

Board Meeting Agenda

June 19, 2023

5:30 p.m.

Mid-Columbia Fire and Rescue Station
1400 West 8th Street, The Dalles, Oregon

1. Call Meeting to Order

2. Pledge of Allegiance

3. Roll Call

4. Agenda Changes

5. Minutes

- a. Correction of Minutes, if any – Friday, May 5, 2023
- b. Correction of Minutes, if any – Monday, May 15, 2023

6. Public Comment

- a. During this portion of the meeting, a citizen may speak on any subject upon being recognized by the Board President. The citizen must state their name, address, and their discussion topic for the minutes. Five minutes per person will be allowed. If a response by the District is requested, the speaker will be referred to the Fire Chief for further action. At the discretion of the Board President, the issue may appear on a future meeting agenda for Fire District consideration.
- b. The public may observe and/or listen to the meeting virtually by using either the link or the telephone number and access code provided below:

TELEPHONE NO. +1(631) 992-3221

AUDIO ACCESS CODE: 183-162-421

COMPUTER LINK: <https://attendee.gotowebinar.com/register/5819691287136143959>

WEBINAR ID: 256-495-147

7. Financial Reports

- a. Balance Sheets/Combined Cash Accounts as of 05/31/23
- b. Ambulance Service Financial Report 06/01/22 to 05/31/23

8. Open Public Hearing

- a. Open hearing to receive citizen's testimony on the FY 2023-24 budget approved by the MCFR Budget Committee.
- b. Board of Directors to consider public testimony on the approved budget.
- c. Board of Directors to consider and incorporate any proposed budget adjustments.
- d. Adjournment to regular Board meeting.

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.

9. Committee Reports

- a. Urban Renewal Report – David Peters

10. Fire Chief’s Report

- a. Fire Chiefs Update
- b. Monthly Report – AC Jensen
- c. Monthly Report – DC Coleman
- d. Monthly Report - DC Wood
- e. Other items as needed

11. Correspondence

- a. Thank You Letter from The Dalles Middle School
- b. Wasco County Burn Ban Proclamation

12. Old Business

13. New Business

- a. Resolution No. 2023-04 “A Resolution Adopting the Budget, Making Appropriations, and Imposing and Categorizing Taxes”.
- b. Resolution No. 2023-05 “A Resolution Amending Fire District Cost Recovery Fees and Adopting a Consolidated Schedule of Cost Recovery Fees and Service Charges”.
- c. Resolution No. 2023-06 “Certificate of Election”.
- d. Resolution No. 2023-07 “A Resolution Authorizing the Fire Chief to Execute an Intergovernmental Agreement between Mid-Columbia Fire and Rescue and Office of State Fire Marshal Concerning Distribution and Use of Grant Funds Awarded for the 2023 Community Wildfire Risk Reduction Program Grant”.
- e. Resolution No. 2023-08 “A Resolution Authorizing the Fire Chief to Execute an Intergovernmental Agreement between Mid-Columbia Fire and Rescue and Office of State Fire Marshal Concerning Distribution and Use of Grant Funds Awarded for the 2023 OSFM Wildfire Season Staffing Grant”.
- f. Information Sheet - Surplus Items

14. Good of the Order

- a. Appreciation award – Director David Peters

15. Adjournment

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.



OUR MOTTO:

Educate, Serve & Protect

OUR SHARED VISION:

"To provide for the optimal safety and welfare of the community and our members."

OUR MISSION:

"We are committed to providing professional emergency and non-emergency services to minimize suffering, protect life, environment and property."

OUR VALUES:

P-rofessionalism

R-espect

I-ntegrity

D-uty

E-ngaged

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.



MINUTES

Mid- Columbia Fire and Rescue
Special Board of Directors Meeting
In Person / Virtually Held
1400 W 8th Street, The Dalles, OR 97058
May 5, 2023 @ 12:00 p.m.

1. CALL MEETING TO ORDER

President Jacobs called the Special Board of Directors meeting to order at 12:00 p.m.

2. PLEDGE OF ALLEGIANCE

President Jacobs led the Pledge of Allegiance.

3. ROLL CALL

Directors Present: David Jacobs, Diana Bailey, Dave Peters, and Corey Case.

Excused: Dick Schaffeld.

Staff Present: Chief Bob Palmer, Assistant Chief David Jensen, Division Chief Jay Wood, Division Chief Fred Coleman, Division Chief Josh Beckner, and Office Manager Stephanie Ziegler.

Others Present: Legal Counsel Andrew Meyers.

4. AGENDA CHANGES

None.

5. PUBLIC COMMENT

None.

6. FINANCIAL REPORTS

None.

7. COMMITTEE REPORTS

None.

8. MINUTES

None.



9. OLD BUSINESS

None.

10. EXECUTIVE SESSION

- a. Adjourn from regular session at 12:01 p.m. to Executive Session in accordance with ORS 192.660(2)(d) to conduct deliberations with person designated by the governing body to carry on labor negotiations.

Adjourned from Executive Session at 12:18 p.m.

11. NEW BUSINESS

- a. Consider ratification of Apprenticeship Program MOU between Mid-Columbia Fire and Rescue and Mid-Columbia Firefighters Local 1308. President Jacobs asked if there were any further questions, hearing none he asked for a motion. Director Case made a motion to ratify the Apprenticeship Program MOU between Mid-Columbia Fire and Rescue and Mid-Columbia Firefighters Local 1308. Director Peters seconded. All in favor; 4 Ayes, 0 Nays. Motion carried.

- b. Update on OSFM Apprenticeship MOU. Chief Palmer will contact the State Fire Marshal's Office to let them know that the MOU is ready to go.

- c. Update on OSFM Wildland Fuels Mitigation Grant. Chief Jensen spoke about the grant and its purpose. A brief discussion followed. The 3-year grant has been awarded and an IGA will be drafted.

Director Case would like MCFR to put out a press release about receiving the apprenticeship funds and the mitigation grant funds. Division Chief Wood and Division Chief Beckner are in the process of putting something together to announce this grant award.

12. GOOD OF THE ORDER

None.

