

Board Meeting Agenda

November 20, 2023

5:30 p.m.

Mid-Columbia Fire and Rescue Station
1400 West 8th Street, The Dalles, Oregon

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Agenda Changes**
- 5. Minutes**
 - a. Correction of Minutes, if any – Monday, October 16, 2023
- 6. Public Comment**
 - a. During this portion of the meeting, a citizen may speak on any subject upon being recognized by the Board President. The citizen must state their name, address, and their discussion topic for the minutes. Five minutes per person will be allowed. If a response by the District is requested, the speaker will be referred to the Fire Chief for further action. At the discretion of the Board President, the issue may appear on a future meeting agenda for Fire District consideration.
 - b. The public may observe and/or listen to the meeting virtually by using either the link or the telephone number and access code provided below:

TELEPHONE NO. +1 (562) 247-8422

AUDIO ACCESS CODE: 603-459-354

COMPUTER LINK: <https://attendee.gotowebinar.com/register/3763798061782479193>

WEBINAR ID: 763-795-931
- 7. Financial Reports**
 - a. Financial Audit Presentation – RTO & Company: AJ Olson
 - b. Balance Sheets/Combined Cash Accounts as of 10/31/23
 - c. Ambulance Service Financial Report 11/01/22 to 10/31/23
- 8. Committee Reports**
 - a. Urban Renewal Report – Director Denstedt
- 9. Fire Chief's Report**
 - a. Fire Chiefs Update
 - b. Monthly Report – AC Jensen
 - c. Monthly Report – DC Coleman

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.

- d. Monthly Report - DC Wood
- e. Monthly Report – DC Beckner
- f. Other items as needed

10. Correspondence

11. Old Business

12. New Business

- a. Information Sheet – Surplus Items

13. Good of the Order

14. Adjournment



OUR MOTTO:

Educate, Serve & Protect

OUR SHARED VISION:

“To provide for the optimal safety and welfare of the community and our members.”

OUR MISSION:

“We are committed to providing professional emergency and non-emergency services to minimize suffering, protect life, environment and property.”

OUR VALUES:

P-rofessionalism
R-espect
I-ntegrity
D-uty
E-ngaged

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.



MINUTES
Mid- Columbia Fire and Rescue
Board of Directors Meeting
In Person / Virtually Held
1400 W 8th Street, The Dalles, OR 97058
October 16, 2023

1. CALL MEETING TO ORDER

President Jacobs called the Mid-Columbia Fire and Rescue meeting to order at 5:33 p.m.

2. PLEDGE OF ALLEGIANCE

President Jacobs led the Pledge of Allegiance.

3. ROLL CALL

Directors Present: David Jacobs, Dick Schaffeld, Diana Bailey, Corey Case, and Walter Denstedt.

Staff Present: Fire Chief Bob Palmer, Assistant Chief David Jensen, Division Chief Jay Wood, Division Chief Josh Beckner, and Office Manager Stephanie Ziegler. Division Chief Fred Coleman was on vacation and excused.

Others Present: Legal Counsel Andrew Meyers.

4. AGENDA CHANGES

There were no agenda changes, however Chief Palmer did hand out updated copies of the Fire District Strategic Plan status update to the board members.

5. MINUTES

The minutes of the September 18, 2023, meeting stand approved as written.

6. PUBLIC COMMENT

None.

7. FINANCIAL REPORTS

- a. Balance Sheet/Combined Cash Accounts – There were no comments.
- b. Ambulance Service Financial Report – There were no comments.

8. COMMITTEE REPORTS

- a. Urban Renewal Report – Director Denstedt gave a report on the latest Urban Renewal meeting. Stated that the committee granted an extension on the tear down for the Tony's building. Director Denstedt also spoke about the Urban Renewal committee wanting to do a beautification project with the old Veteran's Service



Building downtown. Director Denstedt would like feedback from the board on what they think should be done with the building. Discussion followed.

9. FIRE CHIEF REPORT

- a. Fire Chief’s Report – Chief Palmer read through his report that was included in the board packet, giving a more detailed update on each item.
- b. Monthly Report – AC Jensen. Included in board packet.
- c. Monthly Report – DC Beckner. Included in board packet.
- d. Monthly Report – DC Wood. Included in board packet.
- e. Monthly Report – DC Coleman. Included in board packet.
- f. Strategic Plan – Chief Palmer gave a brief update on the status of the Strategic Plan.

10. CORRESPONDENCE

Thank you card from Wonderworks regarding the “Touch a Truck” event.

11. OLD BUSINESS

None.

12. NEW BUSINESS

- a. Information Sheet – Lateral Hire MOU. Chief Palmer explained the purpose of the MOU which would amend the language of the CBA. Both the District and the Union would like to change the language addressing the level of compensation that a firefighter may be hired depending on their level of experience. Chief Palmer stated that to recruit and retain experienced people the District would like to bring them in at a higher step on the firefighter wage scale. Chief Palmer gave a more in-depth description of the MOU. Chief Jensen there was significant effort and coordination in drafting the MOU due to compliance with pay equity law. Chief Jensen explained more about the pay equity with the lateral hiring and how it would affect a current employee with the District. Discussion followed. Director Denstedt made a motion to ratify the lateral entry firefighter MOU. Director Bailey seconded. Once the motion was made and seconded, Chief Jensen noted the Union hasn’t given their final feedback and approval on the MOU as yet and asked for clarification to determine if the board was ratifying the MOU as presented or if the Board is approving to authorize the Board President to sign on behalf of the Board if the Union’s labor attorney came back with a change to the MOU of similar concept to the intent of the MOU language initially approved. Director Bailey stated her intention is to approve the MOU as presented. Director Denstedt stated he understood what Chief Jensen was stating, saying if the Union brought back something totally different then it would have to come back to the Board. Director Denstedt then asked if he needed to amend his motion. More discussion followed with Chief Palmer stating that if the Union is going to approve the MOU, they would need to approve it with the language



that the Board approved. If the Union makes changes, the revised MOU language would have to come back to the Board for consideration and ratification. After much discussion President Jacobs asked Director Denstedt to re-state his motion. Director Denstedt made a motion that the board vote to ratify the lateral firefighter MOU as it is written. Director Bailey seconded. All in favor: 5 Ayes, 0 Nays. Motion carried.

- b. Information Sheet – Surplus Property. Director Bailey made a motion to declare items noted on Exhibit “A” as surplus. Director Schaffeld seconded. All in favor: 5 Ayes, 0 Nays. Motion carried.

13. GOOD OF THE ORDER

Director Schaffeld asked about the status of the firefighters from the Tie Plant explosion. All Chief Palmer could say regarding the issue is that all of the firefighters have come back to work except for one.

14. ADJOURNMENT

President Jacobs adjourned the meeting at 18:19 p.m.



Board President

Board Secretary/Treasurer

MCFR INFORMATION SHEET

DATE: November 20, 2023

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Audit Presentation

BACKGROUND: RTO & Company has completed the financial audit for the FY ended June 30, 2023. AJ Olson, accountant with RTO & Company, will be conducting a presentation this evening of the financial statements associated with this year's audit.

BUDGET IMPLICATION: None

RECOMMENDATION/ACTION: Staff update.

MID-COLUMBIA FIRE & RESCUE
 COMBINED CASH INVESTMENT
 OCTOBER 31, 2023

GENERAL FUND

COMBINED CASH ACCOUNTS

01-0-1009-00	LGIP	4,710,679.90
01-0-1020-00	PAYPAL BURN PERMIT ACCOUNT	902.91
01-0-1025-00	COLUMBIA BANK PAYPAL ACCOUNT	.00
01-0-1030-00	CHECKING ACCOUNT	40,167.93
01-0-1031-00	CHECKING ACCOUNT	164,497.38
01-0-1040-00	PETTY CASH	125.00
01-0-1075-00	AR CASH CLEARING	.00
		<hr/>
	TOTAL COMBINED CASH	4,916,373.12
		<hr/>
	TOTAL UNALLOCATED CASH	4,916,373.12
		<hr/> <hr/>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	3,328,808.70
20	ALLOCATION TO FF EQUIPMENT & SU	321,478.24
25	ALLOCATION TO FIREMED	45,426.19
30	ALLOCATION TO STACKER BUTTE	57,861.57
35	ALLOCATION TO DEBT SERVICE	90,421.50
40	ALLOCATION TO TECHNICAL RESCUE	62,570.25
45	ALLOCATION TO CAPITAL PROJECT	.00
50	ALLOCATION TO EQUIPMENT RESER	447,598.97
51	ALLOCATION TO BUILDING RESERVE	302,083.02
52	ALLOCATION TO TRAINING RESERVE	140,581.99
53	ALLOCATION TO RETIREMENT LIABILI	118,840.32
55	ALLOCATION TO BOND PRINCIPAL RE	.00
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUN	4,915,670.75
	ALLOCATION FROM COMBINED CASH	(4,915,670.75)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALA	.00
		<hr/> <hr/>

