

Board Meeting Agenda

May 15, 2023

5:30 p.m.

Mid-Columbia Fire and Rescue Station
1400 West 8th Street, The Dalles, Oregon

1. Call Meeting to Order

2. Pledge of Allegiance

3. Roll Call

4. Agenda Changes

5. Minutes

- a. Correction of Minutes, if any – Monday, April 17, 2023.

6. Public Comment

- a. During this portion of the meeting, a citizen may speak on any subject upon being recognized by the Board President. The citizen must state their name, address, and their discussion topic for the minutes. Five minutes per person will be allowed. If a response by the District is requested, the speaker will be referred to the Fire Chief for further action. At the discretion of the Board President, the issue may appear on a future meeting agenda for Fire District consideration.
- b. The public may observe and/or listen to the meeting virtually by using either the link or the telephone number and access code provided below:

TELEPHONE NO.: +1 (415) 655-0052

AUDIO ACCESS CODE: 296-405-237

COMPUTER LINK: <https://attendee.gotowebinar.com/register/7973720328186154080>

WEBINAR ID: 330-311-291

7. Financial Reports

- a. Balance Sheets/Combined Cash Accounts as of 04/30/23
- b. Ambulance Service Financial Report 05/01/22 to 04/30/23

8. Committee Reports

- a. Urban Renewal Report – Director Peters

9. Fire Chief's Report

- a. Fire Chiefs Report
- b. Monthly Report – AC Jensen
- c. Monthly Report – DC Wood

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.

- d. Monthly Report - DC Coleman
- e. Other items as needed

10. Correspondence

11. Old Business

12. New Business

- a. Information Sheet –Year-End Budget Update.
- b. Information Sheet - Surplus Items.

13. Good of the Order

- a. Reminder – Budget Committee meeting is scheduled for Tuesday, May 16, 2023, at 1730 hours at Station 1.

14. Adjournment



OUR MOTTO:

Educate, Serve & Protect

OUR SHARED VISION:

“To provide for the optimal safety and welfare of the community and our members.”

OUR MISSION:

“We are committed to providing professional emergency and non-emergency services to minimize suffering, protect life, environment and property.”

OUR VALUES:

P-rofessionalism
R-espect
I-ntegrity
D-uty
E-ngaged

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.



MINUTES
Mid- Columbia Fire and Rescue
Board of Directors Meeting
In Person / Virtually Held
1400 W 8th Street, The Dalles, OR 97058
April 17, 2023

1. CALL MEETING TO ORDER

President Jacobs called the Mid-Columbia Fire and Rescue meeting to order at 5:30pm.

2. PLEDGE OF ALLEGIANCE

President Jacobs led the Pledge of Allegiance.

3. ROLL CALL

Directors Present: David Jacobs, Corey Case, Dave Peters, Dick Shaffeld. Director Bailey was ill.

Staff Present: Chief Bob Palmer, Assistant Chief David Jensen, Division Chief Fred Coleman, Division Chief Josh Beckner, and Office Manager Stephanie Ziegler. Division Chief Jay Wood excused.

Others Present: Legal Counsel Andrew Meyer and Private Citizen Walter Denstedt.

4. AGENDA CHANGES

None.

5. MINUTES

The minutes of the March 20, 2023, meeting stand approved as written.

6. PUBLIC COMMENT

Walter Denstedt spoke briefly letting the district know his concerns regarding the number of personnel on staff, that there are not enough paramedics for each shift. He is worried that if one person calls in sick then the one paramedic would get called out too much and will become sleep deprived.

7. FINANCIAL REPORTS

- a. Balance Sheets/Combined Cash Accounts – There were no comments, however Director Case does think the balance sheets can be condensed more. Chief Palmer and Office Manager Ziegler will speak with Caselle to see if we can condense the reports down to just what is needed.
- b. Ambulance Service Financial Report – No questions.



8. COMMITTEE REPORT

- a. Urban Renewal Report – Director Peters stated there were no decisions made at the last Urban Renewal meeting and there were no pending applications. Changes to the comprehensive plan were discussed. Director Peters stated that the program is set to expire in 2028. Discussion was had regarding when the actual expiration date would be for the program. Chief Palmer stated he would contact the City Manager to find out when the program will sunset.

9. FIRE CHIEFS REPORT

- a. Fire Chief Report – Included in Board Packet. Chief Palmer briefly read through his report giving the board an update on each item included in the report.
- b. Monthly Report – AC Jensen – Included in Board Packet. Chief Palmer went through Chief Jensen's report. He stated that the budget books will be distributed on May 8th. President Jacobs asked about the stations new Dashboard program. Chief Jensen explained the purpose of the program. Chief Jensen also spoke about the daily briefings he does each morning at Station 1 and Station 2. They were working out very well. The directors are pleased that the briefings are happening.
- c. Monthly Report – DC Beckner – Included in Board Packet.
- d. Monthly Report – DC Wood - Included in Board Packet. Chief Palmer spoke briefly about the ongoing investigation at Amerities.
- e. Monthly Report – DC Coleman – Included in Board Packet.
- f. Strategic Plan Quarterly Progress Report – Included in Board Packet. Chief Palmer did not read through the report but did answer some questions posed by the Directors. President Jacobs asked about Goal 5 objective PO 5.2 and PO 5.4. He felt they were identical. Chief Palmer explained why they are different. PO 5.2 is concerning maintenance of the operational fleet and PO 5.4 is addressing the Fire District's standards.

10. CORRESPONDENCE

- a. Thank you card from Trillium Family Services.

11. OLD BUSINESS

None.

12. NEW BUSINESS

None.



13. EXECUTIVE SESSION

- a. Adjourned to executive session at 6:00pm in accordance with ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations. At the end of the executive session, it was decided a special meeting will take place for a vote on the MOU. Adjourned from executive session at 6:27pm.

- b. Adjourn to Executive Session at 6:28pm in accordance with ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing.

Reconvened from Executive Session at 6:54pm to regular board meeting. President Jacobs stated upon Chief Palmer receiving a favorable performance review from the Board of Directors, the Fire Chief is eligible for a step increase for the coming year.

14. GOOD OF THE ORDER

None.

15. ADJOURNMENT

President Jacobs adjourned the meeting at 6:54pm.

Board President

Board Secretary/Treasurer

MID-COLUMBIA FIRE & RESCUE
 COMBINED CASH INVESTMENT
 APRIL 30, 2023

GENERAL FUND

COMBINED CASH ACCOUNTS

01-0-1009-00	LGIP	5,121,495.61
01-0-1020-00	PAYPAL BURN PERMIT ACCOUNT	13.02
01-0-1025-00	COLUMBIA BANK PAYPAL ACCOUNT	3,406.78
01-0-1030-00	CHECKING ACCOUNT	183,197.90
01-0-1075-00	AR CASH CLEARING	.00
		<hr/>
	TOTAL COMBINED CASH	5,308,113.31
		<hr/>
	TOTAL UNALLOCATED CASH	5,308,113.31
		<hr/> <hr/>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	3,978,952.34
20	ALLOCATION TO FF EQUIPMENT & SU	291,097.23
25	ALLOCATION TO FIREMED	73,575.90
30	ALLOCATION TO STACKER BUTTE	43,420.05
35	ALLOCATION TO DEBT SERVICE	327,717.86
40	ALLOCATION TO TECHNICAL RESCUE	57,586.67
45	ALLOCATION TO CAPITAL PROJECT	.00
50	ALLOCATION TO EQUIPMENT RESER	199,268.69
51	ALLOCATION TO BUILDING RESERVE	50,626.01
52	ALLOCATION TO TRAINING RESERVE	174,447.15
53	ALLOCATION TO RETIREMENT LIABILI	111,421.41
55	ALLOCATION TO BOND PRINCIPAL RE	.00
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUN	5,308,113.31
	ALLOCATION FROM COMBINED CASH	(5,308,113.31)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALA	.00
		<hr/> <hr/>

MID-COLUMBIA FIRE & RESCUE

BALANCE SHEET

APRIL 30, 2023

GENERAL FUND

ASSETS

10-0-1000-00	CASH ALLOCATION	3,978,952.34	
10-0-1015-00	PETTY CASH	125.00	
10-0-1049-00	AMBULANCE	.00	
10-0-1050-00	AMBULANCE A/R	.00	
10-0-1055-00	AMB BILLING SERVICE A/ R	.00	
10-0-1065-00	A/R AMBULANCE HOLDING	.00	
10-0-1069-00	BAD DEBT ALLOWANCE	.00	
10-0-1080-00	A/R TAXES - GENERAL FUND	.00	
10-0-1085-00	OTHER RECEIVABLES - GF	.00	
10-0-1090-00	GRANT RECEIVABLE	.00	
10-0-1200-00	MISCELLANEOUS A/R	.00	
10-0-1250-00	AR BILLINGS	.00	
10-0-1499-00	UNDEPOSITED FUNDS	.00	
10-0-1510-00	MACHINERY AND EQUIPMENT	4,163,122.84	
10-0-1520-00	BUILDINGS AND STRUCTURES	3,514,225.18	
10-0-1530-00	LAND AND IMPROVEMENTS	71,508.00	
10-0-1600-00	AMOUNT PROV - LTD AERIAL	.00	
10-0-1601-00	AMOUNT PROV - LTD BONDS	.00	
10-0-1602-00	AMOUNT PROV LTD - COPIER	.00	
10-0-1603-00	AMOUNT PROV - LTD LAPTOPS	.00	
10-0-1605-00	AMOUNT PROV - 2005 BONDS	.00	
10-0-1700-00	PREPAID EXPENSES	.00	
	TOTAL ASSETS		<u>11,727,933.36</u>