13. ADJOURNMENT

President Jacobs adjourned the meeting at 12:28 p.m.

Board President

Board Secretary/Treasurer



MINUTES
Mid- Columbia Fire and Rescue
Board of Directors Meeting
In Person / Virtually Held
1400 W 8th Street, The Dalles, OR 97058
May 15, 2023

1. CALL MEETING TO ORDER

President Jacobs called the Mid-Columbia Fire and Rescue meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

President Jacobs led the Pledge of Allegiance.

3. ROLL CALL

Directors Present: David Jacobs, Dick Schaffeld, Corey Case, Diana Bailey, and Dave Peters.

Staff Present: Chief Bob Palmer, Division Chief Jay Wood, Division Chief Fred Coleman, Division Chief Josh Beckner, and Office Manager Stephanie Ziegler.

Excused: Assistant Chief David Jensen.

Others Present: Legal Counsel Andrew Meyer and Private Citizen Walter Denstedt.

4. AGENDA CHANGES

None.

5. MINUTES

The minutes of the April 17, 2023, meeting stand approved as written.

6. PUBLIC COMMENT

Private citizen Walter Denstedt spoke briefly regarding out-of-town transfers and wanting to see the district come up with a plan to not use paramedics for the out-of-town transfers.

7. FINANCIAL REPORTS

- a. Balance Sheets/Combined Cash Accounts – No Comments
- b. Ambulance Service Financial Report – No Comments



8. COMMITTEE REPORTS

- a. Urban Renewal Report – Director Peters stated that he attended the meeting and stated that there is no official plan for any new developments. He did say, however, that Freebridge Brewing has a partial plan for a new kitchen. The old Tony’s building has had people come out to look at demoing the building. The budget is \$750,000.

9. FIRE CHIEFS REPORT

- a. Fire Chiefs Report – Included in Board Packet. Chief Palmer read through his report giving a brief description of each item and expanding on each. He did say an invoice would be sent out to OSFM for grant proceeds for the apprenticeship program. President Jacobs asked if there was a cost to the district for collecting data with Crystal Stiles. Chief Palmer stated there was no cost to the district. Director Case asked when the Stacker Butte lease was up, Chief Palmer stated in 2025. He stated that he is awaiting a response from Janelle Depolo.
- b. Monthly Report – AC Jensen – Included in Board Packet. Chief Palmer spoke briefly about the statistics chart which was included in the board packet.
- c. Monthly Report – DC Beckner – Included in Board Packet. President Jacobs asked if the Wildland crew would be reporting to Chief Beckner or to someone else. Chief Palmer stated they would be reporting to Chief Beckner.
- d. Monthly Report – DC Wood - Included in Board Packet.
- e. Monthly Report – DC Coleman – Included in Board Packet. Chief Palmer spoke about the Irons in the Fire conference, he stated there were about 240 people here attending the different classes and that they went very well. There were people here from 6 different states.
- f. New Recruits Introduction – Chief Palmer introduced the 4 new dual-roll recruits to the board. They are Sloan Hall, Anthony Marty, Collin Matthias, and Brian Johnson. Graduation will be Friday, June 2nd at 4:00 p.m.

10. CORRESPONDENCE

None.

11. OLD BUSINESS

None.

12. NEW BUSINESS

- a. Information Sheet – Year-End Budget Update. Chief Palmer briefly explained why he included the year-end budget impacts. He stated that there would be more to come at the June Board meeting if necessary.
- b. Information Sheet – Surplus Items. Rehab vehicle to be surplus. Staff is recommending the vehicle be donated to Mosier Fire. Chief Palmer explained to the



board the different option for donating the vehicle to them. One option would be to transfer ownership over to Mosier fire, or a second option would be for MCFR to loan the vehicle to Mosier indefinitely with the intent after 3 to 5 years to transfer

ownership over to them. Brief discussion followed. Director Schaffeld made a motion to declare Exhibit A as surplus property. Upon surplus, the vehicle would be loaned Mosier F.D. After a period of 3 years, ownership of the vehicle would then be transferred to the Mosier Fire District. Bailey seconded. All in favor; 5 Ayes, 0 Nays. Motion carried.

13. GOOD OF THE ORDER

- a. President Jacobs reminded everyone of the Budget Committee meeting Tuesday, May 16, 2023, at 5:30 p.m. at Station 1.
- b. Chief Coleman reminded everyone of the Awards Banquet scheduled for Saturday, May 20, 2023, banquet starts at 5:00 p.m. Chief Coleman also stated that there will be a graduation on June 2, 2023, for the dual-roll academy at 4:00 p.m. President Jacobs asked for a reminder about the graduation, Chief Palmer stated he would send out a reminder to everyone.

14. ADJOURNMENT

President Jacobs adjourned the meeting at 18:14 p.m.

Board President

Board Secretary/Treasurer

MID-COLUMBIA FIRE & RESCUE
 COMBINED CASH INVESTMENT
 MAY 31, 2023

GENERAL FUND

COMBINED CASH ACCOUNTS

01-0-1009-00	LGIP	4,716,088.93
01-0-1020-00	PAYPAL BURN PERMIT ACCOUNT	.00
01-0-1025-00	COLUMBIA BANK PAYPAL ACCOUNT	5,889.84
01-0-1030-00	CHECKING ACCOUNT	228,440.25
01-0-1075-00	AR CASH CLEARING	.00
		<hr/>
	TOTAL COMBINED CASH	4,950,419.02
		<hr/>
	TOTAL UNALLOCATED CASH	4,950,419.02
		<hr/> <hr/>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	2,986,066.52
20	ALLOCATION TO FF EQUIPMENT & SU	349,251.11
25	ALLOCATION TO FIREMED	68,803.22
30	ALLOCATION TO STACKER BUTTE	46,418.64
35	ALLOCATION TO DEBT SERVICE	330,786.34
40	ALLOCATION TO TECHNICAL RESCUE	61,499.86
45	ALLOCATION TO CAPITAL PROJECT	.00
50	ALLOCATION TO EQUIPMENT RESER	546,203.25
51	ALLOCATION TO BUILDING RESERVE	310,061.41
52	ALLOCATION TO TRAINING RESERVE	134,521.34
53	ALLOCATION TO RETIREMENT LIABLI	116,807.33
55	ALLOCATION TO BOND PRINCIPAL RE	.00
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUN	4,950,419.02
	ALLOCATION FROM COMBINED CASH	(4,950,419.02)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALA	.00
		<hr/> <hr/>

