTOR: Dr. Greg Hoskins has signed on as our new supervising physician. Dr. Burnham's contract will expire December 21, 2023. Dr. Hoskins will officially take over on January 1, 2024.

APPRENTICESHIP PROGRAM: The FF Apprentice's graduated from their 12-week on September 29, 2023, after passing final testing and performance evaluations. FF's Fletcher and Daskalos are assigned to "A" shift, FF's Clark and O'Conner are assigned to "B" shift and FF's Duffy and Madrigal are assigned to "C" shift. Congratulations to each for a job well done. Keep up the good work and a big thank you to all those involved in making our recruit academy a huge success.

GROUND EMERGENCY TRANSPORT (GEMT) FFS PROGRAM: We received payment from the OHA for FY 2021-22 reimbursement. OHA is in the process of completing the final reconciliation for the second half of the GEMT SFY 2022 FFS supplemental payment program. The next application submission deadline is slated for November 30, 2023.

OREGON GEMT CCO PROGRAM: Following is a summary from the September 19, 2023, check-in meeting: The 2022 total dollar amount approved was: \$19,741,880.00. The 2022 Qualified Direct Payment (QDP) Rates were:

1st 6 months rate (Jan1-Jun30, 2022):

- A0427: \$1,132.00
- A0429: \$1,195.00

By comparison, the 2023 total dollar amount approved was: \$20,531,555.00. The 2023 Qualified Direct Payment (QDP) Rates were:

1st 6 months rate (Jan1-Jun30, 2023):

- A0427: \$1,154.00
- A0429: \$1,218.00

2nd 6 months rate (Jan1-Jun30, 2023): Remain TBD

The 2024 total and rate amounts are all TBD and have not yet been finalized or submitted for CMS review. The total 2024 dollar amount to be proposed is \$21,763,449.00. It is important to note this amount has not been finalized by the OHA as yet and still needs to be approved before submission to CMS. The advanced life support and basic life support emergency service rates are expected to be \$842 and \$888 respectively. The rates may be adjusted. These rates are not finalized with OHA as yet and must be submitted for confirmation.

COMMUNITY PLANNING AND DEVELOPMENT: Staff engaged in a tour of the GOR (Phase 4) construction project on September 4th. The project is moving forward as planned. The walls and roof of the structure have been constructed and contractors are moving forward with both exterior and interior development. The building is single story approximately 50' feet in height and divided into three main sections. Ancillary structures and equipment designed to support data center operations and planned for construction as well.

STACKER BUTTE LEASE: Now that the main lease is signed and finalized, I will commence working on tenant subleases in the near future.

MID-TERM BARGAINING: A PLO policy was drafted and submitted to the Union informing them of our intention for employees to follow this procedure when making application for using this State benefit. The policy was further discussed at our August 29th bargaining meeting. The District has additionally submitted a PLO MOU to the Union for their consideration. District is awaiting a response from the Union.

OSFM COMMUNITY RISK REDUCTION GRANT: Crew-24, under the oversight of DC Beckner, have been making excellent progress with the mitigation program. As Crew-24 phases out for the wildland season, NW Youth Corp. will continue mitigation work through the month of November. DC Wood will additionally continue with risk reduction projects throughout the year.

GROUND AMBULANCE DATA COLLECTION SYSTEM (GADCS): Remains in process.

BUDGET PROCESS - FY 2024-25: The FY 2024-25 budget process will commence in December 2023.

PETERSBURG RURAL FIRE PROTECTION ASSOCIATION (RFPA): No update.

PARAMEDIC SHORTAGE: AC Jensen continues work to complete the process of implementing a Paramedic training program for the District. Candidates have been identified for participation. DC Coleman will work with CGCC on this new program once it is finalized.

BANK TRANSITION: The new checking account has been established. The next phase of the transition process will be to update ACH/EFT accounts with the First Interstate checking and routing account numbers. Stephanie and I will complete the ACH/EFT transition through the month of October.

SDAO BEST PRACTICES PROGRAM: Complete

ANNUAL MCFR CHRISTMAS PARTY: The Fire District's annual Christmas Party is scheduled for December 16, 2023. This event starts at 5:00 p.m., dinner at 6:00 p.m. Santa Claus is scheduled to fly in at 7:00 p.m. I have heard that the ugly sweater contest will once again take place so please plan accordingly. More information to come. Please mark your calendars.

PROJECT ELFF: We are starting to plan for Project ELFF which will take place on December 5, 2023. We will keep you all posted as this event draws nearer and ask that everyone help out with this annual event.

911 STATISTICS:

911 STATISTICS				
AUGUST 2023			YEAR-TO-DATE	
AGENCY	CALLS	PERCENT	CALLS	PERCENT
MCFR	315	11%	3074	11%
TDPD	1758	62%	17624	64%
WCSO	761	27%	6887	25%
TOTAL	2834	100%	27585	100%

RECOMMENDATION/ACTION: Staff update.