LIABILITIES AND EQUITY

MID-COLUMBIA FIRE & RESCUE

BALANCE SHEET

APRIL 30, 2023

GENERAL FUND

LIABILITIES

10-0-2010-00	GENERAL FUND A/P	.00
10-0-2010-02	AMBULANCE BILLING PAYABLE	.00
10-0-2011-00	LIFE FLIGHT A/P	.00
10-0-2012-00	RETAINAGE PAYABLE	.00
10-0-2015-00	ACCRUED COMP ABSENCE	.00
10-0-2015-01	ACCRUED WAGES	.00
10-0-2023-00	SHORT TERM HOLDING ACCOUNT	.00
10-0-2060-00	DEF REVENUE	.00
10-0-2065-00	OFFSET BEGINNING BALANCE	(2,412,746.00)
10-0-2100-00	BONDS PAYABLE LT	.00
10-0-2105-00	PAYROLL LIABILITIES	.00
10-0-2106-00	CHILD SUPPORT PAYABLE	.00
10-0-2107-00	GARNISHMENTS PAYABLE	.00
10-0-2110-00	UNION HOUSE FUND	.00
10-0-2111-00	ADMINISTRATION HOUSE FUND	.00
10-0-2115-00	HOLIDAY BANK	.00
10-0-2120-00	SHORT TERM DISABILITY	.00
10-0-2121-00	CANCER FUND	.00
10-0-2121-01	AFLAC ACCIDENT INSURANCE	.00
10-0-2121-02	AFLAC SHORT TERM DISABILITY	.00
10-0-2122-00	ADULT/FAMILY SERVICES	.00
10-0-2123-00	CELL PHONE	.00
10-0-2124-00	MEDICAL INSURANCE	113.89
10-0-2124-01	DEPENDENT CARE	.00
10-0-2124-02	UNREIMBURSED MED EXPENSES	(252.00)
10-0-2124-03	PEHP PAYABLE	.00
10-0-2125-00	PAYROLL ASSET	.00
10-0-2125-01	THE DALLES COUNTRY CLUB	.00
10-0-2126-00	OTFCU	.00
10-0-2126-01	CRBC	.00
10-0-2127-00	STANDARD RETIREMENT	.00
10-0-2127-01	TRANSAMERICA	.00
10-0-2127-02	EMPLOYEE RETIREMENT	.00
10-0-2127-03	NATIONWIDE RETIREMENT	.00
10-0-2127-04	UNITED MISSOURI BANK	.00
10-0-2127-05	FIDELITY	.00
10-0-2128-00	AMERICAN FUNDS	.00
10-0-2128-01	SAFECO/SYMETRA	.00
10-0-2128-04	NW MUTUAL DEFERRED COMP	.00
10-0-2128-05	OLIVER CAPITAL DEFERRED COMP	.00
10-0-2129-00	LIFE INSURANCE	.00
10-0-2130-00	UNION DUES	.00
10-0-2130-01	ADDITIONAL UNION DUES	.00
10-0-2131-00	FLEX-TRAN LOAN	.00
10-0-2140-00	PERS POLICE/FIRE UNITS	6,548.76
10-0-2160-00	WORKERS' COMP	126.46
10-0-2200-00	FEDERAL W/H TAXES PAYABLE	.00
10-0-2210-00	MEDICARE TAXES PAYABLE	.00
10-0-2220-00	STATE W/H TAXES PAYABLE	.00
10-0-2221-00	HOLIDAY ACCRUALS	.00
10-0-2222-00	EMPLOYEE DRAWS	.00
10-0-2223-00	STATE OTT TAXES PAYABLE	208.42
10-0-2224-00	OREGON PAID LEAVE PAYABLE	2,084.31
10-0-2249-00	CAPITAL LEASES A/P	.00
10-0-2250-00	CAPITAL LEASES PAYABLE LT	.00

MID-COLUMBIA FIRE & RESCUE

BALANCE SHEET

APRIL 30, 2023

GENERAL FUND

10-0-2251-00	AERIAL LEASE LT DEBT		.00
10-0-2252-00	AERIAL LEASE LT		.00
10-0-2253-00	COPIER LEASE LT		.00
10-0-2254-00	LAPTOP LEASE LT		.00
10-0-2255-00	BLUMENTHAL REPAYMENT LOAN		.00
10-0-2256-00	2005 BONDS PAYABLE LT		.00
10-0-2300-00	457 CLEARING		.00
			<hr/>
	TOTAL LIABILITIES		(2,403,916.16)
	<u>FUND EQUITY</u>		
10-0-3300-00	FIXED ASSETS		.00
10-0-3381-00	INVESTMENT IN FIXED ASSETS		.00
10-0-3500-00	FUND BALANCES		.00
10-0-3551-00	PPA		.00
10-0-3552-00	GENERAL FUND	2,412,746.03	
10-0-3570-00	CAPITAL ASSETS	7,748,856.02	
10-0-3570-01	RESTATE MODIFIED CASH		.00
10-0-3900-00	RETAINED EARNINGS		.00
10-0-3999-99	UNAPPROPRIATED FUND BALANCE		.00
	REVENUE OVER EXPENDITURES - YTD	3,970,247.47	
		<hr/>	
	BALANCE - CURRENT DATE		14,131,849.52
			<hr/>
	TOTAL FUND EQUITY		14,131,849.52
			<hr/>
	TOTAL LIABILITIES AND EQUITY		11,727,933.36
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MID-COLUMBIA FIRE & RESCUE
 BALANCE SHEET
 APRIL 30, 2023

FF EQUIPMENT & SUPPRESSION RES

<u>ASSETS</u>			
20-0-1000-00	CASH ALLOCATION		291,097.23
	TOTAL ASSETS		291,097.23
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
20-0-2010-00	ACCOUNTS PAYABLE		.00
20-0-2065-00	OFFSET BEGINNING BALANCE	(320,959.00)	
	TOTAL LIABILITIES		(320,959.00)
<u>FUND EQUITY</u>			
20-0-3565-00	FIRE FIGHTER EQUIPMENT		320,958.64
20-0-3900-00	RETAINED EARNINGS		.00
	REVENUE OVER EXPENDITURES - YTD	291,097.59	
	BALANCE - CURRENT DATE		612,056.23
	TOTAL FUND EQUITY		612,056.23
	TOTAL LIABILITIES AND EQUITY		291,097.23

MID-COLUMBIA FIRE & RESCUE

BALANCE SHEET

APRIL 30, 2023

FIREMED

ASSETS

25-0-1000-00	CASH ALLOCATION	73,575.90	
25-0-1056-00	BAD DEBT ALLOWANCE	.00	
25-0-1499-01	FIREMED UNDEPOSITED FUNDS	.00	
	TOTAL ASSETS		<u>73,575.90</u>

LIABILITIES AND EQUITY

LIABILITIES

25-0-2010-00	ACCOUNTS PAYABLE	.00	
25-0-2065-00	OFFSET BEGINNING BALANCE	(74,563.00)	
	TOTAL LIABILITIES		(74,563.00)

FUND EQUITY

25-0-3567-00	FIREMED	74,562.51	
25-0-3570-03	RESTATED MODIFIED CASH - FM	.00	
25-0-3900-00	RETAINED EARNINGS	.00	
	REVENUE OVER EXPENDITURES - YTD	73,576.39	
	BALANCE - CURRENT DATE	148,138.90	
	TOTAL FUND EQUITY		<u>148,138.90</u>
	TOTAL LIABILITIES AND EQUITY		<u>73,575.90</u>

MID-COLUMBIA FIRE & RESCUE

BALANCE SHEET

APRIL 30, 2023

STACKER BUTTE

ASSETS

30-0-1000-00	CASH ALLOCATION	43,420.05	
30-0-1210-00	STACKER BUTTE A/R	.00	
30-0-1250-00	AR BILLINGS	.00	
	TOTAL ASSETS		<u>43,420.05</u>

LIABILITIES AND EQUITY

LIABILITIES

30-0-2010-00	ACCOUNTS PAYABLE	.00	
30-0-2065-00	OFFSET BEGINNING BALANCE	(40,952.00)	
	TOTAL LIABILITIES		(40,952.00)

FUND EQUITY

30-0-3568-00	STACKER BUTTE	40,951.68	
30-0-3570-04	RESTATE MODIFIED CASH - SB	.00	
30-0-3900-00	RETAINED EARNINGS	.00	
	REVENUE OVER EXPENDITURES - YTD	43,420.37	
	BALANCE - CURRENT DATE	84,372.05	
	TOTAL FUND EQUITY		<u>84,372.05</u>
	TOTAL LIABILITIES AND EQUITY		<u>43,420.05</u>

MID-COLUMBIA FIRE & RESCUE

BALANCE SHEET

APRIL 30, 2023

DEBT SERVICE

ASSETS

35-0-1000-00	CASH ALLOCATION	327,717.86	
35-0-1081-00	A/R TAXES - DEBT SERVICE	.00	
35-0-1085-01	OTHER RECEIVABLES - DS	.00	
	TOTAL ASSETS		<u>327,717.86</u>

LIABILITIES AND EQUITY

LIABILITIES

35-0-2010-00	ACCOUNTS PAYABLE	.00	
35-0-2061-00	DEF REVENUE	.00	
35-0-2065-00	OFFSET BEGINNING BALANCE	(57,117.00)	
35-0-2080-00	DEBT SERVICE ST LIABILITY	.00	
35-0-2550-00	DEBT SERVICE FUND	.00	
35-0-2555-00	BONDS PAYABLE	.00	
	TOTAL LIABILITIES		(57,117.00)

FUND EQUITY

35-0-3561-00	DEBT SERVICE	57,116.78	
35-0-3570-02	RESTATE MODIFIED CASH - DS	.00	
35-0-3900-00	RETAINED EARNINGS	.00	
	REVENUE OVER EXPENDITURES - YTD	<u>327,718.08</u>	
	BALANCE - CURRENT DATE		<u>384,834.86</u>
	TOTAL FUND EQUITY		<u>384,834.86</u>
	TOTAL LIABILITIES AND EQUITY		<u>327,717.86</u>

MID-COLUMBIA FIRE & RESCUE

BALANCE SHEET

APRIL 30, 2023

TECHNICAL RESCUE

<u>ASSETS</u>			
40-0-1000-00	CASH ALLOCATION		57,586.67
	TOTAL ASSETS		57,586.67
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
40-0-2010-00	ACCOUNTS PAYABLE		.00
40-0-2065-00	OFFSET BEGINNING BALANCE	(59,693.00)
	TOTAL LIABILITIES	(59,693.00)
<u>FUND EQUITY</u>			
40-0-3562-00	TECHNICAL RESCUE		59,692.90
40-0-3900-00	RETAINED EARNINGS		.00
	REVENUE OVER EXPENDITURES - YTD	57,586.77	
	BALANCE - CURRENT DATE		117,279.67
	TOTAL FUND EQUITY		117,279.67
	TOTAL LIABILITIES AND EQUITY		57,586.67