MID-COLUMBIA FIRE & RESCUE
BALANCE SHEET
OCTOBER 31, 2023

GENERAL FUND

ASSETS

10-0-1000-00	CASH ALLOCATION	3,328,808.70	
10-0-1015-00	PETTY CASH	.00	
10-0-1049-00	AMBULANCE	.00	
10-0-1050-00	AMBULANCE A/R	.00	
10-0-1055-00	AMB BILLING SERVICE A/ R	.00	
10-0-1065-00	A/R AMBULANCE HOLDING	.00	
10-0-1069-00	BAD DEBT ALLOWANCE	.00	
10-0-1080-00	A/R TAXES - GENERAL FUND	.00	
10-0-1085-00	OTHER RECEIVABLES - GF	.00	
10-0-1090-00	GRANT RECEIVABLE	.00	
10-0-1200-00	MISCELLANEOUS A/R	.00	
10-0-1250-00	AR BILLINGS	.00	
10-0-1499-00	UNDEPOSITED FUNDS	.00	
10-0-1510-00	MACHINERY AND EQUIPMENT	4,163,122.84	
10-0-1520-00	BUILDINGS AND STRUCTURES	3,514,225.18	
10-0-1530-00	LAND AND IMPROVEMENTS	71,508.00	
10-0-1600-00	AMOUNT PROV - LTD AERIAL	.00	
10-0-1601-00	AMOUNT PROV - LTD BONDS	.00	
10-0-1602-00	AMOUNT PROV LTD - COPIER	.00	
10-0-1603-00	AMOUNT PROV - LTD LAPTOPS	.00	
10-0-1605-00	AMOUNT PROV - 2005 BONDS	.00	
10-0-1700-00	PREPAID EXPENSES	.00	
		11,077,664.72	
	TOTAL ASSETS		11,077,664.72

LIABILITIES AND EQUITY

MID-COLUMBIA FIRE & RESCUE
BALANCE SHEET
OCTOBER 31, 2023

GENERAL FUND

LIABILITIES

10-0-2010-00	GENERAL FUND A/P	.00
10-0-2010-02	AMBULANCE BILLING PAYABLE	.00
10-0-2011-00	LIFE FLIGHT A/P	.00
10-0-2012-00	RETAINAGE PAYABLE	.00
10-0-2015-00	ACCRUED COMP ABSENCE	.00
10-0-2015-01	ACCRUED WAGES	.00
10-0-2023-00	SHORT TERM HOLDING ACCOUNT	.00
10-0-2060-00	DEF REVENUE	.00
10-0-2065-00	OFFSET BEGINNING BALANCE	(2,412,746.00)
10-0-2100-00	BONDS PAYABLE LT	.00
10-0-2105-00	PAYROLL LIABILITIES	.00
10-0-2106-00	CHILD SUPPORT PAYABLE	.00
10-0-2107-00	GARNISHMENTS PAYABLE	.00
10-0-2110-00	UNION HOUSE FUND	.00
10-0-2111-00	ADMINISTRATION HOUSE FUND	.00
10-0-2115-00	HOLIDAY BANK	.00
10-0-2120-00	SHORT TERM DISABILITY	58.00
10-0-2121-00	CANCER FUND	.00
10-0-2121-01	AFLAC ACCIDENT INSURANCE	.00
10-0-2121-02	AFLAC SHORT TERM DISABILITY	.00
10-0-2122-00	ADULT/FAMILY SERVICES	.00
10-0-2123-00	CELL PHONE	.00
10-0-2124-00	MEDICAL INSURANCE	882.69
10-0-2124-01	DEPENDENT CARE	.00
10-0-2124-02	UNREIMBURSED MED EXPENSES	160.00
10-0-2124-03	PEHP PAYABLE	.00
10-0-2125-00	PAYROLL ASSET	.00
10-0-2125-01	THE DALLES COUNTRY CLUB	.00
10-0-2126-00	OTFCU	.00
10-0-2126-01	CRBC	.00
10-0-2127-00	STANDARD RETIREMENT	.00
10-0-2127-01	TRANSAMERICA	.00
10-0-2127-02	EMPLOYEE RETIREMENT	.00
10-0-2127-03	NATIONWIDE RETIREMENT	.00
10-0-2127-04	UNITED MISSOURI BANK	.00
10-0-2127-05	FIDELITY	.00
10-0-2128-00	AMERICAN FUNDS	.00
10-0-2128-01	SAFECO/SYMETRA	.00
10-0-2128-04	NW MUTUAL DEFERRED COMP	.00
10-0-2128-05	OLIVER CAPITAL DEFERRED COMP	.00
10-0-2129-00	LIFE INSURANCE	.00
10-0-2130-00	UNION DUES	.00
10-0-2130-01	ADDITIONAL UNION DUES	.00
10-0-2131-00	FLEX-TRAN LOAN	.00
10-0-2140-00	PERS POLICE/FIRE UNITS	1,476.88
10-0-2160-00	WORKERS' COMP	291.26
10-0-2200-00	FEDERAL W/H TAXES PAYABLE	.00
10-0-2210-00	MEDICARE TAXES PAYABLE	.00
10-0-2220-00	STATE W/H TAXES PAYABLE	.00
10-0-2221-00	HOLIDAY ACCRUALS	.00
10-0-2222-00	EMPLOYEE DRAWS	.00
10-0-2223-00	STATE OTT TAXES PAYABLE	446.25
10-0-2224-00	OREGON PAID LEAVE PAYABLE	4,462.43
10-0-2249-00	CAPITAL LEASES A/P	.00
10-0-2250-00	CAPITAL LEASES PAYABLE LT	.00

MID-COLUMBIA FIRE & RESCUE

BALANCE SHEET

OCTOBER 31, 2023

GENERAL FUND

10-0-2251-00	AERIAL LEASE LT DEBT		.00
10-0-2252-00	AERIAL LEASE LT		.00
10-0-2253-00	COPIER LEASE LT		.00
10-0-2254-00	LAPTOP LEASE LT		.00
10-0-2255-00	BLUMENTHAL REPAYMENT LOAN		.00
10-0-2256-00	2005 BONDS PAYABLE LT		.00
10-0-2300-00	457 CLEARING		.00
			<hr/>
	TOTAL LIABILITIES		(2,404,968.49)
	<u>FUND EQUITY</u>		
10-0-3300-00	FIXED ASSETS		.00
10-0-3381-00	INVESTMENT IN FIXED ASSETS		.00
10-0-3500-00	FUND BALANCES		.00
10-0-3551-00	PPA		.00
10-0-3552-00	GENERAL FUND	7,176,153.77	
10-0-3570-00	CAPITAL ASSETS	7,748,856.02	
10-0-3570-01	RESTATED MODIFIED CASH		.00
10-0-3900-00	RETAINED EARNINGS		.00
10-0-3999-99	UNAPPROPRIATED FUND BALANCE		.00
	REVENUE OVER EXPENDITURES - YTD	(1,441,674.21)	
			<hr/>
	BALANCE - CURRENT DATE	13,483,335.58	
			<hr/>
	TOTAL FUND EQUITY		13,483,335.58
			<hr/>
	TOTAL LIABILITIES AND EQUITY		11,078,367.09
			<hr/> <hr/>

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
10-0-4300-00 BEGINNING FUND BALANCE	.00	.00	4,571,157.00	4,571,157.00	.0
10-0-4990-00 TAXES - PRIOR YEAR	12,630.10	52,478.31	110,000.00	57,521.69	47.7
10-0-4991-00 GF-INTEREST EARNED	13,671.63	58,417.31	60,000.00	1,582.69	97.4
10-0-4997-00 TAXES - CURRENT YEAR	.83	16,748.63	4,250,000.00	4,233,251.37	.4
10-0-4998-00 AMBULANCE REVENUE	162,771.01	636,943.79	1,575,000.00	938,056.21	40.4
10-0-4998-01 FIRE PROTECTION AGREEMENTS	.00	.00	40,000.00	40,000.00	.0
10-0-4998-04 GEMT AMBULANCE REVENUE	.00	77,778.57	505,000.00	427,221.43	15.4
10-0-4998-07 TRANSFER FROM FIREMED	.00	.00	5,000.00	5,000.00	.0
10-0-4998-08 TRANSFER FROM RET LIAB. FUND	.00	.00	91,242.00	91,242.00	.0
10-0-4999-00 GF-MISC REVENUE	2,300.00	4,597.16	104,000.00	99,402.84	4.4
10-0-4999-02 GRANT PROCEEDS	.00	.00	35,000.00	35,000.00	.0
TOTAL REVENUE	191,373.57	846,963.77	11,346,399.00	10,499,435.23	7.5

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN - PERSONAL SERVICES</u>					
10-1-6401-00	13,828.47	55,313.88	165,946.00	110,632.12	33.3
10-1-6402-00	12,786.38	51,145.52	153,444.00	102,298.48	33.3
10-1-6402-03	11,045.36	44,181.44	134,760.00	90,578.56	32.8
10-1-6402-04	12,542.84	50,171.36	150,521.00	100,349.64	33.3
10-1-6402-05	12,542.84	50,171.66	150,521.00	100,349.34	33.3
10-1-6403-07	5,344.61	20,869.42	63,632.00	42,762.58	32.8
10-1-6407-01	.00	.00	5,000.00	5,000.00	.0
10-1-6414-01	.00	.00	40,785.00	40,785.00	.0
10-1-6415-01	.00	.00	15,957.00	15,957.00	.0
10-1-6421-02	28,670.69	65,231.99	171,451.00	106,219.01	38.1
10-1-6421-03	2,678.28	5,346.38	16,377.00	11,030.62	32.7
10-1-6422-01	631.51	713.25	3,960.00	3,246.75	18.0
10-1-6423-01	.00	398.76	1,750.00	1,351.24	22.8
10-1-6424-01	14,104.15	50,550.35	163,100.00	112,549.65	31.0
10-1-6424-04	.00	854.00	6,000.00	5,146.00	14.2
10-1-6426-01	342.93	1,367.40	4,141.00	2,773.60	33.0
10-1-6430-01	253.83	1,013.28	3,400.00	2,386.72	29.8
10-1-6430-02	957.50	3,822.62	12,283.00	8,460.38	31.1
10-1-6430-03	3,884.88	15,514.11	47,580.00	32,065.89	32.6
10-1-6531-01	387.38	2,819.71	.00	(2,819.71)	.0
TOTAL ADMIN - PERSONAL SERVICES	120,001.65	419,485.13	1,310,608.00	891,122.87	32.0

