



MINUTES  
Mid- Columbia Fire and Rescue  
Board of Directors Meeting  
In Person / Virtually Held  
1400 W 8<sup>th</sup> Street, The Dalles, OR 97058  
July 17, 2023

**1. CALL MEETING TO ORDER**

President Jacobs called the Mid-Columbia Fire and Rescue meeting to order at 5:30 p.m.

**2. PLEDGE OF ALLEGIANCE**

President Jacobs led the Pledge of Allegiance.

**3. ROLL CALL**

Directors Present: David Jacobs, Diana Bailey, Corey Case, and Director elect Walter Denstedt. Dick Schaffeld was absent.

Staff Present: Chief Bob Palmer, Assistant Chief David Jensen, Division Chief Jay Wood, Division Chief Fred Coleman, Division Chief Josh Beckner, and Office Manager Stephanie Ziegler.

Others Present: Legal Counsel Andrew Meyers.

**4. AGENDA CHANGES**

There were no agenda changes, however updated board minutes from the meeting on June 19<sup>th</sup> were handed out to the Directors. Chief Palmer did state that during Public Comment he will have the new Apprentices introduced.

**5. OATH OF OFFICE FOR NEWLY ELECTED BOARD MEMBERS**

Legal Counsel Andrew Meyers administered the Oath of Office to newly elected Board member Walter Denstedt.

**6. ELECTION OF BOARD OFFICERS**

President Jacobs opened the election of Board officers. Director Bailey nominated David Jacobs as Board President. Director Case seconded. Hearing no other nominations for President, Director Jacobs called for the vote: 4 Ayes, 0 Nays. Motion carried. President Jacobs asked for nominations for Vice-President. Director Case nominated Diana Bailey. Director Denstedt seconded. President Jacobs asked for any other nominations for Vice-President. Hearing none he called for the vote: 4 Ayes, 0 Nays. Motion carried. President Jacobs asked for nominations for Secretary/Treasurer. Director Bailey nominated Director Corey Case. Director Denstedt seconded. President Jacobs asked



if there were any other nominations. Hearing none, President Jacobs called for the vote: 4 Ayes, 0 Nays. Motion carried.

## **7. MINUTES**

The minutes of the June 19, 2023, meeting stand approved as written.

## **8. PUBLIC COMMENT**

None.

Introduction of new Apprentices. Chief Palmer had Division Chief Fred Coleman introduce the new Apprentice Recruits to the Board.

## **9. FINANCIAL REPORTS**

- a. Balance Sheets/Combined Cash Accounts. President Jacobs asked if there were any questions. Director Case stated that he had emailed his questions to Chief Palmer earlier and he was happy with the answers Chief Palmer had given him. President Jacobs asked if everyone had seen the questions and the answers. Director Bailey stated she had not, and asked that they go over them for her. Director Case stated that he had questions on the GEMT ambulance revenue, Firefighter vacation line, and on the Physician Advisory line. Chief Palmer answered all of Director Case's questions to his satisfaction. There were no other questions asked.
- b. Ambulance Report. Director Bailey asked if our run volume was down. Chief Jensen responded to her question. There were no other questions.

## **10. COMMITTEE REPORT**

- a. Urban Renewal Report. No report.

## **11. FIRE CHIEF REPORT**

- a. Fire Chief's Report- Included in Board Packet. Chief Palmer read through his report giving a more detailed description of each item.
- b. Monthly Report – Assistant Chief Jensen. Included in Board Packet
- c. Monthly Report – Division Chief Coleman. Included in Board Packet – Director Denstedt stepped out at 6:18 p.m. for a brief period and returned at 6:21 p.m.
- d. Monthly Report – Division Chief Wood. Included in Board Packet.
- e. Monthly Report – Division Chief Beckner. Included in Board Packet.
- f. Strategic Plan Update – Included in Board Packet. Chief Palmer addressed the plan objectives and their status.



**12. CORRESPONDENCE**

None.

**13. OLD BUSINESS**

None.

**14. NEW BUSINESS**

- a. Urban Renewal Representative. The Board needs to appoint a new representative for the Urban Renewal Agency. President Jacobs stated that he had spoken to Director Denstedt asking if he would be interested in the position. Director Denstedt stated he doesn't know a lot about it but he would be willing to become the representative. Discussion followed. Director Bailey made a motion to appoint Director Denstedt to represent the Fire District at the Urban Renewal Agency. Director Case seconded. President Jacobs call for the vote: 4 Ayes, 0 Nays. Motion carried. Chief Palmer will compose a letter to the Urban Renewal Agency letting them know who the new representative will be.
- b. Audit Engagement Agreement. Chief Palmer and President Jacobs to sign the Agreement with RTO & Company, no motion required.
- c. Surplus Items. Attached Exhibit "A" to be declared surplus. Director Bailey made a motion to declare items noted on Exhibit "A" as surplus. Director Case seconded. President Jacobs called for the vote: 4 Ayes, 0 Nays. Motion carried.


**15. GOOD OF THE ORDER**

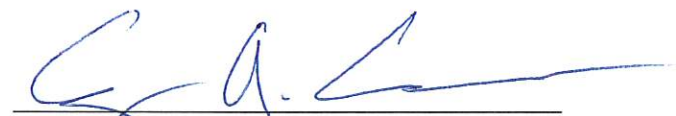
Chief Palmer advised the board that Director Denstedt will need to become a check signer. He also advised the board that he is in researching changing banks from Umpqua to First Interstate. He gave a brief explanation of the reasons for doing so.

**16. ADJOURNMENT**

President Jacobs adjourned the meeting at 6:36 p.m.

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Board President

  
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Secretary/Treasurer