

Board Meeting Agenda
May 16, 2022
5:30 p.m.
Mid-Columbia Fire and Rescue Station
1400 West 8th Street, The Dalles, Oregon

1. Call Meeting to Order

2. Pledge of Allegiance

3. Roll Call

4. Agenda Changes

5. Minutes

- a. Correction of Minutes, if any – Monday, April 18, 2022

6. Public Comment

- a. During this portion of the meeting, a citizen may speak on any subject upon being recognized by the Board President. The citizen must state their name, address, and their discussion topic for the minutes. Five minutes per person will be allowed. If a response by the District is requested, the speaker will be referred to the Fire Chief for further action. At the discretion of the Board President, the issue may appear on a future meeting agenda for Fire District consideration.
- b. The public may observe and/or listen to the meeting virtually by using either the link or the telephone number and access code provided below:

TELEPHONE NO. +1 (213) 929-4212

AUDIO ACCESS CODE: 372-260-711

COMPUTER LINK:

<https://attendee.gotowebinar.com/register/696841205663901195>

WEBINAR ID: 916-183-531

7. Financial Reports

- a. Financial Report
- b. Ambulance Service Financial Report

8. Committee Reports

- a. Urban Renewal Report - Director Bailey
- b. Enterprise Zone Report – Director Jacobs

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.

9. Fire Chief's Report

- a. Incident Reports/911 Statistics
- b. Fire Chiefs Update
- c. Monthly Report – AC Jensen
- d. Monthly Report – DC Coleman
- e. Monthly Report - DC Wood
- f. Other items as needed

10. Correspondence

- a. No correspondence

11. Old Business

- a. Information sheet – Patch design concept

12. New Business

- a. Information sheet – Fund transfers
- b. Information sheet – Surplus items

13. Executive Session

- a. Adjourn to Executive Session in accordance with ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing.

14. Good of the Order

15. Adjournment



OUR MOTTO:

Educate, Serve & Protect

OUR SHARED VISION:

"To provide for the optimal safety and welfare of the community and our members."

OUR MISSION:

"We are committed to providing professional emergency and non-emergency services to minimize suffering, protect life, environment and property."

OUR VALUES:

P-rofessionalism
R-espect
I-ntegrity
D-uty
E-ngaged

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.



MINUTES

Mid- Columbia Fire and Rescue
Board of Directors Meeting
In Person / Virtually Held
1400 W 8th Street, The Dalles, OR 97058
April 18, 2022

1. CALL MEETING TO ORDER

Board President David Jacobs called the April 18, 2022, meeting of the Mid-Columbia Fire and Rescue to order at 5:30pm.

2. PLEDGE OF ALLEGIANCE

President Jacobs led the Pledge of Allegiance.

3. ROLL CALL

Directors Present: David Jacobs, Diana Bailey, Corey Case, and Dave Peters. Dick Schaffeld was absent.

Staff Present: Chief Bob Palmer, Assistant Chief David Jensen, Division Chief Jay Wood, Division Chief Fred Coleman, and Office Manager Stephanie Ziegler.

Others Present: Legal Counsel Andrew Myers and Wasco County Administrator Tyler Stone.

4. AGENDA CHANGES

There were no agenda changes, however Chief Palmer did state that he handed out an updated Ambulance Collection Statistic report.

5. MINUTES

The minutes of the March 21, 2022, regular meeting was approved with correction to the date that was written incorrectly.

6. PUBLIC COMMENT

None.

7. FINANCIAL REPORTS

- a. Financial Report – Director Bailey asked if the board would receive the February Financials. Chief Palmer stated that he had emailed the February financials out to everyone. Director Case asked about transfers between the General fund and other funds, he wanted to know when they take place. Chief Palmer stated they would take place in May. Chief Palmer also stated the transfers have typically been done by Resolution, however, according to the City Financial Director Angie Wilson, because the transfers are approved through the budget process, a resolution is not



necessary. Chief Palmer stated that he would notify the board when the transfers are completed.

- b. Ambulance Service Financial Report - Chief Palmer handed out an updated Ambulance report, which showed more revenue coming in. Director Bailey asked about CCO collections and if they would be coming into the payment piece or will it be separated out. Chief Palmer stated that he had inquired about separating out the CCO funds with Systems Design who stated because it is a fairly new program it is complicated. They are not sure how it will be tracked as yet and will be looking for a pattern in payments made.

8. COMMITTEE REPORTS

- a. Urban Renewal Report – Director Bailey stated there was no business meeting last Tuesday. She stated that the Budget Committee met and past the 2022/2023 budget to then be moved on to the Urban Renewal board at the next meeting.
- b. Enterprise Zone Report – President Jacobs deferred the report until the actual agenda item under New Business.

9. FIRE CHIEF'S REPORT

- a. Incident Reports/911 Statistics – Chief Palmer stated for March 2022 there were 279 total calls. He broke the runs down by categorizes – 7 fires, 218 EMS calls, 23 Service calls, 28 Cancelled/Good Intent calls, and 3 False Alarm calls. He stated for March of 2021 we had 255 total calls. He broke down those calls by categorizes also. There were 4 Fires, 1 Overpressure/Rupture, 206 EMS calls, 2 Hazardous Conditions, 24 Service calls, 12 Cancelled/Good Intent calls, and 6 False Alarms. Chief Palmer also added a column to show that there was a 9% increase in calls, with a year to date of 893 calls versus last year at the same time having 778 total calls, which is a 13% difference. He asked the board if having the percentages helps. Director Bailey stated she was happy to see the percentages.
- b. Fire Chiefs Update – Chief Palmer reviewed his report that was included in the board packet. He went into more detail on the ASA application process, stating that there was a discrepancy between the updated ASA plan and the ASA ordinance, stating that all ASA applicants will have to reapply. Director Bailey asked Wasco County Administrator Tyler Stone regarding the ASA process. He stated that Wasco County will extend the ASA contracts until the end of 2022 and a new application will be developed. Chief Palmer also stated that he and Assistant Chief Jensen had been working hard on the budget, stated that there will be a Budget meeting on May 17, 2022.
- c. Monthly Report – AC Jensen – Included in board packet.
- d. Monthly Report – DC Wood – Included in board packet.
- e. Monthly Report – DC Coleman – Included in board packet.



10. CORRESPONDENCE

There was no correspondence, however Chief Palmer recognized Office Manager Stephanie Ziegler for receiving her first Gold Star Reporting card from PERS. He congratulated her on a job well done.

11. OLD BUSINESS

No Old Business.

12. NEW BUSINESS

- a. Information Sheet – Adoption of MCFR Strategic Plan. Chief Palmer briefly spoke about the Strategic Plan, stating that the district is already using the plan. Director Bailey and Director Case complimented Chief Palmer, and Staff on all the work they put into the Strategic Plan. Director Peters asked about the Goals, he wanted to know if they would be updated annually. Chief Palmer stated that yes some of the goals would simply roll over, some would be updated quarterly, and some would show up through the budget process. Hearing no more questions, President Jacobs stated he would entertain a motion. Director Bailey made a motion to officially adopt the MCFR 2022/2027 Strategic plan. Director Peters seconded. All in favor: 4 Ayes, 0 Nays. Motion carried.
- b. Information Sheet – Selection of Patch Design Concept - Chief Palmer asked the Directors to make their selection from the 4 patch designs that were included in the board packet. The patch should be selected by next board meeting.
- c. Information Sheet – Consideration of CSF Fund Distribution. President Jacobs stated that MCFR will make the decision to settle on 12.1% instead of the 18.4%. He stated there had been a great deal of discussion regarding the CSF funds. He then opened the floor for public comment. There was no public comment made. Director Bailey took the floor wanting to first thank the negotiation team for a job well done and then read a brief statement she had written. There was a brief discussion that followed. At the end of the discussion, President Jacobs stated that the board could approve the proposal or not approve the proposal and decide at a later date. Director Bailey, Director Peters, and Director Case were ready to make a decision now. President Jacobs stated he would entertain a motion. Director Bailey made a motion to adopt Resolution #2022-03, “A resolution adopting an Intergovernmental Agreement between parties for payment of annual Community Service Fees associated with Projects 1 and 2 of the Strategic Investment Program agreement between the Company, The City of The Dalles and Wasco County”. Director Peters seconded. President Jacobs asked if there was any further discussion. Hearing none, President Jacobs stated “it was moved and seconded to adopt Resolution No 2022-03 adopting an Intergovernmental Agreement for payment of the annual community service fees associated with Projects 1 and 2 of the Strategic Investment Program established between the Company, City of The Dalles and Wasco County”. All in favor. 4 Ayes, 0 Nays. Motion carried.



13. GOOD OF THE ORDER

There was none.

14. ADJOURNMENT

President Jacobs adjourned the meeting at 1835 hours.

Board President

Board Secretary/Treasurer

**General Fund Revenue / Expense Recap
Cash Accounts Summary**

Month Ending: 4/30/2022

Month	Projected Revenue	Actual Revenue	Month Variance	Cumulative Variance	Projected Expense	Actual Expense	Month Variance	Cumulative Variance
July	192,421	161,901	(30,520)	(30,520)	506,340	547,423	41,083	41,083
August	166,459	133,471	(32,988)	(63,508)	437,459	333,310	(104,150)	(63,066)
September	168,492	153,616	(14,876)	(78,384)	460,156	368,860	(91,296)	(154,362)
October	209,048	155,155	(53,893)	(132,278)	426,060	504,579	78,520	(75,842)
November	2,311,105	3,189,710	878,605	746,328	432,880	331,683	(101,197)	(177,039)
December	848,781	347,700	(501,081)	245,247	456,188	412,233	(43,955)	(220,994)
January	263,266	447,936	184,670	429,917	507,669	405,643	(102,026)	(323,020)
February	145,642	157,723	12,081	441,997	445,002	345,772	(99,230)	(422,250)
March	298,060	191,852	(106,208)	335,789	447,785	441,593	(6,192)	(428,442)
April	163,717	150,765	(12,952)	322,837	463,993	368,620	(95,372)	(523,814)
May	188,937		-	-	419,672		-	-
June	299,725		-	-	477,178		-	-
Total	5,255,654	5,089,830	(165,824)	322,837	5,480,380	4,059,717	(1,420,663)	(523,814)
Budgeted Transfers from General Fund to Reserve Funds								
					Total All Expenses and Transfers	5,480,380	4,059,717	

0

YTD Revenue			YTD Expenses		
Projected	Actual	% of Projected	Projected	Actual	% of Projected
5,255,654	5,089,830	96.84%	5,480,380	4,059,717	74.08%