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY - PERSONAL SRVCS</u>					
10-2-6403-02 CAPTAIN	50,001.36	121,776.18	335,000.00	213,223.82	36.4
10-2-6404-00 LIEUTENANT	39,791.77	98,147.86	297,900.00	199,752.14	33.0
10-2-6405-01 FIREFIGHTER	199,002.77	504,690.84	1,829,450.00	1,324,759.16	27.6
10-2-6405-02 SINGLE ROLE - EMS	15,269.36	56,009.28	368,000.00	311,990.72	15.2
10-2-6406-00 VOLUNTEER PROGRAM	.00	587.14	22,250.00	21,662.86	2.6
10-2-6406-02 VOLUNTEER REIMBURSEMENT	.00	270.00	7,000.00	6,730.00	3.9
10-2-6407-00 UNIFORMS - PUBLIC SAFETY	1,889.06	19,836.13	43,320.00	23,483.87	45.8
10-2-6414-00 HOLIDAY	6,276.29	15,846.85	76,017.00	60,170.15	20.9
10-2-6414-01 VACATION	.00	.00	44,058.00	44,058.00	.0
10-2-6414-02 FUNERAL LEAVE	1,106.30	1,542.26	.00	(1,542.26)	.0
10-2-6415-00 SICK OT	23,878.47	43,692.40	88,200.00	44,507.60	49.5
10-2-6415-01 SICK LEAVE REDEMPTION	.00	.00	13,000.00	13,000.00	.0
10-2-6416-01 FIRE	4,635.83	42,051.09	100,827.00	58,775.91	41.7
10-2-6416-02 AMBULANCE	10,924.06	34,338.41	86,520.00	52,181.59	39.7
10-2-6416-04 TECH RESCUE	.00	.00	34,760.00	34,760.00	.0
10-2-6416-05 TRAINING	14,115.20	30,099.41	109,201.00	79,101.59	27.6
10-2-6416-06 OTHER	17,967.64	32,099.48	76,000.00	43,900.52	42.2
10-2-6416-07 AMBULANCE STAND-BY	1,417.50	4,494.01	12,000.00	7,505.99	37.5
10-2-6417-00 FLSA	10,054.21	27,087.88	116,565.00	89,477.12	23.2
10-2-6421-00 RETIREMENT - PUBLIC SAFETY	9,064.13	120,156.56	683,205.00	543,048.44	18.1
10-2-6421-01 PEHP PLAN - PUBLIC SAFETY	6,779.70	13,138.02	52,300.00	39,161.98	25.1
10-2-6422-00 WORKERS' COMPENSATION	22,391.40	22,559.46	86,520.00	63,960.54	26.1
10-2-6423-00 LIFE INSURANCE	.00	3,588.84	18,128.00	14,539.16	19.8
10-2-6424-00 HEALTH INSURANCE	40,466.43	155,444.49	688,258.00	532,813.51	22.6
10-2-6424-03 OCCUPATIONAL HEALTHCARE	1,841.00	9,155.23	47,195.00	38,039.77	19.4
10-2-6426-00 LONG TERM DISABILITY	1,439.83	5,563.47	21,929.00	16,365.53	25.4
10-2-6430-00 MEDICARE	5,656.07	14,449.55	51,905.00	37,455.45	27.8
10-2-6430-01 DEFINED CONTRIBUTION	19,420.56	46,474.87	132,600.00	86,125.13	35.1
10-2-6430-02 OREGON PAID LEAVE	1,531.34	3,885.19	14,500.00	10,614.81	26.8
10-2-6531-00 PAYROLL EXPENSES / SS	.00	227.23	9,600.00	9,372.77	2.4
TOTAL PUBLIC SAFETY - PERSONAL SRVCS	504,920.28	1,427,212.13	5,446,208.00	4,018,995.87	26.2

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY - MATERIALS</u>					
10-3-6434-00	.00	799.00	94,046.00	93,247.00	.9
10-3-6435-00	.00	2,318.42	6,000.00	3,681.58	38.6
10-3-6436-00	.00	12,831.28	35,276.00	22,444.72	36.4
10-3-6441-00	1,630.63	8,742.28	32,350.00	23,607.72	27.0
10-3-6441-01	.00	4,573.55	1,600.00	(2,973.55)	285.9
10-3-6441-02	48.27	647.43	.00	(647.43)	.0
10-3-6442-00	348.25	810.04	3,600.00	2,789.96	22.5
10-3-6443-00	172.79	1,124.94	4,000.00	2,875.06	28.1
10-3-6445-01	187.28	577.93	1,600.00	1,022.07	36.1
10-3-6446-00	6,346.56	26,822.42	75,000.00	48,177.58	35.8
10-3-6451-00	.00	5,423.74	15,700.00	10,276.26	34.6
10-3-6453-00	1,719.62	12,512.41	42,500.00	29,987.59	29.4
10-3-6453-01	.00	47.66	3,000.00	2,952.34	1.6
10-3-6454-00	346.41	346.41	4,600.00	4,253.59	7.5
10-3-6457-02	249.60	621.23	1,250.00	628.77	49.7
10-3-6457-03	82.50	233.00	6,100.00	5,867.00	3.8
10-3-6457-04	.00	904.00	14,334.00	13,430.00	6.3
10-3-6457-05	.00	.00	11,266.00	11,266.00	.0
10-3-6459-00	9,674.76	95,074.76	191,218.00	96,143.24	49.7
10-3-6461-00	.00	5,500.00	22,910.00	17,410.00	24.0
10-3-6462-00	959.50	5,307.50	72,800.00	67,492.50	7.3
10-3-6462-01	10,785.09	41,951.69	166,072.00	124,120.31	25.3
10-3-6464-00	273.65	1,387.01	4,500.00	3,112.99	30.8
10-3-6465-00	565.13	820.62	16,500.00	15,679.38	5.0
10-3-6466-00	1,225.70	4,615.79	14,500.00	9,884.21	31.8
10-3-6467-00	1,293.92	4,941.78	18,028.00	13,086.22	27.4
10-3-6468-00	283.28	1,133.12	4,000.00	2,866.88	28.3
10-3-6469-00	980.58	2,377.00	6,780.00	4,403.00	35.1
10-3-6477-00	.00	6,281.00	6,275.00	(6.00)	100.1
10-3-6479-00	190.00	2,665.00	1,775.00	(890.00)	150.1
10-3-6480-00	.00	.00	22,000.00	22,000.00	.0
10-3-6481-00	798.00	3,423.00	11,000.00	7,577.00	31.1
10-3-6482-00	7,759.27	27,418.74	95,000.00	67,581.26	28.9
10-3-6482-01	35.31	1,678.54	10,560.00	8,881.46	15.9
10-3-6483-00	.00	.00	1,500.00	1,500.00	.0
10-3-6485-00	1,342.72	3,587.75	32,935.00	29,347.25	10.9
10-3-6485-01	9,382.29	15,766.56	31,600.00	15,833.44	49.9
10-3-6486-00	.00	2,414.81	16,400.00	13,985.19	14.7
10-3-6486-01	1,037.99	1,825.49	25,500.00	23,674.51	7.2
10-3-6487-00	998.13	1,784.03	19,855.00	18,070.97	9.0
10-3-6491-00	21.00	2,238.46	325,000.00	322,761.54	.7
10-3-6495-00	.00	.00	6,900.00	6,900.00	.0
10-3-6497-00	.00	.00	2,800.00	2,800.00	.0
10-3-6502-00	.00	.00	3,200.00	3,200.00	.0
10-3-6503-00	.00	.00	10,500.00	10,500.00	.0
10-3-6507-00	1,920.00	11,922.96	92,650.00	80,727.04	12.9
10-3-6508-00	300.00	1,416.07	5,400.00	3,983.93	26.2
10-3-6509-00	.00	.00	33,000.00	33,000.00	.0
10-3-6510-00	77.74	2,714.96	17,154.00	14,439.04	15.8
10-3-6510-01	.00	1,768.14	7,000.00	5,231.86	25.3
10-3-6511-00	.00	695.00	3,500.00	2,805.00	19.9
10-3-6512-00	.00	685.94	2,372.00	1,686.06	28.9