MID-COLUMBIA FIRE & RESCUE

BALANCE SHEET

APRIL 30, 2023

CAPITAL PROJECT

ASSETS

45-0-1000-00	CASH ALLOCATION		.00
	TOTAL ASSETS		<u>.00</u>

LIABILITIES AND EQUITY

LIABILITIES

45-0-2010-00	ACCOUNTS PAYABLE		.00
	TOTAL LIABILITIES		.00

FUND EQUITY

45-0-3560-00	FUND BALANCE CAP PROJECT		.00
45-0-3900-00	RETAINED EARNINGS		.00
	REVENUE OVER EXPENDITURES - YTD	.00	
	BALANCE - CURRENT DATE		.00
	TOTAL FUND EQUITY		<u>.00</u>
	TOTAL LIABILITIES AND EQUITY		<u>.00</u>

MID-COLUMBIA FIRE & RESCUE

BALANCE SHEET

APRIL 30, 2023

EQUIPMENT RESERVE

ASSETS

50-0-1000-00	CASH ALLOCATION	199,268.69	
	TOTAL ASSETS		199,268.69

LIABILITIES AND EQUITY

LIABILITIES

50-0-2010-00	ACCOUNTS PAYABLE	.00	
50-0-2065-00	OFFSET BEGINNING BALANCE	(942,488.00)	
	TOTAL LIABILITIES		(942,488.00)

FUND EQUITY

50-0-3556-00	EQUIPMENT RESERVE (APPARATUS)	942,487.67	
50-0-3900-00	RETAINED EARNINGS	.00	
	REVENUE OVER EXPENDITURES - YTD	199,269.02	
	BALANCE - CURRENT DATE	1,141,756.69	
	TOTAL FUND EQUITY		1,141,756.69
	TOTAL LIABILITIES AND EQUITY		199,268.69

MID-COLUMBIA FIRE & RESCUE

BALANCE SHEET

APRIL 30, 2023

BUILDING RESERVE

<u>ASSETS</u>			
51-0-1000-00	CASH ALLOCATION	50,626.01	
		<u>50,626.01</u>	
	TOTAL ASSETS		<u>50,626.01</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
51-0-2010-00	ACCOUNTS PAYABLE	.00	
51-0-2065-00	OFFSET BEGINNING BALANCE	(85,099.00)	
		<u>(85,099.00)</u>	
	TOTAL LIABILITIES		(85,099.00)
<u>FUND EQUITY</u>			
51-0-3557-00	BUILDING RESERVE	85,099.00	
51-0-3900-00	RETAINED EARNINGS	.00	
	REVENUE OVER EXPENDITURES - YTD	50,626.01	
		<u>50,626.01</u>	
	BALANCE - CURRENT DATE		<u>135,725.01</u>
	TOTAL FUND EQUITY		<u>135,725.01</u>
	TOTAL LIABILITIES AND EQUITY		<u>50,626.01</u>

MID-COLUMBIA FIRE & RESCUE
 BALANCE SHEET
 APRIL 30, 2023

TRAINING RESERVE

<u>ASSETS</u>			
52-0-1000-00	CASH ALLOCATION	174,447.15	
52-0-1250-00	AR BILLINGS	.00	
	TOTAL ASSETS		<u>174,447.15</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
52-0-2010-00	ACCOUNTS PAYABLE	.00	
52-0-2065-00	OFFSET BEGINNING BALANCE	(162,826.00)	
	TOTAL LIABILITIES		(162,826.00)
<u>FUND EQUITY</u>			
52-0-3559-00	TRAINING	162,826.16	
52-0-3900-00	RETAINED EARNINGS	.00	
	REVENUE OVER EXPENDITURES - YTD	174,446.99	
	BALANCE - CURRENT DATE	337,273.15	
	TOTAL FUND EQUITY		<u>337,273.15</u>
	TOTAL LIABILITIES AND EQUITY		<u>174,447.15</u>

MID-COLUMBIA FIRE & RESCUE
 BALANCE SHEET
 APRIL 30, 2023

RETIREMENT LIABILITY FUND

<u>ASSETS</u>			
53-0-1000-00	CASH ALLOCATION		111,421.41
	TOTAL ASSETS		111,421.41
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
53-0-2065-00	OFFSET BEGINNING BALANCE	(109,333.00)	
	TOTAL LIABILITIES		(109,333.00)
<u>FUND EQUITY</u>			
53-0-3569-00	RETIREMENT LIABILITY		109,332.96
	REVENUE OVER EXPENDITURES - YTD	111,421.45	
	BALANCE - CURRENT DATE		220,754.41
	TOTAL FUND EQUITY		220,754.41
	TOTAL LIABILITIES AND EQUITY		111,421.41

MID-COLUMBIA FIRE & RESCUE
 BALANCE SHEET
 APRIL 30, 2023

BOND PRINCIPAL REDUCTION

<u>ASSETS</u>			
55-0-1000-00	CASH ALLOCATION	.00	

	TOTAL ASSETS		.00
			=====
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
55-0-2010-00	ACCOUNTS PAYABLE	.00	

	TOTAL LIABILITIES		.00
<u>FUND EQUITY</u>			
55-0-3563-00	BOND DEFEASANCE	.00	
55-0-3900-00	RETAINED EARNINGS	.00	
	REVENUE OVER EXPENDITURES - YTD		

	BALANCE - CURRENT DATE	.00	

	TOTAL FUND EQUITY		.00
			=====
	TOTAL LIABILITIES AND EQUITY		.00
			=====

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
10-0-4300-00 BEGINNING FUND BALANCE	.00	2,412,746.00	2,412,746.00	.00	100.0
10-0-4990-00 TAXES - PRIOR YEAR	2,033.55	151,194.28	110,000.00	(41,194.28)	137.5
10-0-4991-00 GF-INTEREST EARNED	12,147.58	83,335.89	42,000.00	(41,335.89)	198.4
10-0-4997-00 TAXES - CURRENT YEAR	12,613.00	4,074,284.08	3,940,000.00	(134,284.08)	103.4
10-0-4998-00 AMBULANCE REVENUE	257,775.06	1,494,142.32	1,350,000.00	(144,142.32)	110.7
10-0-4998-04 GEMT AMBULANCE REVENUE	.00	21,130.85	606,000.00	584,869.15	3.5
10-0-4998-07 TRANSFER FROM FIREMED	.00	.00	5,000.00	5,000.00	.0
10-0-4998-08 TRANSFER FROM RET LIAB. FUND	.00	.00	50,000.00	50,000.00	.0
10-0-4999-00 GF-MISC REVENUE	5,696.68	60,167.32	104,000.00	43,832.68	57.9
10-0-4999-02 GRANT PROCEEDS	.00	.00	35,000.00	35,000.00	.0
TOTAL REVENUE	290,265.87	8,297,000.74	8,654,746.00	357,745.26	95.9

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN - PERSONAL SERVICES</u>					
10-1-6401-00 FIRE CHIEF	12,358.86	123,588.61	146,841.00	23,252.39	84.2
10-1-6402-00 ASSISTANT CHIEF	11,596.40	115,964.00	140,324.00	24,360.00	82.6
10-1-6402-03 DIVISION CHIEF - OPERATIONS	10,518.27	21,036.54	42,076.00	21,039.46	50.0
10-1-6402-04 DIVISION CHIEF-PREV/PUBLIC ED.	11,209.85	112,098.51	135,649.00	23,550.49	82.6
10-1-6402-05 DIVISION CHIEF - FEMA FUNDED	11,209.85	112,098.51	135,649.00	23,550.49	82.6
10-1-6403-07 OFFICE MANAGER / ADMIN. CLERK	4,847.72	46,923.27	62,617.00	15,693.73	74.9
10-1-6407-01 UNIFORMS - ADMINISTRATION	170.00	3,903.44	3,000.00	(903.44)	130.1
10-1-6421-02 RETIREMENT - ADMINISTRATION	10,834.46	106,186.54	137,972.00	31,785.46	77.0
10-1-6421-03 PEHP - ADMINISTRATION	1,234.83	10,292.96	13,166.00	2,873.04	78.2
10-1-6422-01 WORKERS COMP - ADMINISTRATION	(14.59)	2,543.44	2,600.00	56.56	97.8
10-1-6423-01 LIFE INSURANCE - ADMIN	367.00	1,476.00	1,700.00	224.00	86.8
10-1-6424-01 HEALTH INS - ADMINISTRATION	11,656.65	102,008.05	131,900.00	29,891.95	77.3
10-1-6424-04 OCC. HEALTH - ADMINISTRATION	.00	885.00	6,400.00	5,515.00	13.8
10-1-6426-01 LONG TERM DISABILITY - ADMIN	338.70	3,112.69	2,800.00	(312.69)	111.2
10-1-6430-02 MEDICARE - ADMINISTRATION	857.45	7,456.27	9,942.00	2,485.73	75.0
10-1-6430-03 DEFINED CONT. - ADMIN	(208.23)	25,971.10	32,204.00	6,232.90	80.7
10-1-6531-01 SOCIAL SECURITY - ADMIN	.00	78.74	.00	(78.74)	.0
TOTAL ADMIN - PERSONAL SERVICES	86,977.22	795,623.67	1,004,840.00	209,216.33	79.2