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
10-0-4300-00 BEGINNING FUND BALANCE	.00	2,412,746.00	2,412,746.00	.00	100.0
10-0-4990-00 TAXES - PRIOR YEAR	5,349.29	156,543.57	110,000.00	(46,543.57)	142.3
10-0-4991-00 GF-INTEREST EARNED	9,866.06	93,201.95	42,000.00	(51,201.95)	221.9
10-0-4997-00 TAXES - CURRENT YEAR	20,921.76	4,095,205.84	3,940,000.00	(155,205.84)	103.9
10-0-4998-00 AMBULANCE REVENUE	4,262.07	1,498,404.39	1,350,000.00	(148,404.39)	111.0
10-0-4998-04 GEMT AMBULANCE REVENUE	143,398.00	164,528.85	606,000.00	441,471.15	27.2
10-0-4998-07 TRANSFER FROM FIREMED	5,000.00	5,000.00	5,000.00	.00	100.0
10-0-4998-08 TRANSFER FROM RET LIAB. FUND	.00	.00	50,000.00	50,000.00	.0
10-0-4999-00 GF-MISC REVENUE	2,677.11	62,844.43	104,000.00	41,155.57	60.4
10-0-4999-02 GRANT PROCEEDS	.00	.00	35,000.00	35,000.00	.0
TOTAL REVENUE	191,474.29	8,488,475.03	8,654,746.00	166,270.97	98.1

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN - PERSONAL SERVICES</u>					
10-1-6401-00 FIRE CHIEF	12,976.81	136,565.42	146,841.00	10,275.58	93.0
10-1-6402-00 ASSISTANT CHIEF	12,176.22	128,140.22	140,324.00	12,183.78	91.3
10-1-6402-03 DIVISION CHIEF - OPERATIONS	9,150.89	30,187.43	42,076.00	11,888.57	71.8
10-1-6402-04 DIVISION CHIEF-PREV/PUBLIC ED.	11,770.35	123,868.86	135,649.00	11,780.14	91.3
10-1-6402-05 DIVISION CHIEF - FEMA FUNDED	11,770.35	123,868.86	135,649.00	11,780.14	91.3
10-1-6403-07 OFFICE MANAGER / ADMIN. CLERK	4,847.72	51,770.99	62,617.00	10,846.01	82.7
10-1-6407-01 UNIFORMS - ADMINISTRATION	.00	3,903.44	3,000.00	(903.44)	130.1
10-1-6421-02 RETIREMENT - ADMINISTRATION	10,834.46	117,021.00	137,972.00	20,951.00	84.8
10-1-6421-03 PEHP - ADMINISTRATION	1,242.26	11,535.22	13,166.00	1,630.78	87.6
10-1-6422-01 WORKERS COMP - ADMINISTRATION	15.20	2,558.64	2,600.00	41.36	98.4
10-1-6423-01 LIFE INSURANCE - ADMIN	.00	1,476.00	1,700.00	224.00	86.8
10-1-6424-01 HEALTH INS - ADMINISTRATION	11,891.07	113,899.12	131,900.00	18,000.88	86.4
10-1-6424-04 OCC. HEALTH - ADMINISTRATION	.00	885.00	6,400.00	5,515.00	13.8
10-1-6426-01 LONG TERM DISABILITY - ADMIN	338.71	3,451.40	2,800.00	(651.40)	123.3
10-1-6430-02 MEDICARE - ADMINISTRATION	943.71	8,399.98	9,942.00	1,542.02	84.5
10-1-6430-03 DEFINED CONT. - ADMIN	2,997.51	28,968.61	32,204.00	3,235.39	90.0
10-1-6531-01 SOCIAL SECURITY - ADMIN	296.39	375.13	.00	(375.13)	.0
TOTAL ADMIN - PERSONAL SERVICES	91,251.65	886,875.32	1,004,840.00	117,964.68	88.3