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

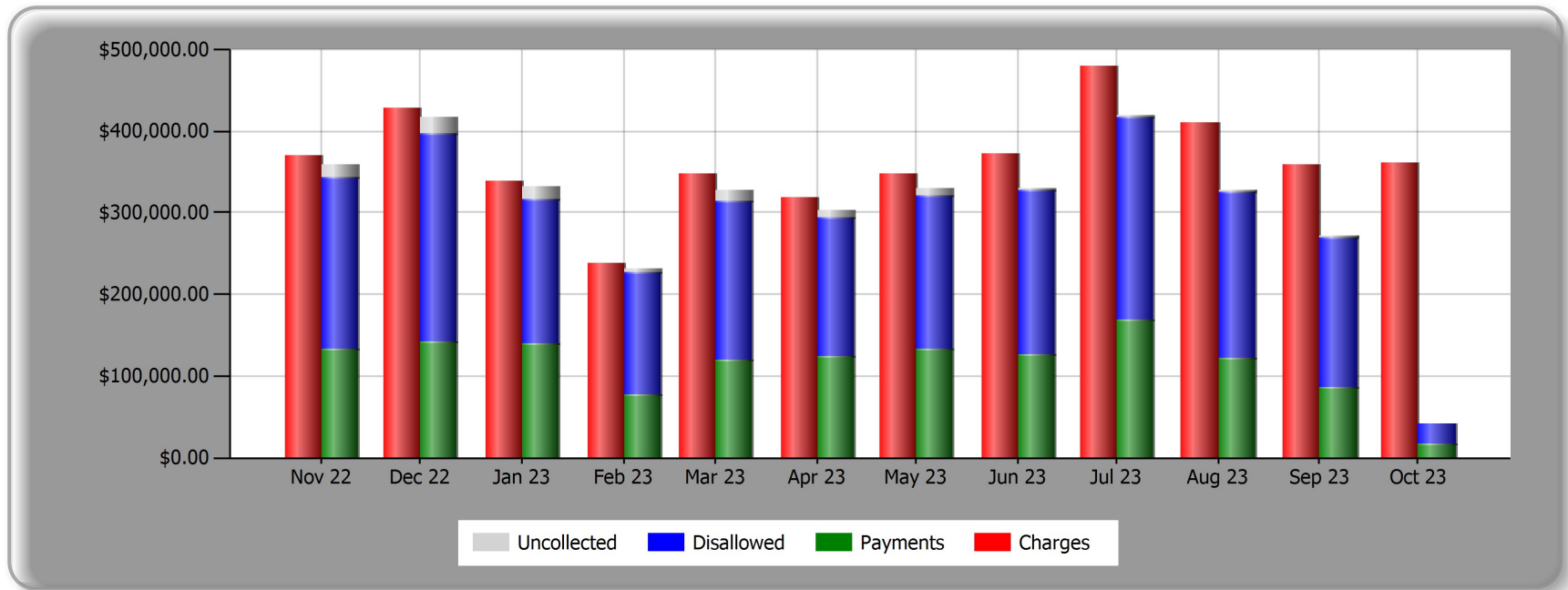
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-3-6513-00 MISCELLANEOUS EXPENSE	289.00	4,804.83	7,550.00	2,745.17	63.6
10-3-6520-00 911 SERVICES	4,764.00	19,056.00	59,000.00	39,944.00	32.3
TOTAL PUBLIC SAFETY - MATERIALS	66,088.97	354,592.29	1,719,956.00	1,365,363.71	20.6
 <u>CAPITAL OUTLAY</u>					
10-4-6533-00 FIREFIGHTING EQUIPMENT	49,283.45	80,917.88	102,230.00	21,312.12	79.2
10-4-6533-01 OFFICE EQUIPMENT	.00	2,315.84	4,000.00	1,684.16	57.9
10-4-6533-05 RADIO EQUIPMENT	4,114.71	4,114.71	6,875.00	2,760.29	59.9
10-4-6533-06 FIRE TRAINING EQUIPMENT	.00	.00	36,750.00	36,750.00	.0
TOTAL CAPITAL OUTLAY	53,398.16	87,348.43	149,855.00	62,506.57	58.3
 <u>OTHER & TRANSFERS</u>					
10-6-7002-00 DUE TO FF EQUIP & SUPP	.00	.00	57,000.00	57,000.00	.0
10-6-7003-00 DUE TO BLDG RESERVE FUND	.00	.00	42,500.00	42,500.00	.0
10-6-7004-00 DUE TO EQUIPMENT RESERVE	.00	.00	419,000.00	419,000.00	.0
10-6-7007-00 DUE TO STACKER BUTTE	.00	.00	2,350.00	2,350.00	.0
10-6-7009-00 DUE TO RETIREMENT LIABILITY	.00	.00	40,600.00	40,600.00	.0
TOTAL OTHER & TRANSFERS	.00	.00	561,450.00	561,450.00	.0
 <u>CONTINGENCY</u>					
10-7-8000-00 CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
TOTAL CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
 <u>UNAPPROPRIATED FUND BALANCE</u>					
10-8-8600-00 UNAPPROPRIATED ENDING FUND BAL	.00	.00	2,058,322.00	2,058,322.00	.0
TOTAL UNAPPROPRIATED FUND BALANCE	.00	.00	2,058,322.00	2,058,322.00	.0
 TOTAL FUND EXPENDITURES	 744,409.06	 2,288,637.98	 11,346,399.00	 9,057,761.02	 20.2
 NET REVENUE OVER EXPENDITURES	 (553,035.49)	 (1,441,674.21)	 .00	 1,441,674.21	 .0

**Mid-Columbia Fire & Rescue
ANNUAL COLLECTION STATISTICS**

Date Of Service	11/1/2022
Date Of Service	10/31/2023
Invoices	0
Company	Mid-Columbia Fire & Rescue

Month	Tickets	Charges	Payments	%	Disallowed	%	Uncollected	%	Pending	%
Nov 22	201	369,338.82	-133,886.51	36 %	-208,999.50	57 %	-16,069.54	4 %	10,383.27	3 %
Dec 22	233	427,894.50	-141,026.65	33 %	-256,035.82	60 %	-19,566.30	5 %	11,265.73	3 %
Jan 23	176	338,240.92	-138,810.26	41 %	-177,027.24	52 %	-16,412.40	5 %	5,991.02	2 %
Feb 23	137	239,236.28	-77,426.97	32 %	-149,313.69	62 %	-5,501.57	2 %	6,994.05	3 %
Mar 23	173	348,552.80	-120,358.76	35 %	-194,007.70	56 %	-13,076.01	4 %	21,110.33	6 %
Apr 23	175	319,840.93	-123,273.51	39 %	-171,952.23	54 %	-8,835.39	3 %	15,779.80	5 %
May 23	199	348,155.86	-133,341.63	38 %	-186,838.67	54 %	-9,324.15	3 %	18,651.41	5 %
Jun 23	206	372,998.27	-125,694.62	34 %	-201,926.02	54 %	-2,702.39	1 %	42,675.24	11 %
Jul 23	245	480,809.02	-168,797.26	35 %	-249,097.89	52 %	-1,400.00	0 %	61,513.87	13 %
Aug 23	212	410,306.55	-121,191.96	30 %	-206,097.66	50 %	-1,347.97	0 %	81,668.96	20 %
Sep 23	202	358,096.79	-85,839.66	24 %	-185,718.36	52 %	-836.08	0 %	85,702.69	24 %
Oct 23	192	361,294.98	-15,950.48	4 %	-25,512.08	7 %	0.00	0 %	319,832.42	89 %
2,351		4,374,765.72	-1,385,598.27		-2,212,526.86		-95,071.80		681,568.79	

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



MCFR INFORMATION SHEET

DATE: November 20, 2023

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Urban Renewal Report

BACKGROUND: Director Denstedt will provide a report from the Columbia Gateway Urban Renewal Agency Board meeting conducted on October 17, 2023.

BUDGET IMPLICATION: None

RECOMMENDATION/ACTION: Urban Renewal update.

MCFR INFORMATION SHEET

DATE: November 20, 2023

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Fire Chief's Report

ASA UPDATE PROCESS: The ASA Review Committee is awaiting a draft ordinance for review.

APPRENTICESHIP PROGRAM: Upon graduating from the FF recruit academy, the FF Apprentices are now completely onboarded. Each apprentice has been assigned to their respective apprentice training officer, shift, and station. We look forward to watching each grow and their continued success.

GROUND EMERGENCY TRANSPORT (GEMT) FFS PROGRAM: The District's consultant is working on completion of the next GEMT application. The application submission deadline is slated for November 30, 2023.

OREGON GEMT CCO PROGRAM: The interim solution payments (with initial payments eligible for service-based payment going back to paid dates of service as far back as January 1, 2023, through to dates of service up to June 30, 2023) for the initial round for the first half of the calendar year, for retrospective supplemental payment (based on paid dates of service as far back as January 1, 2023) are being or have been processed. Any further applicable payment for the first half of CY2023 will be sent in next monthly reporting, and will also be reflected on the YTD reporting that will follow after all CY2023 payments are completed.

OHA must now develop the rate for the second round/'lump sum' payment processing for 2023, for qualified services to 'trigger' this program's supplement payment for dates of service July 1, 2023, through December 31, 2023, which will be determined soon. This will be shared along with details once ready, most likely in November. The 2023 YTD reporting will follow after all CY2023 payments are completed.

Once OHA knows if approved for CY2024 from CMS, OHA will be communicating out to interested providers promptly to confirm continued participation in the 2024 GEMT reimbursement program. System configuration updates will occur in the fourth program year (CY2024). Provider checklist operations guidance information for the GEMT CCO Supplemental Payment Program requirements will then be disseminated out to GEMT program participants.

COMMUNITY PLANNING AND DEVELOPMENT: The GOR project continues to move ahead and the next phase as we understand it is in the planning stages. The

STACKER BUTTE LEASE: Now that the main lease is signed and finalized, I will commence working on tenant subleases in the near future. The Basalt Commons, a five-story, 108-unit apartment complex with a commercial complex at ground level remains in the works. This 18-month construction project is anticipated to begin as early as Summer 2024. Finally, the Tony's Building has been demolished as scheduled. Plans for development of this property remain yet to be determined.

MID-TERM BARGAINING: The District submitted a PLO MOU with associated policy to the Union for their consideration. The policy was favorable to the local, however, the employee's share of the PLO tax remains unresolved.

OSFM COMMUNITY RISK REDUCTION GRANT: Crew-24 phased out for the 2023 wildland season. The NW Youth Corp. is continuing mitigation work through the month of November. DC's Wood and Beckner will additionally continue with risk reduction projects throughout the year.

GROUND AMBULANCE DATA COLLECTION SYSTEM (GADCS): Remains in process.

BUDGET PROCESS - FY 2024-25: The FY 2024-25 budget process will commence in December 2023.

PETERSBURG RURAL FIRE PROTECTION ASSOCIATION (RFPA): No update.