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY - PERSONAL SRVCS</u>					
10-2-6403-02 CAPTAIN	22,909.32	249,672.69	310,000.00	60,327.31	80.5
10-2-6404-00 LIEUTENANT	17,036.18	173,912.18	272,950.00	99,037.82	63.7
10-2-6405-01 FIREFIGHTER	67,798.68	803,684.59	1,256,700.00	453,015.41	64.0
10-2-6405-02 SINGLE ROLE - EMS	12,727.32	155,563.79	337,470.00	181,906.21	46.1
10-2-6406-00 VOLUNTEER PROGRAM	1,133.00	9,290.97	20,750.00	11,459.03	44.8
10-2-6406-02 VOLUNTEER REIMBURSEMENT	.00	1,580.00	7,000.00	5,420.00	22.6
10-2-6407-00 UNIFORMS - PUBLIC SAFETY	60.00	29,907.00	23,880.00	(6,027.00)	125.2
10-2-6414-00 HOLIDAY	7,236.95	39,804.02	66,541.00	26,736.98	59.8
10-2-6414-01 VACATION	.00	(152.00)	30,000.00	30,152.00	(.5)
10-2-6415-00 SICK OT	17,974.96	91,685.09	90,846.00	(839.09)	100.9
10-2-6415-01 SICK LEAVE REDEMPTION	.00	.00	9,000.00	9,000.00	.0
10-2-6416-01 FIRE	548.40	32,975.64	99,890.00	66,914.36	33.0
10-2-6416-02 AMBULANCE	7,874.30	61,317.48	94,828.00	33,510.52	64.7
10-2-6416-04 TECH RESCUE	.00	.00	9,408.00	9,408.00	.0
10-2-6416-05 TRAINING	387.68	24,040.04	58,510.00	34,469.96	41.1
10-2-6416-06 OTHER	1,585.33	72,275.26	76,000.00	3,724.74	95.1
10-2-6416-07 AMBULANCE STAND-BY	1,410.50	9,044.01	12,000.00	2,955.99	75.4
10-2-6417-00 FLSA	5,549.32	53,912.95	103,632.00	49,719.05	52.0
10-2-6421-00 RETIREMENT - PUBLIC SAFETY	25,694.60	300,293.73	549,648.00	249,354.27	54.6
10-2-6421-01 PEHP PLAN - PUBLIC SAFETY	2,692.64	27,618.81	45,763.00	18,144.19	60.4
10-2-6422-00 WORKERS' COMPENSATION	(8.60)	57,736.63	70,000.00	12,263.37	82.5
10-2-6423-00 LIFE INSURANCE	5,011.70	14,864.10	16,103.00	1,238.90	92.3
10-2-6424-00 HEALTH INSURANCE	40,059.14	303,997.05	516,270.00	212,272.95	58.9
10-2-6424-03 OCCUPATIONAL HEALTHCARE	.00	20,399.96	41,796.00	21,396.04	48.8
10-2-6426-00 LONG TERM DISABILITY	1,125.72	10,976.16	17,500.00	6,523.84	62.7
10-2-6428-00 UNEMPLOYMENT	151.28	161.89	.00	(161.89)	.0
10-2-6430-00 MEDICARE	2,307.88	25,032.65	35,000.00	9,967.35	71.5
10-2-6430-01 DEFINED CONTRIBUTION	9,910.87	65,854.90	79,980.00	14,125.10	82.3
10-2-6430-02 OREGON PAID LEAVE	1,431.16	4,223.12	.00	(4,223.12)	.0
10-2-6531-00 PAYROLL EXPENSES / SS	.00	673.74	5,100.00	4,426.26	13.2
TOTAL PUBLIC SAFETY - PERSONAL SRVCS	252,608.33	2,640,346.45	4,256,565.00	1,616,218.55	62.0

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY - MATERIALS</u>					
10-3-6434-00	.00	78,986.30	79,700.00	713.70	99.1
10-3-6435-00	.00	3,790.41	10,600.00	6,809.59	35.8
10-3-6436-00	.00	24,034.68	28,503.00	4,468.32	84.3
10-3-6437-00	.00	.00	7,605.00	7,605.00	.0
10-3-6441-00	3,018.74	22,681.50	24,180.00	1,498.50	93.8
10-3-6441-01	.00	1,044.21	1,600.00	555.79	65.3
10-3-6441-02	239.36	2,629.80	3,150.00	520.20	83.5
10-3-6442-00	149.40	2,657.91	2,400.00	(257.91)	110.8
10-3-6443-00	99.87	2,512.90	3,500.00	987.10	71.8
10-3-6445-01	187.57	1,319.51	1,600.00	280.49	82.5
10-3-6446-00	4,671.39	55,404.15	75,000.00	19,595.85	73.9
10-3-6451-00	404.98	7,402.18	18,880.00	11,477.82	39.2
10-3-6453-00	2,430.22	37,095.21	42,500.00	5,404.79	87.3
10-3-6453-01	845.00	845.00	2,000.00	1,155.00	42.3
10-3-6454-00	335.55	3,592.19	4,600.00	1,007.81	78.1
10-3-6457-02	54.42	743.33	1,250.00	506.67	59.5
10-3-6457-03	.00	2,167.19	5,950.00	3,782.81	36.4
10-3-6457-04	.00	7,278.15	14,334.00	7,055.85	50.8
10-3-6457-05	.00	3,859.13	11,280.00	7,420.87	34.2
10-3-6459-00	4,045.41	129,794.84	188,800.00	59,005.16	68.8
10-3-6461-00	.00	21,215.00	21,350.00	135.00	99.4
10-3-6462-00	1,904.00	28,588.70	100,300.00	71,711.30	28.5
10-3-6462-01	8,113.96	94,414.17	120,212.00	25,797.83	78.5
10-3-6464-00	324.19	3,429.62	4,500.00	1,070.38	76.2
10-3-6465-00	1,392.79	13,309.69	12,000.00	(1,309.69)	110.9
10-3-6466-00	1,038.32	11,224.81	14,000.00	2,775.19	80.2
10-3-6467-00	2,092.55	22,132.45	31,752.00	9,619.55	69.7
10-3-6468-00	283.28	2,832.80	4,000.00	1,167.20	70.8
10-3-6469-00	374.73	4,238.57	6,780.00	2,541.43	62.5
10-3-6477-00	.00	5,771.00	6,155.00	384.00	93.8
10-3-6479-00	345.00	345.00	5,990.00	5,645.00	5.8
10-3-6480-00	.00	6,000.00	12,000.00	6,000.00	50.0
10-3-6481-00	735.00	7,455.00	11,000.00	3,545.00	67.8
10-3-6482-00	5,450.24	75,629.73	60,000.00	(15,629.73)	126.1
10-3-6482-01	596.48	2,215.24	5,800.00	3,584.76	38.2
10-3-6483-00	.00	297.00	1,500.00	1,203.00	19.8
10-3-6485-00	447.84	19,425.31	19,100.00	(325.31)	101.7
10-3-6485-01	884.75	18,500.42	35,425.00	16,924.58	52.2
10-3-6486-00	9,188.45	12,348.44	16,999.00	4,650.56	72.6
10-3-6486-01	1,718.91	4,739.27	20,800.00	16,060.73	22.8
10-3-6487-00	.00	6,315.17	18,055.00	11,739.83	35.0
10-3-6491-00	.00	3,144.25	10,000.00	6,855.75	31.4
10-3-6495-00	.00	2,500.94	6,900.00	4,399.06	36.3
10-3-6497-00	.00	2,427.50	2,800.00	372.50	86.7
10-3-6502-00	.00	.00	4,300.00	4,300.00	.0
10-3-6503-00	.00	400.00	10,500.00	10,100.00	3.8
10-3-6507-00	10,999.93	17,335.95	25,840.00	8,504.05	67.1
10-3-6508-00	.00	515.00	4,000.00	3,485.00	12.9
10-3-6509-00	.00	12,692.99	34,500.00	21,807.01	36.8
10-3-6510-00	1,675.63	14,776.62	13,740.00	(1,036.62)	107.5
10-3-6510-01	1,871.93	7,368.22	7,000.00	(368.22)	105.3
10-3-6511-00	.00	2,025.00	3,150.00	1,125.00	64.3

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-3-6512-00 POSTAGE, SHIPPING	87.80	1,972.96	2,372.00	399.04	83.2
10-3-6513-00 MISCELLANEOUS EXPENSE	207.24	2,580.49	7,550.00	4,969.51	34.2
10-3-6520-00 911 SERVICES	4,755.83	47,558.30	57,000.00	9,441.70	83.4
TOTAL PUBLIC SAFETY - MATERIALS	70,970.76	863,564.20	1,244,802.00	381,237.80	69.4
 <u>CAPITAL OUTLAY</u>					
10-4-6533-00 FIREFIGHTING EQUIPMENT	.00	3,476.49	18,750.00	15,273.51	18.5
10-4-6533-01 OFFICE EQUIPMENT	236.50	13,004.44	12,950.00	(54.44)	100.4
10-4-6533-05 RADIO EQUIPMENT	.00	8,482.08	10,125.00	1,642.92	83.8
10-4-6533-07 FIRE HYDRANT / PREVENTION	.00	.00	1,600.00	1,600.00	.0
10-4-6533-09 EMS TRAINING EQUIPMENT	.00	2,255.94	2,300.00	44.06	98.1
TOTAL CAPITAL OUTLAY	236.50	27,218.95	45,725.00	18,506.05	59.5
 <u>OTHER & TRANSFERS</u>					
10-6-7002-00 DUE TO FF EQUIP & SUPP	.00	.00	57,000.00	57,000.00	.0
10-6-7003-00 DUE TO BLDG RESERVE FUND	.00	.00	262,500.00	262,500.00	.0
10-6-7004-00 DUE TO EQUIPMENT RESERVE	.00	.00	419,000.00	419,000.00	.0
10-6-7007-00 DUE TO STACKER BUTTE	.00	.00	2,350.00	2,350.00	.0
10-6-7008-00 DUE TO TECHNICAL RESCUE	.00	.00	3,710.00	3,710.00	.0
10-6-7009-00 DUE TO RETIREMENT LIABILITY	.00	.00	5,000.00	5,000.00	.0
TOTAL OTHER & TRANSFERS	.00	.00	749,560.00	749,560.00	.0
 <u>CONTINGENCY</u>					
10-7-8000-00 CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
TOTAL CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
 <u>UNAPPROPRIATED FUND BALANCE</u>					
10-8-8600-00 UNAPPROPRIATED ENDING FUND BAL	.00	.00	1,253,254.00	1,253,254.00	.0
TOTAL UNAPPROPRIATED FUND BALANCE	.00	.00	1,253,254.00	1,253,254.00	.0
 TOTAL FUND EXPENDITURES	 410,792.81	 4,326,753.27	 8,654,746.00	 4,327,992.73	 50.0
 NET REVENUE OVER EXPENDITURES	 (120,526.94)	 3,970,247.47	 .00	 (3,970,247.47)	 .0

