

## **Board Meeting Agenda**

January 22, 2024

5:30 p.m.

Mid-Columbia Fire and Rescue Station  
1400 West 8<sup>th</sup> Street, The Dalles, Oregon

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Agenda Changes**
- 5. Minutes**
  - a. Correction of Minutes, if any – Monday, March 18, 2024.
- 6. Public Comment**
  - a. During this portion of the meeting, a citizen may speak on any subject upon being recognized by the Board President. The citizen must state their name, address, and their discussion topic for the minutes. Five minutes per person will be allowed. If a response by the District is requested, the speaker will be referred to the Fire Chief for further action. At the discretion of the Board President, the issue may appear on a future meeting agenda for Fire District consideration.
  - b. The public may observe and/or listen to the meeting virtually by using either the link or the telephone number and access code provided below:  
  
TELEPHONE NO.: +1 (562) 247-8422  
  
AUDIO ACCESS CODE: 527-686-330  
  
COMPUTER LINK: <https://attendee.gotowebinar.com/register/3507249016362598487>  
  
WEBINAR ID: 793-532-851
  - c. Swearing in – FF Tanner Fletcher, Lt. Wieldon Ishizaka, and Division Chief Adam Cole
- 7. Financial Reports**
  - a. Balance Sheets/Combined Cash Accounts as of 02/29/2024
  - b. Ambulance Service Financial Report 03/01/23 to 02/29/24
- 8. Committee Reports**
  - a. Urban Renewal Report – Director Denstedt

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.

9. **Fire Chief's Report**
  - a. Monthly Report – Chief Palmer
  - b. Monthly Report – AC Jensen
  - c. Monthly Report – DC Wood
  - d. Monthly Report - DC Coleman
  - e. Other items as needed
10. **Correspondence**
11. **Old Business**
12. **New Business**
13. **Good of the Order**
14. **Adjournment**



**OUR MOTTO:**

*Educate, Serve & Protect*

**OUR SHARED VISION:**

*"To provide for the optimal safety and welfare of the community and our members."*

**OUR MISSION:**

*"We are committed to providing professional emergency and non-emergency services to minimize suffering, protect life, environment and property."*

**OUR VALUES:**

*P*-rofessionalism  
*R*-espect  
*I*-ntegrity  
*D*-uty  
*E*-ngaged

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.



MINUTES  
Mid- Columbia Fire and Rescue  
Board of Directors Meeting  
In Person / Virtually Held  
1400 W 8<sup>th</sup> Street, The Dalles, OR 97058  
February 26, 2024

**1. CALL MEETING TO ORDER**

President Jacobs called the Mid-Columbia Fire and Rescue meeting to order at 5:30 p.m.

**2. PLEDGE OF ALLEGIANCE**

President Jacobs led the Pledge of Allegiance.

**3. ROLL CALL**

Directors Present: David Jacobs, Corey Case, Walter Denstedt, and Diana Bailey. Dick Schaffeld attended via telephone.

Staff Present: Chief Bob Palmer, Assistant Chief David Jensen, Division Chief Jay Wood, Division Chief Fred Coleman, Division Chief Josh Beckner, and Office Manager Stephanie Ziegler.

Others Present: Legal Counsel Andrew Meyers and Lifesaving Commendation Award recipients along with family and friends of the recipients.

**4. AGENDA CHANGES**

None.

**5. MINUTES**

The minutes of the January 22, 2024, meeting stand approved as written.

**6. PUBLIC COMMENT**

- a. None.
- b. Lifesaving Commendation Awards: Code Save – July 26, 2023. Chief Palmer thanked everyone in attendance for coming and then read the history of CPR Chain of Survival. Chief Palmer then spoke about the events that took place on July 26, 2023. He then presented each person that was involved in the code save with a Lifesaving Commendation certificate along with a Challenge Coin.

**7. FINANCIAL REPORTS**

- a. Balance Sheets/Combined Cash Accounts – There were no comments.
- b. Ambulance Service Financial Report – There were no comments.



**8. COMMITTEE REPORT**

- a. Urban Renewal Report – Director Denstedt provided a report on the two meetings that took place, one on January 16, 2024, and on February 20, 2024. Director Denstedt stated that the board voted on a new projector for Lewis & Clark Park. He also spoke about the Mill Creek Greenway walkway, First Street revitalization and renovating the Blue Building on the corner of Washington and First Street.

**9. FIRE CHIEF’S REPORT**

- a. Fire Chief’s Report – Included in board packet. Chief Palmer asked if anyone had any questions regarding his report, Director Denstedt asked for a copy of the ASA report. Chief Palmer stated that he and Chief Jensen had gone through the report and redlined it then sent it to the County. There has been no meeting scheduled yet for approval of the ASA Report. He stated that he would provide each of the board members a copy of the draft report. Chief Palmer then went through his report giving more of an update on each of the items in the report.
- b. Monthly Report – Assistant Chief Jensen, included in board packet
- c. Monthly Report – Division Chief Beckner, included in board packet.
- d. Monthly Report - Division Chief Wood, included in board packet.
- e. Monthly Report – Division Chief Coleman, included in board packet.

**10. CORRESPONDENCE**

None.

**11. OLD BUSINESS**

None.

**12. NEW BUSINESS**

- a. Resolution No. 2024-01 – Restatement of the Wasco County Fire Defense Board Intergovernmental Mutual Aid Agreement (IGA). Before the board voted on the Resolution there was discussion on what is and what isn’t a mutual aid fire. Director Case made a motion to adopt Resolution No. 2024-01 – Restatement of the Wasco County Fire Defense Board Intergovernmental Mutual Aid Agreement. Director Denstedt seconded. All in favor; 5 Ayes, 0 Nays. Motion passed.
- b. Resolution No. 2024-02 – Restatement of the Five County Intergovernmental Mutual Aid Agreement (IGA). There was significant discussion before Director Jacobs called for a vote. Director Denstedt made a motion to adopt Resolution No. 2024-02 – Restatement of the Five County Intergovernmental Mutual Aid Agreement. Director Case seconded. All in favor; 5 Ayes, 0 Nays. Motion passed.



**13. GOOD OF THE ORDER**

None.

**14. ADJOURNMENT**

President Jacobs adjourned the meeting at 19:06 p.m.

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Board President

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Secretary/Treasurer

# MCFR INFORMATION SHEET

**DATE:** March 18, 2024

**TO:** Fire District Board of Directors

**FROM:** Bob Palmer, Fire Chief

**ISSUE:** Statement of Appointment

**SYNOPSIS:** Swearing in of personnel to newly appointed positions.

**BACKGROUND:** The following members will officially be appointed to and are being sworn in to their respective positions with Mid-Columbia Fire and Rescue this evening.

Firefighter Tanner Fletcher;  
Lieutenant Wieldon Ishizaka; and  
Division Chief Adam Cole

This is an extremely important milestone in each of these individuals careers and we look forward to and appreciate watching each of them grow in their new positions. We are proud to have them as part of our MCFR team.

## ***A FIREFIGHTER'S AMBITION***

*I have no ambition in the world but one, and that is to be a fireman. The position may, in the eyes of some, appear to be a lowly one; but we who know the work which a fireman must do believes that his is a noble calling.*

*There is an adage which states that "Nothing can be destroyed except by fire." We strive to preserve from destruction the wealth of the world, which is the product of the industry of men, necessary for the comfort of both the rich and the poor.*

*We are the defenders from fire, of the art, which has beautified the world, the product of the genius of men and the means of refinement of mankind. But, above all, our proudest endeavor is to save lives of men – the work of God himself.*

*Under the impulse of such thoughts, the nobility of the occupation thrills us and stimulates us to deeds of daring, even at the supreme sacrifice. Such considerations may not strike the average mind, but they are sufficient to fill to the limit our ambition in life and to make us serve the general purpose of human society.*

*Edward G. Croker  
FDNY  
Chief of Department  
(1899-1911)*

**RECOMMENDATION/ACTION:** Please offer your appreciation and congratulate each of them on their achievements within the Fire Service and wish them every success into the future with MCFR.