CASH SUMMARY					
General Fund		Building Reserve Fund		Equipment Reserve Fund (Apparatus)	
Beg Balance	3,090,354.94	Beg Balance	70,235.28	Beg Balance	666,584.61
Deposits	14,825.15	Deposits	36.84	Deposits	349.62
Disbursements	(205,564.69)	Disbursements	(120.00)	Disbursements	(3,133.75)
From Other Funds		From General Fund	-	From General Fund	-
To Other Funds		To General Fund	-	To General Fund-ST Loan	-
Ending Balance	<u>2,899,615.40</u>	Ending Balance	<u>70,152.12</u>	Ending Balance	<u>663,800.48</u>
Training Reserve		Cash on Hand		Debt Service Fund	
Beg Balance	205,928.59	Beginning Balance	125.00	Beg Balance	286,081.51
Deposits	108.01	Deposit	-	Deposits	929.07
Disbursements		Disbursements	-	Disbursements/trsfr	
To General Fund	-	To General Fund	-	To General Fund	-
From Gen Fund	-	From Gen Fund	-	From Gen Fund	-
Ending Balance	<u>206,036.60</u>	Ending Balance	<u>125.00</u>	Ending Balance	<u>287,010.58</u>
Technical Rescue Reserve Fund		Checking		FF Equipment Reserve Fund	
Beg Balance	55,865.86	Beg Balance	306,643.73	Beg Balance	265,567.57
Deposits	29.30	Deposits	345,187.54	Deposits	139.29
Disbursements		Disbursements	(378,793.04)	Disbursements	
From Gen Fund	-	To General	-	From Gen Fund	-
Ending Balance	<u>55,895.16</u>	Ending Balance	<u>273,038.23</u>	Ending Balance	<u>265,706.86</u>
Stacker Butte Fund		FireMed Fund		Retirement Liability Fund	
Beg Balance	35,254.90	Beg Balance	74,778.13	Beg Balance	102,118.69
Deposits	3,629.43	Deposits	1992.97	Deposits	53.56
Disbursements	(429.08)	Disbursements		Disbursements	
From Gen Fund	-	To General	-		
Ending Balance	<u>38,455.25</u>	Ending Balance	<u>76,771.10</u>	Ending Balance	<u>102,172.25</u>
				Capital Projects Fund	
				Beginning Balance	-
				Deposits	
				Disbursements	
				Ending Balance	

Total Cash on Hand - All Accounts: 4,938,779.03

Mid-Columbia Fire and Rescue
Current Month Expenses - All Funds
April 2022

	Apr 22
Ordinary Income/Expense	
Expense	
6330 · 00 - Personal Services	
6400-00 · Administrative Personnel	
6401-00 · Fire Chief	11,722.18
6402-00 · Assistant Chief	10,179.28
6402-03 · Division Chief - Operations	0.00
6402-04 · Division Chief-Prev/Public Ed.	9,934.55
6402-05 · Division Chief - FEMA Funded	9,934.55
6403-04 · Administrative Assistant	0.00
6403-07 · Office Manager / Admin. Clerk	4,272.67
	46,043.23
Total 6400-00 · Administrative Personnel	
6403-00 · Career Personnel	
6403-02 · Captain	20,425.52
6404-00 · Lieutenant	26,385.51
6405-01 · Firefighter	66,755.03
	113,566.06
Total 6403-00 · Career Personnel	
6410-00 · Insurance & Retirement	
6421-00 · Retirement - Public Safety	28,409.19
6421-01 · PEHP Plan - Public Safety	5,247.34
6421-02 · Retirement - Administration	6,829.56
6421-03 · PEHP - Administration	1,802.64
6422-00 · Workers' Compensation	172.38
6422-01 · Workers Comp - Administration	27.66
6423-00 · Life Insurance	1,713.00
6424-00 · Health Insurance	38,490.61
6424-01 · Health Ins - Administration	11,011.86
6424-03 · Occupational Healthcare	1,639.00
6426-00 · Long Term Disability	932.92
6426-01 · Long Term Disability - Admin	274.32
6428-00 · Unemployment	34.79
6430-00 · Medicare	2,186.06
6430-01 · Defined Contribution	5,478.27
6430-03 · Defined Cont. - Admin	2,232.45
6531-00 · Payroll Expenses / SS	16.12
	106,498.17
Total 6410-00 · Insurance & Retirement	
6410-01 · Employee Benefits	
6407-00 · Uniforms - Public Safety	402.56
6407-01 · Uniforms - Administration	682.14
6414-00 · Holiday	2,823.42
6414-02 · Funeral Leave	2,509.44
	6,417.56
Total 6410-01 · Employee Benefits	
6416-00 · Overtime	
6415-00 · Sick	6,570.59
6416-01 · Fire	1,417.55
6416-02 · Ambulance	8,355.53
6416-04 · Tech Rescue	0.00
6416-05 · Training	1,421.74
6416-06 · Other	2,351.25
6416-07 · Ambulance Stand-By	1,386.88
6417-00 · FLSA	4,898.36
6416-00 · Overtime - Other	0.00
	26,401.90
Total 6416-00 · Overtime	
Total 6330 · 00 - Personal Services	298,926.92
6433 · Materials & Services	

Mid-Columbia Fire and Rescue
Current Month Expenses - All Funds
April 2022

	Apr 22
6441-10 · Office, Admin. & Related	
6435-00 · Advertising, Publications	643.00
6436-00 · Dues, Subscriptions	1,260.00
6441-00 · Office Expense	149.35
6441-01 · Office Equip Maintenance	103.89
6441-02 · Office Equipment Lease	239.36
6442-00 · Bank Charges	255.09
6512-00 · Postage, Shipping	41.06
Total 6441-10 · Office, Admin. & Related	2,691.75
6446-00 · Gas and Diesel	5,683.45
6452-00 · Mtce., Repairs & Supplies	
6443-00 · Janitorial Supplies	277.89
6453-00 · Equipment Maintenance	1,847.43
6457-02 · Sm Eq Maint, Shop Supplies	266.88
6457-05 · Equipment Testing	39.99
6510-01 · Bldg Maint. Agreements	1,262.73
Total 6452-00 · Mtce., Repairs & Supplies	3,694.92
6457-10 · Ambulance & EMS Expenses	
6459-00 · Ambulance Billing Expense	3,899.08
6481-00 · Ambulance Transport Exp	651.00
6482-00 · Ambulance Expendables	7,185.61
6482-01 · Ambulance Non Expendable	96.43
Total 6457-10 · Ambulance & EMS Expenses	11,832.12
6457-11 · Fire & Related Expenses	
6485-00 · Firefighting Supplies-Tools/Equ	227.46
6485-01 · Firefighting Supplies - PPE	579.70
6487-00 · Fire Training Supplies	449.95
Total 6457-11 · Fire & Related Expenses	1,257.11
6460-00 · Professional Expenses	
6462-00 · Legal Services	5,383.95
6462-01 · Professional Services	4,633.58
Total 6460-00 · Professional Expenses	10,017.53
6463-10 · Utilities	
6464-00 · Water	158.13
6465-00 · Natural Gas	767.98
6466-00 · Electricity	1,056.66
6467-00 · Telephone	2,003.84
6468-00 · Sewer	283.28
6469-00 · Garbage	313.74
Total 6463-10 · Utilities	4,583.63
6501-00 · Training	
6503-00 · Bargaining Unit - Voluntary	1,726.06
6507-00 · General Training - ALL	13,028.21
Total 6501-00 · Training	14,754.27
6513-00 · Miscellaneous Expense	356.15
6520-00 · 911 Services	6,125.00
Total 6433 · Materials & Services	60,995.93
6530-00 · Capital Outlay Expense	
6533-00 · Firefighting Equipment	8,730.00

Mid-Columbia Fire and Rescue
Current Month Expenses - All Funds
April 2022

	Apr 22
6533-09 · EMS Training Equipment	-32.50
Total 6530-00 · Capital Outlay Expense	8,697.50
6534 · Reserve/Special Funds Expense	
6534-00 · Stacker Butte Mtls & Svcs	429.08
6535-00 · Capital Outlay Apparatus	3,133.75
6536-00 · Capital Outlay Building	120.00
Total 6534 · Reserve/Special Funds Expense	3,682.83
Total Expense	372,303.18
Net Ordinary Income	-372,303.18
Net Income	-372,303.18

Mid-Columbia Fire and Rescue
Profit & Loss Budget vs. Actual
July 2021 through April 2022

	Jul '21 - Apr...	Budget	\$ Over Bud...	% of Budget
Ordinary Income/Expense				
Income				
4800 · FF Equipment Reserve				
4801-00 · Interest Earned-FF Reserve	1,112.09	2,500.00	-1,387.91	44.5%
4802-00 · X-fer FROM GF To FF Equip	0.00	54,780.00	-54,780.00	0.0%
Total 4800 · FF Equipment Reserve	1,112.09	57,280.00	-56,167.91	1.9%
4810 · FireMed Income				
4812-00 · Interest Earned FM	242.47	1,000.00	-757.53	24.2%
4812-02 · FireMed Fees	39,339.75	40,000.00	-660.25	98.3%
Total 4810 · FireMed Income	39,582.22	41,000.00	-1,417.78	96.5%
4825 · Stacker Butte				
4825-00 · X-fer General Fund to SB	0.00	2,350.00	-2,350.00	0.0%
4825-01 · Sub-Lease & Rental Fees	13,828.14	19,170.00	-5,341.86	72.1%
4825-03 · SB Interest	159.50	1,000.00	-840.50	16.0%
4825-04 · Stacker Butte Reimbursement	2,701.24	9,625.00	-6,923.76	28.1%
Total 4825 · Stacker Butte	16,688.88	32,145.00	-15,456.12	51.9%
4830 · Debt Service Revenue				
4831-00 · Current Year Taxes DSF	285,635.45	285,450.00	185.45	100.1%
4832-00 · DSF Prior Year Taxes	7,272.23	4,000.00	3,272.23	181.8%
4833-00 · Interest Earned DSF	718.42	2,000.00	-1,281.58	35.9%
Total 4830 · Debt Service Revenue	293,626.10	291,450.00	2,176.10	100.7%
4840 · Technical Rescue Fund				
4841-00 · Interest Earned TR	233.96	1,000.00	-766.04	23.4%
4844-00 · X-fer FROM GF To Tech Rescue	0.00	3,710.00	-3,710.00	0.0%
Total 4840 · Technical Rescue Fund	233.96	4,710.00	-4,476.04	5.0%
4850-00 · Capital Project Fund				
4856-00 · Interest Earned	0.00			
Total 4850-00 · Capital Project Fund	0.00			
4860 · Equipment Reserve Income				
4863-00 · Interest Earned ER	2,806.31	3,500.00	-693.69	80.2%
4864-00 · X-fer FROM GF To Equip (App...	0.00	280,000.00	-280,000.00	0.0%
Total 4860 · Equipment Reserve Income	2,806.31	283,500.00	-280,693.69	1.0%
4870 · Building Reserve Income				
4871-01 · Bldg Reserve Other Revenue	0.00	2,500.00	-2,500.00	0.0%
4873-00 · Interest Earned BR	337.77	1,200.00	-862.23	28.1%
4874-00 · Xfer FROM GF To Bld Rsv	0.00	42,500.00	-42,500.00	0.0%
Total 4870 · Building Reserve Income	337.77	46,200.00	-45,862.23	0.7%
4880 · Training Reserve Income				
4881-00 · Training Res Income from Classe	0.00	3,000.00	-3,000.00	0.0%
4882-00 · Training Res Other Revenue	56,847.17	56,000.00	847.17	101.5%
4883-00 · Int Earned, Training	688.22	2,000.00	-1,311.78	34.4%
4884-00 · Xfer FROM GF To Training	0.00	5,090.00	-5,090.00	0.0%
Total 4880 · Training Reserve Income	57,535.39	66,090.00	-8,554.61	87.1%
4885-00 · Retirement Liability Fund				
4886-00 · Interest Earned Ret. Liability	427.64	1,000.00	-572.36	42.8%
4887-00 · XFer from GF to Ret. Fund	0.00	10,000.00	-10,000.00	0.0%
Total 4885-00 · Retirement Liability Fund	427.64	11,000.00	-10,572.36	3.9%
4900 · General Fund Income				
4990-00 · Taxes - Prior Year	100,118.68	110,000.00	-9,881.32	91.0%
4991-00 · GF-Interest Earned	9,690.47	42,000.00	-32,309.53	23.1%
4997-00 · Taxes - Current Year	3,301,059.80	3,400,754.00	-99,694.20	97.1%
4998-00 · Ambulance Revenue				
6998-03 · GEMT Ambulance Revenue	259,994.00	509,000.00	-249,006.00	51.1%