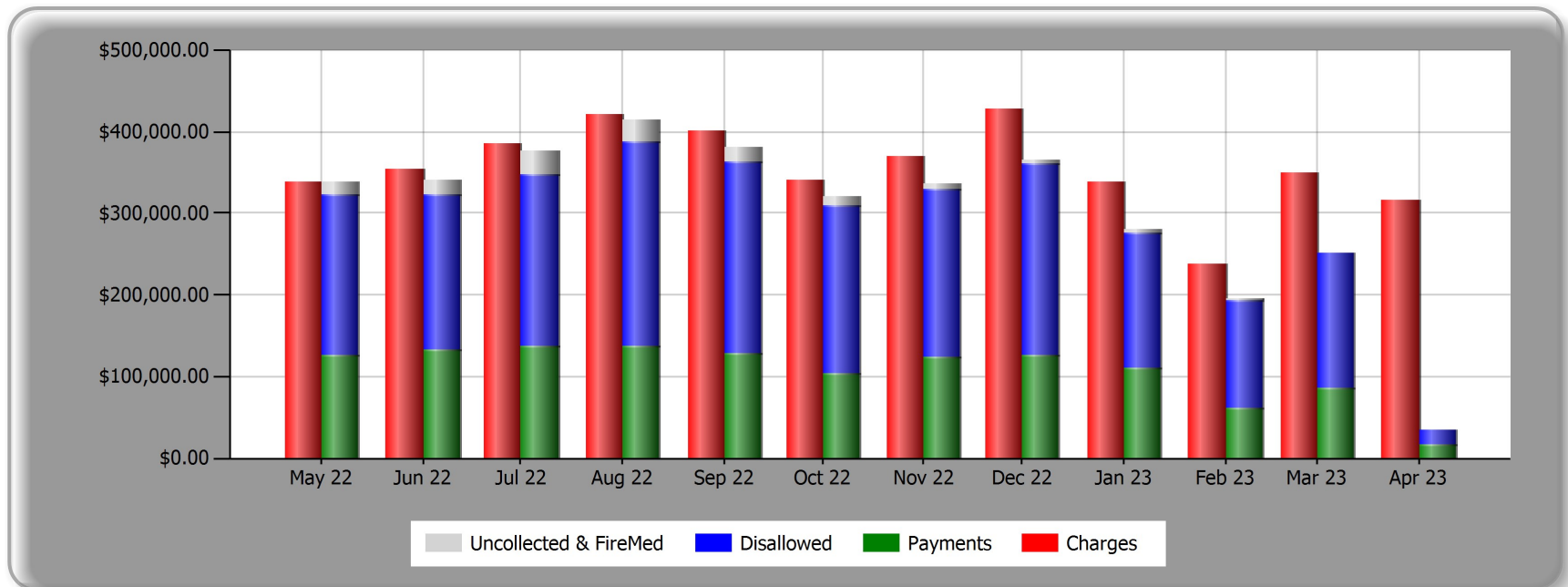
**Mid-Columbia Fire & Rescue
ANNUAL COLLECTION STATISTICS**

Date Of Service	5/1/2022
Date Of Service	4/30/2023
Invoices	0
Company	Mid-Columbia Fire & Rescue

Month	Tickets	Charges	Payments	%	FireMed	%	Disallowed	%	Uncollected	%	Pending	%
May 22	184	340,103.13	-127,169.74	37 %	-2,773.43	1 %	-196,441.31	58 %	-12,945.24	4 %	773.41	0 %
Jun 22	192	355,134.78	-132,765.18	37 %	-1,328.15	0 %	-190,144.04	54 %	-16,551.21	5 %	14,346.20	4 %
Jul 22	203	385,367.61	-136,789.91	35 %	-1,587.19	0 %	-211,217.22	55 %	-27,310.07	7 %	8,463.22	2 %
Aug 22	240	422,713.93	-137,769.47	33 %	-3,536.08	1 %	-250,226.87	59 %	-23,112.23	5 %	8,069.28	2 %
Sep 22	217	402,719.33	-128,535.40	32 %	-3,334.88	1 %	-234,430.54	58 %	-15,058.13	4 %	21,360.38	5 %
Oct 22	185	342,180.61	-103,086.91	30 %	-1,769.64	1 %	-207,514.47	61 %	-9,723.45	3 %	20,086.14	6 %
Nov 22	201	369,338.82	-124,885.58	34 %	-3,238.09	1 %	-204,507.81	55 %	-4,200.66	1 %	32,506.68	9 %
Dec 22	233	427,894.50	-125,421.88	29 %	-3,886.11	1 %	-236,549.62	55 %	30.00	0 %	62,066.89	15 %
Jan 23	176	338,240.92	-111,456.92	33 %	-3,247.18	1 %	-164,216.67	49 %	-1,037.68	0 %	58,282.47	17 %
Feb 23	137	239,236.28	-62,186.83	26 %	-1,334.42	1 %	-133,305.40	56 %	0.00	0 %	42,409.63	18 %
Mar 23	174	349,299.68	-85,790.92	25 %	0.00	0 %	-166,309.00	48 %	0.00	0 %	97,199.76	28 %
Apr 23	173	315,844.78	-15,745.63	5 %	0.00	0 %	-19,334.05	6 %	0.00	0 %	280,765.10	89 %

2,315 4,288,074.37 -1,291,604.37 -26,035.17 -2,214,197.00 -109,908.67 646,329.16

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



MCFR INFORMATION SHEET

DATE: May 15, 2023

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Fire Chief's Report

ASA UPDATE PROCESS: Remains in process.

APPRENTICESHIP PROGRAM: The MOU between Local 1308 and the District to address the bargaining impacts associated with the Apprenticeship Program has been ratified by both parties and is signed. Completion of the Apprenticeship IGA between the OSFM and MCFR to establish the funding mechanism for the program is complete. Completion of the IGA between CGCC and MCFR for the related training component of the program is in the process of being completed. The target date for on-boarding six FF apprentices is July 10, 2023.

GROUND EMERGENCY TRANSPORT (GEMT) FFS PROGRAM: The District has received approval for reimbursement from both the OHA (\$77,778.57) and WAEMS (44,789.76).

OREGON GEMT CCO PROGRAM: Payment activity continues retroactively for the January 1 - June 30, 2022, CCO program 'initial-round' of payment. First round payments for January 1, 2022, through to June 30, 2022, amounted to \$184,652.00. Second round payments for July 1, 2022, through December 31, 2022, amounted to \$150,354.00. The District has provided our interest notification as to participate in the CY2023 GEMT CCO supplemental payment reimbursement program as directed by the OHA.

COMMUNITY PLANNING AND DEVELOPMENT: No update.

COVID-19 UPDATE: COVID is still out there and is not going away? Are the vaccines safe and effective? Yes! COVID-19 vaccines are safe and effective. COVID-19 vaccines were evaluated in tens of thousands of participants in clinical trials. The vaccines met the Food and Drug Administration's (FDA) rigorous scientific standards for safety, effectiveness, and manufacturing quality needed to support emergency use authorization (EUA). On August 23, 2021, the FDA gave full approval to the Pfizer-BioNTech COVID-19 vaccine for those 16 and older. On January 31, 2022, the FDA gave full approval for the Moderna COVID-19 vaccine. These vaccines have undergone and will continue to undergo the most intensive safety monitoring in U.S. history. This monitoring includes using both established and new safety monitoring systems to make sure that COVID-19 vaccines are safe. You can read more on the CDC's website.

STACKER BUTTE LEASE: Remains in process.

MID-TERM BARGAINING: Apprenticeship program bargaining is now complete. Thank you to all involved or the collaborative effort in bringing this process to a conclusion. We will now move into discussions over the Paid Leave Oregon law. This is a very complex topic, however, we to complete this process in a timely fashion.

OREGON FIRE SERVICE CAPACITY PROGRAM: The grant request submitted to the OSFM to partially fund two firefighters over three years was not approved.

OSFM COMMUNITY RISK REDUCTION GRANT: The District was awarded \$467,000.00 of the funds of a \$500,000.00 community risk reduction grant request through the OSFM. These funds will provide revenue for fuels mitigation projects for defensible space and improving hazard ignition zones within the WUII over a two-to-three-year time span.

GROUND AMBULANCE DATA COLLECTION SYSTEM: As noted last month, MCFR has been selected to report in Year 3 of the program and will collect the required data starting July 1 for FY 2023. The District will collect and submit data for this process for FY 2023-24. Crystal Stiles with Frontier Reimbursement will be assisting us with compilation and submission of our data. The information collected will be analyzed by the Medicare Payment Advisory Commission (MedPAC) in order to submit a report to Congress on the following items: 1) Information EMS submits through the data collection system; 2) The adequacy of payments for ground ambulance services and geographic variations in the cost of furnishing such services; 3) Analysis of any burden on EMS associated with the data collection system; and

4) Recommendation as to whether information should continue to be submitted through the data collection system or if changes are needed.

BUDGET PROCESS - FY 2023-24: The draft budget has been distributed. The meeting to consider and approve the budget is scheduled for Tuesday, May 16, 2023, at 5:30 p.m.

MT. ADAMS RESOURCE STEWARDS (MARS) CONTRACT: Remains in process.

911 STATISTICS:

911 STATISTICS				
APRIL 2023			YEAR-TO-DATE	
AGENCY	CALLS	PERCENT	CALLS	PERCENT
MCFR	418	13%	1251	11%
TDPD	2002	62%	7478	65%
WCSO	802	25%	2782	24%
TOTAL	3222	100%	11511	100%

RECOMMENDATION/ACTION: Staff update.

Assistant Fire Chief- Board Report

David Jensen, Assistant Fire Chief

April 2023

Major Topics for April 2023

- Staffing

Dual Role-

- Two Firefighter/EMT positions were vacated by Firefighters promoting to Lieutenant. Those two positions are filled and in our current academy. All Firefighter/EMT positions are filled.
- Two Firefighter/ Paramedic positions are currently open, but we have two Firefighter/Paramedics candidates which have accepted contingent offers of employment and are in the hiring process. One Firefighter/Paramedic departed for Portland on April 20th. This leaves 1 Firefighter/Paramedic position open.
- All Firefighter EMT, Lieutenant, and Captain positions are filled.

Single-Role EMS-

- One Single role EMT position was vacated to move to the Firefighter/EMT position. One person is in the background process to fill this position in June.
- Two of our Paramedic single-role positions are open, and we are actively recruiting. We have received single-role paramedic applications however, one applicant accepted another position prior to testing for MCFR and the other was not moved forward in our hiring process.

Single-Role Wildland-

- We now have four Wildland Firefighters which begin the Wildland Academy on May 15th. It is very exciting to see where the program goes.

Apprentices-

- The apprenticeship program is now open for recruitment. We are searching for six candidates to start the program which has a goal start date of July 10th.

Administration-

- All Administrative positions are filled.

- Budget Preparation

The budget proposal for 2023-24 is complete and ready for presentation. This budget has a great deal of moving parts with two grant programs beginning in the next month or two.

- Station Dashboard Project

The Dashboard system is well underway with a contractor selected and now building our systems. We are hopeful this will improve communication between shifts and facilitate daily briefings.