Assistant Fire Chief- Board Report

David Jensen, Assistant Fire Chief

September 2023

Major Topics for September 2023

- Staffing

Dual Role- 22 of 24 currently filled.

- Of the 24 Dual-Role positions, currently 2 Firefighter/Paramedic and 2 Firefighter/EMT positions are open. The Firefighter/EMT positions will be filled at the next academy (October 2nd) by Single-Role EMTs Oscar Anaya and Cameron Crowley who successfully completed the Firefighter hiring process.

In our last Firefighter/Paramedic recruitment, no candidates were able to successfully complete our hiring process. We are awaiting October 17th to repost in anticipation of paramedic students who finished their college work this past year being licensed by Oregon Health Authority as Paramedics in Fall.

Single-Role EMS- 4 of 6 currently filled.

- All EMT positions are filled. This month, O'Brian Daly and one of our former Wildland Unit firefighters, Austin Morris, filled out Single Role EMT positions.
- Two of our Paramedic single-role positions are open, and we are actively recruiting.

Single-Role Wildland- The crew with a goal staffing of 4-6 is filled with 2.

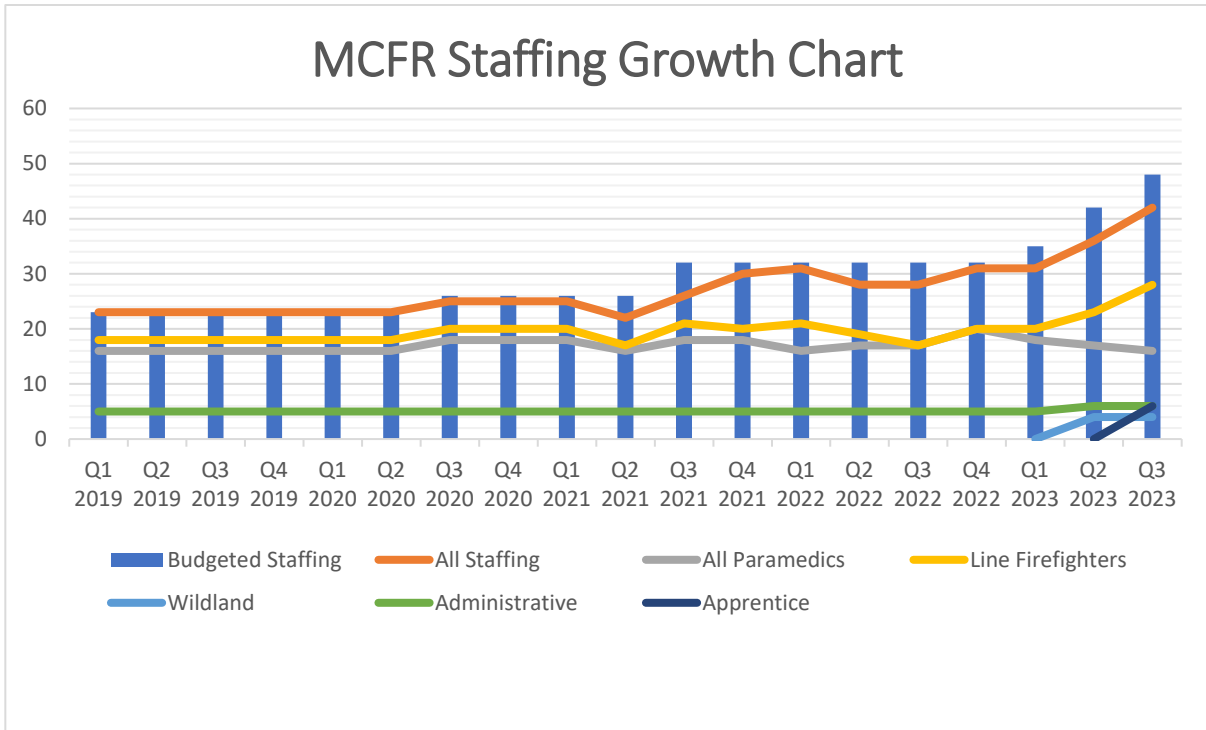
- Our seasonal program for 2023 will end by October 20th. They have done outstanding work both in emergency response and mitigation.

Apprentices- All Apprentice Positions are Filled.

- The apprentices all successfully completed their 12-week academy and are doing very well. We will be especially happy to see them on shift in October.

Administration- 6 of 6 positions filled.

- All Administrative positions are filled.