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY - PERSONAL SRVCS</u>					
10-2-6403-02 CAPTAIN	22,058.64	271,731.33	310,000.00	38,268.67	87.7
10-2-6404-00 LIEUTENANT	18,479.49	192,391.67	272,950.00	80,558.33	70.5
10-2-6405-01 FIREFIGHTER	71,418.47	875,103.06	1,256,700.00	381,596.94	69.6
10-2-6405-02 SINGLE ROLE - EMS	10,156.44	165,720.23	337,470.00	171,749.77	49.1
10-2-6406-00 VOLUNTEER PROGRAM	4,345.52	13,636.49	20,750.00	7,113.51	65.7
10-2-6406-02 VOLUNTEER REIMBURSEMENT	350.00	1,930.00	7,000.00	5,070.00	27.6
10-2-6407-00 UNIFORMS - PUBLIC SAFETY	1,165.58	31,072.58	23,880.00	(7,192.58)	130.1
10-2-6414-00 HOLIDAY	3,522.10	43,326.12	66,541.00	23,214.88	65.1
10-2-6414-01 VACATION	.00	(152.00)	30,000.00	30,152.00	(.5)
10-2-6415-00 SICK OT	12,779.38	104,464.47	90,846.00	(13,618.47)	115.0
10-2-6415-01 SICK LEAVE REDEMPTION	.00	.00	9,000.00	9,000.00	.0
10-2-6416-01 FIRE	494.26	33,469.90	99,890.00	66,420.10	33.5
10-2-6416-02 AMBULANCE	5,428.10	66,745.58	94,828.00	28,082.42	70.4
10-2-6416-04 TECH RESCUE	.00	.00	9,408.00	9,408.00	.0
10-2-6416-05 TRAINING	9,451.49	33,491.53	58,510.00	25,018.47	57.2
10-2-6416-06 OTHER	5,930.85	78,206.11	76,000.00	(2,206.11)	102.9
10-2-6416-07 AMBULANCE STAND-BY	950.25	9,994.26	12,000.00	2,005.74	83.3
10-2-6417-00 FLSA	4,236.66	58,149.61	103,632.00	45,482.39	56.1
10-2-6421-00 RETIREMENT - PUBLIC SAFETY	28,494.21	328,787.94	549,648.00	220,860.06	59.8
10-2-6421-01 PEHP PLAN - PUBLIC SAFETY	2,883.22	30,502.03	45,763.00	15,260.97	66.7
10-2-6422-00 WORKERS' COMPENSATION	53.71	57,790.34	70,000.00	12,209.66	82.6
10-2-6423-00 LIFE INSURANCE	.00	14,864.10	16,103.00	1,238.90	92.3
10-2-6424-00 HEALTH INSURANCE	31,453.21	335,450.26	516,270.00	180,819.74	65.0
10-2-6424-03 OCCUPATIONAL HEALTHCARE	3,849.00	24,248.96	41,796.00	17,547.04	58.0
10-2-6426-00 LONG TERM DISABILITY	1,085.81	12,061.97	17,500.00	5,438.03	68.9
10-2-6428-00 UNEMPLOYMENT	.00	161.89	.00	(161.89)	.0
10-2-6430-00 MEDICARE	2,274.11	27,306.76	35,000.00	7,693.24	78.0
10-2-6430-01 DEFINED CONTRIBUTION	8,132.22	73,987.12	79,980.00	5,992.88	92.5
10-2-6430-02 OREGON PAID LEAVE	850.08	5,073.20	.00	(5,073.20)	.0
10-2-6531-00 PAYROLL EXPENSES / SS	.00	673.74	5,100.00	4,426.26	13.2
TOTAL PUBLIC SAFETY - PERSONAL SRVCS	249,842.80	2,890,189.25	4,256,565.00	1,366,375.75	67.9

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY - MATERIALS</u>					
10-3-6434-00	.00	78,986.30	79,700.00	713.70	99.1
10-3-6435-00	758.63	4,549.04	10,600.00	6,050.96	42.9
10-3-6436-00	3,857.00	27,891.68	28,503.00	611.32	97.9
10-3-6437-00	.00	.00	7,605.00	7,605.00	.0
10-3-6441-00	2,940.55	25,622.05	24,180.00	(1,442.05)	106.0
10-3-6441-01	6.77	1,050.98	1,600.00	549.02	65.7
10-3-6441-02	.00	2,629.80	3,150.00	520.20	83.5
10-3-6442-00	235.09	2,893.00	2,400.00	(493.00)	120.5
10-3-6443-00	.00	2,512.90	3,500.00	987.10	71.8
10-3-6445-01	.00	1,319.51	1,600.00	280.49	82.5
10-3-6446-00	4,614.45	60,018.60	75,000.00	14,981.40	80.0
10-3-6451-00	3,270.24	10,672.42	18,880.00	8,207.58	56.5
10-3-6453-00	11,802.06	48,897.27	42,500.00	(6,397.27)	115.1
10-3-6453-01	.00	845.00	2,000.00	1,155.00	42.3
10-3-6454-00	249.70	3,841.89	4,600.00	758.11	83.5
10-3-6457-02	27.96	771.29	1,250.00	478.71	61.7
10-3-6457-03	.00	2,167.19	5,950.00	3,782.81	36.4
10-3-6457-04	.00	7,278.15	14,334.00	7,055.85	50.8
10-3-6457-05	.00	3,859.13	11,280.00	7,420.87	34.2
10-3-6459-00	4,033.62	133,828.46	188,800.00	54,971.54	70.9
10-3-6461-00	.00	21,215.00	21,350.00	135.00	99.4
10-3-6462-00	2,129.00	30,717.70	100,300.00	69,582.30	30.6
10-3-6462-01	26,876.92	121,291.09	120,212.00	(1,079.09)	100.9
10-3-6464-00	371.12	3,800.74	4,500.00	699.26	84.5
10-3-6465-00	616.77	13,926.46	12,000.00	(1,926.46)	116.1
10-3-6466-00	1,735.37	12,960.18	14,000.00	1,039.82	92.6
10-3-6467-00	(424.45)	21,708.00	31,752.00	10,044.00	68.4
10-3-6468-00	283.28	3,116.08	4,000.00	883.92	77.9
10-3-6469-00	336.85	4,575.42	6,780.00	2,204.58	67.5
10-3-6477-00	.00	5,771.00	6,155.00	384.00	93.8
10-3-6479-00	1,546.00	1,891.00	5,990.00	4,099.00	31.6
10-3-6480-00	.00	6,000.00	12,000.00	6,000.00	50.0
10-3-6481-00	357.00	7,812.00	11,000.00	3,188.00	71.0
10-3-6482-00	6,221.26	81,850.99	60,000.00	(21,850.99)	136.4
10-3-6482-01	610.50	2,825.74	5,800.00	2,974.26	48.7
10-3-6483-00	.00	297.00	1,500.00	1,203.00	19.8
10-3-6485-00	2,557.38	21,982.69	19,100.00	(2,882.69)	115.1
10-3-6485-01	92.10	18,592.52	35,425.00	16,832.48	52.5
10-3-6486-00	384.77	12,733.21	16,999.00	4,265.79	74.9
10-3-6486-01	.00	4,739.27	20,800.00	16,060.73	22.8
10-3-6487-00	243.73	6,558.90	18,055.00	11,496.10	36.3
10-3-6491-00	.00	3,144.25	10,000.00	6,855.75	31.4
10-3-6495-00	.00	2,500.94	6,900.00	4,399.06	36.3
10-3-6497-00	.00	2,427.50	2,800.00	372.50	86.7
10-3-6502-00	.00	.00	4,300.00	4,300.00	.0
10-3-6503-00	.00	400.00	10,500.00	10,100.00	3.8
10-3-6507-00	1,929.98	19,265.93	25,840.00	6,574.07	74.6
10-3-6508-00	75.00	590.00	4,000.00	3,410.00	14.8
10-3-6509-00	3,345.76	16,038.75	34,500.00	18,461.25	46.5
10-3-6510-00	33.46	14,810.08	13,740.00	(1,070.08)	107.8
10-3-6510-01	.00	7,368.22	7,000.00	(368.22)	105.3
10-3-6511-00	.00	2,025.00	3,150.00	1,125.00	64.3