PARAMEDIC TRAINING PROGRAM: AC Jensen continues work to complete the process of implementing a Paramedic training program for the District. Candidates have been identified for participation. Discussion continues with the Union to finalize the MOU language. DC Coleman will work with CGCC on this new program once it is finalized.

BANK TRANSITION: The process of transitioning the ACH/EFT for all accounts has been completed. The Bank transition process is now complete. We will maintain our checking account with Umpqua Bank for a period of time to ensure we have not missed anything.

STACKER BUTTE: Now that the Stacker Butte lease addendum is in place, I have commenced working on the Stacker Butte agency sublease addendums. I am hoping to have these completed by the conclusion of FY 2023. Additionally, Klickitat County Public Utility District has requested to locate their radios at our site and the Landlord has given the Communications Consortium permission to enter into a sublease to do so. This will be the last agency able to locate at this site as the building will be at its maximum capacity.

FIVE COUNTY MA AGREEMENT: I have completed a draft revision of the five county MA agreement and forwarded it to app participating agencies for this review and input. Once in final form, each agency will submit it to their governing bodies for review and approval.

ANNUAL MCFR CHRISTMAS PARTY: The Fire District's annual Christmas Party is scheduled for December 16, 2023. This event starts at 5:00 p.m., dinner at 6:00 p.m. Santa Claus is scheduled to fly in at 7:00 p.m. I have heard that the ugly sweater contest will once again take place so please plan accordingly. More information to come. Please mark your calendars.

PROJECT ELFF: Project ELFF will take place on December 5, 2023. We will continue to keep everyone posted as this event draws unfolds. Everyone is invited to help out with this event.

911 STATISTICS:

911 STATISTICS				
OCTOBER 2023			YEAR-TO-DATE	
AGENCY	CALLS	PERCENT	CALLS	PERCENT
MCFR	328	13%	3402	11%
TDPD	1514	60%	19138	64%
WCSO	670	27%	7557	25%
TOTAL	2512	100%	30097	100%

RECOMMENDATION/ACTION: Staff update.

Assistant Fire Chief- Board Report

David Jensen, Assistant Fire Chief

October 2023

Major Topics for October 2023

- Staffing

Dual Role- 22 of 24 currently filled.

- Of the 24 Dual-Role positions, currently 2 Firefighter/Paramedic positions are open. We ran a 3-week recruitment but were unable to gain any qualified applicants. We are still awaiting a response from the union regarding lateral hire firefighters. Also, we are still awaiting a response from the union on sending EMTs to Paramedic School at the District's expense. At this point we are status quo and have reposted for entry-level positions at the current scale.
This was the first recruitment we were unable to process any qualified applications. The previous recruitment process gained qualified applicants, but no applicants successfully completed the testing process.

Single-Role EMS- 4 of 6 currently filled.

- All EMT positions are filled.
- Two of our Paramedic single-role positions are open, and we are actively recruiting.

Single-Role Wildland-

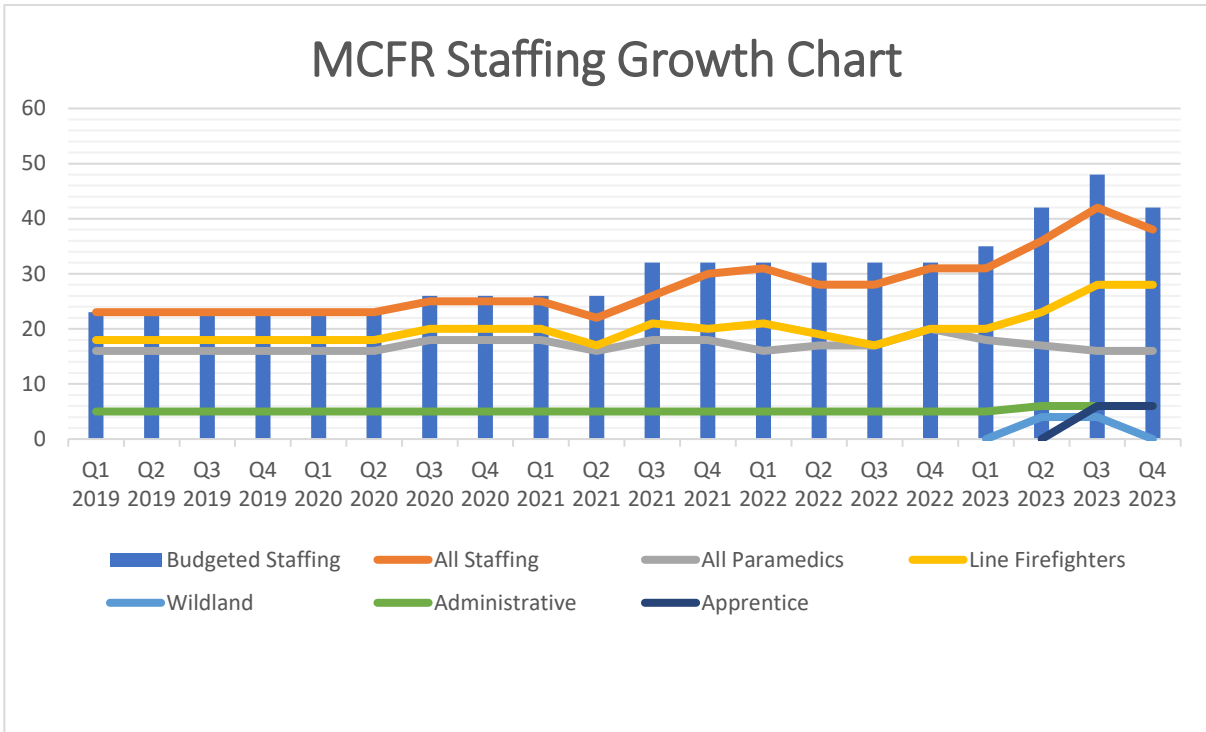
- Our seasonal program for 2023 ended October 20th. They have done outstanding work both in emergency response and mitigation.

Apprentices- All Apprentice Positions are Filled 6 of 6.

- All Apprentice positions are filled and are working as qualified firefighters, operating at a high level, and are on shift. Each station has 1 apprentice per shift.

Administration- 6 of 6 positions filled.

- All Administrative positions are filled.



Q4 2023 accounts for the seasonal nature of wildland staffing.

- **Urban Search And Rescue (USAR)**

We conducted a NFPA Rope Rescue Technician 1 and 2 course this month and qualified 12 new Rope Rescue Technicians who now need to complete their task-books to become certified. This is a great step for those who participated. It was a long, but very productive week.

- **Paramedic Training Opportunities**

Project is still status quo. We are waiting for a response from the union on some provisions of the agreement.

- **Other ongoing projects/engagements:**

- Updating Standards of Cover
- Continuity of Operations Plan
- Managing Day-to-Day operations
- Conducting Daily Briefings at both Station 1 and Station 2 each morning to enhance communication.
- Reviewing response and productivity metrics to ensure forward progression.
- Reviewing evaluations on probationary firefighters and coaching probationary officers.
- Working with Local 1308 on the new paramedic training.
- Working with Local 1308 on Lateral Hire MOU
- Two training sessions with James Rowan (our organizational leadership coach)
- Review evaluations for probationary employees

- Dispatch meetings to complete the CAD RFP project with the County and City.
 - Monitoring operational budget and the three grant funded lines we have currently operating.
 - Instruct Rope Rescue Technician Course
- Response Metrics

EMS Calls for Service October 2023

Percentage of EMS Calls Meeting 60 Second Response Compliance:

A Shift- 70.7% down from 73.7%, B Shift 63.5% down from 74.4%, C Shift- 60.5% up from 53.2% Station 1 overall- **59.9% down from 62.7%**. Station 2 overall- **83% status quo from 83%**

Districtwide **65% down from 67.1%** compliance

90 Percentile Turnout Time Compliance: **2:06 up from 1:53**

50 Percentile Turnout Time: 51 seconds

INCIDENTS: PERCENTILE REPORT

Mid-Columbia Fire and Rescue | Last Refresh: 11/12/2023 8:00 PM

215

Incidents Filtered

214

Incidents w/a Response

139 (65%)

Incidents Meeting Goals

SETTINGS

Turnout Time

Effective Response Force:

Time Goal: min sec

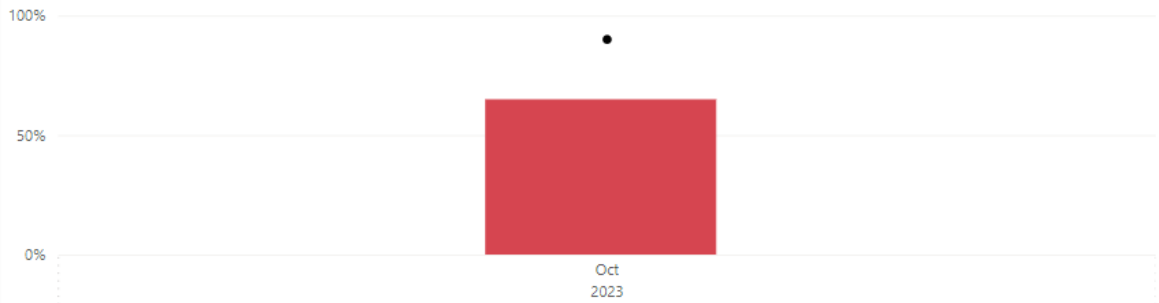
Percentile Goal:

(Updates to settings may take up to one minute to apply)