MID-COLUMBIA FIRE & RESCUE  
 COMBINED CASH INVESTMENT  
 FEBRUARY 29, 2024

GENERAL FUND

COMBINED CASH ACCOUNTS

|              |                              |              |
|--------------|------------------------------|--------------|
| 01-0-1009-00 | LGIP                         | 7,901,602.00 |
| 01-0-1020-00 | PAYPAL BURN PERMIT ACCOUNT   | 5,782.30     |
| 01-0-1025-00 | COLUMBIA BANK PAYPAL ACCOUNT | .00          |
| 01-0-1030-00 | CHECKING ACCOUNT             | 19,969.96    |
| 01-0-1031-00 | CHECKING ACCOUNT             | 215,115.32   |
| 01-0-1040-00 | PETTY CASH                   | 125.00       |
| 01-0-1075-00 | AR CASH CLEARING             | .00          |
|              |                              | <hr/>        |
|              | TOTAL COMBINED CASH          | 8,142,594.58 |
|              |                              | <hr/>        |
|              | TOTAL UNALLOCATED CASH       | 8,142,594.58 |
|              |                              | <hr/> <hr/>  |

CASH ALLOCATION RECONCILIATION

|    |                                  |                |
|----|----------------------------------|----------------|
| 10 | ALLOCATION TO GENERAL FUND       | 6,292,948.06   |
| 20 | ALLOCATION TO FF EQUIPMENT & SU  | 326,524.02     |
| 25 | ALLOCATION TO FIREMED            | 62,507.48      |
| 30 | ALLOCATION TO STACKER BUTTE      | 46,242.41      |
| 35 | ALLOCATION TO DEBT SERVICE       | 357,101.35     |
| 40 | ALLOCATION TO TECHNICAL RESCUE   | 60,851.80      |
| 45 | ALLOCATION TO CAPITAL PROJECT    | .00            |
| 50 | ALLOCATION TO EQUIPMENT RESER    | 437,909.79     |
| 51 | ALLOCATION TO BUILDING RESERVE   | 289,236.16     |
| 52 | ALLOCATION TO TRAINING RESERVE   | 148,567.92     |
| 53 | ALLOCATION TO RETIREMENT LIABILI | 120,705.59     |
| 55 | ALLOCATION TO BOND PRINCIPAL RE  | .00            |
|    |                                  | <hr/>          |
|    | TOTAL ALLOCATIONS TO OTHER FUN   | 8,142,594.58   |
|    | ALLOCATION FROM COMBINED CASH    | (8,142,594.58) |
|    |                                  | <hr/>          |
|    | ZERO PROOF IF ALLOCATIONS BALA   | .00            |
|    |                                  | <hr/> <hr/>    |



MID-COLUMBIA FIRE & RESCUE  
BALANCE SHEET  
FEBRUARY 29, 2024

GENERAL FUND

ASSETS

|              |                           |               |               |
|--------------|---------------------------|---------------|---------------|
| 10-0-1000-00 | CASH ALLOCATION           | 6,292,948.06  |               |
| 10-0-1015-00 | PETTY CASH                | .00           |               |
| 10-0-1049-00 | AMBULANCE                 | .00           |               |
| 10-0-1050-00 | AMBULANCE A/R             | .00           |               |
| 10-0-1055-00 | AMB BILLING SERVICE A/ R  | .00           |               |
| 10-0-1065-00 | A/R AMBULANCE HOLDING     | .00           |               |
| 10-0-1069-00 | BAD DEBT ALLOWANCE        | .00           |               |
| 10-0-1080-00 | A/R TAXES - GENERAL FUND  | .00           |               |
| 10-0-1085-00 | OTHER RECEIVABLES - GF    | .00           |               |
| 10-0-1090-00 | GRANT RECEIVABLE          | .00           |               |
| 10-0-1200-00 | MISCELLANEOUS A/R         | .00           |               |
| 10-0-1250-00 | AR BILLINGS               | .00           |               |
| 10-0-1499-00 | UNDEPOSITED FUNDS         | .00           |               |
| 10-0-1510-00 | MACHINERY AND EQUIPMENT   | 4,163,122.84  |               |
| 10-0-1520-00 | BUILDINGS AND STRUCTURES  | 3,514,225.18  |               |
| 10-0-1530-00 | LAND AND IMPROVEMENTS     | 71,508.00     |               |
| 10-0-1600-00 | AMOUNT PROV - LTD AERIAL  | .00           |               |
| 10-0-1601-00 | AMOUNT PROV - LTD BONDS   | .00           |               |
| 10-0-1602-00 | AMOUNT PROV LTD - COPIER  | .00           |               |
| 10-0-1603-00 | AMOUNT PROV - LTD LAPTOPS | .00           |               |
| 10-0-1605-00 | AMOUNT PROV - 2005 BONDS  | .00           |               |
| 10-0-1700-00 | PREPAID EXPENSES          | .00           |               |
|              |                           | 14,041,804.08 | 14,041,804.08 |
|              | TOTAL ASSETS              |               |               |

LIABILITIES AND EQUITY

MID-COLUMBIA FIRE & RESCUE  
BALANCE SHEET  
FEBRUARY 29, 2024

GENERAL FUND

LIABILITIES

|              |                              |                 |
|--------------|------------------------------|-----------------|
| 10-0-2010-00 | GENERAL FUND A/P             | .00             |
| 10-0-2010-02 | AMBULANCE BILLING PAYABLE    | .00             |
| 10-0-2011-00 | LIFE FLIGHT A/P              | .00             |
| 10-0-2012-00 | RETAINAGE PAYABLE            | .00             |
| 10-0-2015-00 | ACCRUED COMP ABSENCE         | .00             |
| 10-0-2015-01 | ACCRUED WAGES                | .00             |
| 10-0-2023-00 | SHORT TERM HOLDING ACCOUNT   | .00             |
| 10-0-2060-00 | DEF REVENUE                  | .00             |
| 10-0-2065-00 | OFFSET BEGINNING BALANCE     | ( 7,176,153.74) |
| 10-0-2100-00 | BONDS PAYABLE LT             | .00             |
| 10-0-2105-00 | PAYROLL LIABILITIES          | .00             |
| 10-0-2106-00 | CHILD SUPPORT PAYABLE        | .00             |
| 10-0-2107-00 | GARNISHMENTS PAYABLE         | .00             |
| 10-0-2110-00 | UNION HOUSE FUND             | .00             |
| 10-0-2111-00 | ADMINISTRATION HOUSE FUND    | .00             |
| 10-0-2115-00 | HOLIDAY BANK                 | .00             |
| 10-0-2120-00 | SHORT TERM DISABILITY        | .00             |
| 10-0-2121-00 | CANCER FUND                  | .00             |
| 10-0-2121-01 | AFLAC ACCIDENT INSURANCE     | .00             |
| 10-0-2121-02 | AFLAC SHORT TERM DISABILITY  | .00             |
| 10-0-2122-00 | ADULT/FAMILY SERVICES        | .00             |
| 10-0-2123-00 | CELL PHONE                   | .00             |
| 10-0-2124-00 | MEDICAL INSURANCE            | .00             |
| 10-0-2124-01 | DEPENDENT CARE               | .00             |
| 10-0-2124-02 | UNREIMBURSED MED EXPENSES    | .00             |
| 10-0-2124-03 | PEHP PAYABLE                 | .00             |
| 10-0-2125-00 | PAYROLL ASSET                | .00             |
| 10-0-2125-01 | THE DALLES COUNTRY CLUB      | .00             |
| 10-0-2126-00 | OTFCU                        | .00             |
| 10-0-2126-01 | CRBC                         | .00             |
| 10-0-2127-00 | STANDARD RETIREMENT          | .00             |
| 10-0-2127-01 | TRANSAMERICA                 | .00             |
| 10-0-2127-02 | EMPLOYEE RETIREMENT          | .00             |
| 10-0-2127-03 | NATIONWIDE RETIREMENT        | .00             |
| 10-0-2127-04 | UNITED MISSOURI BANK         | .00             |
| 10-0-2127-05 | FIDELITY                     | .00             |
| 10-0-2128-00 | AMERICAN FUNDS               | .00             |
| 10-0-2128-01 | SAFECO/SYMETRA               | .00             |
| 10-0-2128-04 | NW MUTUAL DEFERRED COMP      | .00             |
| 10-0-2128-05 | OLIVER CAPITAL DEFERRED COMP | .00             |
| 10-0-2129-00 | LIFE INSURANCE               | .00             |
| 10-0-2130-00 | UNION DUES                   | .00             |
| 10-0-2130-01 | ADDITIONAL UNION DUES        | .00             |
| 10-0-2131-00 | FLEX-TRAN LOAN               | .00             |
| 10-0-2140-00 | PERS POLICE/FIRE UNITS       | 228.02          |
| 10-0-2160-00 | WORKERS' COMP                | 321.58          |
| 10-0-2200-00 | FEDERAL W/H TAXES PAYABLE    | .00             |
| 10-0-2210-00 | MEDICARE TAXES PAYABLE       | .00             |
| 10-0-2220-00 | STATE W/H TAXES PAYABLE      | .00             |
| 10-0-2221-00 | HOLIDAY ACCRUALS             | .00             |
| 10-0-2222-00 | EMPLOYEE DRAWS               | .00             |
| 10-0-2223-00 | STATE OTT TAXES PAYABLE      | 494.99          |
| 10-0-2224-00 | OREGON PAID LEAVE PAYABLE    | 4,950.08        |
| 10-0-2249-00 | CAPITAL LEASES A/P           | .00             |
| 10-0-2250-00 | CAPITAL LEASES PAYABLE LT    | .00             |