- **Urban Search And Rescue (USAR)**

Currently the District offers vehicle extrication, high and low-angle rope rescue training. There are many technical rescue hazards, however, the District would be called to respond to for which we do not currently train. This includes Heavy Machinery, Structure Collapse, Trench Rescue, Confined Space, Surface Water and Swift Water Rescue among others. These are each separate technical rescue disciplines. I have reached out through a survey to see how many of our current employees would be interested in training to higher levels of technical rescue and be involved in a local or regional team. Though I am still accepting responses, so far, the responses are very positive with lots of interest.

- **Paramedic Training Opportunities**

Project is still status quo. We are waiting for a response from the union on some provisions of the agreement.

- **Other ongoing projects/engagements:**

- Updating Standards of Cover
- Continuity of Operations Plan
- Managing Day-to-Day operations
- Conducting Daily Briefings at both Station 1 and Station 2 each morning to enhance communication.
- Reviewing response and productivity metrics to ensure forward progression.

- Reviewing evaluations on probationary firefighters and coaching probationary officers.
 - Working with Local 1308 on the new paramedic training.
 - Working with Local 1308 on Lateral Hire MOU
 - Two training sessions with James Rowan (our organizational leadership coach)
 - Review evaluations for probationary employees
 - Dispatch meetings to complete the CAD RFP project with the County and City.
 - Monitoring operational budget and the three grant funded lines we have currently operating.
 - Instruct Firefighter Apprentices on Fire Suppression for 2 academy days.
- Response Metrics

EMS Calls for Service September 2023

Percentage of *EMS Calls* Meeting 60 Second Response Compliance:

A Shift- 73.7% up from 73.6%, B Shift 74.4% down from 75%. C Shift- 53.2% down from 62.2%
Station 1 overall- 62.7% down from 66.8%. Station 2 overall- 79% down from 82.5%

Districtwide **67.1% down from 70.5%** compliance

90 Percentile Response Time Compliance: **1:53 up from 1:45**



Fire and Other Calls for Service September 2023

Percentage of *Fire/Other Calls* Meeting 80 Second Response Compliance:

A Shift- 85.7% up from 71%, B Shift- 72.2% up from 70.4%, C Shift- 56.3% down from 71%

Station 1 overall- 67.5% down from 65.6% Station 2 overall- 87.5% Down from 82.8%