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2023

GENERAL FUND

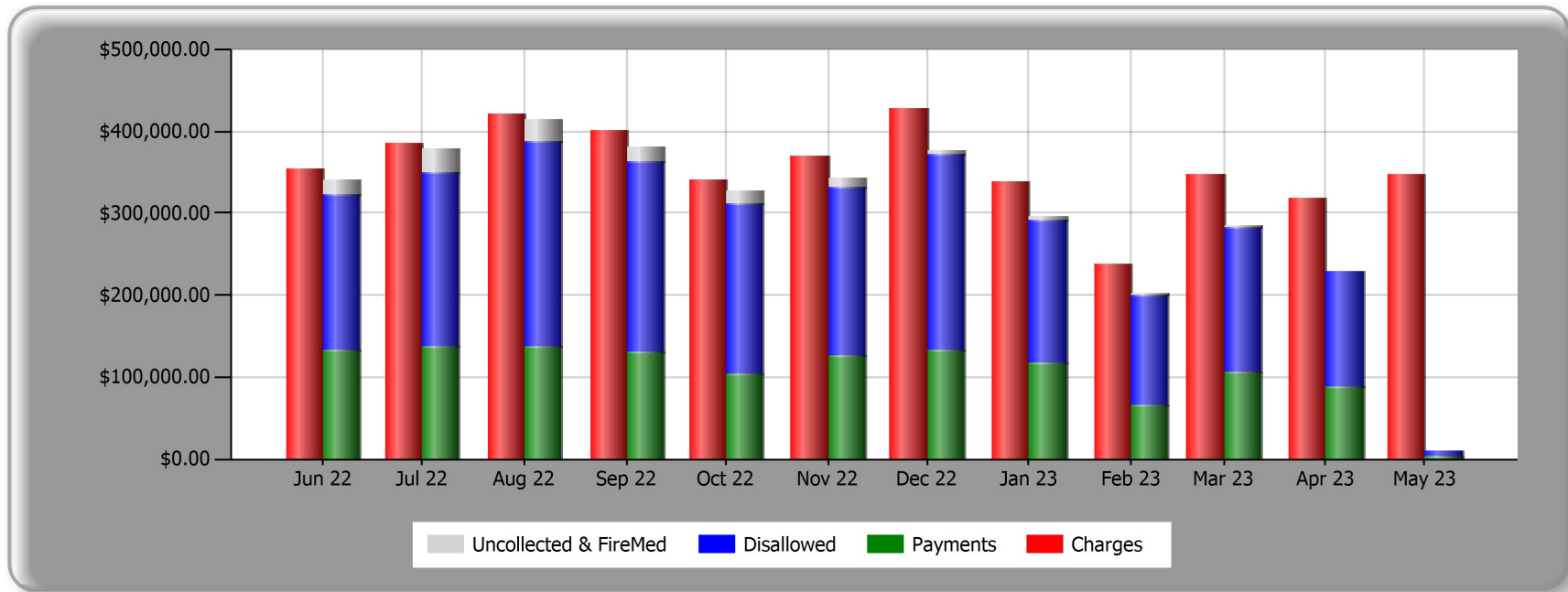
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-3-6512-00 POSTAGE, SHIPPING	68.42	2,041.38	2,372.00	330.62	86.1
10-3-6513-00 MISCELLANEOUS EXPENSE	2,182.59	4,763.08	7,550.00	2,786.92	63.1
10-3-6520-00 911 SERVICES	4,755.83	52,314.13	57,000.00	4,685.87	91.8
TOTAL PUBLIC SAFETY - MATERIALS	88,124.71	951,688.91	1,244,802.00	293,113.09	76.5
CAPITAL OUTLAY					
10-4-6533-00 FIREFIGHTING EQUIPMENT	5,306.67	8,783.16	18,750.00	9,966.84	46.8
10-4-6533-01 OFFICE EQUIPMENT	2,313.75	15,318.19	12,950.00	(2,368.19)	118.3
10-4-6533-05 RADIO EQUIPMENT	799.06	9,281.14	10,125.00	843.86	91.7
10-4-6533-07 FIRE HYDRANT / PREVENTION	.00	.00	1,600.00	1,600.00	.0
10-4-6533-09 EMS TRAINING EQUIPMENT	.00	2,255.94	2,300.00	44.06	98.1
TOTAL CAPITAL OUTLAY	8,419.48	35,638.43	45,725.00	10,086.57	77.9
OTHER & TRANSFERS					
10-6-7002-00 DUE TO FF EQUIP & SUPP	57,000.00	57,000.00	57,000.00	.00	100.0
10-6-7003-00 DUE TO BLDG RESERVE FUND	262,500.00	262,500.00	262,500.00	.00	100.0
10-6-7004-00 DUE TO EQUIPMENT RESERVE	419,000.00	419,000.00	419,000.00	.00	100.0
10-6-7007-00 DUE TO STACKER BUTTE	2,350.00	2,350.00	2,350.00	.00	100.0
10-6-7008-00 DUE TO TECHNICAL RESCUE	3,710.00	3,710.00	3,710.00	.00	100.0
10-6-7009-00 DUE TO RETIREMENT LIABILITY	5,000.00	5,000.00	5,000.00	.00	100.0
TOTAL OTHER & TRANSFERS	749,560.00	749,560.00	749,560.00	.00	100.0
CONTINGENCY					
10-7-8000-00 CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
TOTAL CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
UNAPPROPRIATED FUND BALANCE					
10-8-8600-00 UNAPPROPRIATED ENDING FUND BAL	.00	.00	1,253,254.00	1,253,254.00	.0
TOTAL UNAPPROPRIATED FUND BALANCE	.00	.00	1,253,254.00	1,253,254.00	.0
TOTAL FUND EXPENDITURES	1,187,198.64	5,513,951.91	8,654,746.00	3,140,794.09	63.7
NET REVENUE OVER EXPENDITURES	(995,724.35)	2,974,523.12	.00	(2,974,523.12)	.0