MID-COLUMBIA FIRE & RESCUE  
BALANCE SHEET  
FEBRUARY 29, 2024

GENERAL FUND

|              |                                 |               |                 |
|--------------|---------------------------------|---------------|-----------------|
| 10-0-2251-00 | AERIAL LEASE LT DEBT            | .00           |                 |
| 10-0-2252-00 | AERIAL LEASE LT                 | .00           |                 |
| 10-0-2253-00 | COPIER LEASE LT                 | .00           |                 |
| 10-0-2254-00 | LAPTOP LEASE LT                 | .00           |                 |
| 10-0-2255-00 | BLUMENTHAL REPAYMENT LOAN       | .00           |                 |
| 10-0-2256-00 | 2005 BONDS PAYABLE LT           | .00           |                 |
| 10-0-2300-00 | 457 CLEARING                    | .00           |                 |
|              |                                 | .00           |                 |
|              | TOTAL LIABILITIES               |               | ( 7,170,159.07) |
|              | <u>FUND EQUITY</u>              |               |                 |
| 10-0-3300-00 | FIXED ASSETS                    | .00           |                 |
| 10-0-3381-00 | INVESTMENT IN FIXED ASSETS      | .00           |                 |
| 10-0-3500-00 | FUND BALANCES                   | .00           |                 |
| 10-0-3551-00 | PPA                             | .00           |                 |
| 10-0-3552-00 | GENERAL FUND                    | 7,176,153.77  |                 |
| 10-0-3570-00 | CAPITAL ASSETS                  | 7,748,856.02  |                 |
| 10-0-3570-01 | RESTATED MODIFIED CASH          | .00           |                 |
| 10-0-3900-00 | RETAINED EARNINGS               | .00           |                 |
| 10-0-3999-99 | UNAPPROPRIATED FUND BALANCE     | .00           |                 |
|              | REVENUE OVER EXPENDITURES - YTD | 6,286,953.36  |                 |
|              |                                 | 21,211,963.15 |                 |
|              | BALANCE - CURRENT DATE          |               | 21,211,963.15   |
|              | TOTAL FUND EQUITY               |               | 21,211,963.15   |
|              | TOTAL LIABILITIES AND EQUITY    |               | 14,041,804.08   |

MID-COLUMBIA FIRE & RESCUE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

|   | PERIOD ACTUAL     | YTD ACTUAL           | BUDGET               | UNEARNED          | PCNT        |
|---|-------------------|----------------------|----------------------|-------------------|-------------|
| 10-0-4300-00 BEGINNING FUND BALANCE       | .00               | 4,763,407.74         | 4,571,157.00         | ( 192,250.74)     | 104.2       |
| 10-0-4990-00 TAXES - PRIOR YEAR           | 2,546.78          | 135,600.49           | 110,000.00           | ( 25,600.49)      | 123.3       |
| 10-0-4991-00 GF-INTEREST EARNED           | 25,633.85         | 159,787.71           | 60,000.00            | ( 99,787.71)      | 266.3       |
| 10-0-4997-00 TAXES - CURRENT YEAR         | 28,211.69         | 4,143,944.10         | 4,250,000.00         | 106,055.90        | 97.5        |
| 10-0-4998-00 AMBULANCE REVENUE            | 100,697.12        | 1,184,063.56         | 1,575,000.00         | 390,936.44        | 75.2        |
| 10-0-4998-01 FIRE PROTECTION AGREEMENTS   | .00               | .00                  | 40,000.00            | 40,000.00         | .0          |
| 10-0-4998-04 GEMT AMBULANCE REVENUE       | .00               | 294,078.57           | 505,000.00           | 210,921.43        | 58.2        |
| 10-0-4998-07 TRANSFER FROM FIREMED        | .00               | .00                  | 5,000.00             | 5,000.00          | .0          |
| 10-0-4998-08 TRANSFER FROM RET LIAB. FUND | .00               | .00                  | 91,242.00            | 91,242.00         | .0          |
| 10-0-4999-00 GF-MISC REVENUE              | ( 11,137.62)      | 15,043.47            | 104,000.00           | 88,956.53         | 14.5        |
| 10-0-4999-02 GRANT PROCEEDS               | .00               | .00                  | 35,000.00            | 35,000.00         | .0          |
| <b>TOTAL REVENUE</b>                      | <b>145,951.82</b> | <b>10,695,925.64</b> | <b>11,346,399.00</b> | <b>650,473.36</b> | <b>94.3</b> |

MID-COLUMBIA FIRE & RESCUE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

|  | PERIOD ACTUAL     | YTD ACTUAL        | BUDGET              | UNEXPENDED        | PCNT        |
|--|-------------------|-------------------|---------------------|-------------------|-------------|
| <u>ADMIN - PERSONAL SERVICES</u>       |                   |                   |                     |                   |             |
| 10-1-6401-00                           | 13,828.47         | 110,627.76        | 165,946.00          | 55,318.24         | 66.7        |
| 10-1-6402-00                           | 12,786.38         | 102,291.04        | 153,444.00          | 51,152.96         | 66.7        |
| 10-1-6402-03                           | 11,045.36         | 88,362.88         | 134,760.00          | 46,397.12         | 65.6        |
| 10-1-6402-04                           | 12,542.84         | 100,342.72        | 150,521.00          | 50,178.28         | 66.7        |
| 10-1-6402-05                           | 12,542.84         | 99,772.89         | 150,521.00          | 50,748.11         | 66.3        |
| 10-1-6403-07                           | 5,344.61          | 42,247.86         | 63,632.00           | 21,384.14         | 66.4        |
| 10-1-6407-01                           | 1,633.38          | 2,019.38          | 5,000.00            | 2,980.62          | 40.4        |
| 10-1-6414-01                           | .00               | .00               | 40,785.00           | 40,785.00         | .0          |
| 10-1-6415-01                           | .00               | .00               | 15,957.00           | 15,957.00         | .0          |
| 10-1-6421-02                           | 15,217.01         | 125,971.01        | 171,451.00          | 45,479.99         | 73.5        |
| 10-1-6421-03                           | 1,339.14          | 10,691.87         | 16,377.00           | 5,685.13          | 65.3        |
| 10-1-6422-01                           | 30.30             | 1,022.14          | 3,960.00            | 2,937.86          | 25.8        |
| 10-1-6423-01                           | .00               | 797.52            | 1,750.00            | 952.48            | 45.6        |
| 10-1-6424-01                           | 11,647.77         | 99,122.94         | 163,100.00          | 63,977.06         | 60.8        |
| 10-1-6424-04                           | 19.13             | 873.13            | 6,000.00            | 5,126.87          | 14.6        |
| 10-1-6426-01                           | 342.93            | 2,739.12          | 4,141.00            | 1,401.88          | 66.2        |
| 10-1-6430-01                           | 254.89            | 1,949.10          | 3,400.00            | 1,450.90          | 57.3        |
| 10-1-6430-02                           | 961.38            | 7,652.11          | 12,283.00           | 4,630.89          | 62.3        |
| 10-1-6430-03                           | 3,884.89          | 31,025.99         | 47,580.00           | 16,554.01         | 65.2        |
| 10-1-6531-01                           | .00               | 2,819.71          | .00                 | ( 2,819.71)       | .0          |
| <b>TOTAL ADMIN - PERSONAL SERVICES</b> | <b>103,421.32</b> | <b>830,329.17</b> | <b>1,310,608.00</b> | <b>480,278.83</b> | <b>63.4</b> |