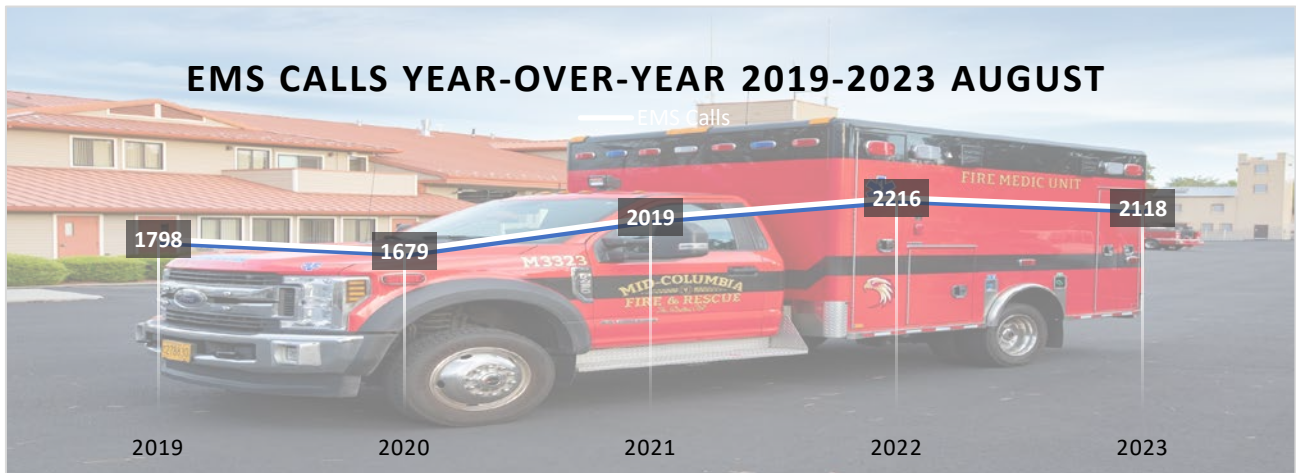
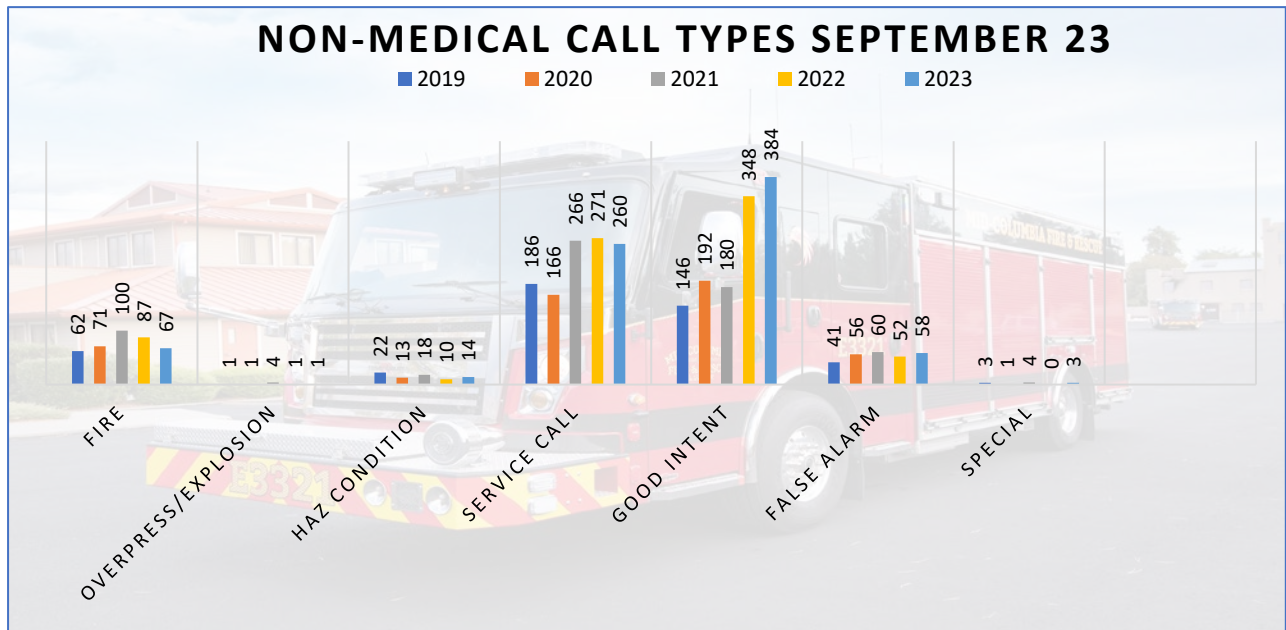
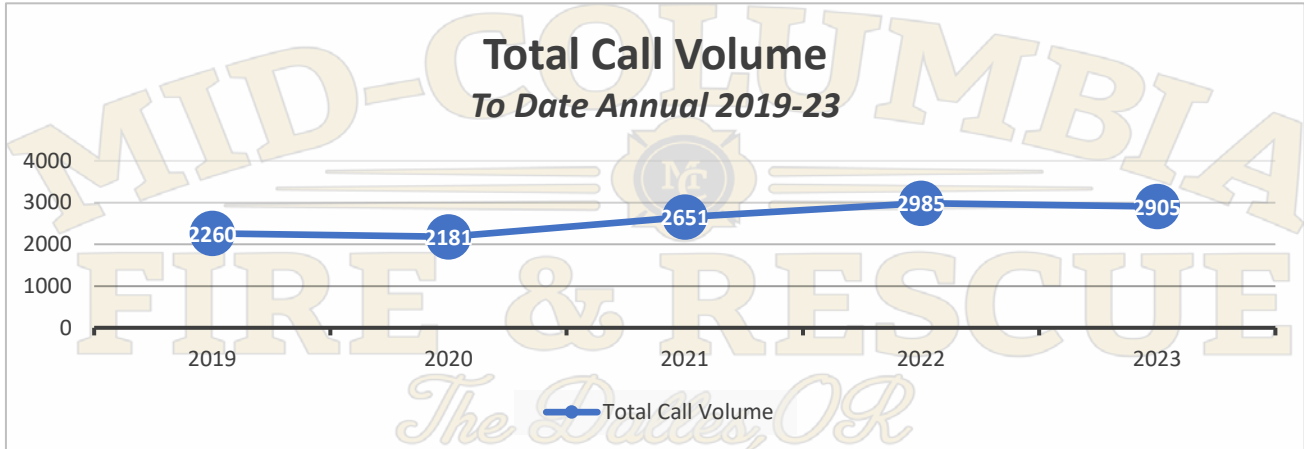
Districtwide 73.2% down from 71.1%