**Mid-Columbia Fire & Rescue
ANNUAL COLLECTION STATISTICS**

Date Of Service	6/1/2022
Date Of Service	5/31/2023
Invoices	0
Company	Mid-Columbia Fire & Rescue

Month	Tickets	Charges	Payments	%	FireMed	%	Disallowed	%	Uncollected	%	Pending	%
Jun 22	192	355,134.78	-133,543.88	38 %	-1,328.15	0 %	-190,144.04	54 %	-16,604.76	5 %	13,513.95	4 %
Jul 22	203	385,367.61	-138,688.66	36 %	-1,587.19	0 %	-211,217.22	55 %	-27,310.07	7 %	6,564.47	2 %
Aug 22	240	422,713.93	-137,794.47	33 %	-3,536.08	1 %	-250,226.87	59 %	-23,112.23	5 %	8,044.28	2 %
Sep 22	217	402,719.33	-130,180.57	32 %	-3,334.88	1 %	-234,430.54	58 %	-13,487.96	3 %	21,285.38	5 %
Oct 22	185	342,180.61	-103,447.07	30 %	-1,769.64	1 %	-208,788.26	61 %	-14,670.25	4 %	13,505.39	4 %
Nov 22	201	369,338.82	-125,838.23	34 %	-3,538.09	1 %	-207,559.89	56 %	-5,847.76	2 %	26,554.85	7 %
Dec 22	233	427,894.50	-133,930.99	31 %	-3,886.11	1 %	-238,624.24	56 %	-530.00	0 %	50,923.16	12 %
Jan 23	176	338,240.92	-118,166.37	35 %	-3,247.18	1 %	-173,738.27	51 %	-1,037.68	0 %	42,051.42	12 %
Feb 23	137	239,236.28	-66,252.41	28 %	-1,334.42	1 %	-135,701.79	57 %	0.00	0 %	35,947.66	15 %
Mar 23	173	348,552.80	-106,066.80	30 %	-904.06	0 %	-179,210.95	51 %	0.00	0 %	62,370.99	18 %
Apr 23	175	319,840.93	-89,153.90	28 %	0.00	0 %	-140,707.06	44 %	0.00	0 %	89,979.97	28 %
May 23	199	348,155.86	-3,251.57	1 %	0.00	0 %	-7,841.86	2 %	0.00	0 %	337,062.43	97 %
		2,331	4,299,376.37	-1,286,314.92		-24,465.80	-2,178,190.99		-102,600.71		707,803.95	

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



MID-COLUMBIA FIRE AND RESCUE INFORMATION SHEET

DATE: June 19, 2023

TO: Fire District Board President and Board Members

FROM: Robert Palmer, Fire Chief

PREPARED BY: Robert Palmer, Fire Chief

ISSUE: Public Hearing for Adoption of Resolution No. 2022-04 – Adopting the FY 2023-24 budget, making appropriations and categorizing taxes.

BACKGROUND: The budget committee approved the FY 2023-24 budget appropriations in the following amounts:

CATEGORY	APPROPRIATION
General Fund	\$9,288,077
Building Reserve Fund	\$354,799
Equipment (App) Reserve Fund	\$1,030,988
Technical Rescue Reserve Fund	\$63,193
Capital Project Fund	\$0
Debt Service Fund	\$299,596
Fire Med Fund	\$105,563
Stacker Butte Fund	\$33,510
Training Reserve Fund	\$274,930
FF Equipment Reserve Fund	\$387,759
Retirement Liability Fund	\$91,242
Total All Funds	\$11,929,657
Total Unappropriated and Reserve Amounts	\$2,236,013
Total Approved Budget	\$14,165,670

The 2023-24 FY budget as approved incorporates appropriations to meet obligations associated with wage and benefit adjustments, and maintains our carryover, reserve fund, and operational objectives, with no required cutbacks. Based upon staff recommendation, a \$10,000 in increase was made to the Supervising Physician account line and a \$3000 increase to the Building Reserve C/O account line.

This budget maintains staffing levels for Emergency Medical (EMS), structure, and wildland response. The single-role EMS program employs six positions, the dual-role FF fire program maintains twenty-four fire personnel cross-trained as EMT's for fire, rescue, and EMS response. The single-role wildland program employs up to six seasonal FF's assigned for wildland response. The District employs an administrative staff consisting of the Fire Chief, Assistant Fire Chief, three Division Chiefs and one Office Manager.

Appropriations have been incorporated for ongoing contracts with the City of The Dalles (financial services agreement), Wasco County (911 and GIS agreements), Systems Design West, LLC (third-party ambulance billing services), as well as funds set aside to contract for wildland services based on need. IGA's are established with the Oregon State Fire Marshal to provide revenue in the amount of 1.5 million dollars to implement a two- year apprenticeship program and funding through a grant from the State in the amount of \$467,000.00 to complete community wildfire risk reduction projects over the next three budget cycles.

This budget additionally appropriates revenue for reserve fund transfers necessary to provide current and future funding for larger purchases associated with apparatus, equipment and facilities based upon our 20-year capital improvement and replacement plan.

The District will budget \$299,596 in estimated taxes to be received, \$6000 in prior year taxes and \$2,500 in interest earned for the debt service fund. The total principal payment obligation for the proposed FY 2023-24 budget will amount to \$220,000. The total interest expense payment obligation will amount to \$79,596. The ending fund balance will amount to \$75,393.

The District will budget \$56,000 in EZ revenue, and \$2000 in interest earned. The total principal payment obligation for the proposed FY 2023-24 budget will amount to \$52,871. The total interest expense payment obligation for the Debt Service Fund will amount to \$6,526. The ending fund balance of \$181,033 will be reserved for any unforeseen expenses.