Mid-Columbia Fire and Rescue
Profit & Loss Budget vs. Actual
July 2021 through April 2022

	Jul '21 - Apr...	Budget	\$ Over Bud...	% of Budget
4998-00 · Ambulance Revenue - Other	1,280,376.57	1,380,000.00	-99,623.43	92.8%
Total 4998-00 · Ambulance Revenue	1,540,370.57	1,889,000.00	-348,629.43	81.5%
4998-01 · Fire Protection Agreements	0.00	900.00	-900.00	0.0%
4998-07 · Transfer from FireMed	0.00	5,000.00	-5,000.00	0.0%
4998-08 · Transfer from Ret Liab. Fund	0.00	10,000.00	-10,000.00	0.0%
4999-00 · GF-Misc Revenue	71,613.82	84,000.00	-12,386.18	85.3%
4999-02 · Grant Proceeds	96,592.00	88,000.00	8,592.00	109.8%
Total 4900 · General Fund Income	5,119,445.34	5,629,654.00	-510,208.66	90.9%
Total Income	5,531,795.70	6,463,029.00	-931,233.30	85.6%
Gross Profit	5,531,795.70	6,463,029.00	-931,233.30	85.6%
Expense				
6330 · 00 - Personal Services				
6400-00 · Administrative Personnel				
6401-00 · Fire Chief	108,427.49	129,800.00	-21,372.51	83.5%
6402-00 · Assistant Chief	101,792.80	122,966.00	-21,173.20	82.8%
6402-03 · Division Chief - Operations	0.00			
6402-04 · Division Chief-Prev/Public Ed.	99,345.50	120,009.00	-20,663.50	82.8%
6402-05 · Division Chief - FEMA Funded	99,345.50	120,009.00	-20,663.50	82.8%
6403-04 · Administrative Assistant	0.00			
6403-07 · Office Manager / Admin. Clerk	42,411.78	49,960.00	-7,548.22	84.9%
6403-08 · Background Investigator	4,234.01	9,900.00	-5,665.99	42.8%
Total 6400-00 · Administrative Personnel	455,557.08	552,644.00	-97,086.92	82.4%
6403-00 · Career Personnel				
6403-02 · Captain	218,564.77	283,866.00	-65,301.23	77.0%
6404-00 · Lieutenant	216,243.13	264,793.00	-48,549.87	81.7%
6405-00 · Engineer	0.00			
6405-01 · Firefighter	820,774.35	1,140,910.00	-320,135.65	71.9%
6405-02 · Single Role EMS	79,766.40	192,489.00	-112,722.60	41.4%
Total 6403-00 · Career Personnel	1,335,348.65	1,882,058.00	-546,709.35	71.0%
6406-10 · Volunteer & Related				
6406-00 · Volunteer Program	2,082.49	24,750.00	-22,667.51	8.4%
6406-02 · Volunteer Reimbursement	2,511.66	20,000.00	-17,488.34	12.6%
Total 6406-10 · Volunteer & Related	4,594.15	44,750.00	-40,155.85	10.3%
6410-00 · Insurance & Retirement				
6421-00 · Retirement - Public Safety	318,105.35	456,130.00	-138,024.65	69.7%
6421-01 · PEHP Plan - Public Safety	36,583.60	37,650.00	-1,066.40	97.2%
6421-02 · Retirement - Administration	70,422.74	113,815.00	-43,392.26	61.9%
6421-03 · PEHP - Administration	12,194.35	10,855.00	1,339.35	112.3%
6422-00 · Workers' Compensation	46,622.59	69,220.00	-22,597.41	67.4%
6422-01 · Workers Comp - Administrat...	1,930.21	2,500.00	-569.79	77.2%
6423-00 · Life Insurance	11,478.00	15,796.00	-4,318.00	72.7%
6423-01 · Life Insurance - Administration	1,125.00	1,500.00	-375.00	75.0%
6424-00 · Health Insurance	329,030.49	520,200.00	-191,169.51	63.3%
6424-01 · Health Ins - Administration	106,857.32	109,568.00	-2,710.68	97.5%
6424-03 · Occupational Healthcare	23,611.14	55,915.00	-32,303.86	42.2%
6424-04 · Occ. Health - Administration	0.00	4,100.00	-4,100.00	0.0%
6426-00 · Long Term Disability	8,090.10	17,500.00	-9,409.90	46.2%
6426-01 · Long Term Disability - Admin	2,466.19	2,800.00	-333.81	88.1%
6428-00 · Unemployment	192.21			
6430-00 · Medicare	22,424.16	33,773.00	-11,348.84	66.4%
6430-01 · Defined Contribution	56,286.05	67,219.00	-10,932.95	83.7%
6430-02 · Medicare - Administration	3,797.41	8,050.00	-4,252.59	47.2%
6430-03 · Defined Cont. - Admin	19,648.80	18,708.00	940.80	105.0%
6531-00 · Payroll Expenses / SS	1,911.18	4,900.00	-2,988.82	39.0%
6531-01 · Social Security - Admin	0.00	1,000.00	-1,000.00	0.0%
Total 6410-00 · Insurance & Retirement	1,072,776.89	1,551,199.00	-478,422.11	69.2%
6410-01 · Employee Benefits				
6407-00 · Uniforms - Public Safety	23,923.89	26,615.00	-2,691.11	89.9%

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Mid-Columbia Fire and Rescue
Profit & Loss Budget vs. Actual
July 2021 through April 2022

	Jul '21 - Apr...	Budget	\$ Over Bud...	% of Budget
6407-01 · Uniforms - Administration	1,709.55	3,800.00	-2,090.45	45.0%
6414-00 · Holiday	28,522.08	55,541.00	-27,018.92	51.4%
6414-01 · Vacation	152.00			
6414-02 · Funeral Leave	6,235.44			
6415-02 · Sick Leave Used	140.00			
Total 6410-01 · Employee Benefits	60,682.96	85,956.00	-25,273.04	70.6%
6416-00 · Overtime				
6415-00 · Sick	78,454.98	87,150.00	-8,695.02	90.0%
6416-01 · Fire	23,493.76	62,250.00	-38,756.24	37.7%
6416-02 · Ambulance	93,980.27	105,513.00	-11,532.73	89.1%
6416-04 · Tech Rescue	0.00	22,908.00	-22,908.00	0.0%
6416-05 · Training	18,248.63	25,896.00	-7,647.37	70.5%
6416-06 · Other	24,361.68	44,000.00	-19,638.32	55.4%
6416-07 · Ambulance Stand-By	9,304.76	9,375.00	-70.24	99.3%
6417-00 · FLSA	41,970.94	78,078.00	-36,107.06	53.8%
Total 6416-00 · Overtime	289,815.02	435,170.00	-145,354.98	66.6%
Total 6330 · 00 - Personal Services	3,218,774.75	4,551,777.00	-1,333,002.25	70.7%
6433 · Materials & Services				
6434-00 · General Insurance	72,372.23	68,000.00	4,372.23	106.4%
6441-10 · Office, Admin. & Related				
6435-00 · Advertising, Publications	2,365.17	4,000.00	-1,634.83	59.1%
6436-00 · Dues, Subscriptions	21,646.32	24,350.00	-2,703.68	88.9%
6441-00 · Office Expense	11,370.39	28,024.00	-16,653.61	40.6%
6441-01 · Office Equip Maintenance	884.76	3,150.00	-2,265.24	28.1%
6441-02 · Office Equipment Lease	3,268.22	3,150.00	118.22	103.8%
6442-00 · Bank Charges	1,572.04	800.00	772.04	196.5%
6512-00 · Postage, Shipping	1,232.57	2,372.00	-1,139.43	52.0%
Total 6441-10 · Office, Admin. & Related	42,339.47	65,846.00	-23,506.53	64.3%
6446-00 · Gas and Diesel	42,906.85	40,000.00	2,906.85	107.3%
6452-00 · Mtce., Repairs & Supplies				
6443-00 · Janitorial Supplies	2,267.06	3,500.00	-1,232.94	64.8%
6445-01 · Residence Supplies	666.25	1,000.00	-333.75	66.6%
6451-00 · Tire, Batteries	8,581.72	8,500.00	81.72	101.0%
6453-00 · Equipment Maintenance	26,958.54	37,000.00	-10,041.46	72.9%
6453-01 · Training Prop Mtce & Operat...	834.78	2,000.00	-1,165.22	41.7%
6454-00 · Communication Repair	959.02	4,600.00	-3,640.98	20.8%
6457-02 · Sm Eq Maint, Shop Supplies	796.09	2,000.00	-1,203.91	39.8%
6457-03 · Fire Equipment Maintenance	660.00	5,950.00	-5,290.00	11.1%
6457-05 · Equipment Testing	4,491.21	11,280.00	-6,788.79	39.8%
6510-00 · Building Maintenance	9,038.49	9,200.00	-161.51	98.2%
6510-01 · Bldg Maint. Agreements	6,422.37	7,000.00	-577.63	91.7%
6511-00 · Grounds Maintenance	0.00	3,000.00	-3,000.00	0.0%
Total 6452-00 · Mtce., Repairs & Supplies	61,675.53	95,030.00	-33,354.47	64.9%
6457-10 · Ambulance & EMS Expenses				
6457-04 · EMS Equipment Maintenance	6,144.63	13,684.00	-7,539.37	44.9%
6459-00 · Ambulance Billing Expense	107,487.92	183,121.00	-75,633.08	58.7%
6477-00 · EMS Training Supplies	5,864.99	11,890.00	-6,025.01	49.3%
6479-00 · EMS Dues	180.00	800.00	-620.00	22.5%
6480-00 · Physician Advisor	6,000.00	12,000.00	-6,000.00	50.0%
6481-00 · Ambulance Transport Exp	7,581.00	10,500.00	-2,919.00	72.2%
6482-00 · Ambulance Expendables	60,180.80	59,000.00	1,180.80	102.0%
6482-01 · Ambulance Non Expendable	236.43	1,300.00	-1,063.57	18.2%
Total 6457-10 · Ambulance & EMS Expen...	193,675.77	292,295.00	-98,619.23	66.3%
6457-11 · Fire & Related Expenses				
6483-00 · Hazardous Materials	297.00	1,500.00	-1,203.00	19.8%
6485-00 · Firefighting Supplies-Tools/...	12,757.38	18,400.00	-5,642.62	69.3%
6485-01 · Firefighting Supplies - PPE	16,044.41	30,070.00	-14,025.59	53.4%
6486-00 · Fire Prevention Supplies	12,792.36	15,150.00	-2,357.64	84.4%