90 Percentile Response Time Compliance: 1:51 down from 1:53

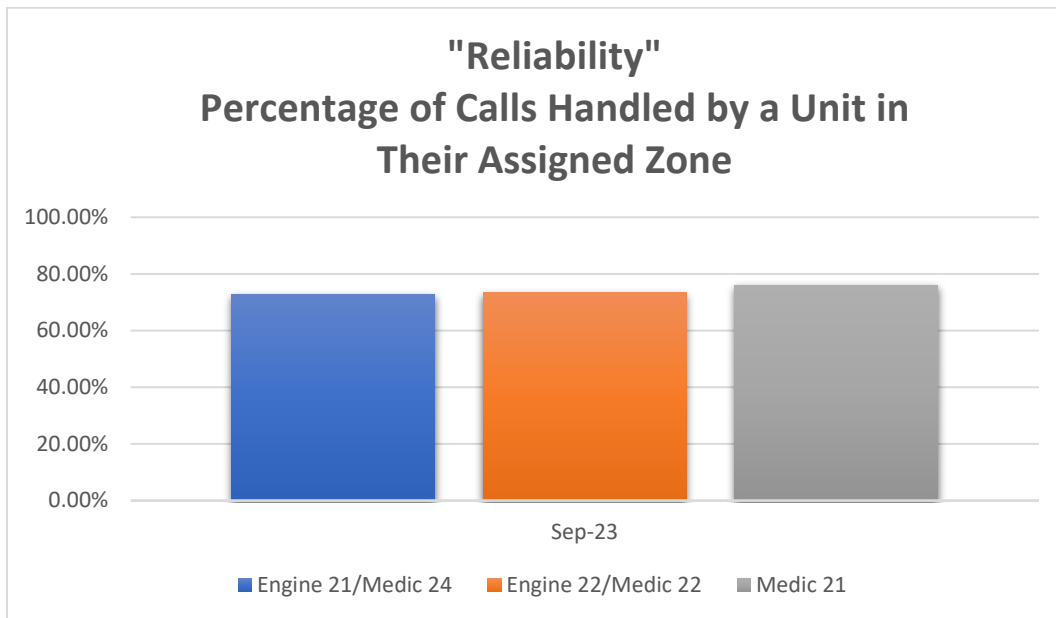
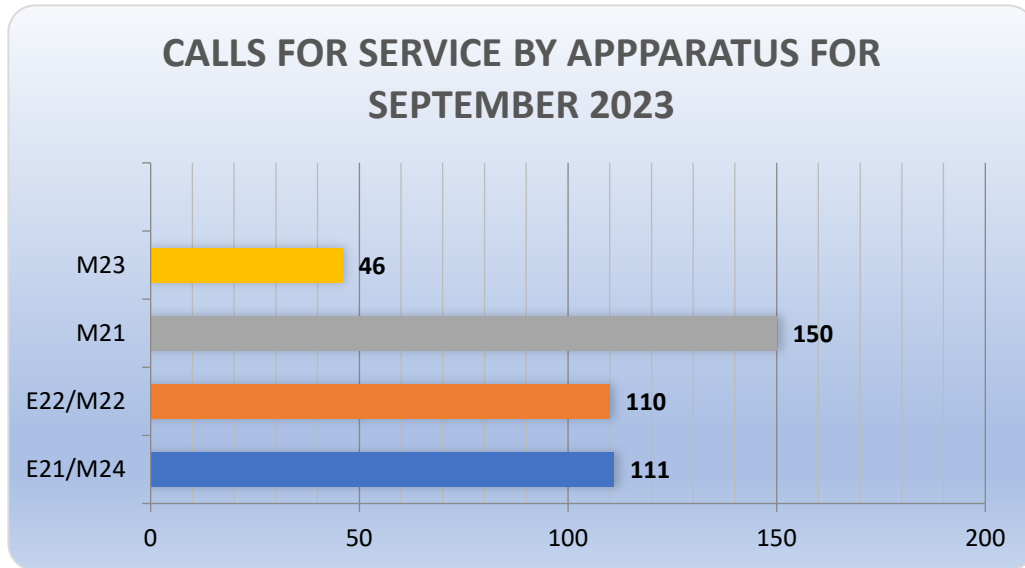


District Response Metrics

Below are the current statistics year-over-year through August, 2023



Unit Based Statistics for September 2023



Board Report

Josh Beckner, Division Chief

September 2023

Over the course of September, we worked on numerous projects and programs. The UAS program has seen advancement, and the initial program draft is being reviewed by an industry expert to ensure compliance with all FAA and Oregon Aviation rules and regulations. Crew 24 has been busy working on end of season projects and coordinating the removal of debris with contractors. Apparatus and Facility projects are moving along, and surplus equipment is in process of being listed through govdeals. Our Apprentices received their new PPE and are excited to suit up and transition to shift work. We continue to refine the CWDG grant application for Wasco County, this is a coordinated effort with Wasco County, OSU, OSFM, ODF and USFW. Our first report and plan outline for the CWRR grant has been submitted, reviewed and approved as written by OSFM.