- Other ongoing projects/engagements:

- Continuity of Operations Plan
- Hiring processes for Firefighters and EMS personnel
- Managing Day to Day operations
- Conducting Daily Briefings at both Station 1 and Station 2 each morning to enhance communication. Overall, the consensus is that this is going well.
- Reviewing response and productivity metrics to ensure forward progression.
- Reviewing evaluations on probationary firefighters and coaching probationary officers.
- Working with Local 1308 on the new apprenticeship program.
- Three training session with James Rowan (our organizational leadership coach)
- Review evaluations for probationary employees
- Initiating Chief Beckner into the Mitigation grant plans and Wildland Firefighter plans.

- Response Metrics

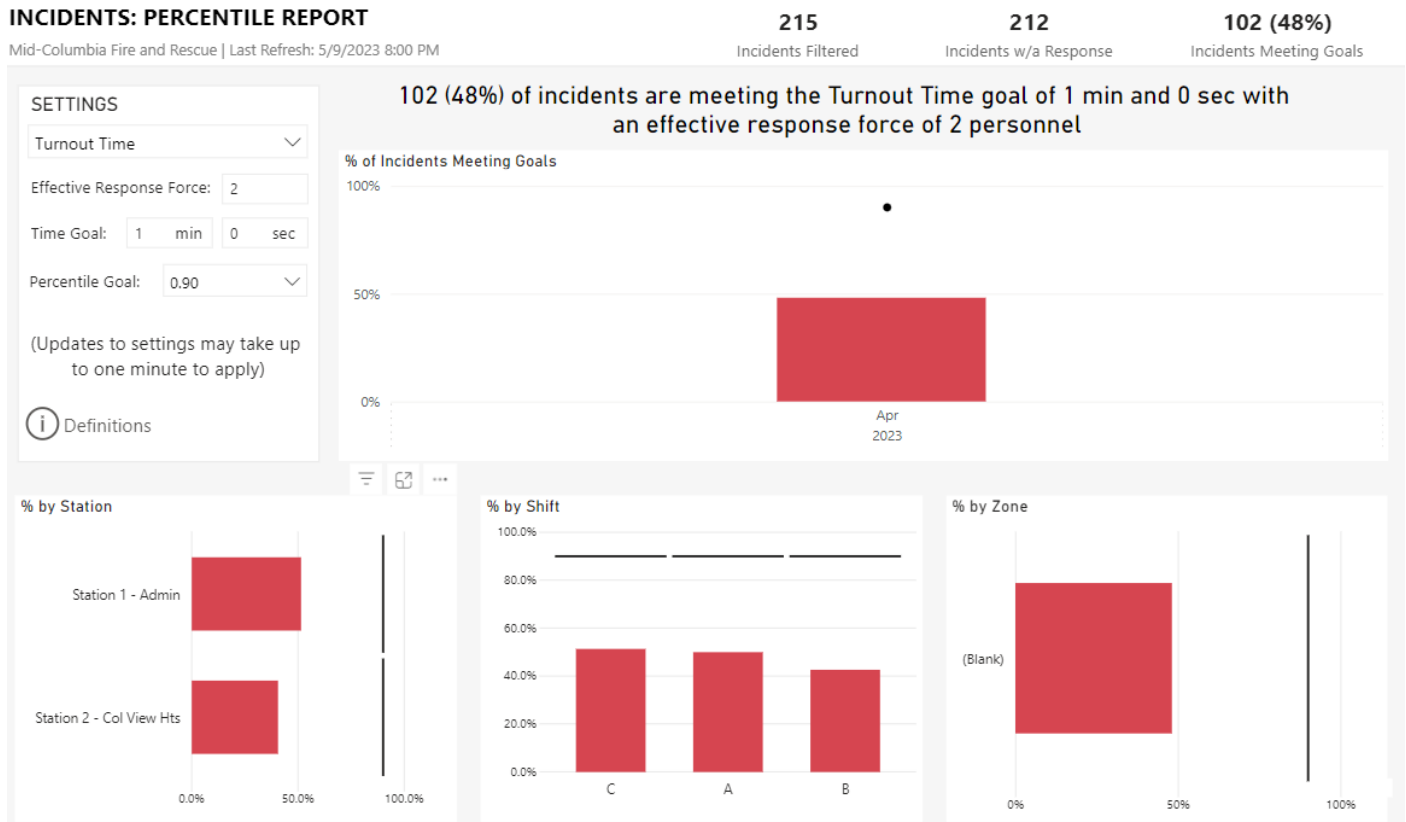
EMS Calls for Service April 2023

Percentage of EMS Calls Meeting 60 Second Response Compliance:

A Shift- **50%**, B Shift **42.6%** C Shift- **51.4%** Station 1 overall- **51.4%**, Station 2 overall- **40.6%**

Districtwide **48.1%** compliance

90 Percentile Response Time Compliance: **2:10**



Fire and Other Calls for Service April 2023

Percentage of *Fire/Other Calls* Meeting 80 Second Response Compliance:

A Shift- 33.3%, B Shift- 60%, C Shift- 42.9%

Station 1 overall- 47.9%, Station 2 overall-45.5%

Districtwide 47.1%

90 Percentile Response Time Compliance: 3:02

INCIDENTS: PERCENTILE REPORT

Mid-Columbia Fire and Rescue | Last Refresh: 5/9/2023 8:00 PM

89

Incidents Filtered

70

Incidents w/a Response

33 (47%)

Incidents Meeting Goals

SETTINGS

Turnout Time

Effective Response Force:

Time Goal: min sec

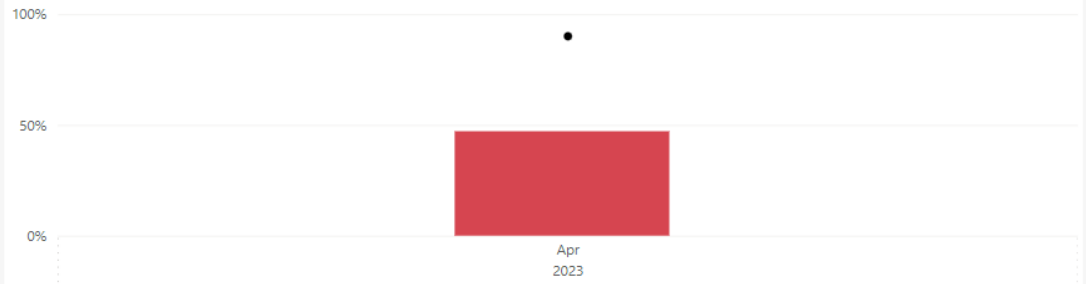
Percentile Goal:

(Updates to settings may take up to one minute to apply)

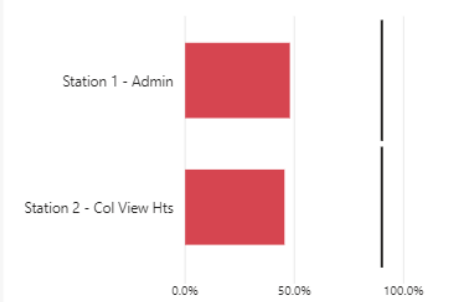
[Definitions](#)

33 (47%) of incidents are meeting the Turnout Time goal of 1 min and 20 sec with an effective response force of 2 personnel

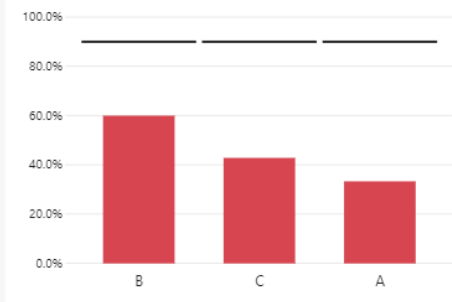
% of Incidents Meeting Goals



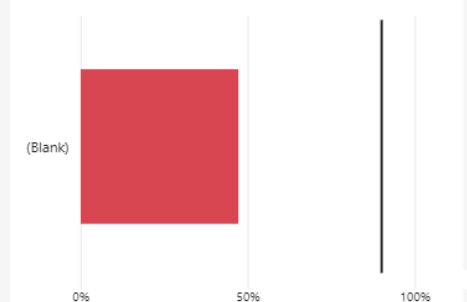
% by Station



% by Shift

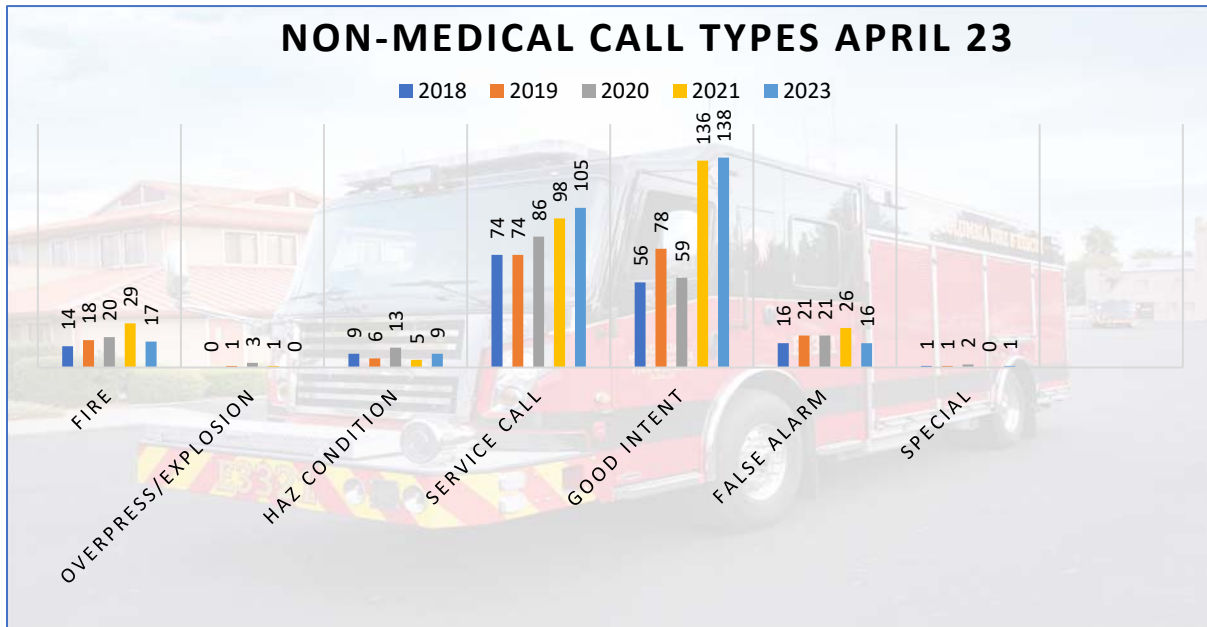
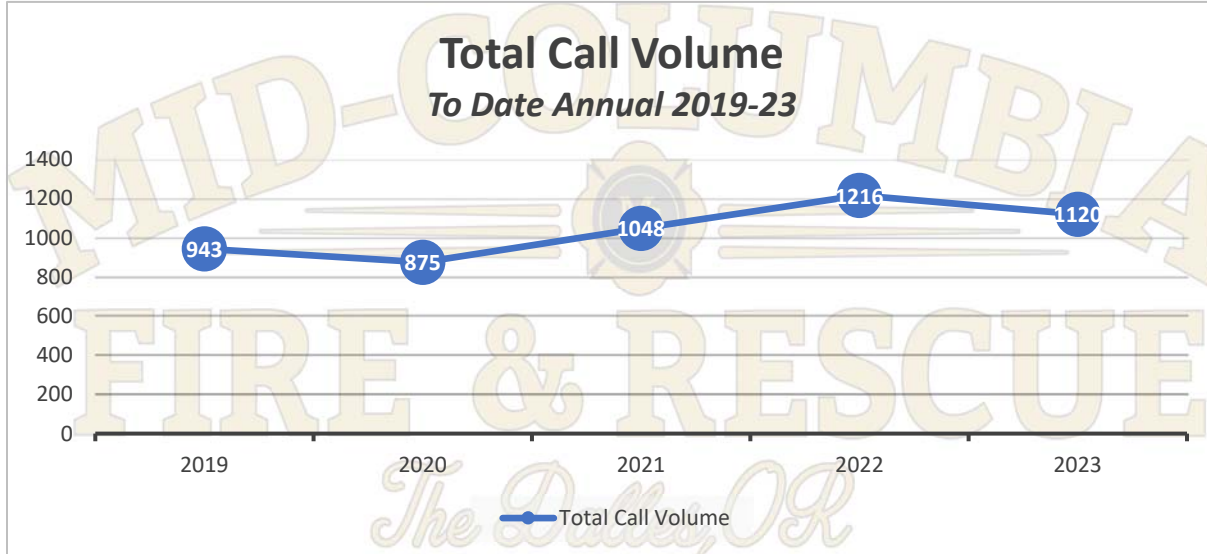