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Mid-Columbia Fire and Rescue
Profit & Loss Budget vs. Actual
July 2021 through April 2022

	Jul '21 - Apr...	Budget	\$ Over Bud...	% of Budget
6486-01 · Public Education	7,307.44	21,000.00	-13,692.56	34.8%
6487-00 · Fire Training Supplies	2,792.58	8,730.00	-5,937.42	32.0%
6491-00 · Fire Suppression Expense	5,488.83	10,000.00	-4,511.17	54.9%
Total 6457-11 · Fire & Related Expenses	57,480.00	104,850.00	-47,370.00	54.8%
6460-00 · Professional Expenses				
6461-00 · Audit, Budget	20,400.00	19,850.00	550.00	102.8%
6462-00 · Legal Services	47,197.65	100,300.00	-53,102.35	47.1%
6462-01 · Professional Services	31,732.93	55,132.00	-23,399.07	57.6%
6460-00 · Professional Expenses - Other	89.90			
Total 6460-00 · Professional Expenses	99,420.48	175,282.00	-75,861.52	56.7%
6463-10 · Utilities				
6464-00 · Water	1,769.02	4,500.00	-2,730.98	39.3%
6465-00 · Natural Gas	10,365.12	12,000.00	-1,634.88	86.4%
6466-00 · Electricity	11,838.98	14,000.00	-2,161.02	84.6%
6467-00 · Telephone	20,462.33	30,504.00	-10,041.67	67.1%
6468-00 · Sewer	2,832.80	4,000.00	-1,167.20	70.8%
6469-00 · Garbage	4,460.18	6,440.00	-1,979.82	69.3%
Total 6463-10 · Utilities	51,728.43	71,444.00	-19,715.57	72.4%
6501-00 · Training				
6495-00 · Fire Board Meals, Lodging	245.04	6,900.00	-6,654.96	3.6%
6497-00 · Fire Board Conference	0.00	2,800.00	-2,800.00	0.0%
6502-00 · EMS Scholarship	1,360.00	4,300.00	-2,940.00	31.6%
6503-00 · Bargaining Unit - Voluntary	2,226.06	10,500.00	-8,273.94	21.2%
6507-00 · General Training - ALL	19,315.35	41,850.00	-22,534.65	46.2%
6508-00 · Administration - Voluntary	1,083.87	4,000.00	-2,916.13	27.1%
6509-00 · Volunteer	3,326.37	20,500.00	-17,173.63	16.2%
Total 6501-00 · Training	27,556.69	90,850.00	-63,293.31	30.3%
6513-00 · Miscellaneous Expense	1,119.84	7,550.00	-6,430.16	14.8%
6520-00 · 911 Services	91,637.00	73,500.00	18,137.00	124.7%
Total 6433 · Materials & Services	741,912.29	1,084,647.00	-342,734.71	68.4%
6530-00 · Capital Outlay Expense				
6533-00 · Firefighting Equipment	11,665.68	18,720.00	-7,054.32	62.3%
6533-01 · Office Equipment	2,718.00	14,650.00	-11,932.00	18.6%
6533-05 · Radio Equipment	2,722.72	7,575.00	-4,852.28	35.9%
6533-06 · Fire Training Equipment	0.00	1,500.00	-1,500.00	0.0%
6533-09 · EMS Training Equipment	13,312.50	14,000.00	-687.50	95.1%
Total 6530-00 · Capital Outlay Expense	30,418.90	56,445.00	-26,026.10	53.9%
6534 · Reserve/Special Funds Expense				
6534-00 · Stacker Butte Mtls & Svcs	20,367.48	28,510.00	-8,142.52	71.4%
6534-01 · Stacker Butte Capital Outlay	0.00	5,000.00	-5,000.00	0.0%
6535-00 · Capital Outlay Apparatus	10,201.08	962,226.00	-952,024.92	1.1%
6536-00 · Capital Outlay Building	35,435.61	203,158.00	-167,722.39	17.4%
6537-00 · Capital Outlay Training	0.00	53,000.00	-53,000.00	0.0%
6537-02 · Training Tower Loan Principal	0.00	50,808.00	-50,808.00	0.0%
6537-03 · Training Tower Loan Interest	5,101.95	10,282.00	-5,180.05	49.6%
6538-00 · Capital Outlay FF Equip	0.00	332,840.00	-332,840.00	0.0%
6539-00 · FireMed Mtls & Services	0.00	1,000.00	-1,000.00	0.0%
6539-01 · FM Capital Outlay	0.00	14,700.00	-14,700.00	0.0%
6539-02 · X-fer FireMed to General Fund	0.00	5,000.00	-5,000.00	0.0%
6550-01 · Transfer to General Fund	0.00	10,000.00	-10,000.00	0.0%
Total 6534 · Reserve/Special Funds Expense	71,106.12	1,676,524.00	-1,605,417.88	4.2%
6540 · Technical Rescue				
6540-01 · Capital Outlay Tech Rescue	0.00	57,971.00	-57,971.00	0.0%
6540-02 · Tech Rescue Mtls & Services	12.99	1,000.00	-987.01	1.3%
Total 6540 · Technical Rescue	12.99	58,971.00	-58,958.01	0.0%
6560 · Debt Service Expense				

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Mid-Columbia Fire and Rescue
Profit & Loss Budget vs. Actual
July 2021 through April 2022

	<u>Jul '21 - Apr...</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
6561-00 · Interest Expense DSF	45,024.00	90,450.00	-45,426.00	49.8%
6562-00 · Principal Expense DSF	0.00	195,000.00	-195,000.00	0.0%
Total 6560 · Debt Service Expense	<u>45,024.00</u>	<u>285,450.00</u>	<u>-240,426.00</u>	<u>15.8%</u>
Total Expense	<u>4,107,249.05</u>	<u>7,713,814.00</u>	<u>-3,606,564.95</u>	<u>53.2%</u>
Net Ordinary Income	<u>1,424,546.65</u>	<u>-1,250,785.00</u>	<u>2,675,331.65</u>	<u>-113.9%</u>
Net Income	<u>1,424,546.65</u>	<u>-1,250,785.00</u>	<u>2,675,331.65</u>	<u>-113.9%</u>

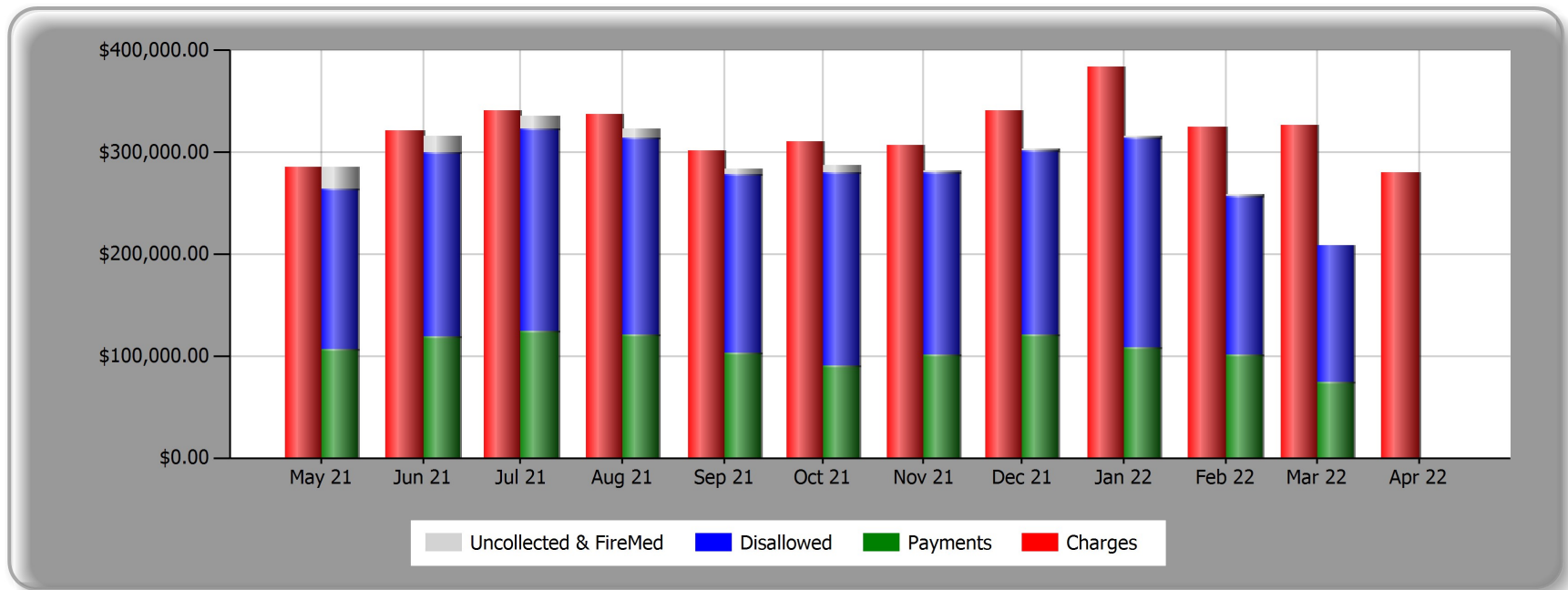
**Mid-Columbia
ANNUAL COLLECTION STATISTICS**

