

MCFR INFORMATION SHEET

DATE: July 31, 2020

TO: Civil Service Commission Members

FROM: Bob Palmer, Fire Chief

ISSUE: Revision to MCFR Civil Service Rules

BACKGROUND: Mid-Columbia Fire and Rescue has adopted Civil Service Rules, dated October 17, 2018, pursuant to Oregon Revised Statute. A request for a change in the Civil Service Rules may be submitted at any time by the Board of Directors, Fire Chief, a department head, employee or other interested party in a written communication to the Commission indicating the proposed change and the reasons therefore. Rule III, Sections 1 and 3 of the Civil Service Rules outlines the procedure for adoption of amendments to the Rules. After necessary study and consideration, the Commission may amend the Civil Service Rules as it believes proper.

It has come to the attention of Staff that the past practice of the Chief Examiner having the discretion to make appointments for hiring from any of the names certified from the entrance or promotional lists is not fully clear. The purpose of this process is to provide the Chief Examiner with the ability to choose the most qualified candidate(s) for the vacancy(s) to be filled. Staff is proposing to amend Rule IX, Section 2 of the Civil Service Rules to ensure clarity in the and memorialize this long-standing past practice. The recommended amendment to these Rules, attached as Exhibit "A" is being presented to the Commission for their consideration for adoption.

BUDGET IMPLICATION: None

RECOMMENDATION/ACTION: Motion to adopt Resolution No. 2020-01, "A resolution of the Mid-Columbia Fire and Rescue Civil Service Commission adopting amendments to the MCFR Civil Service Rules in conformance with Oregon Revised Statute".