% by Zone

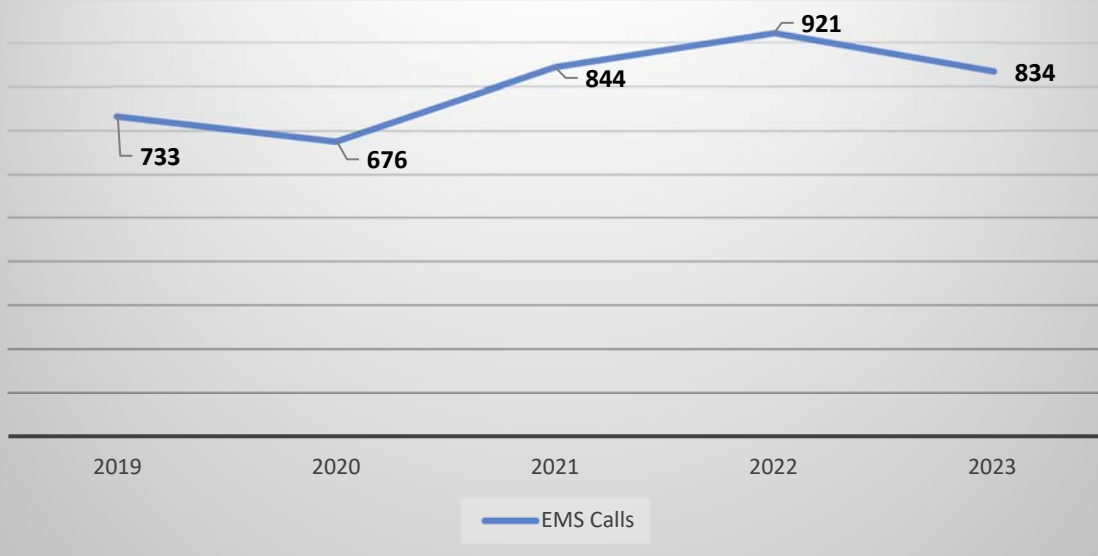


District Response Metrics

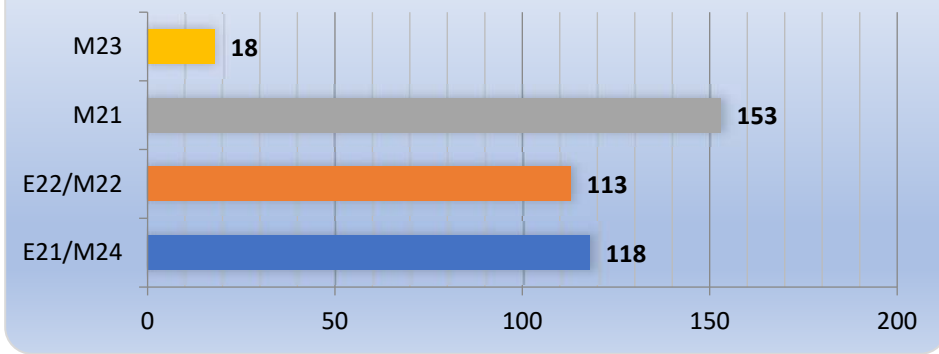
Below are the current statistics year-over-year through April, 2023



EMS Calls Year-Over-Year 2019-2023 April



CALLS FOR SERVICE BY APPPARATUS FOR APRIL 2023



Board Report

Josh Beckner, Division Chief

April 2023

In April, we wrapped up the process of hiring the seasonal single-role wildland firefighters. We were successful in recruiting two Engine Boss trainees and two Firefighters. The start date for the training is May 15th.

The wildland fire program is being designed strategically with emphasis relating to the Wasco County CWPP and Hazard Mitigation plan. Tying these in and aligning our work with participating partners (ODF, OSFM, etc.) will streamline our projects, eliminate redundancy, and ultimately help us reach our end goal faster than doing it alone. There are some opportunities via OSFM grants to utilize contractors to boost our workforce regarding hazard fuel mitigation and defensible space. We plan to work with County roads, ODOT and Soil and Water in the coming weeks to align any projects that may fall within the scope of our program as well.

Coordination with private contractors will be our next focus to prepare for fuels mitigation debris removal via chipping and determining where that debris will go. There may be an opportunity for partnership with local companies and or fish and wildlife to repurpose the chipped material.

- Wildfire Program [Hiring, Projects, Coordination]
 - Identified preliminary sites for round one evaluation in CWPP High risk areas.
 - Currently have four wildland applicants starting in May
 - Continuing work on a program document defining wildland fire program at MCFR.
 - Developing maps with AC Jensen and Tyco to display high risk areas prone to frequent fires threatening the population, agriculture, and critical infrastructure with an address layer to gather site Id's.
- Meetings/Training/Safety/Other:
 - Meeting with OSFM regarding CWDG-Community Wildfire Defense Grant
 - CWPC Youth Corp collaboration on Fuels Mitigation in Fall
 - Assist DC Coleman with Apparatus Operator training and testing.
 - Training on Policy, Procedures and Operations
 - Training on Knox Lock Systems
 - Various Staff Meetings and Weekly Planning Meetings
 - Coaching and Strategy Sessions with James Rowan
 - Board of Directors Meeting
- Emergency Responses/Station Staffing/Fire Investigations:
 - All Calls – 1

- Motor Vehicle Accident – 1
- Fire Response – 2
- Fire Investigation/Walkthrough – (1) at American Village Apartments
- Duty Officer – 6 Days in April

Prevention Division- Board Report

Jay Wood, Division Chief

April 2023

The District had two hostile fires (with monetary loss) in April 2023. The first fire was a recreational vehicle being used as a residence at the Lone Pine In-Lieu site. This fire destroyed the RV and extensively damaged other vehicles adjacent to the fire. The cause of this fire was unattended cooking. The second fire was a fire in tam juniper bushes at an apartment complex that extended to two vehicles as well as the roof of one apartment building up the hill and to the west of the fire (after jumping two other apartment buildings, caused by ember shower). The cause of this fire is still under investigation. The total at risk for April was \$1,029,500 with a loss of \$154,500.

I am happy to report that we were awarded the Wildland Fire Mitigation Grant through the Oregon State Fire Marshal's Office in the amount of \$467,000. This was a partial award, with the Community Wildfire Protection Plan (CWPP) that covers MCFR not being funded. With this award, we will have three years of funding to hire/work with local contractors and tree service companies to assist homeowners with wildland fuels mitigation work. This grant also has funding for equipment (trailers, saws, blowers, etc.) as well as overtime for our personnel and administrative funds to reimburse for our management of this grant. This is a very exciting announcement for our district and areas that threaten our district. These funds are specifically for fuels reduction (mitigation), defensible space education and management, Home Ignition Zone assessments and other mitigation work as identified. DC Beckner will be managing this grant.

I attended a 40-hour Structural Fire Investigation class in Hermiston delivered by the Oregon State Fire Marshal's office. The class was a small class which allowed the students more opportunity to use our knowledge, skills and abilities learned in the class on the skills day.

We participated in Reading Time at the Library. Assistant Chief Jensen read Pete the Cat: Firefighter Pete to an energetic and lively crowd of toddlers (and parents), then we all went to the parking lot where the kids received a fire helmet, stickers and other goodies along with their very own copy of the book to take home to their family. This book was provided by Public Education Funding in our budget. Finally, Sparky the Fire Dog made an appearance. The kids had the opportunity to hug, high-five or fist-bump Sparky and look at all the cool tools on the Fire Engine and Ladder Truck.

- Community Risk Reduction (Prevention, Public Education, Code Enforcement)
 - Site Team – Revisit of a current mobile home/RV park on W. 2nd Street that is expanding their RV sites. A current mobile home park that wants to add four additional spaces. Neither of these projects have any water supply or access issues. A project in the port area adjacent to Google TLK. A small commercial building on W. 6th Street. A couple of minor partitions/replats.