Date Of Service	5/1/21
Date Of Service	4/30/22
Invoices	0
Company	Mid-Columbia

Month	Tickets	Charges	Payments	%	FireMed	%	Disallowed	%	Uncollected	%	Pending	%
May 21	153	286,331.25	-106,419.79	37 %	-4,745.00	2 %	-157,617.82	55 %	-16,730.54	6 %	818.10	0 %
Jun 21	180	322,058.51	-119,940.43	37 %	-619.98	0 %	-179,096.46	56 %	-16,165.62	5 %	6,236.02	2 %
Jul 21	195	341,253.77	-124,030.68	36 %	-3,126.74	1 %	-198,503.81	58 %	-10,090.60	3 %	5,501.94	2 %
Aug 21	188	337,016.57	-120,347.00	36 %	-30.35	0 %	-194,451.01	58 %	-9,066.82	3 %	13,121.39	4 %
Sep 21	171	301,225.79	-102,767.32	34 %	-2,248.35	1 %	-174,771.49	58 %	-3,764.17	1 %	17,674.46	6 %
Oct 21	165	311,502.80	-91,113.53	29 %	-1,368.90	0 %	-189,871.92	61 %	-4,127.68	1 %	25,020.77	8 %
Nov 21	153	307,370.03	-101,948.97	33 %	-1,834.47	1 %	-178,729.55	58 %	-113.86	0 %	24,743.18	8 %
Dec 21	185	340,726.13	-120,308.22	35 %	-340.14	0 %	-183,178.43	54 %	0.00	0 %	36,899.34	11 %
Jan 22	212	384,409.19	-108,100.88	28 %	-1,036.32	0 %	-207,249.99	54 %	0.00	0 %	68,022.00	18 %
Feb 22	175	325,274.99	-100,795.48	31 %	-300.00	0 %	-157,707.80	48 %	0.00	0 %	66,471.71	20 %
Mar 22	176	326,392.30	-74,997.99	23 %	0.00	0 %	-134,140.73	41 %	0.00	0 %	117,253.58	36 %
Apr 22	150	280,257.11	0.00	0 %	0.00	0 %	0.00	0 %	0.00	0 %	280,257.11	100 %

2,103 3,863,818.44 -1,170,770.29 -15,650.25 -1,955,319.01 -60,059.29 662,019.60

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



MCFR
2021 RUN STATISTICS

Mar-22	Mar-21	CLASS	ACTIVITY	YTD-22	YTD- 21	
10	8	100	FIRE: (Structure; Mobile Prop./Fixed; Mobile Prop./Vehicle; Natural Vegetation; Outside Rubbish; Special Outside; Cultivated Vegetaion/Crop Fires)	29	20	
0	0	200	OVERPRESSURE/RUPTURE/EXPLOSION/OVERHEAT-NO FIRE: (Overpressure/Steam, Air, Gas, Chemical Reaction; Explosion w/no fire; Excessive Heat with no Ignition)	1	3	
222	216	300	RESCUE/EMS: (Medical Asst.; EMS/911 Incident, Lock-in; Lost Person Search; Extrication/Rescue; Water/Ice Rescue; Electrical Rescue; Rescue/EMS Standby)	921	844	
0	4	400	HAZARDOUS COND. W/NO FIRE: (Combustible & Flammable Spills; Chemical Release, Reaction, Toxic Condition; Radioactive Condition; Electrical Wiring/Equip. Problem; Biological Hazard; Accident/Potential Accident; Bomb Removal; Attempted Burning, Illegal Action)	5	13	
25	18	500	SERVICE CALL: (Person in Distress; Water Problem; Smoke Problem; Animal Problem or Rescue; Public Service Asst.; Unauthorized Burning; Standby)	96	86	
47	15	600	CANCELLED/GOOD INTENT: (Dispatched/Cancelled Enroute; Wrong Location/No Emergency Found; Controlled Burning; Steam, Other Gas Mistaken for Smoke; EMS Call with Party Transported; Hazmat Release Investigation with no Hazmat)	135	59	
12	8	700	FALSE ALARM/FALSE CALL: (Malicious/Mischevious False Alarm; Bomb Scare; System/Detector Malfunction; Unintentional Alarm; Biological Hazard/False Report)	26	21	
0	0	800	SEVERE WEATHER/NATURAL DISASTER: (Earthquake; Flood; Wind Storm; Lightning Strike; Severe Weather or Natural Disaster Standby)	0	0	
0	1	900	SPECIAL INCIDENT TYPE: (Citizen Complaint Including Code Violations)	0	2	
316	270	9%		1213	1048	13%
AGENCY CALLS PERCENT						
MCFR	323					12%
TDPD	1787					65%
WCSO	627					23%
TOTAL	2737					100%

MCFR INFORMATION SHEET

DATE: May 16, 2022

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Fire Chief's Report

ASA APPLICATION PROCESS: Amendment #4 has been fully executed to extend our ASA #2 contract to the end of the year. Wasco County has determined the need to revise the ASA Ordinance due what is perceived as conflicting language between the ASA ordinance and plan. The ASA coordinator is in the process of revising the ordinance for review by the ASA review committee. I have been informed that the plan may undergo revision as well. Completion of a draft(s) is targeted for the end of May or early June. Adoption is slated for September. All ASA holders will be required to reapply for new three-year contracts which the County plans to award at the beginning of CY 2023.

STUDENT INTERN PROGRAM: No change.

GROUND EMERGENCY TRANSPORT (GEMT) PROGRAM: Funds have been received for FY 2020-21 GEMT FFS reimbursement from Washington State. We recently received contract documents to complete for GEMT FFS reimbursement from the State of Oregon. We will be prepping soon for the FY 2021-22 reimbursement process.

OREGON GEMT CCO PROGRAM: Most, if not all, of the CCO agreements have been secured for the GEMT CCO reimbursement program. Reimbursement for CY 2021 January to September has been received. We recently forwarded the leverage funds and administrative fees to receive reimbursement for CY 2021 October to December. We have further been informed that we will be hearing from an OHA representative soon regarding the 2022 GEMT CCO Supplemental Payment Program as well.

COMMUNITY PLANNING AND DEVELOPMENT: The Community Service Fee IGA has been signed and submitted to Wasco County for processing. We can expect a fully executed copy once all affected taxing entities have endorsed the IGA.

COVID-19 PANDEMIC RESPONSE: Oregon mask guidelines note that masks are not required for most indoor settings, but you still need to wear a mask in health care settings to keep everyone safe. Some businesses and schools may still choose to require masks. People may also choose to continue to wear well-fitting masks to protect themselves and others. Oregon's full rule on masking, including a list of health care settings where masks are still required may be found on the OHA website. Additionally, quarantine requirements are lifted for most populations. This means most people do not need to quarantine when exposed to someone with COVID-19. You still must stay away from others if you test positive for COVID-19 or have COVID-19 symptoms after exposure.

BUDGET GOALS, OBJECTIVES AND PERF. MEASURES FOR FY 2021-22: Please reference each Chief Officers monthly report included in the Board packet.

UPDATED PRIORITY PLAN: The updated 2022-2027 MCFR Strategic Plan is adopted and is now in effect for planning purposes.

STACKER BUTTE LEASE: Remains pending.

POLICY REVISION: Two policies, “Administrative Investigations, Corrective Actions and Disciplinary Actions” and Use of Intoxicants and Drugs” remain under discussion in collective bargaining. It has been necessary to review other documents including the Employee Handbook and the Civil Service Rules to ensure the language within each of these documents do not conflict with each other.

FY 2022-23 BUDGET PROCESS: The FY 2022-23 budget document is compiled and ready for distribution come May 9, 2022. The budget committee meeting is scheduled for May 17, 2022. Dinner will be provided to all budget committee members and staff upon conclusion of the meeting.

COLLECTIVE BARGAINING PROCESS: Our most recent bargaining session took place on April 6th. We are making steady progress. The next bargaining sessions are scheduled for May 18th, June 1st, and June 14th.

FIRE DISTRICT BANQUET: As a reminder, the MCFR awards banquet is scheduled for Friday, May 20, 2022, at The Dalles Civic Auditorium. Please remember to RSVP to Stephanie if you plan to attend. We look forward to seeing everyone attend this important and entertaining event.

RECOMMENDATION/ACTION: Staff update.

Assistant Fire Chief- Board Report

David Jensen, Assistant Fire Chief

April 2022

Major Topics for April 2022

- Budget
The budget preparation for FY 22-23 is completed and ready for proposal.
- Staffing
The Single-Role program lost 1 EMT but we have conducted an exam and testing to fill that position in June. We are still looking to fill the remaining two open Single-Role Paramedic positions. On the Dual-role side, we have a firefighter move on to an agency where his family lives, and a Captain who moved on to a large metro area fire department. We have 1 Lieutenant who retired at the end of April and another anticipated Firefighter retirement near the end of July.

With this movement and without having enough firefighters qualified to test for promotion solely from our internal pool, we must post out externally to augment internally qualified employees to regain staffing. The firefighter position posting has been open and closed with a testing date on May 25th. We were fortunate to receive 7 qualified Firefighter/Paramedic applicants and we anticipate with the upward mobility movement and current open spots we may need to fill 2-4 positions at this level for an August academy. We are then of course hopeful to use this list to at least partially fill potential new positions created during the budget year.

- Collective Bargaining
We now have had three Collective Bargaining sessions completed and the next session is scheduled for May 18th. Our first three meetings have been positive and productive.
- Type 3 Purchasing Process (Delayed, *Status Quo from last update*)
Boise Mobile Equipment is still awaiting the chassis to get started on our type 3 fire engine build project. The current projected arrival date of the chassis to the BME plant is late April to May. The build time will then put the delivery date out into the early fall. With in-service training and upfitting, this project will not be completed and available for the 2022 fire season as originally projected. BME assures us we have not been moved in the line, and the chassis manufacturer (International) has adjusted their delivery dates out. Capt. Brown and Capt. Ryan are in the process of purchasing the equipment necessary to upfit the vehicles when they arrive. Those purchases are planned to be completed in this fiscal year while the purchase of the apparatus will occur in next fiscal year after delivery and final inspection.

- The Dalles Bridge

We have received notification The Dalles Bridge project will not be completed on time. However, it will open for summer months (Cherry/ Most of Fire Season) beginning on Memorial Day. Because From what we understand, the project has a specific need to be fully completed prior to fall/ winter rains which would delay the project's coating process. Meetings are planned to discuss the impact and solutions with ODOT and impacted agencies. As an update, the Dam has confirmed they will be able to maintain the emergency vehicle access agreement across the Dam during the future phases of closure.

- Turnout Time Metrics

April data for turnout times show sustained outstanding progress towards meeting the goals of the District. We have maintained the 70 percent plus range for EMS turnout time (Bell to Enroute) as Fire/ Other response time hovered within the same range. The ultimate goal is 90% of the time. It is great we are sustaining overall and seeing growth in other areas. The biggest highlight of April was the Fire/Other turnout time compliance improvement from 59.6% to 71.7%. We will continue to work to improve our turnout response times but I am very happy with the upward momentum.