- **Programs [Hiring, Projects, Coordination].**
 - Working with NWYC on Mitigation Projects (Memaloose, Foley Lakes, etc.)
 - Closing out initial worklist for fuel reduction sites
 - Staff will end the season on Oct. 20th.
 - Looking at wildland staffing scenarios for next season and when to post for positions.
 - Contracted Gorge Arbor Care to clear mitigation debris.
 - New staff vehicles are almost done, 1 complete and 1 gets graphics October 12th.
 - (2) Single Roles hired after backgrounds completed
 - (2) Dual Roles scheduled for October Academy
 - UAS/Drone Program is coming together, draft plan is finished and under review.
 - PPE Program- Inventory almost caught back up, training on RFID over next few weeks.
 - Chipper Program – Plans in process
 - Facilities: Paint bids for Station 2 exterior, plumbing bids for eye wash station in PPE area at Station 1.
 - Apparatus: Engine 23 is back in service; transmission repair has been completed. Crew 24 did the small engine service on all the pumps, fans and generators.

- **Meetings/Training/Safety/Other:**
 - Meeting with OSFM regarding CWDG-Community Wildfire Defense Grant
 - Meeting with OSFM on Wildland Preparedness Grant
 - CWPC Youth Corp collaboration on Fuels Mitigation in September - October
 - Assist DC Coleman with Apparatus Operator and Firefighter training and testing.
 - Assist with Recruit Academy
 - Various Staff Meetings and Weekly Planning Meetings
 - Coaching and Strategy Sessions with James Rowan
 - CGCC Meetings regarding UAS Program
 - Board of Directors Meeting
 - CGTA Regional Training Meeting
 - Radio interview with Mark Bailey about Defensible Space

- **Emergency Responses/Station Staffing/Fire Investigations:**
 - All Calls – 2
 - Motor Vehicle Accident – 0
 - Fire Response – 0
 - Fire Investigation/Walkthrough – 0
 - Duty Officer – 8 Days in September

Prevention Division- Board Report

Jay Wood, Division Chief

September 2023

The district had only one (1) hostile fire, with no monetary loss in September 2023. The fire was a Natural Vegetation fire on Steele Road. A property owner was using a flair mower behind a tractor to clear grass from a field near their house. A rock was hit by the mower and very shortly after, a fire ignited. It's interesting to note that the weather, while the crews were mopping up the fire, changed to light rain. The conditions were not favorable for an ignition such as this, however, there were several witnesses to the start of the fire. There was no property loss with this fire.

Regarding our Safety Consultation visit with Oregon OSHA, great work was completed by Staff and line personnel who worked diligently over August and September to complete most of the issues identified. There are a couple of policies that need to be updated with current information and practices. To reiterate, we had a relatively clean consultation visit and am happy with how we were viewed by OSHA. A big thank you to all personnel who are extremely diligent when it comes to safety items.

Public Education and events for September included our annual "Get Ready The Dalles" event. This serves as an Open House for MCFR and a preparedness event for the community. We didn't see the crowd that we anticipated; however, it was still a very rewarding event for the community. We utilized both sections of the apparatus bays at Station 1 rather than the previous years of only using the western bays. We also used the areas outside more effectively and increased our demonstrations (Rope Rescue, Car Fire and Vehicle Extrication). This allowed us to increase our number of participating agencies. I've been working with our Volunteer Sparky, Mark Bryan on his and our Fire Safety Presentation for October. This is a presentation that is the brainchild of Mark and will be delivered to other individuals who have developmental and intellectual disabilities. I started getting the local public and private elementary schools scheduled for Fire Prevention Week in October. The schools are a challenge due to their very tight timelines with the state board of education, number of instructional hours, etc. I also started putting together the packets that are delivered to the schools that are included in the weekly communications with parents. This year's theme is "Cooking Safety Starts with You". Cooking/kitchen fires continue to be the number one fire cause in home fires in the United States. I'm bringing MCFR back to Safe Kids, attending the September meeting and providing a table and other items for the Safe Kids trailer. Attended the Superhero Fun Run/Walk for Mid-Columbia Health Foundation. Attended the Pig Bowl with Sparky.

After finally signing paperwork to officially move from Emergency Reporting to ESO for our Fire and EMS reporting/records management, I had a kickoff meeting with one of our on-boarding representatives to begin in earnest completing the necessary data fields, setting up lists, ensuring personnel are in the system, etc. As of this report, I have about 15 hours of backend work completed and anticipate another 1-15 hours before our cut-over date. Our official cut-over date

is Monday, December 11th. When we approach that date, we'll have a better read on whether we move prior to or after that date. I also had to complete 4 hours of training on setting up the above.