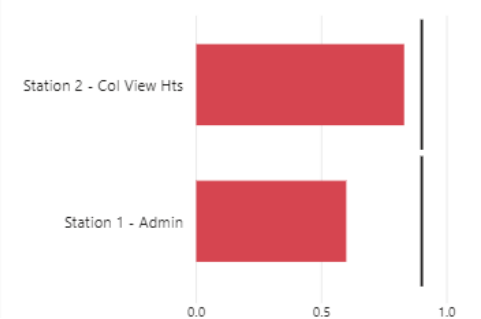
[Definitions](#)

139 (65%) of incidents are meeting the Turnout Time goal of 1 min and 0 sec with an effective response force of 2 personnel

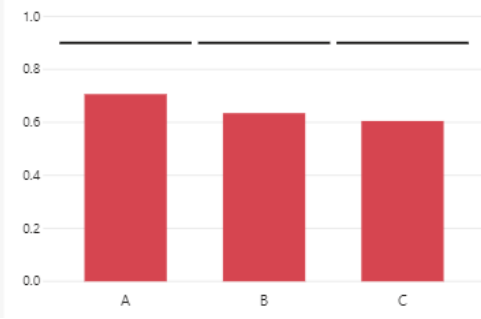
% of Incidents Meeting Goals



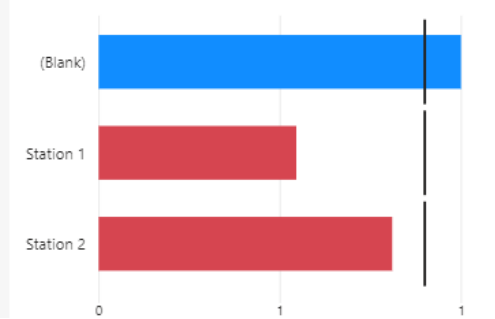
% by Station



% by Shift



% by Zone



Fire and Other Calls for Service October 2023

Percentage of *Fire/Other Calls* Meeting 80 Second Response Compliance:

A Shift- 55.6% down from 85.7%, B Shift- 70% down from 72.2%, C Shift- 72.7% down from 82.4%

Station 1 overall- 56% Status Quo from 56% Station 2 overall- 82.4% down from 87.5%

Districtwide 62.7% down from 73.2%

90 Percentile Response Time Compliance: 2:58 up from 1:51

50 Percentile Turnout Time: 69 seconds

INCIDENTS: PERCENTILE REPORT

Mid-Columbia Fire and Rescue | Last Refresh: 11/12/2023 8:00 PM

76

Incidents Filtered

67

Incidents w/a Response

42 (63%)

Incidents Meeting Goals

SETTINGS

Turnout Time

Effective Response Force:

Time Goal: min sec

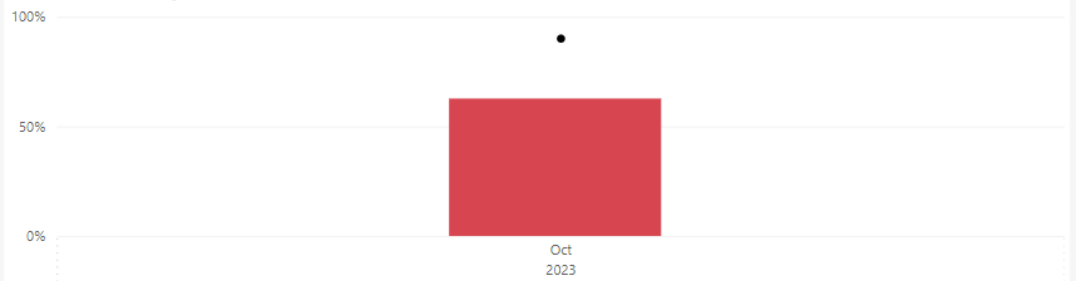
Percentile Goal:

(Updates to settings may take up to one minute to apply)

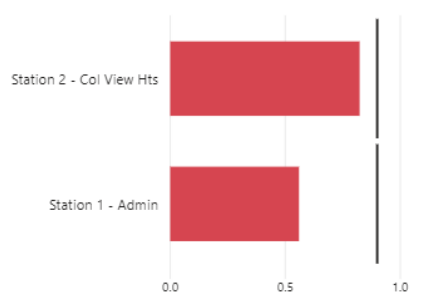
[Definitions](#)

42 (63%) of incidents are meeting the Turnout Time goal of 1 min and 20 sec with an effective response force of 2 personnel

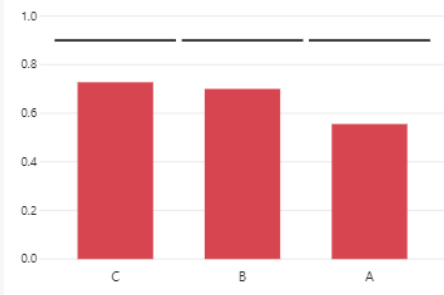
% of Incidents Meeting Goals



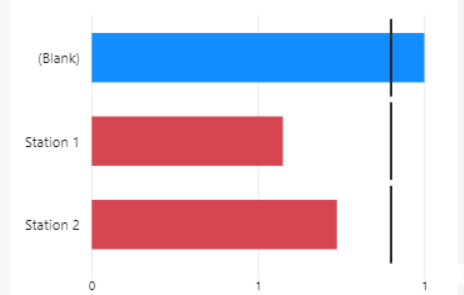
% by Station



% by Shift

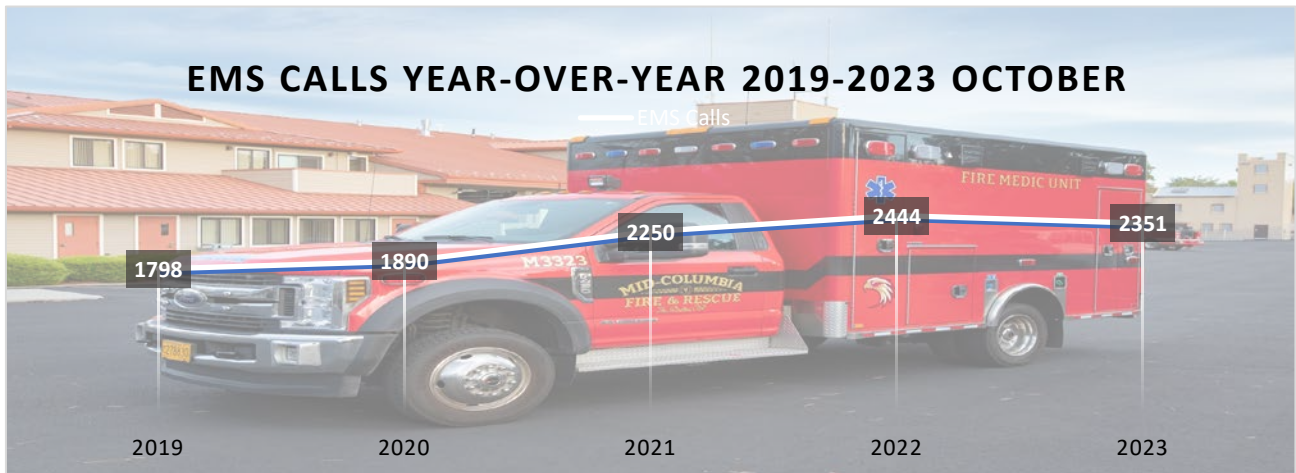
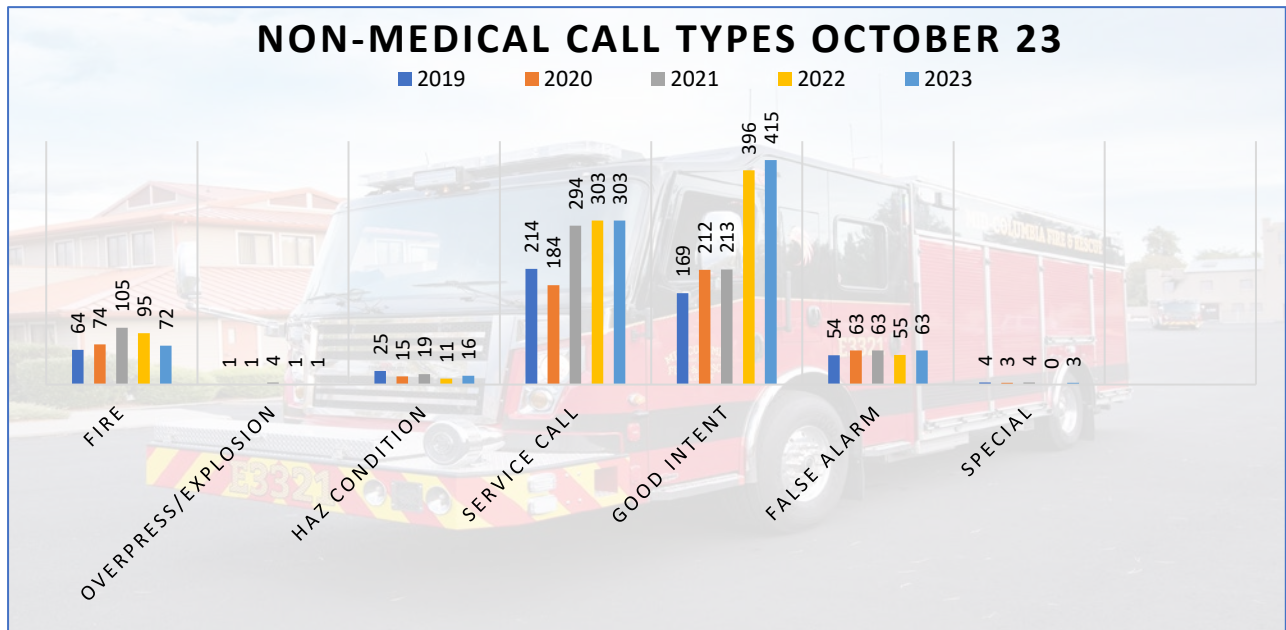
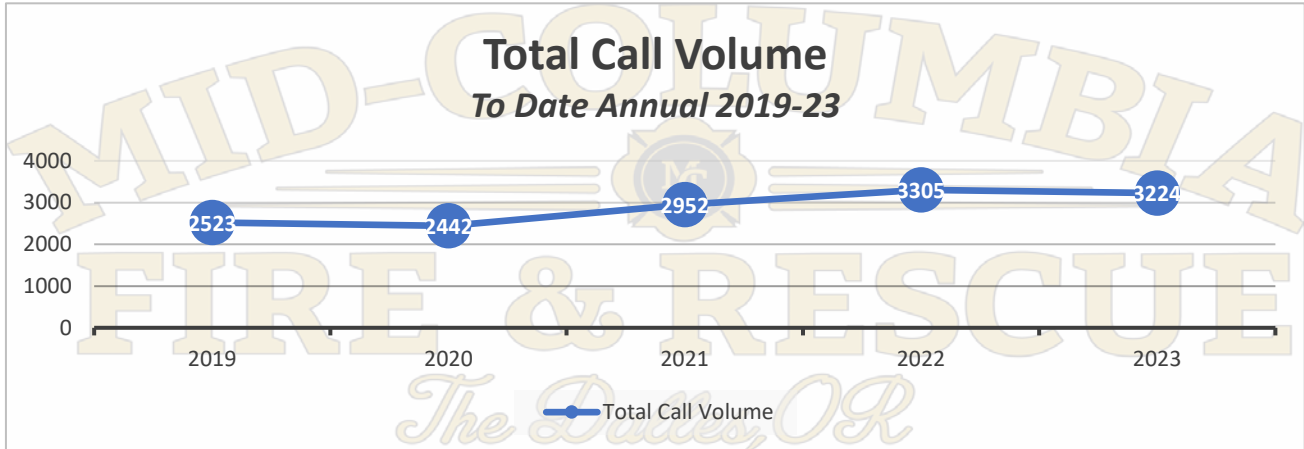