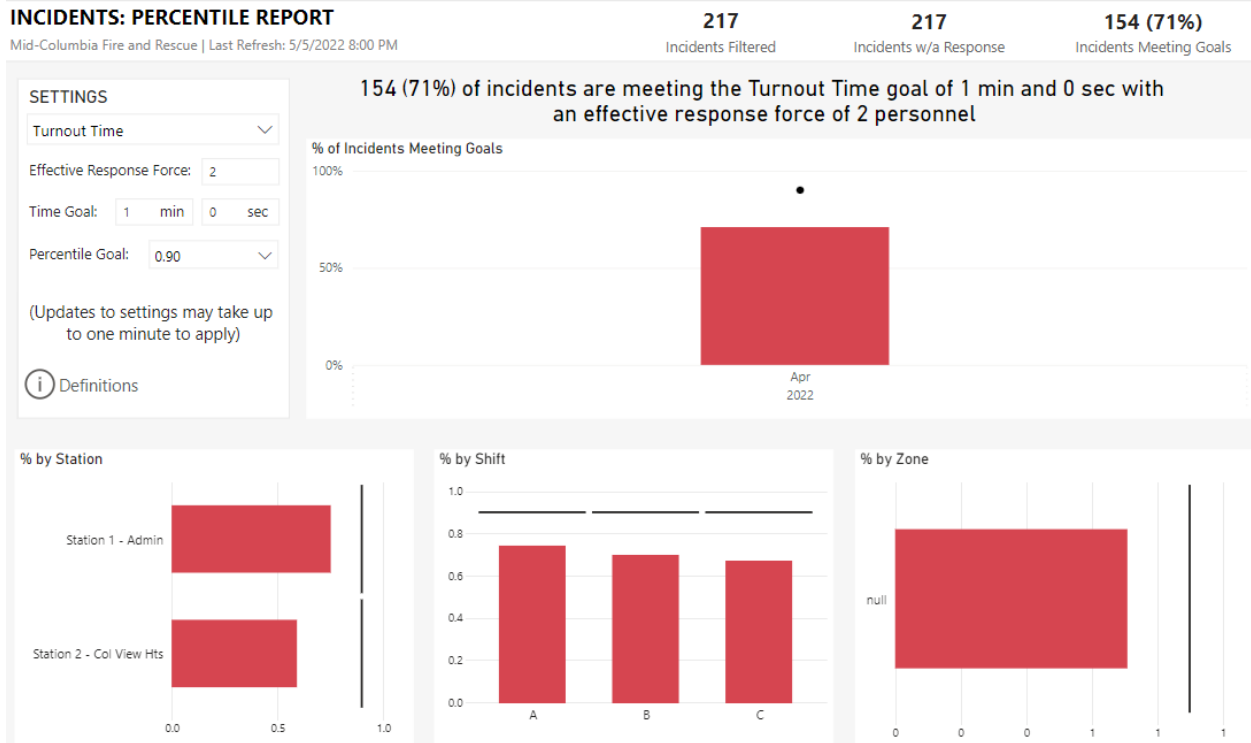
EMS Calls for Service April 2022

Percentage of **EMS Calls** Meeting 60 Second Response Compliance:

A Shift- 74.7% up from 68.89%, B Shift- 70% down from 84.93%, C Shift- 67.6 up from 64.1%

Station 1 overall- **75.3%** up from 73.8%, Station 2 overall- **59.3%** down from 69.2%

Districtwide **71%** slightly down from 72.8%



Fire and Other Calls for Service April 2022

Percentage of *Fire/Other Calls* Meeting 80 Second Response Compliance:

*A Shift- **74.1%** from March 75%, B Shift- **78.6%** up from 55.55%, C Shift- **63.2%** up from 50%*

*Station 1 overall- **78%** up from 66.6%, Station 2 overall- **40%** same as March*

*Districtwide **71.7%** up from 59.6%*

INCIDENTS: PERCENTILE REPORT

Mid-Columbia Fire and Rescue | Last Refresh: 5/5/2022 8:00 PM

78
Incidents Filtered

60
Incidents w/a Response

43 (72%)
Incidents Meeting Goals

SETTINGS

Turnout Time

Effective Response Force:

Time Goal: min sec

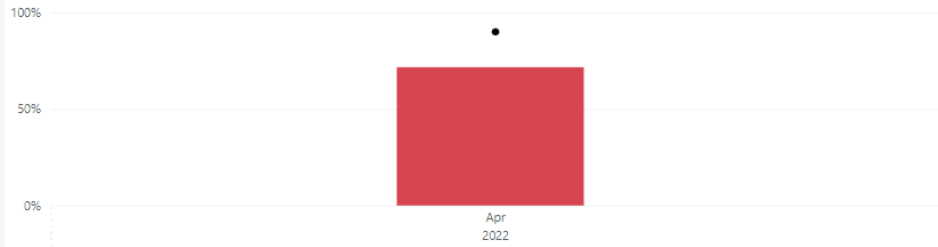
Percentile Goal:

(Updates to settings may take up to one minute to apply)

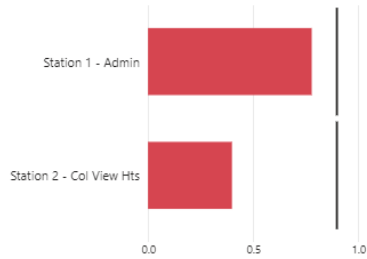
[Definitions](#)

43 (72%) of incidents are meeting the Turnout Time goal of 1 min and 20 sec with an effective response force of 2 personnel

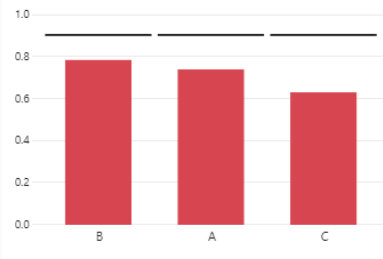
% of Incidents Meeting Goals



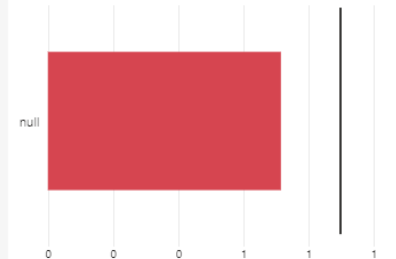
% by Station



% by Shift

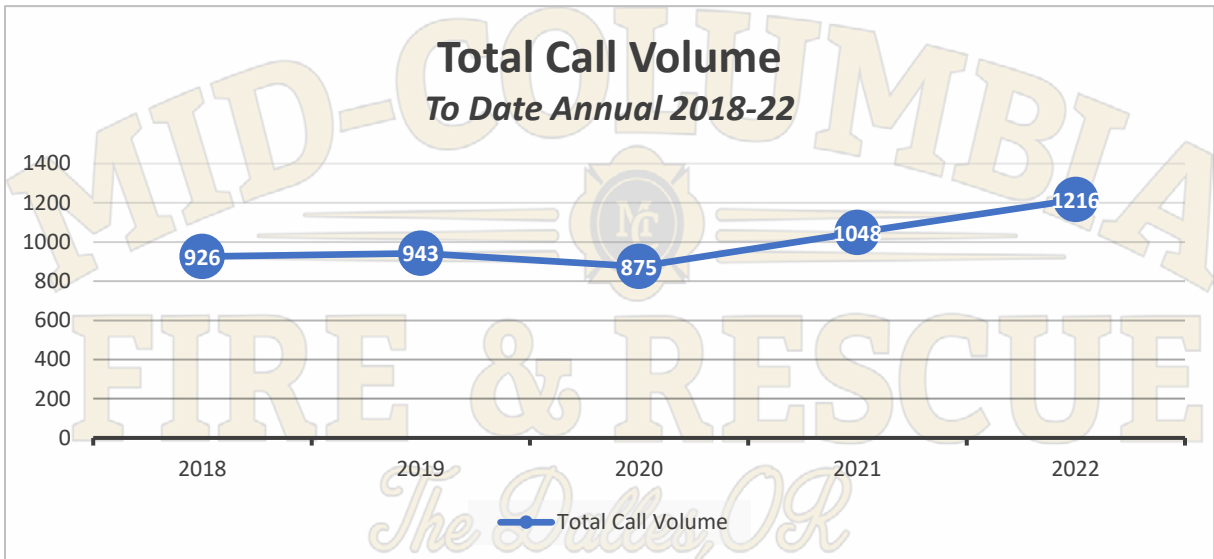


% by Zone

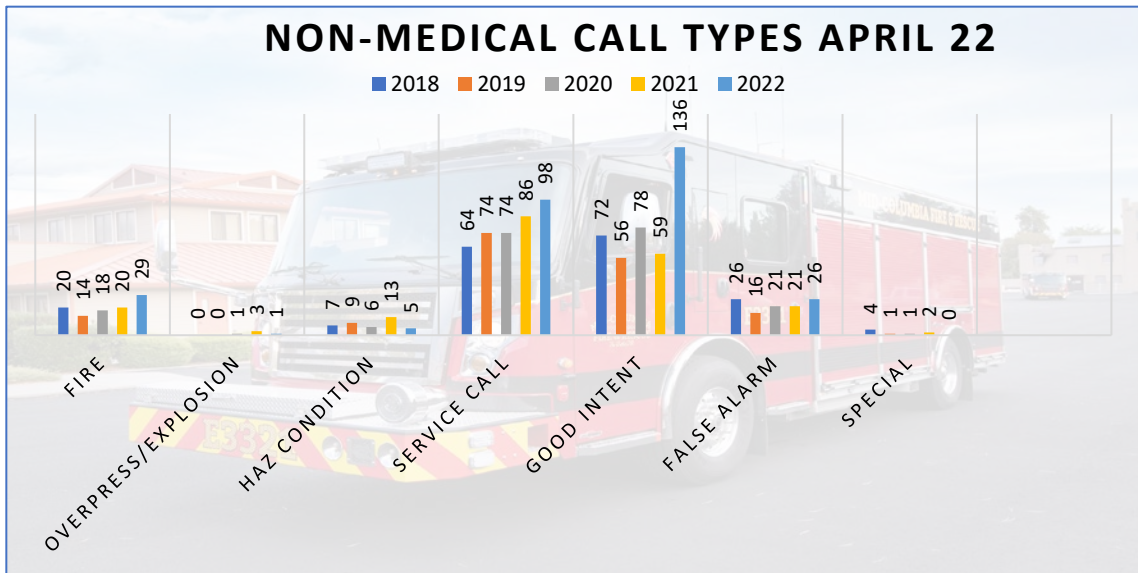


District Response Metrics

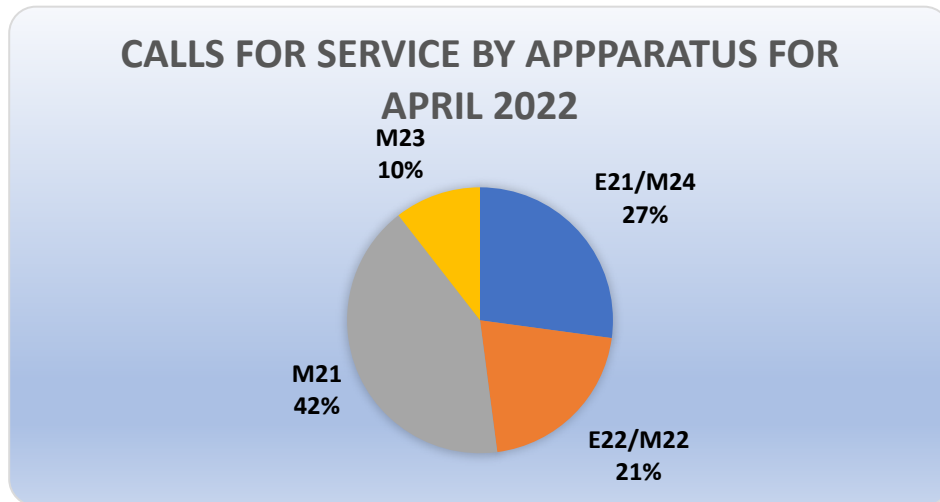
Below are the current statistics year-over-year, January 1st through April 31th