Community Risk Reduction [Prevention, Public Education, Code Enforcement]

- Site Team – 1 meeting in September. I provided written comments as one of the projects was near my residence. Information during Site Team is considered confidential by city planning until a full application has been approved or denied. With the project near my home, I would have been privy to information during Site Team that I, as a resident would not have access to. Other projects in that meeting were a Minor Partition (no impact to MCFR) and a Conditional Use Permit for an agricultural establishment in an existing building.
- Site Visits – Two restaurant/Health District approvals,

Meetings/Training/Safety/Other:

- Various Staff Meetings and Weekly Planning Meetings
- Coaching and Strategy Sessions with James Rowan
- Apprentice Training (2 days)
- Safety Committee Meeting
- Mid-Columbia Fire Prevention Co-Op Meeting
- Safe Kids Meeting
- Get Ready The Dalles Follow-Up Meeting
- Apprentice Graduation

Emergency Responses/Station Staffing/Fire Investigations:

- Fire Investigation – None requested.
- All Calls – 1, 3 total for the district.
- EMS/Motor Vehicle Accident Response – 1
- Fire Response – 0
- Duty Officer – 6 days



Rope Rescue Demonstration at Get Ready Event

Training Division- Board Report

Fred Coleman, Division Chief

September 2023

Volunteer Training: They conduct training when on shift.

Career Training:

- SCBA masking drills
- Engine Company Task Option 3
- Engine Company Task Option 11
- Type III Off road driving
- Type III mobile fire attack
- Cardiac arrest
- Post-resuscitation care
- Pediatric cardiac care

Major projects and completion status:

- Probationary training and testing for Recruit classes, 2023-01, 2023-02, 2023-02E,
- Career officer development course-in progress, ½ complete
- Working on training for dispatchers- on going
- Apprenticeship Program- ¾ Complete
- Planning for CGTA Volunteer Structure Academy- ¾ completed
- Planning for EMS Single Role Orientation 2023-03E- **Completed**
- Planning for Dual Role Academy 2023-04- ¾ Completed
- Planning for Irons in the Fire Conference 2024- Started

- **Meetings/ Training/ District Representation**
 - September 7th OSHA walk through 1030-1300
 - September 7th Chief training 1530-1630
 - September 13th School Reunification Meeting TDPD office 0830-1000
 - September 16th Get Ready The Dalles 0900-1400
 - September 18th QA 0830-1000
 - September 18th Board Meeting 1730-1800

Training Totals

In total since July 2020, we have completed the following training at MCFR:

- 1 12-week Apprenticeship FF I ,FF II Academy
- 9 Career Dual Role Academies
- 1 NFPA Driver
- 6+1 Career Single Role EMS Orientations
- 1 Career Single Role Wildland Academy
- 3 Volunteer Structure Academies with CGTA
- 3 Wildland Academy S-130, S-190 Field Day With CGTA
- 2 S-290 Intermediate Wildland Fire Behavior with CGTA 22 students
- 3 S-230/S-231 Crew/Engine Boss 49 Students
- 2 S-215 Wildland Urban Interface FF 43 students
- 1 S-219 Firing Operations 28 students
- 4 S-131 Wildland Firefighter type I
- 1 FI 210 Wildland investigation class
- 1 S-330 Strike Team Task Force Leader
- 120 Students for Nozzle Forward Class
- 40 students Irons Ready Forcible Entry
- 20 students Fire Ground Survival
- 80 students Art of Reading Smoke
- 1 Fire Officer I class 8 students.
- 1 Structure Firefighter II Academy 5 students
- 1 NFPA Fire & Emergency Services Instructor I- 8 Student

And we have certified the following:

- 1 Fire Officer I
- 4 NFPA Fire & Emergency Services Instructor I
- 3 NFPA Fire & Emergency Services Instructor II
- 4 DPSST Live Fire Instructor
- 4 DPSST Live Fire instructor in charge
- 11 NFPA Driver

13 Vol FF I Structure

6 Vol FF II Structure

2+**6**Career FF 1

3 Career FF II Structure

74 Career/Vol Wildland FF type II

54 Career/Vol Wildland FF type I

2 Engine Boss

21 Career Apparatus Operator Eng., Water Tender, Wildland Type's III, VI

20+**1** Aerial Operators

18 NFPA Ropes I & II

7+1 NFPA Common Passenger vehicle awareness level

7+1 NFPA Common Passenger Vehicle Operations Level

5+1 NFPA Common Passenger Vehicle Technician Level

Bold = Additions for the reporting month.

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THANK YOU

thank you

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ou thank y

Thank you!
Stephanie

Thank
you!
-Amanda

Jay & team -
Thanks so much for your time
and contribution to our Touch A
Truck event & to our community
as a whole. Grateful for you!
-Krysta

Thank
you!
Laura

Thank
you !!
-Lety

Thank you
so much!
-Kerly

Thank you!
What an event
-Nichole

Thank you!
Lisa

Thank You so much!
-Cameron

33 Thank you so
much!
-Jesse

MCFR INFORMATION SHEET

DATE: October 16, 2023

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Lateral Entry MOU

SYNOPSIS: The Fire District and Local 1308 desire to enter into a MOU to revise language addressing the level of compensation for lateral entry firefighters.