% by Zone

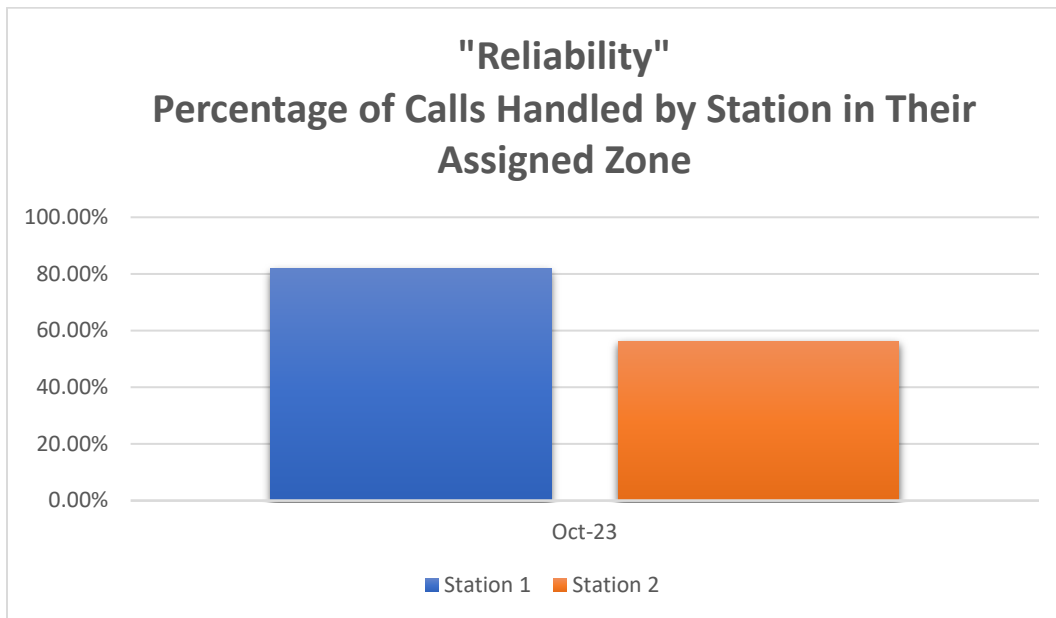
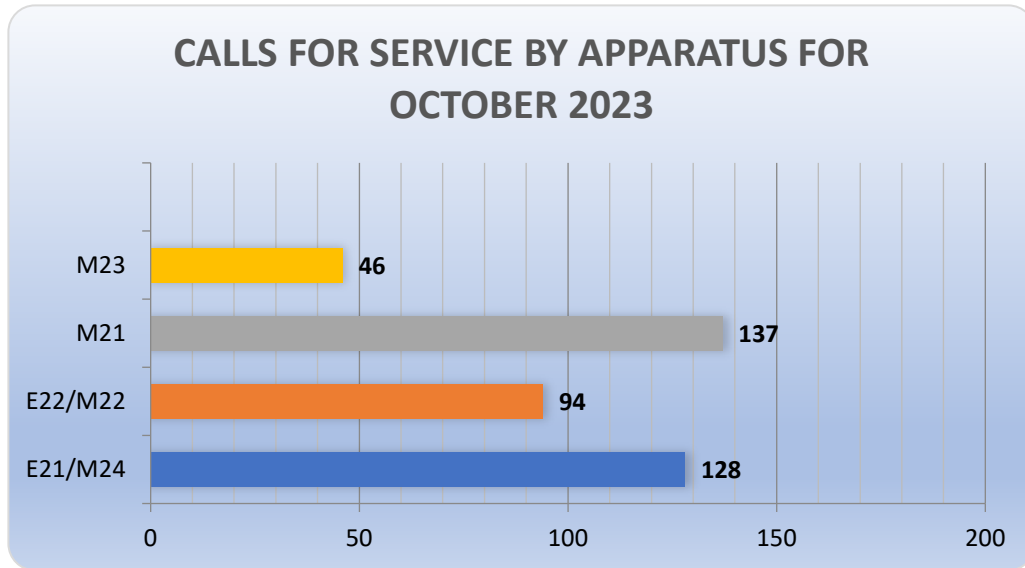


District Response Metrics

Below are the current statistics year-over-year through October, 2023



Unit Based Statistics for October 2023



Board Report

Josh Beckner, Division Chief

October 2023

Over the course of October, we worked on numerous projects and programs. Crew 24 wrapped up the season on October 20th. Throughout the summer they diligently worked on numerous properties within the fire district performing fuels mitigation work. Altogether, they completed roughly 20 projects, some of them were rather extensive. Over the course of the summer, Crew 24 responded to 16 fires either with MCFR or through mutual aid with the Oregon Department of Forestry. There were a few instances where we were able to split the crew and provide overnight coverage allowing our duty crews to return to the station and remain in service, bolstering our staffing when we would normally be stretched thin. Overall, this has been a tremendous asset for the District and we look forward to the continuation and expansion of the program. Through District funding and the OSFM Community Wildfire Risk Reduction grant we are projected to accomplish a substantial number of projects during the 2024 season. We partnered with Northwest Youth Corp in October of this year to complete work in Foley Lakes as a preventative measure ensuring the fuel load around the property was reduced. We also partnered on work in the area around Memaloose Campground and the Rowena Interchange to facilitate a safe evacuation route out of Rowena and an alternate evacuation site or staging area if needed in the future. Between the crew and our contractors, we removed, cleared, and hauled about 430 yards of material by the end of the season.

We had our last planning meeting regarding the CWDG grant application for Wasco County and the group has submitted the proposal. This is a coordinated effort with Wasco County and various local agencies, OSU, OSFM, ODF and USFW.

Our first report and plan outline for the CWRR grant has been reviewed and approved as written by OSFM. We will use these revised financials during the budget season to align funding into the correct expenditure line items.

We have numerous projects associated with apparatus occurring this month and most repair tickets should be completed by late November or early December. Pump Testing of all apparatus is slated for the end of October and early November.

Our SCBA testing system is finally back, and in-service after repair and software upgrades. This is great news! It allows us to get our remaining SCBA units that are out of service tested and repaired by our technicians while they are on shift and sent off to the vendor if additional repairs are needed.

Programs [Hiring, Projects, Coordination].

- Working with NWYC on Mitigation Projects (Memaloose, Foley Lakes, etc.)
- Closing out initial worklist for fuel reduction sites
- Looking at wildland staffing scenarios for next season and when to post for positions.
- Contracted Gorge Arbor Care to clear mitigation debris.
- New staff vehicles are assigned and in-service.

- (2) Single Role Paramedic positions open – Open Recruitment
- (2) Dual Role Positions open – Close November 7th
- UAS/Drone Program is coming together
- PPE Program- Starting to tag gear with RFID tags
- Chipper Program – Plans in process
- Apparatus: AA&L is working on our project list, should be caught up by end of November
- Facilities: Eye Wash installed by PPE area

Meetings/Training/Safety/Other:

- Meeting with OSFM regarding CWDG-Community Wildfire Defense Grant
- Meeting with OSFM on Wildland Preparedness Grant
- CWPC Youth Corp collaboration on Fuels Mitigation in September - October
- Assist DC Coleman with Apparatus Operator and Firefighter training and testing.
- Assist with CGTA Academy
- Various Staff Meetings and Weekly Planning Meetings
- Coaching and Strategy Sessions with James Rowan
- CGCC Meetings regarding UAS Program
- Board of Directors Meeting

Emergency Responses/Station Staffing/Fire Investigations:

- All Calls – 2
- Motor Vehicle Accident – 1
- Fire Response – 0
- Fire Investigation/Walkthrough – 0
- Duty Officer – 4 Days in October

Prevention Division- Board Report

Jay Wood, Division Chief

October 2023

The district had two (2) hostile fires, one with no monetary loss and one with minor damage to contents in October 2023. A local resident in a multi-family property was boiling eggs on the stove when he fell asleep. The water boiled away, causing the eggs to ignite. The fire was contained to the pan. As you can imagine, eggs burning caused a fair amount of smoke odor/damage, estimated to be about \$2,000 in damages, with a pre-incident value of about \$650,000. There was no damage to the structure. The second fire was a grass fire caused by a downed Bonneville Power Administration power distribution line. The line was impacted by a small plane which also caused the plane to crash. The occupant was able to self-extricate the plane and had only minor injuries. Part of the grass fire was extinguished while another area was left to self-extinguish due to the powerline being active. As for damage, there was no monetary damage caused by the fire.