MID-COLUMBIA FIRE & RESCUE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

|                                       | PERIOD ACTUAL                               | YTD ACTUAL        | BUDGET              | UNEXPENDED          | PCNT                     |
|---------------------------------------|---|-------------------|---------------------|---------------------|--------------------------|
| <u>PUBLIC SAFETY - PERSONAL SRVCS</u> |   |                   |                     |                     |                          |
| 10-2-6403-02                          | CAPTAIN                                     | 24,591.13         | 221,774.94          | 335,000.00          | 113,225.06 66.2          |
| 10-2-6404-00                          | LIEUTENANT                                  | 21,015.02         | 181,829.63          | 297,900.00          | 116,070.37 61.0          |
| 10-2-6405-01                          | FIREFIGHTER                                 | 104,476.60        | 918,711.75          | 1,829,450.00        | 910,738.25 50.2          |
| 10-2-6405-02                          | SINGLE ROLE - EMS                           | 12,282.72         | 96,076.05           | 368,000.00          | 271,923.95 26.1          |
| 10-2-6406-00                          | VOLUNTEER PROGRAM                           | 840.00            | 7,979.42            | 22,250.00           | 14,270.58 35.9           |
| 10-2-6406-02                          | VOLUNTEER REIMBURSEMENT                     | .00               | 270.00              | 7,000.00            | 6,730.00 3.9             |
| 10-2-6407-00                          | UNIFORMS - PUBLIC SAFETY                    | 497.92            | 21,742.17           | 43,320.00           | 21,577.83 50.2           |
| 10-2-6414-00                          | HOLIDAY                                     | 1,928.18          | 26,363.22           | 76,017.00           | 49,653.78 34.7           |
| 10-2-6414-01                          | VACATION                                    | .00               | .00                 | 44,058.00           | 44,058.00 .0             |
| 10-2-6414-02                          | FUNERAL LEAVE                               | .00               | 2,794.68            | .00 (               | 2,794.68) .0             |
| 10-2-6415-00                          | SICK OT                                     | 3,605.47          | 71,644.10           | 88,200.00           | 16,555.90 81.2           |
| 10-2-6415-01                          | SICK LEAVE REDEMPTION                       | .00               | .00                 | 13,000.00           | 13,000.00 .0             |
| 10-2-6416-01                          | FIRE  | 2,690.66          | 48,147.50           | 100,827.00          | 52,679.50 47.8           |
| 10-2-6416-02                          | AMBULANCE                                   | 14,218.64         | 77,961.35           | 86,520.00           | 8,558.65 90.1            |
| 10-2-6416-04                          | TECH RESCUE                                 | .00               | 18,301.61           | 34,760.00           | 16,458.39 52.7           |
| 10-2-6416-05                          | TRAINING                                    | 136.55            | 35,108.16           | 109,201.00          | 74,092.84 32.2           |
| 10-2-6416-06                          | OTHER                                       | 3,287.86          | 51,029.70           | 76,000.00           | 24,970.30 67.1           |
| 10-2-6416-07                          | AMBULANCE STAND-BY                          | 2,910.25          | 15,153.26           | 12,000.00 (         | 3,153.26) 126.3          |
| 10-2-6417-00                          | FLSA  | 5,944.46          | 51,680.70           | 116,565.00          | 64,884.30 44.3           |
| 10-2-6421-00                          | RETIREMENT - PUBLIC SAFETY                  | 35,482.49         | 317,289.16          | 663,205.00          | 345,915.84 47.8          |
| 10-2-6421-01                          | PEHP PLAN - PUBLIC SAFETY                   | 3,499.01          | 27,080.09           | 52,300.00           | 25,219.91 51.8           |
| 10-2-6422-00                          | WORKERS' COMPENSATION                       | 51.55             | 45,903.38           | 86,520.00           | 40,616.62 53.1           |
| 10-2-6423-00                          | LIFE INSURANCE                              | .00               | 7,177.68            | 18,128.00           | 10,950.32 39.6           |
| 10-2-6424-00                          | HEALTH INSURANCE                            | 29,968.18         | 300,553.34          | 688,258.00          | 387,704.66 43.7          |
| 10-2-6424-03                          | OCCUPATIONAL HEALTHCARE                     | 150.00            | 9,305.23            | 47,195.00           | 37,889.77 19.7           |
| 10-2-6426-00                          | LONG TERM DISABILITY                        | 1,513.80          | 11,609.21           | 21,929.00           | 10,319.79 52.9           |
| 10-2-6430-00                          | MEDICARE                                    | 2,790.29          | 25,850.78           | 51,905.00           | 26,054.22 49.8           |
| 10-2-6430-01                          | DEFINED CONTRIBUTION                        | 10,262.45         | 87,720.05           | 132,600.00          | 44,879.95 66.2           |
| 10-2-6430-02                          | OREGON PAID LEAVE                           | 748.30            | 6,833.05            | 14,500.00           | 7,666.95 47.1            |
| 10-2-6531-00                          | PAYROLL EXPENSES / SS                       | .00               | 227.23              | 9,600.00            | 9,372.77 2.4             |
|                                       | <b>TOTAL PUBLIC SAFETY - PERSONAL SRVCS</b> | <b>282,891.53</b> | <b>2,686,117.44</b> | <b>5,446,208.00</b> | <b>2,760,090.56 49.3</b> |

MID-COLUMBIA FIRE & RESCUE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

|                                  | PERIOD ACTUAL | YTD ACTUAL | BUDGET     | UNEXPENDED  | PCNT  |
|----------------------------------|---------------|------------|------------|-------------|-------|
| <u>PUBLIC SAFETY - MATERIALS</u> |               |            |            |             |       |
| 10-3-6434-00                     | 89,425.64     | 90,224.64  | 94,046.00  | 3,821.36    | 95.9  |
| 10-3-6435-00                     | 575.00        | 4,852.17   | 6,000.00   | 1,147.83    | 80.9  |
| 10-3-6436-00                     | 795.00        | 26,685.00  | 35,276.00  | 8,591.00    | 75.7  |
| 10-3-6441-00                     | 1,513.94      | 17,214.97  | 32,350.00  | 15,135.03   | 53.2  |
| 10-3-6441-01                     | ( 4,070.80)   | 987.58     | 1,600.00   | 612.42      | 61.7  |
| 10-3-6441-02                     | .00           | 695.70     | .00        | ( 695.70)   | .0    |
| 10-3-6442-00                     | 336.66        | 1,640.65   | 3,600.00   | 1,959.35    | 45.6  |
| 10-3-6443-00                     | 164.38        | 1,600.75   | 4,000.00   | 2,399.25    | 40.0  |
| 10-3-6445-01                     | .00           | 1,437.37   | 1,600.00   | 162.63      | 89.8  |
| 10-3-6446-00                     | 5,999.71      | 43,897.25  | 75,000.00  | 31,102.75   | 58.5  |
| 10-3-6451-00                     | 2,899.93      | 10,171.17  | 15,700.00  | 5,528.83    | 64.8  |
| 10-3-6453-00                     | 5,164.11      | 24,376.82  | 42,500.00  | 18,123.18   | 57.4  |
| 10-3-6453-01                     | .00           | 47.66      | 3,000.00   | 2,952.34    | 1.6   |
| 10-3-6454-00                     | .00           | 1,817.40   | 4,600.00   | 2,782.60    | 39.5  |
| 10-3-6457-02                     | 144.17        | 947.44     | 1,250.00   | 302.56      | 75.8  |
| 10-3-6457-03                     | 1,126.70      | 2,093.70   | 6,100.00   | 4,006.30    | 34.3  |
| 10-3-6457-04                     | 3,503.18      | 6,267.18   | 14,334.00  | 8,066.82    | 43.7  |
| 10-3-6457-05                     | 2,652.50      | 3,747.50   | 11,266.00  | 7,518.50    | 33.3  |
| 10-3-6459-00                     | 12,149.44     | 124,261.06 | 191,218.00 | 66,956.94   | 65.0  |
| 10-3-6461-00                     | .00           | 21,830.00  | 22,910.00  | 1,080.00    | 95.3  |
| 10-3-6462-00                     | 1,259.00      | 10,147.50  | 72,800.00  | 62,652.50   | 13.9  |
| 10-3-6462-01                     | 12,669.06     | 94,964.53  | 166,072.00 | 71,107.47   | 57.2  |
| 10-3-6464-00                     | 161.74        | 2,254.18   | 4,500.00   | 2,245.82    | 50.1  |
| 10-3-6465-00                     | 3,363.34      | 8,766.29   | 16,500.00  | 7,733.71    | 53.1  |
| 10-3-6466-00                     | 1,092.22      | 8,201.72   | 14,500.00  | 6,298.28    | 56.6  |
| 10-3-6467-00                     | 2,122.18      | 12,764.11  | 18,028.00  | 5,263.89    | 70.8  |
| 10-3-6468-00                     | 283.28        | 2,266.24   | 4,000.00   | 1,733.76    | 56.7  |
| 10-3-6469-00                     | 345.79        | 4,615.21   | 6,780.00   | 2,164.79    | 68.1  |
| 10-3-6477-00                     | .00           | 6,281.00   | 6,275.00   | ( 6.00)     | 100.1 |
| 10-3-6479-00                     | .00           | 2,879.00   | 1,775.00   | ( 1,104.00) | 162.2 |
| 10-3-6480-00                     | .00           | 3,000.00   | 22,000.00  | 19,000.00   | 13.6  |
| 10-3-6481-00                     | 735.00        | 6,510.00   | 11,000.00  | 4,490.00    | 59.2  |
| 10-3-6482-00                     | 11,051.79     | 56,555.30  | 95,000.00  | 38,444.70   | 59.5  |
| 10-3-6482-01                     | 2,272.48      | 3,951.02   | 10,560.00  | 6,608.98    | 37.4  |
| 10-3-6483-00                     | .00           | 297.00     | 1,500.00   | 1,203.00    | 19.8  |
| 10-3-6485-00                     | 415.25        | 5,172.73   | 32,935.00  | 27,762.27   | 15.7  |
| 10-3-6485-01                     | 1,911.90      | 18,386.50  | 31,600.00  | 13,213.50   | 58.2  |
| 10-3-6486-00                     | 8,945.44      | 11,922.43  | 16,400.00  | 4,477.57    | 72.7  |
| 10-3-6486-01                     | 2,617.74      | 5,987.08   | 25,500.00  | 19,512.92   | 23.5  |
| 10-3-6487-00                     | 192.30        | 4,218.60   | 19,855.00  | 15,636.40   | 21.3  |
| 10-3-6491-00                     | .00           | 12,877.00  | 325,000.00 | 312,123.00  | 4.0   |
| 10-3-6495-00                     | 341.74        | 2,356.66   | 6,900.00   | 4,543.34    | 34.2  |
| 10-3-6497-00                     | .00           | 790.00     | 2,800.00   | 2,010.00    | 28.2  |
| 10-3-6502-00                     | .00           | .00        | 3,200.00   | 3,200.00    | .0    |
| 10-3-6503-00                     | 300.00        | 956.00     | 10,500.00  | 9,544.00    | 9.1   |
| 10-3-6507-00                     | 3,704.63      | 31,095.80  | 92,650.00  | 61,554.20   | 33.6  |
| 10-3-6508-00                     | 901.00        | 3,246.89   | 5,400.00   | 2,153.11    | 60.1  |
| 10-3-6509-00                     | .00           | .00        | 33,000.00  | 33,000.00   | .0    |
| 10-3-6510-00                     | 783.40        | 7,555.88   | 17,154.00  | 9,598.12    | 44.1  |
| 10-3-6510-01                     | .00           | 5,322.16   | 7,000.00   | 1,677.84    | 76.0  |
| 10-3-6511-00                     | 270.00        | 2,315.00   | 3,500.00   | 1,185.00    | 66.1  |
| 10-3-6512-00                     | 20.37         | 915.96     | 2,372.00   | 1,456.04    | 38.6  |