BACKGROUND: MCFR and IAFF Local 1308 are parties to a CBA that expires on June 30, 2025. The District and Union seek to revise language addressing the level of compensation at which a lateral firefighter may be hired into the Fire District for the purpose of providing additional flexibility in recruiting qualified employees. The District and Union would agree to the MOU under the terms outlined below:

1. The existing CBA would include amended changes to Article 19.4 of the contract as noted in attachment "A" of the MOU. The MOU would be attached as an addendum to the current contract. The language within the CBA would not be redrafted at this time.
2. The MOU and attachment "A" are effective upon ratification by the Parties and will follow the term of agreement of the current CBA. It is intended for the contractual terms of the MOU to be incorporated into the successor CBA unless modified in future bargaining. Please reference attachment "A" of the MOU for further reference and clarification.

BUDGET IMPLICATION: Upon ratification, the District will have the flexibility, at our discretion, to hire lateral entry firefighters at steps 1 through 4 of the firefighters wage scale. Based on savings realized through existing vacancies, the District has the flexibility to implement a lateral hiring process from available funding within current fiscal year. Future lateral hiring processes would be planned through the budget process.

RECOMMENDATION/ACTION: Staff is recommending a motion by the Board of Directors to ratify the proposed MOU with Attachment "A", and authorizing the Board President to sign the MOU on behalf of the Board of Directors.

DRAFT

**Memorandum of Understanding
Mid-Columbia Fire and Rescue
&
IAFF Local 1308**

Lateral Entry Firefighters

WHEREAS, Mid-Columbia Fire and Rescue (District) and IAFF Local 1308 (Union) are parties to a collective bargaining agreement that expires on June 30, 2025.

WHEREAS, the District seeks to revise language addressing the level of compensation a lateral hire firefighter may come into the organization at in order to provide flexibility as needed to attract currently qualified employees.

THEREFORE, the District and Union agree to this Memorandum of Understanding under the following terms:

- 1) The existing collective bargaining agreement will now include the amended changes to Article 19.4, as specifically noted in Attachment A. *(note: This MOU will be attached as an addendum to the collective bargaining agreement. The CBA will not be redrafted)*
- 2) This MOU and Attachment A are effective upon ratification by the respective parties and thereafter signature affixed by both parties below. This agreement follows the term of agreement of the current collective bargaining agreement. Disputes of this agreement are subject to the grievance process of the collective bargaining agreement. The contractual terms of this agreement will be incorporated into the next collective bargaining agreement unless modified in future bargaining.

FOR LOCAL 1308 IAFF

FOR MID-COLUMBIA FIRE & RESCUE

Union President Date

Board President Date

DRAFT

ATTACHMENT A

19.4 Firefighter Position: Effective upon execution, new employees hired as a firefighter are required within their initial probationary period of 12 months to receive certification and qualification for Apparatus Operator* as an essential function of the position. Employees failing to meet the Apparatus Operator (AO) qualification within the required time will be subject to termination for failing to meet the essential functions of the position. The District will provide training and experience opportunities to meet appropriate certifications as a Firefighter and Operator. The District is not precluded from hiring new Firefighters at ~~Step 2~~ Step 1 up to Step 4 based on experience and qualifications.

DRAFT

MCFR INFORMATION SHEET

DATE: October 16, 2023

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Surplus Property

SYNOPSIS: The Fire District desires to declare certain items noted on the attached list as surplus property.

BACKGROUND: The Fire District has accumulated property awaiting surplus. Property of this nature is taken out of service and placed into storage for one of the following reasons:

1. The property/equipment has exceeded its life expectancy and/or is no longer of use to the Fire District.
2. The property/equipment has failed a required test and/or has been damaged beyond repair.
3. The property/equipment is too expensive to maintain.

Once approved for surplus, the property will be discarded, sold or donated in accordance with Board Policy Chapter 6, Section 6.1 (B) "Disposal of Surplus Property".

BUDGET IMPLICATION: None

RECOMMENDATION/ACTION: Motion to declare items noted on Exhibit "A".

EXHIBIT "A"

ITEM	MODEL	INVENTORY/SERIAL #	DISPOSITION
Bed Frame #1	N/A	N/A	No longer needed
Bed Frame #2	N/A	N/A	No longer needed
Bed Frame #3	N/A	N/A	No longer needed
Bed Frame #4	N/A	N/A	No longer needed
Training Door Prop	N/A	N/A	Replaced with new model, no longer needed
Heart Monitor	LP 15	41824321	Replaced with new model, no longer needed
Heart Monitor	LP 15	39368689	Replaced with new model, no longer needed
Heart Monitor	LP 15	41229457	Replaced with new model, no longer needed