The total FY 2023-24 budget amounts to \$14,165,670. The beginning fund balance for FY 2023-24 is projected to be \$4,571,157. Our ending fund balance is projected to be \$2,068,322. The projected carryover amount is utilized in conjunction with our monthly ambulance collections to carry the fire district through the first 4 to 4 ½ months of conducting business without tax revenue per Fire District policy.

No further adjustments are recommended by Staff. The 2023-24 budget stands as approved by the budget committee and is recommended by Staff for consideration and adoption by the Board.

RECOMMENDED ADJUSTMENTS: Staff is recommending adoption of the 2023-24 FY budget as approved by the budget committee with no recommended adjustments. This is a balanced budget as proposed.

LEVY AMOUNTS: The budget committee of Mid-Columbia Fire and Rescue approved property taxes for the 2023-24 FY levied at the rate of \$2.1004 per \$1000 of assessed value for operating purposes in the General Fund and property taxes levied in the amount of \$322,146.00 for the general obligation bond principal and interest in the Debt Service Fund.

BUDGET IMPACT: The 2023-24 FY budget approved by the budget committee and proposed for adoption by the Board of Directors reflect the amounts approved by the Budget Committee as noted above. No adjustments are proposed.

RECOMMENDATION:

Under new business - Adopt of Resolution No. 2023-04 "A resolution adopting the budget, making appropriations, imposing taxes, and categorizing taxes for FY 2023-24" with no recommended budget adjustments. (Reference "Exhibit A").

MCFR INFORMATION SHEET

DATE: June 19, 2023

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Fire Chief's Report

ASA UPDATE PROCESS: Remains in process.

APPRENTICESHIP PROGRAM: The IGA between CGCC and MCFR for the related training component of the program is in the process of being approved by the JATC. The target date for on-boarding six FF apprentices is July 10, 2023.

GROUND EMERGENCY TRANSPORT (GEMT) FFS PROGRAM: The IGA with OHA for expense reimbursement for the period beginning on or after July 1, 2021, and ending on June 30, 2022, is complete and in place.

OREGON GEMT CCO PROGRAM: The District has provided our interest notification to participate in the CY2023 GEMT CCO supplemental payment reimbursement program as directed by the OHA. OHA issued 2023 finalized initial rates, amounts of non-federal portion 'match' and administrative fees.

The initial rates, by applicable procedure code, have been finalized for CY2023 as follows:

(1/1/23-6/30/23)

A0427 (ALS) \$1,154.00

A0429 (BLS) \$1,218.00

Additionally, OHA is endeavoring to increase the rate for procedure code A0998 for ambulance treat-in-place services, which must be done through a State Plan Amendment (SPA). This would increase the rate for an aid call (from \$54.42) to \$420.62. This has been approved internally so OHA now intends to submit a SPA to the Centers for Medicare & Medicaid Services (CMS).

OHA has distributed the 2023 Intergovernmental Transfer agreements (IGT/ITA) to GEMT CCO Providers, to agree to allow for funds transfer to GEMT Providers. The District has completed attestation letters as required by OHA. OHA will issue a Payment Report in the month following non-federal funds remitted, received, and receipted for getting processed with applicable federal funds, for total supplemental payment for Qualified direct payments (QDP) with CCOs to GEMT Providers. Between September 30, 2023 – December 31, 2023, OHA engages in a Desk Review Period following §438.6(c) Preprint submission to reconcile the payment reports. Between January 1, 2024 – April 30, 2024, OHA then issues a Final Detail Payment Report (combines all payment report info.) from CY 2023. Quite an involved process.

COMMUNITY PLANNING AND DEVELOPMENT: District representatives will be meeting with representatives from Google to introduce Staff and discuss plans, procedures and response to their existing campus and facilities under construction.

STACKER BUTTE LEASE: Remains in process.

MID-TERM BARGAINING: The District is currently engaged in bargaining PLO with the Local. Our first meeting took place on June 2nd. We are currently researching options to resolve the PLO issue.

OSFM COMMUNITY RISK REDUCTION GRANT: Grant funds in the amount of \$467,000.00 will be used for fuels mitigation projects for defensible space and improving hazard ignition zones within the WUII over a two-to-three-year time span. Staff is currently developing a plan to implement this CRR program which is slated to take effect immediately.

GROUND AMBULANCE DATA COLLECTION SYSTEM: As noted last month, MCFR has been selected to report in Year 3 of the program and will collect the required data starting July 1 for FY 2023. On July 1st the District will commence collection of data for FY 2023-24.

BUDGET PROCESS - FY 2023-24: The meeting to consider and adopt the FY 2023-24 budget take place at the June Board meeting through the public hearing process. Per Oregon Budget Law the budget will be submitted to the Wasco County tax assessor once it has been adopted by the Board.

MT. ADAMS RESOURCE STEWARDS (MARS) CONTRACT: No update.

PETERSBURG RURAL FIRE PROTECTION ASSOCIATION (RFPA): The Petersburg RFPA recently formed in what used to be the Columbia Rural Fire District east of The Dalles. RFPA's are created via their respective state programs in Oregon and Idaho to address these conflicts and legally organize rancher participation in fire suppression across ownerships. RFPAs are all-volunteer wildland fire crews primarily composed of ranchers who are trained and authorized to respond to fires on private and state lands in remote landscapes where there had been no existing state or local fire protection. RFPAs are entities that are "professionally" trained and legally allowed to utilize interagency fire suppression resources. The RFPA programs in each state recognize ranchers as valuable actors in suppression for their local knowledge (e.g., of roads, water sources, and landscapes) and ability to reach fire starts rapidly. This RFPA was formed under the auspice of the Oregon Department of Forestry (ODF), and as such, are required to follow the same or similar policies to comply with RFPA requirements. MCFR has been engaged in discussion with Rick Fletcher from ODF to discuss coordination and interoperability of wildland resources between agencies.

911 STATISTICS:

911 STATISTICS				
MAY 2023			YEAR-TO-DATE	
AGENCY	CALLS	PERCENT	CALLS	PERCENT
MCFR	355	10%	1606	11%
TDPD	2298	66%	9776	65%
WCSO	813	23%	3595	24%
TOTAL	3466	100%	14977	100%

RECOMMENDATION/ACTION: Staff update.