MID-COLUMBIA FIRE & RESCUE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

|   | PERIOD ACTUAL            | YTD ACTUAL              | BUDGET                   | UNEXPENDED                 | PCNT            |
|---|--------------------------|-------------------------|--------------------------|----------------------------|-----------------|
| 10-3-6513-00 MISCELLANEOUS EXPENSE          | 1,530.05                 | 2,508.94                | 7,550.00                 | 5,041.06                   | 33.2            |
| 10-3-6520-00 911 SERVICES                   | 4,764.00                 | 38,112.00               | 59,000.00                | 20,888.00                  | 64.6            |
| <b>TOTAL PUBLIC SAFETY - MATERIALS</b>      | <b>184,433.26</b>        | <b>761,988.74</b>       | <b>1,719,956.00</b>      | <b>957,967.26</b>          | <b>44.3</b>     |
| <br><u>CAPITAL OUTLAY</u>                   |                          |                         |                          |                            |                 |
| 10-4-6533-00 FIREFIGHTING EQUIPMENT         | 6,292.32                 | 87,210.20               | 102,230.00               | 15,019.80                  | 85.3            |
| 10-4-6533-01 OFFICE EQUIPMENT               | .00                      | 3,935.74                | 4,000.00                 | 64.26                      | 98.4            |
| 10-4-6533-05 RADIO EQUIPMENT                | .00                      | 5,729.99                | 6,875.00                 | 1,145.01                   | 83.4            |
| 10-4-6533-06 FIRE TRAINING EQUIPMENT        | .00                      | 33,661.00               | 36,750.00                | 3,089.00                   | 91.6            |
| <b>TOTAL CAPITAL OUTLAY</b>                 | <b>6,292.32</b>          | <b>130,536.93</b>       | <b>149,855.00</b>        | <b>19,318.07</b>           | <b>87.1</b>     |
| <br><u>OTHER &amp; TRANSFERS</u>            |                          |                         |                          |                            |                 |
| 10-6-7002-00 DUE TO FF EQUIP & SUPP         | .00                      | .00                     | 57,000.00                | 57,000.00                  | .0              |
| 10-6-7003-00 DUE TO BLDG RESERVE FUND       | .00                      | .00                     | 42,500.00                | 42,500.00                  | .0              |
| 10-6-7004-00 DUE TO EQUIPMENT RESERVE       | .00                      | .00                     | 419,000.00               | 419,000.00                 | .0              |
| 10-6-7007-00 DUE TO STACKER BUTTE           | .00                      | .00                     | 2,350.00                 | 2,350.00                   | .0              |
| 10-6-7009-00 DUE TO RETIREMENT LIABILITY    | .00                      | .00                     | 40,600.00                | 40,600.00                  | .0              |
| <b>TOTAL OTHER &amp; TRANSFERS</b>          | <b>.00</b>               | <b>.00</b>              | <b>561,450.00</b>        | <b>561,450.00</b>          | <b>.0</b>       |
| <br><u>CONTINGENCY</u>                      |                          |                         |                          |                            |                 |
| 10-7-8000-00 CONTINGENCY                    | .00                      | .00                     | 100,000.00               | 100,000.00                 | .0              |
| <b>TOTAL CONTINGENCY</b>                    | <b>.00</b>               | <b>.00</b>              | <b>100,000.00</b>        | <b>100,000.00</b>          | <b>.0</b>       |
| <br><u>UNAPPROPRIATED FUND BALANCE</u>      |                          |                         |                          |                            |                 |
| 10-8-8600-00 UNAPPROPRIATED ENDING FUND BAL | .00                      | .00                     | 2,058,322.00             | 2,058,322.00               | .0              |
| <b>TOTAL UNAPPROPRIATED FUND BALANCE</b>    | <b>.00</b>               | <b>.00</b>              | <b>2,058,322.00</b>      | <b>2,058,322.00</b>        | <b>.0</b>       |
| <br><b>TOTAL FUND EXPENDITURES</b>          | <br><b>577,038.43</b>    | <br><b>4,408,972.28</b> | <br><b>11,346,399.00</b> | <br><b>6,937,426.72</b>    | <br><b>38.9</b> |
| <br><b>NET REVENUE OVER EXPENDITURES</b>    | <br><b>( 431,086.61)</b> | <br><b>6,286,953.36</b> | <br><b>.00</b>           | <br><b>( 6,286,953.36)</b> | <br><b>.0</b>   |



