



MINUTES
Mid- Columbia Fire and Rescue
Board of Directors Meeting
In Person / Virtually Held
1400 W 8th Street, The Dalles, OR 97058
January 23, 2023

1. CALL MEETING TO ORDER

President Jacobs called the Mid-Columbia Fire and Rescue meeting to order at 5:30pm.

2. PLEDGE OF ALLEGIANCE

President Jacobs led the Pledge of Allegiance.

3. ROLL CALL

Directors Present: David Jacobs, Diana Bailey, Dick Schaffeld, and Dave Peters. Corey Case was excused.

Staff Present: Chief Bob Palmer, Assistant Chief David Jensen, Division Chief Jay Wood and Office Manager Stephanie Ziegler. Division Chief Fred Coleman was excused for training of new recruits.

Others Present: Legal Counsel Andrew Myers and private citizen Walter Denstedt.

4. AGENDA CHANGES

Discussion concerning changes to Urban Renewal will be during Committee Reports.

5. MINUTES

Minutes of the December 19, 2022, meeting stand approved as written.

6. PUBLIC COMMENT

Walt Denstedt spoke about the dual-roles FF's. He feels we don't have enough dual-roles. Mr. Denstedt also submitted Curt Mason's letter of resignation to the board.

Chief Palmer introduced the new recruits to the board. Chief Palmer asked them to give a brief description of themselves. The new recruits are Wieldon Ishizaka, Cameron Kiyokawa, and Larry Magill. Austin Van Riber was not present.



7. FINANCIAL REPORTS

- a. Balance Sheets/Combined Cash Accounts – Director Bailey stated she was appreciative of the balance sheets. There were no other questions.
- b. Ambulance Service Report – Director Peters asked about the collection rate percentages. Chief Palmer briefly spoke about how the percentages come about. Most of them are write offs. Much discussion followed regarding the CCO and GEMT monies. MCFR should be seeing revenue come in from the CCO's shortly. There should be a lump sum coming in for January of \$185,000 then CCO's should start paying on a monthly cycle.

8. COMMITTEE REPORTS

- a. Urban Renewal Report – Director Bailey stated there was no meeting this month, she did say that Urban Renewal is working on the grant process and are adjusting the process to fulfill difficulties with making the fire suppression work. Director Bailey also advise the board that she needs to step down from the Committee and will need someone else replace her. President Jacobs appointed Director Peters to replace Director Bailey on the Urban Renewal Committee. Chief Palmer stated he would contact the City to let them know of the changes.
- b. Enterprise Zone Report – President Jacobs reported that he had been watching the tax statements and wanted to share that Google had paid their taxes on all their properties for Building 1. He stated that Mid-Columbia Fire &Rescue potentially could receive approximately \$550,000.

9. FIRE CHIEF'S REPORT

- a. Fire Chief Report – Included in board packet. Chief Palmer gave a brief update on each item he had included in his report.
- b. Monthly Report – AC Jensen, included in board packet. Chief Palmer read through Chief Jensen's report. President Jacobs had asked if we had hired any Paramedics. Chief Palmer stated we had not, however we did hire an EMT for single role who will start in 3 or 4 weeks. Director Bailey asked if there was a way to look at how many calls are ALS versus BLS. Chief Palmer stated that Systems Design does break down what is ALS 1, ALS 2 or BLS. Further discussion followed. President Jacobs asked about the single role wildland recruits. Chief Jensen explained how recruitment will take place this year.
- c. Monthly Report – DC Wood, included in board packet.
- d. Monthly Report – DC Coleman, included in board packet.
- e. Other Items – Strategic Plan – Chief Palmer stated that listed objectives are being accomplished.
- f. Board email. Chief Palmer stated the board email is all set up and handed out instructions for how to move emails from Gmail to district email. He stated for security purposes they all needed to transition to the district email. Legal Counsel also advised it would be the best way to go.



10. CORRESPONDENCE

None.

11. OLD BUSINESS

None.

12. OPEN PUBLIC HEARING

- a. President Jacobs called the Public Hearing meeting to order at 6:23pm.
- b. Public Hearing.
 - 1. Joint Public Hearing regarding Resolution No. 2023-01 amending public contracting rules for Mid-Columbia Fire and Rescue.
 - a. The public hearing will be held for the purpose of taking comments on the District’s draft finds supporting the exemption of certain classes of special procurements and public improvement contracts from competitive bidding requirements.
 - 2. Resolution
 - a. Joint Resolution of the District Board and Local Contract Review Board opting out of the Attorney General’s Model Public Contracting Rules and amending Public Contracting Rules for Mid-Columbia Fire and Rescue. Staff report attached for reference. Preside Jacobs read through the rules.