- Site Visit – Occupant Load Survey and Calculations for Occupant Load Limit Signs
 - Accident Investigation Interviews with Personnel (Amerities)
 - Fire Engine Ride to School
 - Toddler Story Time at the Library
 - Assisted with Cherry Festival Parade set up (MC Fire Prevention Co-Op’s Public Education booth was not registered by the Co-Op in time and event space filled to capacity)
- Meetings/Training/Safety/Other
 - EMS Case Reviews with Dr. Burnham
 - Additional Wildland Firefighter Hiring Interviews
 - Met with ESO Sales Representative on Transition
 - Attended Expanded Lockdown Drill at TD Middle School
 - Assist DC Coleman with class registrations and billing for Irons in the Fire at MCFR
 - Various Staff Meetings and Weekly Planning Meetings
 - Coaching and Strategy Sessions with James Rowan
- Emergency Responses/Station Staffing/Fire Investigations
 - Fire Investigation – Wildland Fire Knob Hill Road. Discarded wood stove ashes.
 - All Calls – 1, 5 total for the district.
 - Motor Vehicle Accident Response – 0
 - Fire Response – 1 Knob Hill Wildland Fire
 - Duty Officer – 4 days (at training during one DO period)



Training Division- Board Report

Fred Coleman, Division Chief

April 2023

- Recruiting:
 - Working on getting new hires through physicals and started in their academies in May.
 - Volunteer Training: They conduct training when on shift.
 - Career Training:
 - SCBA masking drills
 - 1st due company task performances
 - 2nd due company task performances
 - Type VI Training
 - Type III Inservice training
 - Aerial Operations
 - Hands on Skills lab Patient Packaging
- Major projects and completion status:
 - Probationary training and testing for Recruit classes, 2021-04E and 2022-01E, 022-01, 2022-02, and 2023-01
 - Career officer development course-in progress, ½ complete
 - Working on training for dispatchers- on going
 - S-290- Complete
 - Planning for S-219- ¾ Complete
 - Planning for May 2023 MCFR Irons In The Fire Conference- ¾ Complete
 - Planning for S-330- ¾ Complete
 - Planning for Dual Role Academy 2023-02- ¾ Complete
 - Planning for Single Role EMS orientation 2023E-02 – ¾ Complete
 - Planning for Single Role Wildland Fire Academy- ¾ Complete
 - Planning for Apprenticeship Program- ½ Complete
- Meetings/ Training/ District Representation
 - Officer Meeting April 3, 0830
 - Staff Meeting April 6th , 1500.
 - Chief Training April 6th, 1530
 - Single Role EMT test April 7th 0800-1200
 - Case Reviews April 10th, 2023, 0900-1030
 - Beyond 1403 live fire class April 12th ,2023, 0800-1000
 - Staff meeting April 13th , 1500.
 - Chief Training April 13th ,1530
 - S-290 April 15th 0800-1700
 - S-290 April 16th , 0800-1700
 - Board Meeting April 17th, 1730
 - Overdose prevention task force meeting April 18th, 1000
 - CGTA meeting Hood River FD April 19th, 1000
 - Chief Training Type III April 20th, 1000
 - Staff Meeting April 20th, 1500
 - Chief Training April 20th, 1530

- S-290 April 22nd , 0800-1700
- S-290 April 23rd, 0800-1700
- NOCEMS Case Reviews April 25th, 1730
- Staff Meeting April 27th , 1500
- Chief Training April 27th , 1530
- Expanded Lock Down Drill Chenoweth Elementary April 28th 0815
- Emergency Response and Station Staffing
 - All Calls-0
 - Rescue Response- 0
 - EMS Response – 2
 - Duty Chief Days This month 8
 - MVA Response - 1
 - Fire Response –3

Note: Volunteer Paramedic Bandel resigned due to his family relocating.

Current Volunteer Levels and Status:

April 2023 Volunteers		
Position/ Qualification	Number	Volunteers
FF1/WFFT2	1	Loren Gilbert
FF1/WFFT2/EMT	1	Tristan Sheppard
FF1/WFF2/EMT	1	Tanner Fletcher
FF1/WFFT2	1	Student 2nd year
FF1	1	Nicole Clark
FF1 / EMT	1	Student
FF1/Crew boss / EMT	1	Kellan Duffy
		Student
		Austin Morris
Apparatus Operator	1	Jesse Witkowski

Instructor	1	Marc Crain
Support	2	Christina Buck (Medical Leave) Mark Bryan
Chaplain	2	Marilyn Roth, Paul Boehlke
Total Volunteers	14	

**October Volunteer Hours
Response Ready Hours=816**

Training Totals

Since July 2020 we have completed the following training at MCFR:

- 7 Career Dual Role Academies
- 5 Career Single Role EMS Orientations
- 3 Volunteer Structure Academies with CGTA
- 3 Wildland Academy With CGTA
- 2** S-290 Intermediate Wildland Fire Behavior with CGTA **22** students
- 2 S-230/S-231 Crew/Engine Boss 37 Students
- 1 S-215 Wildland Urban Interface FF 27 students including 12 remotely taught in Wamic.
- 3 S-131 Wildland Firefighter type I
- 1 FI 210 Wildland investigation class
- 55 Students for Nozzle Forward Class
- 1 Fire Officer I class 8 students.
- 1 Structure Firefighter II Academy 5 students
- 1 NFPA Fire & Emergency Services Instructor I- 8 Student

We have certified the following:

- 1 Fire Officer I
- 4 NFPA Fire & Emergency Services Instructor I
- 3 NFPA Fire & Emergency Services Instructor II

13 Vol FF I Structure

6 Vol FF II Structure

3 Career FF II Structure

63 Career/Vol Wildland FF II

46 Career/Vol Wildland FF I

2 Engine Boss

13 Career Apparatus Operator Eng., Water Tender, Wildland Type's III, VI

11 Aerial Operators

18 NFPA Ropes I & II

3 NFPA Common Passenger vehicle awareness level

3 NFPA Common Passenger Vehicle Operations Level

3 NFPA Common Passenger Vehicle Technician Level

Bold = Additions for the reporting month.

Columbia Gorge Training Association (CGTA)

Between CGTA and MCFR from September 2022- June 2023 we will have had **375** firefighters come through here for training in both structural and wildland areas. This is a significant increase from years past and I believe that we will continue to have that number grow. We have an extremely active training association with Columbia Gorge Training Association which covers 5 counties and 2 states. I am super excited not only to be part of this active group but also to serve as the President for the next 12 months. Between the instructors in this group and our own instructors I foresee this to be a trend that will continue.



Mid-Columbia Fire and Rescue Irons In The Fire Conference

This is a super exciting event for us. We have 221 students registered at this time for the 4-day conference which has the following classes:

- Starting on Saturday May 6th The Art of Reading Smoke at The Dalles High School Auditorium
- Sunday Irons Ready (forcible entry class) and Fireground Survival (firefighter rescue class)
- Monday- Tuesday Nozzle Forward (hose handling class) in our classroom and training grounds.

The instructors for Nozzle Forward and Irons Ready are known throughout the nation and teach all over the country. The instructor for Fire Ground Survival is a Smoke Diver which is a very prestigious title earned through a program in Georgia. We will have two meet and greet times for the students to meet the instructors, 1 on Saturday evening and one on Monday evening, both at The Bargway. I am excited to be able to offer this here in The Dalles. We have students coming from several different states, and we have several of our personnel in one or more of these classes throughout the conference. I will provide an update on how the conference went next month.

MCFR INFORMATION SHEET

DATE: May 15, 2023

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Year-end budget impacts

BACKGROUND: Unanticipated costs associated with the apprenticeship program grant and the community risk reduction mitigation grant that will take place during the current fiscal year in order to meet specific project objectives. Grant funds for these programs will be received during the current fiscal year, however, will not be appropriated for expenditure until 2023-24 FY. As a result, certain account lines will go beyond budget appropriations, however, will not exceed budget categories. Grant revenue received will be appropriated for expenditure within the 2023-24 FY budget to offset expenditures made during the current fiscal year.

Additionally, unanticipated costs associated with our transition to Pacific Office Automation, an increased amount of new candidate background investigations, costs to complete our transition to a new financial services software program, and uniform purchases associated with new hires has impacted the professional services and uniform lines within the materials and services category. Once again, these lines will reflect overages, however, it is not anticipated we will exceed any of the budget categories.

Starting in mid-May, spending is traditionally limited to “necessary expenditures only” within the General Fund for the purpose of staying within budgeted categories. This does not mean certain lines may reflect an overage as the budget is considered the best estimate of the expenditures for the year. Staff will continue to monitor account lines for the remainder of the fiscal year to ensure budget categories are not exceeded. If circumstances should change, Staff will come to the Board in June to address the issue.

BUDGET IMPLICATION: Below is a list of accounts expected to exceed appropriations by the amounts shown below:

Acct.#	Line Item	Overage Amount	Reason for Adjustment
6407-00	Uniforms - P/S	\$13,500	New Employees & FF Apprentice Uniforms
6407-01	Uniforms - Admin.	\$1,000	New Employee Uniforms
6424-03	Occ. Health	\$8,500	Apprentice Physicals
6487-00	Fire Training Supplies	\$4,100	Apprentice Academy Supplies
6462-01	Professional Services	\$7,000	Apprentice Background Inv.
6462-01	Professional Services	\$19,000	POA Contract, New Hire Backgrounds, Financial Services Transition
6485-00	Tools	\$5,000	CRR Mitigation Grant
	Total	\$58,100	

ACTION/RECOMMENDATION: Informational only.

MCFR INFORMATION SHEET

DATE: May 15, 2023

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Surplus Property

SYNOPSIS: The Fire District desires to declare certain items noted on the attached list as surplus property.

BACKGROUND: The Fire District has accumulated property awaiting surplus. Property of this nature is taken out of service and placed into storage for one of the following reasons:

1. The property/equipment has exceeded its life expectancy and/or is no longer of use to the Fire District.
2. The property/equipment has failed a required test and/or has been damaged beyond repair.
3. The property/equipment is too expensive to maintain.

Once approved for surplus, the property will be discarded, sold, or donated in accordance with Board Policy Chapter 6, Section 6.1 (B) "Disposal of Surplus Property".

Staff is recommending donation of this surplus vehicle to Mosier Fire District to be used as a rehab. unit upon mutual aid request within the Mid-Columbia region.

BUDGET IMPLICATION: None

RECOMMENDATION/ACTION: Motion to declare items noted on Exhibit "A".

EXHIBIT "A"

ITEM	MODEL	INVENTORY/SERIAL #	DISPOSITION
2006 Ford	Ambulance	1FDWF37P96EC67741	Surplus and transfer ownership to Mosier Fire District