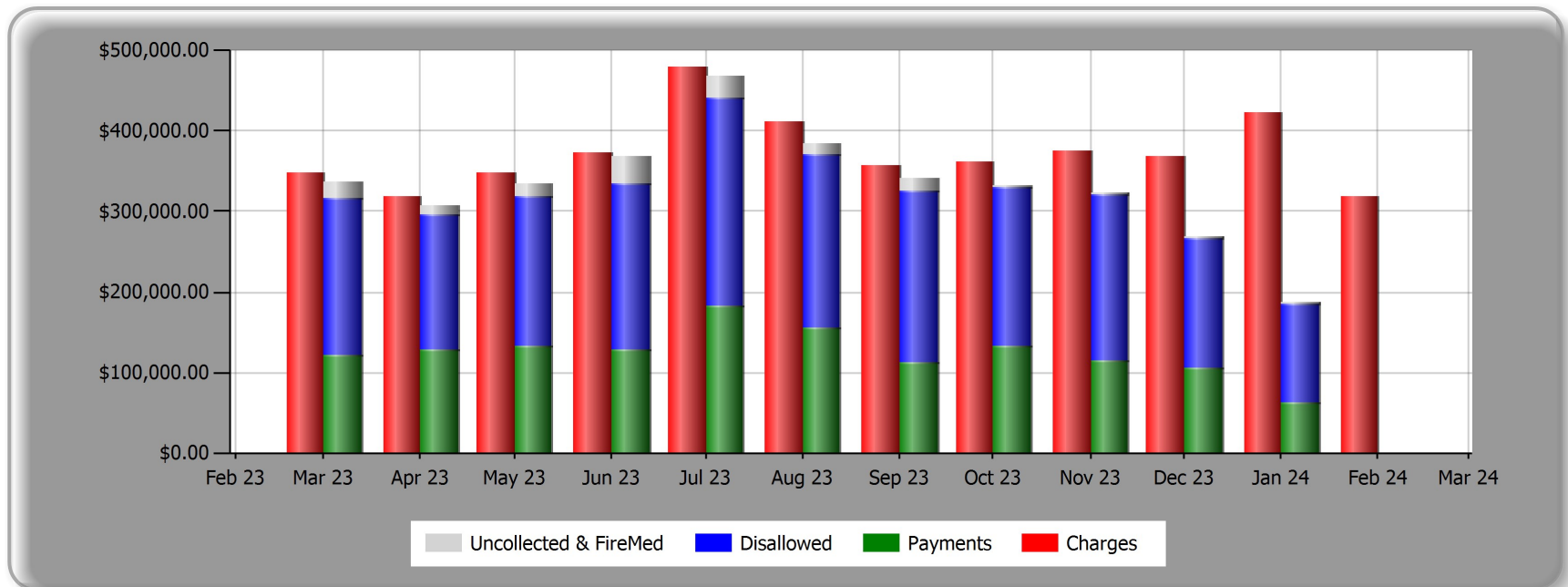
**Mid-Columbia Fire & Rescue  
ANNUAL COLLECTION STATISTICS**

|                 |                            |
|-----------------|----------------------------|
| Date Of Service | 3/1/2023                   |
| Date Of Service | 2/29/2024                  |
| Invoices        | 0                          |
| Company         | Mid-Columbia Fire & Rescue |

| Month  | Tickets | Charges    | Payments    | %    | FireMed   | %   | Disallowed  | %    | Uncollected | %   | Pending    | %     |
|--------|---------|------------|-------------|------|-----------|-----|-------------|------|-------------|-----|------------|-------|
| Mar 23 | 173     | 348,552.80 | -121,352.02 | 35 % | -904.06   | 0 % | -195,517.36 | 56 % | -18,489.24  | 5 % | 12,290.12  | 4 %   |
| Apr 23 | 175     | 319,840.93 | -129,341.12 | 40 % | -993.93   | 0 % | -166,736.38 | 52 % | -10,235.55  | 3 % | 12,533.95  | 4 %   |
| May 23 | 199     | 348,155.86 | -132,672.16 | 38 % | -2,153.25 | 1 % | -185,364.73 | 53 % | -15,233.53  | 4 % | 12,732.19  | 4 %   |
| Jun 23 | 206     | 372,998.27 | -128,338.38 | 34 % | -475.00   | 0 % | -206,156.57 | 55 % | -32,932.86  | 9 % | 5,095.46   | 1 %   |
| Jul 23 | 245     | 480,809.02 | -182,523.59 | 38 % | -2,818.22 | 1 % | -258,900.99 | 54 % | -24,590.00  | 5 % | 11,976.22  | 2 %   |
| Aug 23 | 213     | 411,904.15 | -155,988.65 | 38 % | -1,347.97 | 0 % | -213,952.16 | 52 % | -13,487.99  | 3 % | 27,127.38  | 7 %   |
| Sep 23 | 202     | 358,096.79 | -111,776.60 | 31 % | -3,118.65 | 1 % | -213,370.52 | 60 % | -13,046.08  | 4 % | 16,784.94  | 5 %   |
| Oct 23 | 193     | 363,001.34 | -134,190.48 | 37 % | -665.31   | 0 % | -196,608.83 | 54 % | -1,801.95   | 0 % | 29,734.77  | 8 %   |
| Nov 23 | 201     | 376,538.62 | -116,126.78 | 31 % | -594.10   | 0 % | -207,722.87 | 55 % | 0.00        | 0 % | 52,094.87  | 14 %  |
| Dec 23 | 182     | 369,206.95 | -105,999.73 | 29 % | -1,422.69 | 0 % | -162,705.45 | 44 % | 0.00        | 0 % | 99,079.08  | 27 %  |
| Jan 24 | 220     | 422,007.66 | -62,053.31  | 15 % | -138.38   | 0 % | -125,954.38 | 30 % | 0.00        | 0 % | 233,861.59 | 55 %  |
| Feb 24 | 168     | 318,420.01 | 0.00        | 0 %  | 0.00      | 0 % | 0.00        | 0 %  | 0.00        | 0 % | 318,420.01 | 100 % |

**2,377      4,489,532.40      -1,380,362.82      -14,631.56      -2,132,990.24      -129,817.20      831,730.58**

**All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports**



## MCFR INFORMATION SHEET

**DATE:** March 18, 2024

**TO:** Fire District Board of Directors

**FROM:** Bob Palmer, Fire Chief

**ISSUE:** Fire Chief's Report

**ASA UPDATE PROCESS:** MCFR Staff has completed review of both documents and submitted input back to the ASA Coordinator. The plan and ordinance were additionally forward to Board members for review as well. Comments received have been forwarded to Wasco County EOC Manager Sheridan McClellan.

**GROUND EMERGENCY TRANSPORT (GEMT) FFS PROGRAM:** Reimbursement remains forthcoming and is slated to be received sometime around May 2024. We continue to plan for the next GEMT cycle.

**OREGON GEMT CCO PROGRAM:** We are awaiting further updates from the OHA on the status of the second half of the 2023 reimbursements. As noted previously, the non-federal amounts for the second half of 2023 (July 1- Dec 31, 2023) are listed as follows:

A0427 (\$590.00)

A0428 (\$623.00)

We anticipate receiving a spreadsheet from the OHA reflecting the amounts received from each CCO in the near future.

**STACKER BUTTE LEASE PROJECT:** The amendments to each sublease remain under consideration by participating tenants. To date, I have communicated with the USFS and ODOT regarding moving forward with their subleases. I have yet to hear form Blue Mountain Networks, Klickitat County and WSDOT regarding their status.

**WILDLAND RISK REDUCTION/MITIGATION PROGRAM:** DC Beckner is making excellent progress in the process of preparing for the upcoming wildland season. He has been successful in filling the required positions for Crew 24 and has been focusing on promoting the fuels mitigation program within the fire district. DC Beckner is working with the Library District to schedule a community forum to further promote the Districts fuels mitigation and defensible space program. We will let you know when this has been scheduled.

**GROUND AMBULANCE DATA COLLECTION SYSTEM (GADCS):** Remains in process.

**BUDGET PROCESS - FY 2024-25:** The FY 2024-25 budget remains in the development process. AC Jensen and I will be reviewing the draft budget the week of March 18<sup>th</sup> to finalize it and prepare for the upcoming budget committee meeting scheduled for Tuesday, May 21, 2024.

**PETERSBURG RURAL FIRE PROTECTION ASSOCIATION (RFPA):** Don Tschida, RFPA coordinator with ODF, and I will be meeting to discuss the possibility of establishing a coop agreement with Petersburg RFPA. My intention is to start initial discussions with Don to

determine what his as well as Petersburg RFPA's expectations are in relation to mutual aid response. More to come on this project.

**PARAMEDIC PROGRAM:** FF/EMT Tanner Fletcher and EMT O'Brian Daly have been accepted into the Paramedic program at the National Medical Education and Training Center (NMETC) located in West Bridgewater, MA. These individuals will be taking the Paramedic course online which ends with a 12-day Boot Camp at located the school's facility in Massachusetts.

FF Cameron Crowley and AFF Nicole Clark have been accepted into the same school online live version starting in September 24, and ending in June of 2025.

Finally, FF/EMT Collin Matthias and EMT Austin Morris are taking Advanced EMT (AEMT) training through Idaho Medical Academy located in Boise ID. This is a self-paced online course with a one-week bootcamp at the end of the curriculum to undergo the necessary hands-on time and testing to receive their license. The expected completion date of the AEMT training program is projected to be the end of April 2024.

**BANK TRANSITION:** The bank transition is complete. We continue to hold off on closing the Umpqua account until we have completely resolved any straggler EFT deposits that are going into the Umpqua account. Systems Design, City Finance and District Staff are collaborating working to resolving this circumstance.