Chief Palmer stated before the board heard any public testimony, he stated that this is the first time these rules have been amended since the current board came on. Chief Palmer explained the rules which are updated about every 5 years by Local government Law Group. He added the board packet did not include all the rules in the packet, however, were posted on the website. He said some minor revisions had taken place. He stated there were two sides to the rules, the Public Contracting side, and the Procurement side. Chief Palmer noted the staff report explains the amended changes and the adoption process.
 - 3. District Board/Local Contract Review Board to receive public testimony. President Jacobs asked if there as any public testimony. Hearing no public comment, President Jacobs adjourned of the public hearing and back into regular session at 6:28pm.

13. NEW BUSINESS

- a. Resolution No. 2023-01 “Joint Resolution of the Board of Directors and Local Contract Review Board Opting out of the Attorney General’s Public Contracting Rules and Amending Public Contracting Rules for Mid-Columbia Fire and Rescue. Chief Palmer explained the adoption process and the exemptions. Chief Palmer also stated that a public hearing will not a requirement once this amendment is adopted and only had to be publicly noted unless a hearing is requested. Director Bailey asked if anyone could request a public hearing and Chief



Palmer stated that as far as he knew anyone could request a hearing. President Jacobs asked if there were any other questions. Hearing none, Jacobs stated he would entertain a motion. Director Bailey made a motion to adopt Resolution No. 2023-01 on behalf of Mid-Columbia Fire and Rescue and on behalf of the District's Local Contract Review Board. Director Peters seconded. Motion passed with 4 Ayes, 0 Nays.

- b. Appointment of Budget Office for the upcoming budget process for fiscal year 2023-24. Director Bailey made a motion to appoint Chief Palmer as the Budget Office for fiscal year 2023-24. Director Schaffeld seconded. Motion passed with 4 Ayes, 0 Nays.
- c. Adoption of Budget Calendar. Director Peters made a motion to adopt the budget calendar for fiscal year 2023-24. Director Bailey seconded. Motion passed with 4 Ayes, 0 Nays. President Jacobs also stated to the board that 3 board members are up for re-election and that they needed to file to become board members. Filing will open in February and close in March.
- d. Resolution No. 2023-02 "Restatement of the Mid-Columbia Fire and Rescue 457(b) Deferred Compensation Plan". Chief Palmer stated that some changes had been made to the plan. He read through the plan and pointed out the corrections that had been made. Director Peters made a motion to adopt Resolution No. 2023-02, a Resolution amending and restating the Mid-Columbia Fire and Rescue Qualified 457(b) Deferred Compensation Plan. Director Bailey seconded. Motion passed with 4 Ayes, 0 Nays.
- e. Resolution No. 2023-03 Adopting a Supplemental Budget for FY 2023-24. Making Appropriations, and Authorizing Expenditures from and within the General Fund and Building Reserve Fund of the Mid-Columbia Fire and Rescue Adopted Budget. Chief Palmer stated there were some corrections that he had made to the Supplemental Budget and he pointed those out to the board. Director Bailey made a motion to adopt Resolution No. 2023-03 Adopting a Supplemental Budget for FY 2022-23, Making Appropriations, and Authorizing Expenditures from and within the General Fund and Building Reserve Fund of the Mid-Columbia Fire and Rescue Adopted Budget. Director Peters seconded. Motion passed with 4 Ayes, 0 Nays.
- f. Surplus Property – The District desires to declare certain items noted on Exhibit "A" as surplus property. Director Bailey made a motion to declare the items on Exhibit "A" as surplus. Director Shaffeld seconded. Motion passed with 4 Ayes, 0 Nays.

14. GOOD OF THE ORDER

President Jacobs spoke briefly about the conference coming up asking who was attending. Director Bailey will not be able to attend. President Jacobs, Director Case, Director Peters, and Director Schaffeld will all be going. Chief Palmer stated he would be going down on Thursday.



15. ADJOURNMENT

President Jacobs adjourned the meeting at 18:51pm.

Board President

Board Secretary/Treasurer