

MINUTES  
Mid- Columbia Fire and Rescue  
Board of Directors Meeting  
Virtually Held  
1400 W 8<sup>th</sup> Street, The Dalles, OR 97058  
May 17, 2021

**1. CALL MEETING TO ORDER**

Board President David Jacobs call the May 17, 2021, meeting of the Mid-Columbia Fire and Rescue to order at 5:30pm.

**2. PLEDGE OF ALLEGIANCE**

Led by President Jacobs.

**3. ROLL CALL**

Directors present via video conference: David Jacobs, Dave Peters, and Mike Cronin. Diana Bailey attended meeting at Station 1. Dick Schaffeld was excused.

Staff Present: Chief Bob Palmer, Assistant Chief David Jensen, Division Chief Jay Wood and Office Manager Stephanie Ziegler. Division Chief Fred Coleman was excused.

Others Present: Andrew Myers, Legal Counsel, and guest Cory Case via video conference.

Public listening: Columbia Gorge News and Tom Peterson.

**4. AGENDA CHANGES**

Chief Palmer advised that the Surplus Property information sheet was added to the agenda.

**5. MINUTES**

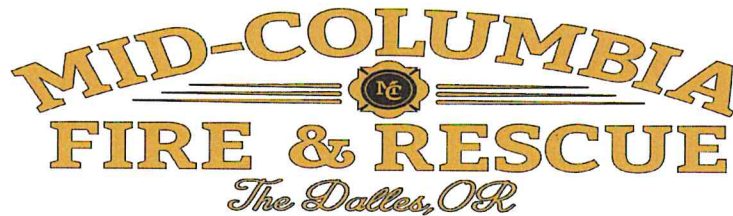
The minutes from the April 19, 2021, regular board meeting was approved as written.

**6. PUBLIC COMMENT**

None.

**7. FINANCIAL REPORTS**

- a. Cash Account Summary: Director Bailey had concerns regarding the Cash Account Summary in the new Budget, however she discussed those items with Chief Palmer prior to the meeting and those items are being corrected. No other comments were made.
- b. Ambulance Service Financial Report: No comments were made.



## **8. COMMITTEE REPORTS**

- a. Urban Renewal Report: Director Cronin did attend the Urban Renewal meeting, he stated that the East 2<sup>nd</sup> Street project was moving forward. The Urban Renewal Board has decided to keep the Governance as is instead of returning the board back to the city. A new design for the 1<sup>st</sup> Street Streetscape project is 75% complete. Director Bailey asked about the Greenway Trail project. Director Cronin stated that NWC Parks and Rec received a \$3000.00 grant for the Greenway Trail project. President Jacobs advised the board that Director Cronin has asked to be taken off the Urban Renewal Board. President Jacobs has agreed to remove Director Cronin. President Jacobs has asked Director Bailey to step in and replace Cronin and she has agreed.
- b. Enterprise Zone Report: President Jacobs stated there was nothing new to report, however there will be a meeting on May 20, 2021 with Design LLC/Google.

## **9. FIRE CHIEF'S REPORT**

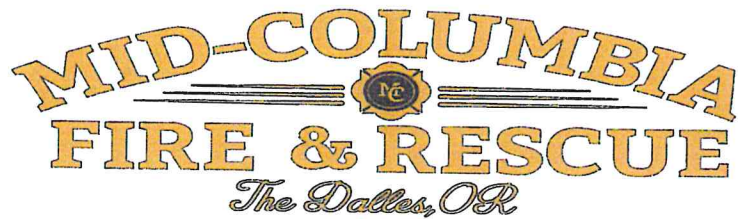
- a. Incident Report/911 Statistics: There were 272 calls in April, which is 80 more calls than a year ago. Year to date we are at 1048 calls, last year we were at 875 calls. 911 stats are also up by 13%.
- b. Fire Chief's updates: Chief Palmer read through his report, which was included in the Board packet. He touched on the Student Housing up at the College. He stated it is on track and looking good. Chief Palmer also stated that the Budget was ready for the Budget meeting scheduled for May 18, 2021. Chief Palmer advised the Board that the Burn Ban was scheduled to take effect July 1, however this year due to dryer then normal conditions the burn ban has been moved up to June 1, 2021. Chief Palmer also spoke briefly regarding the reports for Operations, Training and Prevention, included in the Board packet. There were no comments made regarding Chief Palmers Report.
- c. Operations Report: Included in Board Packet. Chief Palmer touched on some of the highlights in the Operations Report. He stated that Assistant Chief Jensen had been working on the Station Dispatching System which is up and operating. President Jacobs asked if it was working well and Chief Jensen advised that minutes have been cut on response time. No other comments were made.
- d. Training Report: Included in Board Packet. No comment was made.
- e. Prevention Report: Included in Board Packet.

## **10. CORRESPONDENCE**

None.

## **11. OLD BUSINESS**

None.



## 12. NEW BUSINESS

- a. Resolution 2021-02 – A Resolution Adopting Fund Transfers. Director Bailey made a motion to adopt Resolution 2021-02 transferring funds to the General, Reserve and Special Funds. Director Peters seconded. President Jacobs asked for a roll call, there were 4 Ayes, 0 Nays. Motion carries.
- b. Information Sheet – Renewal of the Wasco County GIS IGA. Director Bailey made a motion to authorize Chief Palmer to sign the Renewal of the IGA with Wasco County for the GIS Mapping. Director Cronin seconded. President Jacobs asked for a roll call. There were 4 Ayes and 0 Nays. Motion carried.
- c. Information Sheet – Surplus Property “Exhibit A”. Director Bailey made a motion to surplus the items listed on Exhibit A. Director Peters seconded. President Jacobs requested a roll call. There were 4 Ayes and 0 Nays. Motion carried.

## 13. GOOD TO THE ORDER

None.

## 14. ADJOURNMENT

The meeting was adjourned by President Jacobs at 6:07 p.m.



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Board President



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Secretary/Treasurer