Call Types Jan-April 2018-22					
	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
EMS/Rescue	733	773	676	844	921
Fire	20	14	18	20	29
Overpressure/Explosion	0	0	1	3	1
Haz Condition	7	9	6	13	5
Service Call	64	74	74	86	98
Good Intent	72	56	78	59	136
False Alarm	26	16	21	21	26
Special	4	1	1	2	0



Call Distribution by Apparatus for April 2022

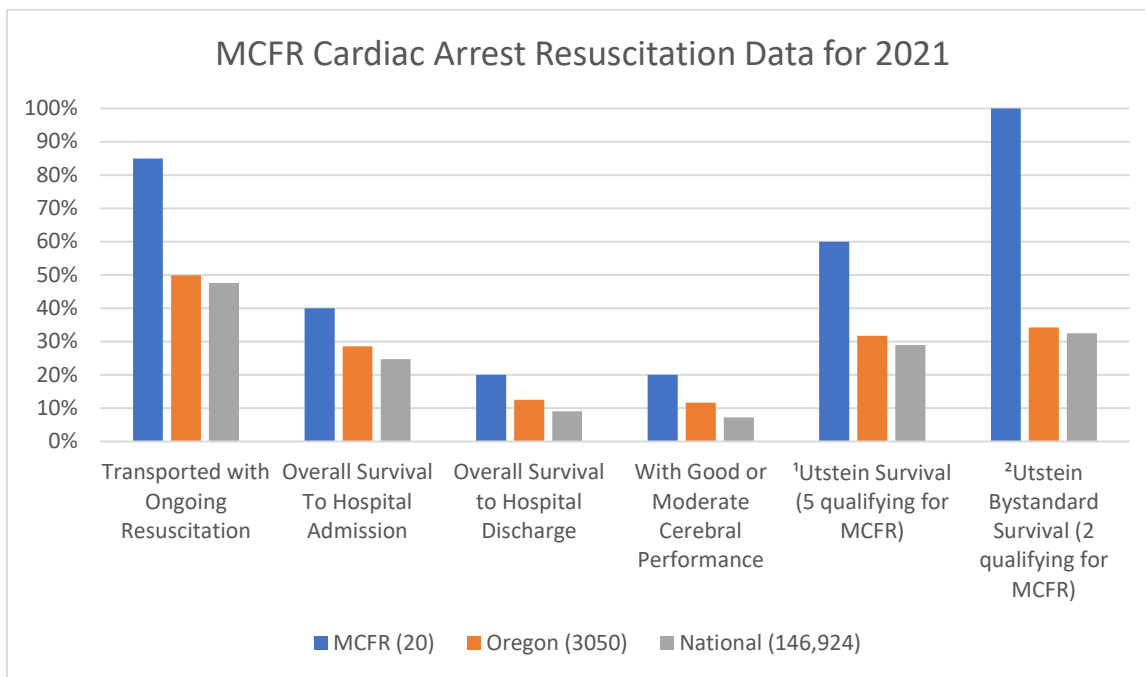


- EMS Cardiac Arrest Survivability Metrics

From 2013-2018 a National Institute of Emergency Medicine studied nationwide data to determine the average of Utstein type cardiac arrest survival rate and concluded it to be 33.9% survival. The Utstein metric include cardiac arrests that are witnessed and found in a shockable rhythm. In other words, this does not included people found deceased and cold with an unknown downtime. During our strategic planning exercises, one our EMS Benchmarks set for Operations, based on being the premier EMS agency in

Oregon, was to exceed the 45% rate of the Utstein Survival. Because data is less reliable in smaller numbers, this was determined to be based on a “last 30 events rolling average” instead of merely annually. In 2021 though, we had a significant amount of cardiac arrests, which exceeded the per capita cardiac arrest rate for Oregon. The State of Oregon sent our statistical report and MCFR was found to have far exceeded the 45% goal during 2021. This past year was a great year for getting quality data consistently, so though it is too soon to confirm our rolling 30 benchmark was met, this is very impressive data from our emergency response professionals at 60%.

Below is a quick snapshot followed by more detailed data for those who may be interested. These reports are also posted on our website.



¹Witnessed by bystander and found in a shockable rhythm

²Witnessed by bystander, found in shockable rhythm, and received some bystander intervention (CPR by bystander and/or AED applied by bystander)

CARES Summary Report

Demographic and Survival Characteristics of OHCA

Non-Traumatic Etiology | Arrest Witness Status: All | Date of Arrest: 01/01/21 - 12/31/21

Data	Mid-Columbia Fire and Rescue N=20	Oregon N=3050	National N=146924
Age	N=20	N=3050	N=146891
Mean	65.7	61.2	61.9
Median	65.0	64.0	64.0
Gender (%)	N=20	N=3050	N=146918
Female	6 (30.0)	984 (32.3)	55012 (37.4)
Male	14 (70.0)	2063 (67.6)	91864 (62.5)
Race (%)	N=20	N=3050	N=146922
American-Indian/Alaskan	0 (0.0)	12 (0.4)	525 (0.4)
Asian	0 (0.0)	61 (2.0)	3645 (2.5)
Black/African-American	1 (5.0)	79 (2.6)	31938 (21.7)
Hispanic/Latino	0 (0.0)	112 (3.7)	12593 (8.6)
Native Hawaiian/Pacific Islander	0 (0.0)	16 (0.5)	802 (0.5)
White	15 (75.0)	1643 (53.9)	73319 (49.9)
Multi-racial	0 (0.0)	1 (0.0)	500 (0.3)
Unknown	4 (20.0)	1126 (36.9)	23600 (16.1)
Location of Arrest (%)	N=20	N=3050	N=146922
Home/Residence	11 (55.0)	2305 (75.6)	108245 (73.7)
Nursing Home	2 (10.0)	145 (4.8)	14754 (10.0)
Public Setting	7 (35.0)	600 (19.7)	23923 (16.3)
Arrest witnessed (%)	N=20	N=3050	N=146916
Bystander Witnessed	8 (40.0)	1247 (40.9)	55064 (37.5)
Witnessed by 911 Responder	4 (20.0)	328 (10.8)	17645 (12.1)
Unwitnessed	8 (40.0)	1475 (48.4)	74007 (50.4)
Who Initiated CPR? (%)	N=20	N=3050	N=146920
Not Applicable	0 (0.0)	10 (0.3)	62 (0.0)
Bystander	8 (40.0)	1554 (51.0)	59738 (40.7)
First Responder	4 (20.0)	766 (25.1)	45464 (30.9)
Emergency Medical Services (EMS)	8 (40.0)	720 (23.6)	41656 (28.4)
Was an AED applied prior to EMS arrival? (%)	N=20	N=3050	N=146922
Yes	1 (5.0)	492 (16.1)	40753 (27.7)
No	19 (95.0)	2558 (83.9)	106169 (72.3)
Who first applied automated external defibrillator? (%)	N=1	N=490	N=40728
Bystander	1 (100.0)	121 (24.7)	8422 (20.7)
First Responder	0 (0.0)	369 (75.3)	32306 (79.3)
Who first defibrillated the patient?* (%)	N=20	N=3050	N=145919
Not Applicable	9 (45.0)	2023 (66.3)	104038 (71.3)
Bystander	0 (0.0)	51 (1.7)	1911 (1.3)
First Responder	0 (0.0)	211 (6.9)	7940 (5.4)
Responding EMS Personnel	11 (55.0)	765 (25.1)	32030 (22.0)
First Arrest Rhythm (%)	N=20	N=3046	N=146895
Vfib/Vtach/Unknown Shockable Rhythm	7 (35.0)	667 (21.9)	24083 (16.4)
Asystole	7 (35.0)	1533 (50.3)	77581 (52.8)
Idioventricular/PEA	6 (30.0)	703 (23.1)	32544 (22.2)
Unknown Unshockable Rhythm	0 (0.0)	143 (4.7)	12687 (8.6)
Sustained ROSC (%)	N=20	N=3050	N=146864
Yes	7 (35.0)	960 (31.5)	39820 (27.1)
No	13 (65.0)	2090 (68.5)	107044 (72.9)
Was hypothermia care provided in the field? (%)	N=20	N=3050	N=146914
Yes	3 (15.0)	130 (4.3)	4127 (2.8)
No	17 (85.0)	2920 (95.7)	142787 (97.2)
Pre-hospital Outcome (%)	N=20	N=3050	N=146924
Pronounced in the Field	3 (15.0)	1356 (44.5)	62260 (42.4)
Pronounced in ED	0 (0.0)	172 (5.6)	14711 (10.0)
Ongoing Resuscitation in ED	17 (85.0)	1522 (49.9)	69953 (47.6)
Overall Survival (%)	N=20	N=3050	N=146924
Overall Survival to Hospital Admission	8 (40.0)	872 (28.6)	36294 (24.7)
Overall Survival to Hospital Discharge	4 (20.0)	361 (12.5)	13403 (9.1)
With Good or Moderate Cerebral Performance	4 (20.0)	357 (11.7)	10532 (7.2)
Missing hospital outcome	0	0	305
Utstein¹ Survival (%)	N=5	N=397	N=14251
	60.0%	31.7%	29.0%
Utstein Bystander² Survival (%)	N=2	N=278	N=8370
	100.0%	34.2%	32.5%

Inclusion criteria: An out-of-hospital cardiac arrest where resuscitation is attempted by a 911 responder (CPR and/or defibrillation). This would also include patients that received an AED shock by a bystander prior to the arrival of 911 responders.

*This is a new question that was introduced on the 2011 form.