Public Education and events for October included Fire Prevention Week. The theme for this year's FPW was "Cooking safety starts with YOU! Pay attention to fire prevention." Normally, for the elementary schools, we would attend three assemblies to present fire prevention messages to a group based on age (Kindergarten and First, Second and Third, then Forth and Fifth grades. This allowed me to present a message based on the different age groups. Presenting the same message to Kindergarten and Fifth grade students is very different. This year, to make it easier on the schools, I wanted to visit each classroom individually. This was endorsed by School District 21 administration. However, scheduling was left to each principal at each school. I was able to attend the Chenoweth Elementary School's family night, as that is what they requested/allowed. Colonel Wright and Dry Hollow offered only one assembly time, again making it difficult to present a tailored message based on age. St. Mary's Academy allowed me to visit each classroom to deliver the message and have a visit from Sparky. Each elementary age student in School District 21 and St. Mary's received take home materials including a kids games booklet, magnet, stickers and information for adult family members. I also assisted Mark Bryan with his delivery of Fire Prevention and Preparedness messaging to other individuals with Developmental and Intellectual Disabilities. Mark did a great job and the shift personnel also attended boosting Mark's confidence. Along with Mid-Columbia Fire Prevention Co-Op, Sparky, shift personnel and I attend St. Mary's Autumn Fest and Market. We contacted about 180 kids and adults, handing out stickers and fire prevention materials. Finally, shift personnel, Sparky and I attended Downtown Trick-or-Treat, handing out "Be a Life Saver" messages and rolls of Life Savers to kids. We had 800 prepared and gave out almost all (approximately 775). Following the events downtown, we attended Trunk-or-Treat at Calvary Baptist Church, seeing well over 1,500 kids and adults.

The ESO Transition has once again taken several hours of my month. We're getting close with a few more loose ends to tie up. I anticipate training for shift personnel to start mid-November through Mid-December. We're shooting for a cut-over date at or near January 1, 2024 at 12:01AM to keep our data as consistent as possible. Training for Stephanie and Staff will run concurrently with shift personnel.

Community Risk Reduction [Prevention, Public Education, Code Enforcement]

- Site Team – 1 meeting in October. I provided written comments as I was unable to attend the meeting. One project was a multi-family residential complex, possibly in a townhome arrangement. The second project was a small commercial building along 6th
- Site Visits – GOR1 logistics/safety walkthrough with Chief Officers; Deliver Fire Prevention Week materials; North Central Public Health; Old St. Peter's Landmark; Truck Drill at GOR1; two Food Truck approvals; Cascade Square sprinkler system issue.

Meetings/Training/Safety/Other:

- Various Staff Meetings and Weekly Planning Meetings
- Coaching and Strategy Sessions with James Rowan
- Fire Extinguisher Training at local business
- Safe Kids Meeting
- Board Meeting
- Get Ready The Dalles Follow-Up Meeting (now a monthly meeting)
- Recruit Firefighter Graduation Ceremony
- Oregon Fire Marshal Association Tech Education Conference (2 days) in Salem
- Met with local developer and State Fire Marshal Deputy on development issues.

Emergency Responses/Station Staffing/Fire Investigations:

- Fire Investigation – None requested.
- All Calls – 0, 6 total for the district.
- EMS/Motor Vehicle Accident Response – 0
- Fire Response – 0
- Duty Officer – 4 days



Downtown Trick-or-Treat
(DC Becker, Stephanie, Lt Cole, Sparky, Apprentice FF's Madrigal and Clark
Not Pictured (DC Wood)

Training Division- Board Report

Fred Coleman, Division Chief

October 2023

Career Monthly Training:

- SCBA masking drills
- Engine Company Task Option 3
- Engine Company Task Option 11
- Type III Off road driving
- Type III mobile fire attack
- Cardiac arrest
- Post-resuscitation care
- Pediatric cardiac care

Major projects and completion status:

- Probationary training and testing for Recruit classes, 2023-01, 2023-02, 2023-02E,
- Career officer development course-in progress, ½ complete
- Working on training for dispatchers- on going
- Apprenticeship Program- ¾ Complete
- Planning for CGTA Volunteer Structure Academy- ¾ Completed
- Planning for Dual Role Academy 2023-04- **Completed**
- Planning for Irons in the Fire Conference 2024- Started

- **Meetings/ Training/ District Representation**
 - October 1st Recruit Academy 2023-04- 0700
 - October 2nd Recruit Academy 2023-04- 0700
 - October 5th Staff Meeting – 1500
 - October 5th Chief Training- 1530
 - October 13th Final Testing for Academy 2023-04- 1000-1200
 - October 13th Graduation for Academy 203-04-1600

Emergency Response and Station Staffing

- All Calls- 1
- Rescue Response- 0
- EMS Response - 5

- MVA Response - 1
- Fire Response – 0
- Duty Chief Days This month 8

Current Volunteer Levels and Status:

Current 2023 Volunteers		
Position/ Qualification	Number	Volunteers
FF1/WFFT2	1	Loren Gilbert
FF1/WFFT2/EMT	1	Tristan Sheppard (on leave working for ODF)
Instructor	1	Marc Crain
Support	2	Christina Buck (Medical Leave) Mark Bryan
Chaplain	2	Marilyn Roth, Paul Boehlke
Total Volunteers	7	

September Volunteer Hours= 0

Response Ready Hours= 0

Training Totals

In total Since July 2020, we have completed the following training at MCFR:

- 1 12-week Apprenticeship FF I , FF II Academy
- 9 Career Dual Role Academies
- 2 NFPA Driver
- 8 Career Single Role EMS Orientations
- 1 Career Single Role Wildland Academy
- 3 Volunteer Structure Academies with CGTA
- 3 Wildland Academy S-130, S-190 Field Day With CGTA
- 2 S-290 Intermediate Wildland Fire Behavior with CGTA 22 students
- 3** S-230/S-231 Crew/Engine Boss 49 Students
- 2 S-215 Wildland Urban Interface FF 43 students
- 1 S-219 Firing Operations 28 students
- 4 S-131 Wildland Firefighter type I
- 1 FI 210 Wildland investigation class

1 S-330 Strike Team Task Force Leader
120 Students for Nozzle Forward Class
40 students Irons Ready Forcible Entry
20 students Fire Ground Survival
80 students Art of Reading Smoke
1 Fire Officer I class 8 students.
1 Structure Firefighter II Academy 5 students
1 NFPA Fire & Emergency Services Instructor I- 8 Student
1 + **1** NFPA Ropes I & II – 32 Students total

And we have certified the following:

1 Fire Officer I
4 NFPA Fire & Emergency Services Instructor I
3 NFPA Fire & Emergency Services Instructor II
4 DPSST Live Fire Instructor
4 DPSST Live Fire instructor in charge
11 NFPA Driver
13 Vol FF I Structure
6 Vol FF II Structure
8 Career FF 1
3 Career FF II Structure
74 Career/Vol Wildland FF type II
54 Career/Vol Wildland FF type I
2 Engine Boss
21 Career Apparatus Operator Eng., Water Tender, Wildland Type's III, VI
21 Aerial Operators
18 NFPA Ropes I & II
8 NFPA Common Passenger vehicle awareness level
8 NFPA Common Passenger Vehicle Operations Level
6 NFPA Common Passenger Vehicle Technician Level

Bold = Additions for the reporting month.

MCFR INFORMATION SHEET

DATE: November 20, 2023

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Surplus Property

SYNOPSIS: The Fire District desires to declare certain items noted on the attached list as surplus property.

BACKGROUND: The Fire District has accumulated property awaiting surplus. Property of this nature is taken out of service and placed into storage for one of the following reasons:

1. The property/equipment has exceeded its life expectancy and/or is no longer of use to the Fire District.
2. The property/equipment has failed a required test and/or has been damaged beyond repair.
3. The property/equipment is too expensive to maintain.

Once approved for surplus, the property will be discarded, sold or donated in accordance with Board Policy Chapter 6, Section 6.1 (B) "Disposal of Surplus Property".

BUDGET IMPLICATION: None

RECOMMENDATION/ACTION: Motion to declare items noted on Exhibit "A".

EXHIBIT "A"

ITEM	MODEL	INVENTORY/SERIAL #	DISPOSITION
Dodge SUV	Durango	1D8HB48P17F506547	Replaced with a newer model vehicle.
Chevrolet 4x4	1500 Pickup	1GCEK14V26Z286028	Removed from service and replaced with newer vehicle.
Utility Trailer	JEEP	11305 – E134891	No longer needed, replaced with newer model trailers.
2-Way Portable VHF Radio	ICOM	2101082	Replaced with newer equipment
2-Way Portable VHF Radio	ICOM	2101100	Replaced with newer equipment