**FIVE COUNTY MA AGREEMENT:** Agencies within the five counties are currently in the process of gathering required signatures to finalize and execute the IGA. I am cautiously optimistic that this project will be completed by the end of April 2024.

**WASCO COUNTY FIRE DEFENSE BOARD MA AGREEMENT:** The final agreement has been forwarded to each agency within Wasco County for review and authorization by their governing bodies to execute said IGA. I plan to gather the required signatures for this IGA at the April 24<sup>th</sup> WC Fire Defense Board meeting and hope to have this project completed by the end of April 2024.

**FIRE DISTRICT AWARDS BANQUET:** The Fire District Awards banquet will take place on Saturday, May 18, 2024 with social hour starting at 5:00 p.m. and dinner commencing at 6:00 p.m. Please mark your calendar if you haven't already done so.

**2024 BEST PRACTICES PROGRAM:** It's that time of the year again to commence work on the SDAO Best Practices Program. Completion of the program enables the District to receive a 10% discount on our general liability, auto liability and property insurance contributions. There are five opportunities to earn 2% towards our total discount:

- **Affiliate Organization Membership:** This has been satisfied through our OFCA and OFDDA memberships.
- **Public Meeting Policy:** This will require updating to meet the new legislative requirements.
- **Public Meeting Checklist:** This will be completed through the Best Practices online survey.
- **SDAO/SDIS Training:** This has been satisfied through attendance to the 2024 annual SDAO conference.
- **Public Meeting Training:** All members of the Board of Directors must complete training offered online through Vector Solutions. This will come out in late Spring pf 2024. This training will be located in the course library under the SDIS custom course tab. I will

keep the Board apprised as to when this course is posted so each of you may complete this training.

**911 STATISTICS:**

| <b>911 STATISTICS</b> |              |                |                     |                |
|-----------------------|--------------|----------------|---------------------|----------------|
| <b>FEBRUARY 2024</b>  |              |                | <b>YEAR-TO-DATE</b> |                |
| <b>AGENCY</b>         | <b>CALLS</b> | <b>PERCENT</b> | <b>CALLS</b>        | <b>PERCENT</b> |
| <b>MCFR</b>           | 289          | 12%            | 639                 | 14%            |
| <b>TDPD</b>           | 1431         | 60%            | 2560                | 57%            |
| <b>WCSO</b>           | 648          | 27%            | 1255                | 28%            |
| <b>TOTAL</b>          | 2368         | 100%           | 4454                | 100%           |

**RECOMMENDATION/ACTION:** Staff update.

# Assistant Fire Chief- Board Report

David Jensen, Assistant Fire Chief

February 2024

## Major Topics for February 2024

- Staffing

### **Dual Role- 22 of 24 currently filled. (1 candidate in background process)**

- Of the 24 Dual-Role positions, currently 2 Firefighter/Paramedic positions are open. We opened the recruitment and successfully tested and passed one firefighter paramedic candidate. The candidate is now in the pre-hire process (background investigation and medical evaluation). If this candidate successfully passes the pre-hire process, they will be starting April 8<sup>th</sup> with orientation academy and active on the line by the end of April.
- We had two internal firefighters test for the Lieutenant position (open due to LT Adam Cole's promotion to Division Chief). One firefighter was selected to move up to the LT position which left a firefighter/EMT position open. We have a current and active list for firefighter/EMT with some of our internal employees on it. Chief Palmer selected the next person on the list, which was one of our apprentices, Tanner Fletcher. He will begin as a regular status firefighter/EMT on March 22<sup>nd</sup>. It is very exciting to see this program fulfill full-time regular status positions.

### **Single-Role EMS- 4 of 6 currently filled. (Unchanged)**

- All EMT positions are filled.
- Two of our Paramedic single-role positions are open, and we are actively recruiting.

### **Single-Role Wildland- (4 of 6 positions filled)**

- Recruitment efforts have now begun for Wildland Season 2024 with successful interviews in February. Chief Beckner is still recruiting to fill the last two positions for the crew this season. These positions will begin April 15<sup>th</sup>.

### **Apprentices- All Apprentice Positions are Filled 6 of 6. (Unchanged)**

- All Apprentice positions are filled and are working as qualified firefighters, operating at a high level, and are on shift. Each station has 1 apprentice per shift. As mentioned, on March 22<sup>nd</sup>, one of our apprentices is being hired into the role of regular status firefighter which will leave one apprentice firefighter position open.

### **Administration- 6 of 6 positions filled. (Unchanged)**

- All Administrative positions are filled.

- Chief Coleman is retiring at the end of March 2024. Lt. Adam Cole will be promoted to serve as the next Division Chief.
- **Standards of Cover Update**  
The SOC Project has been slow this month due to my concentration on budget preparation. By the end of March, much of the heavy work will be completed and much less time will be required to complete changes and update reports. At that point I will be heavily concentrating on the SOC project.
- **Electronic Probationary Employee Evaluation Process**  
We have implemented an electronic form for evaluation of probationary employees. The goal of this project was to provide clarity in evaluation, and track standards across all probationary employees so we can visualize where everyone should be at with certain skills at any given point within the probationary year.
- **Dispatch CAD (Computer Automated Dispatching)**  
For more than the past two years, we have been working with the County Sheriff's Office, the Dispatch Center, and The Dalles City Police to collaborate on a new Computer Aided Dispatching system which will meet all of our needs. This has been an extremely complex process, but the RFP is out for bid and closes on March 15<sup>th</sup>. We will then begin the vendor selection process.
- **Paramedic Training**  
In this current year's budget, we have the funding to send four employees to paramedic school. All four have now been accepted into a paramedic school, of which two will begin in May of 2024 and complete in March of 2025. The other two of these employees will be carried into the next fiscal year and run September 2024 through May of 2025. Next year's budget will include a funding request to send the remaining seven interested employees to paramedic school (total of 9 next FY).
- **Lieutenant Recruitment**  
As mentioned in the staffing report, Lt. Cole will be promoted to Division Chief following the retirement of Division Chief Coleman. The recruitment and testing process was organized by DC Beckner and through a contractor we have historically used (URE Consulting).
- **Other ongoing projects/engagements:**
  - Updating Standards of Cover
  - Continuity of Operations Plan
  - Managing Day-to-Day operations
  - Conducting Daily Briefings at both Station 1 and Station 2 each morning to enhance communication.
  - Reviewing response and productivity metrics to ensure forward progression.
  - Reviewing evaluations on probationary firefighters and coaching probationary officers.
  - Two training sessions with James Rowan (our organizational leadership coach)
  - Review evaluations for probationary employees.

- Dispatch meetings to complete the CAD RFP project with the County and City.
- Monitoring operational budget and the grant funded lines we have currently operating.

# Board Report

Josh Beckner, Division Chief  
February 2024

All programs are moving along. The RFID scanning for EMS is wrapping up thanks to Amy Asher and others for getting this done. We have extended offers to various applicants and are working through those processes during March. There are various Capital projects that we have in process and look forward to wrapping them up over the next few months. I'm working with OSFM, ODF, ODOT and USFS on projects for the Defensible Space Assessments and mitigation work. We are looking forward to the 2nd season of project work as we continue to utilize the CWRR Grant.

## Programs

### **Advertising and Hiring**

- Wildland Firefighter, Wildland Engine Boss & Single Role Paramedic are all open currently. Lieutenant process has been completed.

### **Facility Maintenance**

- Browns Roofing is working on a plan to address damage to Station 1 after the last few winter storms.
- We are working with our contracted partners to wrap up any pending work orders and planning for routine maintenance in 2024.
- Various projects, maintenance and repairs are in the planning process.
- Generators started their annual service in March, some repairs are needed and then they will be wrapped up.

### **Wildland Program**

- CWRR Program for Defensible Space projects is ongoing.
- Firewise Community in the Chenoweth area is moving forward.
- We should hear about the regional USFS CWDG Grant in May.
- NOFO Department of Interior has a mobile Water Supply Grant open for Engines and Tenders via the Infrastructure Investment and Jobs Act.

### **PPE/SCBA/Equipment**

- Our in-house technicians have been making considerable progress on getting our SCBA maintenance and repairs done. We are almost caught back up, thanks to FF/PM Debozy.
- The majority of our structural firefighting coats, pants and helmets have now been entered into our inventory system. Regular routine replacement will be addressed in the 24-25 Budget.



## **UAS Program**

- We have found the software we will utilize for data, maintenance, and operational tracking. This will likely begin in the next fiscal year.
- I'm currently attending a Program Management course to ensure our program aligns with all applicable rules, regulations, and laws. The course ends in late March.