¹Witnessed by bystander and found in a shockable rhythm

²Witnessed by bystander, found in shockable rhythm, and received some bystander intervention (CPR by bystander and/or AED applied by bystander)

Training Division- Board Report

Fred Coleman, Division Chief

April 2022

Recruiting:

Volunteer Training:

- RT 130, Wildland Operations

Career Training:

- Officer Training Communications
- Wildland Operations, SCBA masking drills
- EMS- Patient packaging cot, Stair Chair, long back board

Major projects and completion status:

- Probationary training and testing for Recruit Class 2021-01,2021-02,2021-03E, and 2021-04E
- Working on Budget for 2022/ 2023, My portion is Complete
- Career officer development course-in progress, 1/2 complete
- Working on getting an instructor 1 for our region-started 3/4 complete
- Working on Instructor II for region- 3/4 complete- scheduled
- Working on bringing in outside training "Nozzle Forward"- 3/4 complete
- Working on NFPA Ropes I & II Class- Completed
- Working on training for dispatchers- on going
- Working on the volunteer recruitment process- Started 3/4 complete
- Wildland Academy S-130, S-190-L-180 3/4 Complete needs field day 5/21/2022
- Wildland FF Type 1 S-131-complete

Meetings/ Training/ District Representation

- Meet with prospective new student April 1st 1300-1400
- Volunteer Business Meeting April 6, 2022, 1900-2000
- District physical April 6th 1500-1730
- Staff meeting April 7th, 1500
- Officer development with Rowan April 7th, 1530

- Meeting with Prospective Student Cascade Locks FD April 8th 1000-1200
- EMS Case Reviews Dr. Burnham April 11th 0830
- Volunteer Drill April 13th, 1900-2100
- Duty Chief April 14th- 18th
- Meet with Students at College of Emergency Service Clackamas Recruitment April 14th, 1000
- Staff Meeting April 14th, 1500
- Officer Development Rowan April 14th, 1530
- Meet with Paramedic students for recruitment Central Oregon Community College Bend April 18th, 1100
- Overdose prevention Task Force April 19th, 1000
- CGTA meeting April 20th Hood River 1000-1200
- Dallesport FD Officers Meeting April 20th 1800-1900
- Volunteer Drill April 20th, 1900-2100
- Chief Officer Training April 21st, 1000-1100
- Staff meeting April 21st, 1500
- Officer development training April 21st, 1530
- Volunteer Drill April 27th 1900-2100

Total Duty Chief days in April-5

Emergency Response and Station Staffing

- All Calls-0
- EMS Response - 1
- MVA Response - 1
- Fire Response – 2

Current Volunteer Levels and Status:

September 2021 Volunteers		
Position/ Qualification	Number	Volunteers
Lieutenant/FF2/WFFT2	1	Eric Pyles
FF2/WFFT2	2	Loren Gilbert, Chuck Laochumnvanit
FF1/WFFT2/EMT	1	Tristan Sheppard (Leave of Absence)
FF1/WFF2/ EMT	1	Tanner Fletcher student
FF1/WFFT2/Paramedic	1	Dave Bandel
Apparatus Operator	2	Jeff Holland, Jesse Witkowski
Support	1	Christina Buck (Medical Leave)
Chaplain	2	Marilyn Roth, Doug Marquardt, Paul Boehlke
Total Volunteers	14	

March Volunteer Hours

Training Hours= 168

Response Ready Hours= 276

Total Hours=444

Training Totals

In total Since July 2020, we have completed the following training at MCFR:

- 3** Career Dual Role Academies
- 2** Career Single Role EMS Orientations
- 2** Volunteer Structure Academies with CGTA
- 2** Wildland Academy With CGTA
- 1** S-290 Intermediate Wildland Fire Behavior with CGTA 7 students
- 1** S-230/S-231 Crew/Engine Boss 19 Students
- 1** S-215 Wildland Urban Interface FF 27 students including 12 remotely taught in Wamic
- 2** S-131 Wildland Firefighter type I

And we have certified the following:

- 6** Vol FF I Structure
- 4** Vol FF II Structure

1 Career FF II Structure

32 Career/Vol Wildland FF II

29 Career/Vol Wildland FF I

2 Engine Boss

9 Career Apparatus Operator Eng., Water Tender, Wildland Type's III, VI

10 Aerial Operators

18 NFPA Ropes I & II

Upcoming Training Through MCFR or CGTA

May 7-8

Nozzle Forward

55 Students

Prevention Division- Board Report

Jay Wood, Division Chief

April 2022

Still working on an IT Vendor. There were many unanswered questions that needed to be clarified with the individual vendors. As of the end of April, I'm waiting on one vendor's response to my questions. Comparing vendors and what they are offering for the quoted amount has been a difficult task as they all use their own terminology for their own products and services. Hope to have a recommendation on a vendor in early May.

The district had ten hostile fire events for April 2022 with an estimated total of \$18,350 in property at risk. The total loss of property and contents was \$14,350. The fires were: four grass/brush fires (downed railroad powerline; squirrel on transformer; warming fire escaped; unknown cause); Tent fire (probable space heater); Motorhome fire (unknown); Shopping cart fire (incendiary); Chimney fire (excessive creosote buildup); Transformer fire at BPA (unknown failure); Mutual Aid Structure Fire to Dufur (unknown cause).

Excited to be back out doing Public Education events. While we didn't have the crowds as we had hoped, it was nice to engage with the public again at the Cherry Festival. After speaking with other participants and attendees, it may have been good to have a booth during the evening where the crowds were in greater numbers.

Inspections are slowly but surely being completed. No major violations are being found, for the most part. Once again, my focus has been on the high life safety buildings/occupancies where loss of life is the major factor should a fire start in one of the buildings. This includes churches, movie theaters/live theaters, etc. Schools are completed and coordinated through the Oregon State Fire Marshal's Office. I processed eight Fire Suppression System reports through The Compliance Engine system for April, a relatively slow month for reports.

I have started a basic outline for the Community Risk Assessment. It will involve data from previous years, for example, fire cause, fire dollar loss, casualties/deaths, where the fires occurred, human involvement and demographics and so on.

Community Risk Reduction [Prevention, Public Education, Code Enforcement]

- Site Visits/Code Questions – The Viewpoint mobile home park issue has been resolved with the installation of chain gates at the end of each finger within the park. The chains currently have standard pad locks installed so crews will be required to cut a chain link to exit the park, but the chains will soon have Knox Box Pad Locks so we will be able to use our Knox key system.

- Public Education – Our CPR Instructor Cadre completed two CPR classes for the community with a total of 17 students receiving their HeartSaver First Aid and CPR certifications. I also attended the NW Cherry Festival to pass out information about fire safety in the home, with Columbia Gorge Fire Prevention Co-Op and the National Scenic Area Fire Prevention Crew. Approximately 300-400 public contacts made.
- Site Team – 1 Meetings, 3 Projects: Site Plan Review for an Addition to an Industrial Building. May have some access issues we'll need to deal with; Site Plan Review for an existing building to be reopened as a restaurant. Building has been vacant for over one year necessitating review; Minor Partition with no Fire Code issues.
- Plan Review/Code Research – Reopening of a shuttered restaurant and whether the proposed occupant will have to bring the building up to current code. Since there is no Occupancy Classification change, the only requirement will be to bring the Commercial Kitchen Hood and Hood Suppression System up to date with inspection, testing, and maintenance (ITM).

Meetings/Training/Safety/Other:

- Assist Division Chief Coleman with more final testing for Aerial Operator.
- Various Staff Meetings and Weekly Planning Meetings
- Safety Meeting
- Board Meeting
- Coaching and Strategy Sessions with James Rowan
- CWPP meeting
- Annual Work Physical and Work Screen – Good to go for one more year
- Virtual Training on Smoke Alarms and Carbon Monoxide Detectors/Alarms
- Virtual Training on First Due – Creating Inspection Checklists
- Virtual Training on the FireWise Program for Oregon
- Virtual Training on Fire Station Tours Best Practices

Emergency Responses/Station Staffing/Fire Investigations:

- All Calls – 2 on my duty shift, 7 for the district.
- Motor Vehicle Accident – 2; 1 with significant injuries, transported by ambulance
- Fire Response – 2; 1 actual fire (transformer fire at BPA), 1 no fire found at Taylor Lake
- Duty Officer – 10 days

MCFR INFORMATION SHEET

DATE: May 16, 2022

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: MCFR Patch Design

BACKGROUND: A new patch design based on input received from all members associated with the Fire District has been decided upon. Of the concepts under consideration, the patch below was favored by the majority of those polled.



I have assigned Stephanie to forward the final design to the vendor she has been working with. The vendor will create a final proof for our review. Upon our approval, we will order new patches to retire our current patch.

RECOMMENDATION/ACTION: Staff update.

MCFR INFORMATION SHEET

DATE: May 16, 2022

TO: MCFR Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Transfer of Funds to the General, Reserve and Special Funds

BACKGROUND: It was necessary to complete planned budget transfers for FY 2021-22 to meet future operational and equipment replacement/improvement objectives as well as to replenish our reserve fund accounts.

BUDGET IMPLICATION: In accordance with the adopted 2021-22 FY budget the City Finance Director has been directed to complete the following fund transfers:

1. Transfer \$42,500.00 from the General Fund, GL Account #1010, to the Building Reserve Fund, GL Account #1014.
2. Transfer \$280,000.00 from the General Fund, GL Account #1010, to the Equipment Reserve Fund, GL Account #1013.
3. Transfer \$3710.00 from the General Fund, GL Account #1010, to the Technical Rescue Reserve Fund, GL Account #1011.
4. Transfer \$5090.00 from the General Fund, GL Account #1010, to the Training Reserve Fund, GL Account #1013-01.
5. Transfer \$54,780.00 from the General Fund, GL Account #1010, to the Firefighting Equipment Reserve Fund, GL Account #1018.
6. Transfer \$5,000.00 from the Fire Med Special Fund, GL Account #1017, to the General Fund, GL Account #1010.
7. Transfer \$2350.00 from the General Fund, GL Account #1010, to the Stacker Butte Special Fund, GL Account #1019.
8. Transfer \$10,000 from the General Fund, GL Account #1010, to the Retirement Liability Fund Account, GL Account #1021.
9. Transfer \$3,000 from the Retirement Liability Fund, GL Account #1021, to the General Fund, GL Account #1010.

RECOMMENDATION/ACTION: Budgeted fund transfers were completed on May 10, 2022.

MCFR INFORMATION SHEET

DATE: May 16, 2022

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Surplus Property

SYNOPSIS: The Fire District desires to declare certain items noted on the attached list as surplus property.

BACKGROUND: The Fire District has accumulated property awaiting surplus. Property of this nature is taken out of service and placed into storage for one of the following reasons:

1. The property/equipment has exceeded its life expectancy and/or is no longer of use to the Fire District.
2. The property/equipment has failed a required test and/or has been damaged beyond repair.
3. The property/equipment is too expensive to maintain.

Once approved for surplus, the property will be discarded, sold, or donated in accordance with Board Policy Chapter 6, Section 6.1 (B) "Disposal of Surplus Property".

BUDGET IMPLICATION: None

RECOMMENDATION/ACTION: Motion to declare items noted on Exhibit "A."

EXHIBIT "A"

ITEM	MODEL	INVENTORY/SERIAL #	DISPOSITION
Stair Chair	Ferno	L679987	End of Service Life
18 - 1 ¼" G-Force Nozzle tips	Automatic Nozzles tips	60-150 GPM @ 75psi	Replaced with updated equipment
2 ½" TFT Nozzle	Automatic TFT Nozzle	95-250 GPM @ 75psi	Replaced with updated equipment
2 Sparky Costumes Coat/jacket/boots	Sparky		End of Service Life
2 Sparky heads with matching gloves	Sparky Head		End of Service Life