## **Meetings/Training/Safety/Other**

- Meeting with OSFM regarding CWDG-Community Wildfire Defense Grant
- Meeting with OSFM on Wildland Preparedness Grant
- Meetings with ODF/USFS
- CWPC Youth Corp end of season meeting
- Assist DC Coleman with Apparatus Operator and Firefighter training and testing.
- Various Staff Meetings and Weekly Planning Meetings
- Coaching and Strategy Sessions with James Rowan
- CGCC Meetings & Training regarding UAS Program
- Board of Directors Meeting

## **Emergency Response /Staffing/ Fire Investigations**

- All Calls – 1
- Motor Vehicle Accidents – 1
- Fire Response – 0
- Fire Investigation – 0
- Duty Officer – 4 Days in Feb

# Prevention Division- Board Report

Jay Wood, Division Chief

February 2024

The district had eight (8) hostile fires in February 2024. There were three homeless camps that had fires, all unknown causes. A fire in the alley behind a downtown business caused minor damage to the exterior of the building. There were two (2) vehicle fires, one in the engine compartment and another in the rear axle/brake area. Two (2) structure fires, one (1) that started from a failure in the electrical panel in an individual unit of a multi-family apartment complex and another that was determined to be an individual who intentionally ignited a towel within their own unit of a duplex, causing extensive fire and heat damage to their unit with extensive damage to the unoccupied second unit from firefighting efforts. Values at Risk this month was \$2.4 million with property and contents damages of \$207,000. These figures are for MCFR protected property without mutual aid responses.

With the full transition to ESO complete, this will be the final report on that project. We are still learning the systems for acquiring data for summary reports, and other information such as the information above on Fire Values at Risk and Losses.

Shift personnel will be given their monthly assignments of Engine Company Inspections of Businesses starting on March 1st. It will take approximately 10 months for all Engine Company Inspections for the levels that are appropriate for that level. These include Business (B) Occupancies (Doctor Office, Attorney Office, etc.) and Mercantile (M) where goods are sold. These are lower levels of risk and are effectively completed by the Engine Company.

## **Community Risk Reduction [Prevention, Public Education, Code Enforcement]**

- Site Team – There were two meetings in February. One project was a Property Line Adjustment of 4.9 feet. This had no impact on MCFR. Another project was a Minor Partition in the Commercial Light Industrial Zone. The only issue was access to the rear lot that is less than the minimum width needed for commercial development. City cannot enforce this as a condition of approval under their Land Use Development Ordinance, however, we do make note of it during site team to help ensure the remediation of the substandard access is caught during the Building Permit Approval process.
- Site Visits – Conducted a generator pre-permit walk-through of a large data center facility with the general contractor and the State Fire Marshal's Office. This is often done to ensure that the permitting process is smooth. Conducted a Final Occupancy Inspection on a local business prior to official opening.

## **Meetings/Training/Safety/Other:**

- Various Staff Meetings and Weekly Planning Meetings.
- Coaching and Strategy Session with James Rowan.
- Get Ready Preparedness Event planning meeting
- Completed Hazardous Chemicals Report required by the State Fire Marshal's Office
- Completed a full-day training on Ethanol Safety and Transportation

**Emergency Responses/Station Staffing/Fire Investigations:**

- Fire Investigations – Structure Fire with potential Arson. City of The Dalles Police led the investigation with assistance from MCFR, Oregon State Fire Marshal and Oregon State Police arson investigators. The origin of the fire was located, and items burned were consistent with the occupants' statements.
- All Calls – 0, 3 total for the district.
- EMS/Motor Vehicle Accident Response – 0
- Fire Response – 0
- Duty Officer – 4 days

# Training Division- Board Report

Fred Coleman, Division Chief

February 2024

## Career Training:

### Fire Rescue

- SCBA masking drills
- Hose handling skills
- Ground ladders
- Hydrants and alternate sources
- Air Management

### EMS

- Crew resource management
- Field Triage
- 48-hour Paramedic Refresher Course
  - ACLS
  - PALS
  - CPR

## Major projects and completion status:

- Probationary training and testing for Recruit classes, 2023-01, 2023-02, 2023-02E,
- Career officer development course-in progress,  $\frac{3}{4}$  complete
- Working on training for dispatchers- ongoing
- Apprenticeship Program- ongoing.
- Planning for the 48-hour Paramedic Refresher Course  $\frac{1}{2}$  Complete
- Planning for Irons in the Fire Conference 2024-  $\frac{1}{2}$  complete
- Planning for the CGTA Wildland Academy 2024-  $\frac{3}{4}$  Completed
- Planning for the CGTA wildland courses hosted at MCFR-  $\frac{1}{2}$  Completed
- Working on Paramedic education for our EMT's-  $\frac{1}{4}$  completed
- Working with my replacement -on going
- Working on Budget sheets- **Complete**
  
- **Meetings/ Training/ District Representation**
  - February 1<sup>st</sup> Command Staff Meeting 0830
  - February 5<sup>th</sup> Officers meeting 0830

- February 7,8,9 Hospice Training 1030
- February 8<sup>th</sup> Hood River FD Training car fire
- February 8<sup>th</sup> Staff meeting 1500
- February 8<sup>th</sup> Chief training 1530
- February 12<sup>th</sup> Case reviews 0900
- February 13<sup>th</sup> Wildland interviews 0800
- February 14<sup>th</sup> lock down drill Wahtonka 1100
- February 15<sup>th</sup> Staff meeting 1500
- February 15<sup>th</sup> Chief Training 1500
- February 22<sup>nd</sup> Staff meeting 1500
- February 22<sup>nd</sup> Chief Training 1530
- February 26<sup>th</sup> – March 1<sup>st</sup> 0800-1700 Paramedic Refresher
- February 26<sup>th</sup> Board Meeting 1730

**Emergency Response and Station Staffing**

- All Calls- Rescue Response- 1
- EMS Response - 1 Duty Chief Days This month 9
- MVA Response - 1
- Fire Response – 1

**Current Volunteer Levels and Status:**

| <b>Current 2023 Volunteers</b>     |               |   |
|------------------------------------|---------------|---|
| <b>Position/<br/>Qualification</b> | <b>Number</b> | <b>Volunteers</b>                         |
| Instructor                         | 1             | Marc Crain                                |
| Support                            | 2             | Christina Buck (Medical Leave) Mark Bryan |
| Chaplain                           | 2             | Marilyn Roth, Paul Boehlke                |
| Total Volunteers                   | 5             |   |

**Training Totals**

**In total Since July 2020:**

- 1 12-week Apprenticeship FF I ,FF II Academy
- 9 Career Dual Role Academies
- 2 NFPA Driver
- 8 Career Single Role EMS Orientations
- 1 Career Single Role Wildland Academy

4 Volunteer Structure Academies with CGTA  
4 +1 Wildland Academy S-130, S-190 Field Day With CGTA  
2 S-290 Intermediate Wildland Fire Behavior with CGTA 22 students  
3 S-230/S-231 Crew/Engine Boss 49 Students  
2 S-215 Wildland Urban Interface FF 43 students  
1 S-219 Firing Operations 28 students  
4 S-131 Wildland Firefighter type I  
1 FI 210 Wildland investigation class  
1 S-330 Strike Team Task Force Leader  
120 Students for Nozzle Forward Class  
40 students Irons Ready Forcible Entry  
20 students Fire Ground Survival  
80 students Art of Reading Smoke  
1 Fire Officer I class 8 students.  
2 Structure Firefighter II Academy 11 students  
1 NFPA Fire & Emergency Services Instructor I- 8 Students  
2 NFPA Ropes I & II – 32 Students total

**We have certified the following:**

1 Fire Officer I  
5 NFPA Fire & Emergency Services Instructor I  
3 NFPA Fire & Emergency Services Instructor II  
4 DPSST Live Fire Instructor  
4 DPSST Live Fire instructor in charge  
12 NFPA Driver  
13 Vol FF I Structure  
6 Vol FF II Structure  
9 Career FF 1  
4 Career FF II Structure  
75 Career/Vol Wildland FF type II  
54 Career/Vol Wildland FF type I  
4 Engine Boss

21 Career Apparatus Operator Eng., Water Tender, Wildland Type's III, VI

21 Aerial Operators

20 NFPA Ropes I & II

8 NFPA Common Passenger vehicle awareness level

8 NFPA Common Passenger Vehicle Operations Level

8 NFPA Common Passenger Vehicle Technician Level

**Bold** = Additions for the reporting month.