Assistant Fire Chief- Board Report

David Jensen, Assistant Fire Chief

May 2023

Major Topics for May 2023

- Staffing

Dual Role- 22 of 24 currently filled.

- Of the 24 Dual Role positions, currently 1 Firefighter Paramedic and 1 Firefighter EMT position are open. The Firefighter EMT position will be filled at the next academy date by a Single Role EMT who started June 12th. One of our Firefighter EMT's will be leaving at the end of June which leave 1 more opening for Firefighter EMT. We have opened recruitment efforts to fill these positions and the application close date is July 10th. We anticipate academy to begin in late September or early October 2023.
- Four New hires (2 Firefighter Paramedics and 2 Firefighter EMTs) just completed academy and went on to shift the week of June 5th.

Single-Role EMS- 4 of 6 currently filled.

- All EMT positions are filled.
- Two of our Paramedic single-role positions are open, and we are actively recruiting. The next significant round of Paramedic Licensure testing we expect will be in September/ October.

Single-Role Wildland- The crew with a goal staffing of 4-6 is filled with 4.

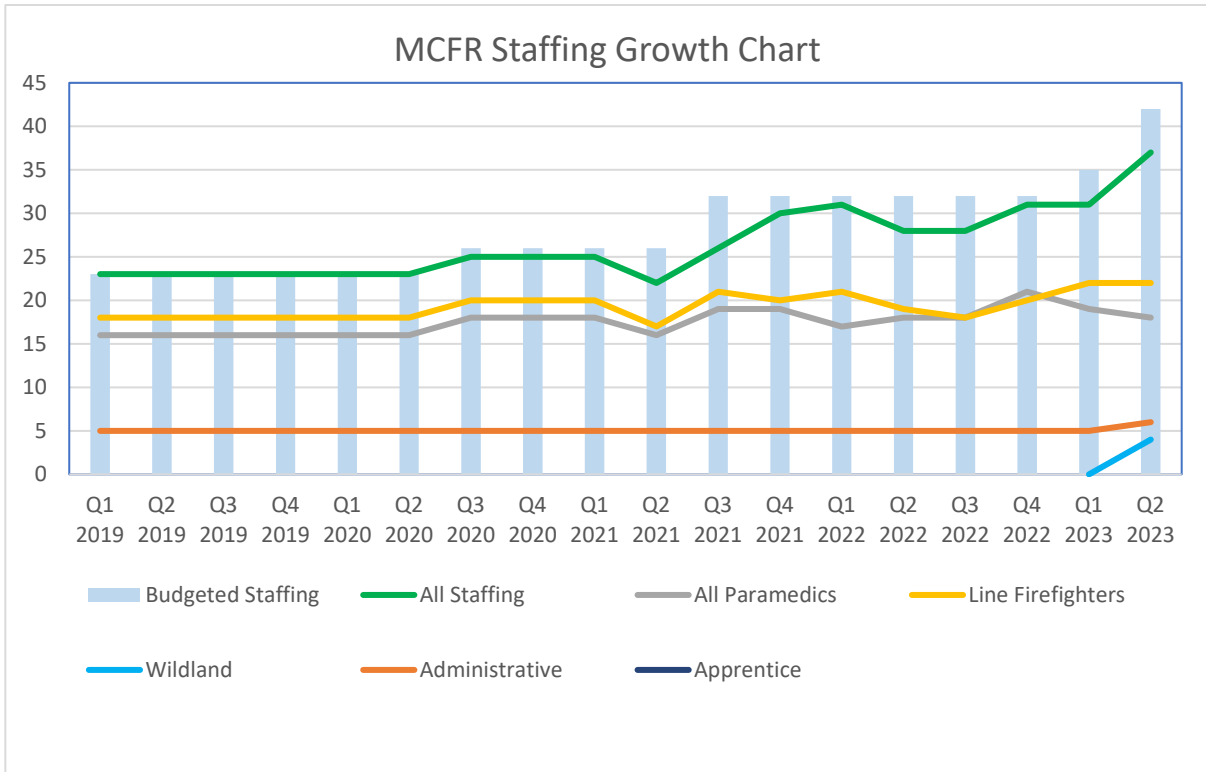
- Our single-role wildland crew is filled and in place. We do have room for two more already qualified firefighters, but our current crew is trained and already working.

Apprentices- NEW Program- (19 Candidates interviewed to fill 6 positions)

- The local apprenticeship program has interviewed 19 candidates to fill 6 positions. The top eight were sent to the Fire Chief Interview on June 8th for his selection and offers have been made. The pre-hiring process is now in progress. The program has a goal to start July 10th.

Administration- 6 of 6 positions filled.

- All Administrative positions are filled.



- Station Dashboard Project

The Dashboard project is another method we are implementing to provide information District-wide. This system integrates announcements, planned calendar activity, weather, information about our district, pass along information, projects still pending, maintenance items which have tickets pending, or even short in-service training videos.

- Other ongoing projects/engagements:

- Continuity of Operations Plan
- Hiring processes for Firefighters and EMS personnel
- Managing Day to Day operations
- Conducting Daily Briefings at both Station 1 and Station 2 each morning to enhance communication. Overall, the consensus is that this is going well.
- Reviewing response and productivity metrics to ensure forward progression.
- Reviewing evaluations on probationary firefighters and coaching probationary officers.
- Working with Local 1308 on the new apprenticeship program.
- Apprenticeship hiring process.
- Three training session with James Rowan (our organizational leadership coach)
- Review evaluations for probationary employees
- Working with Chief Beckner in Mitigation grant plans and Wildland Firefighter plans.

- Weekly dispatch meetings to complete the CAD RFP project with the County and City.
- Review year-end budget projections to make certain we are meeting our goals.
- Attend GEMT CCO and Fee for Service meetings with the State of Oregon

- Response Metrics

EMS Calls for Service May 2023

Percentage of EMS Calls Meeting 60 Second Response Compliance:

A Shift- **50%**, B Shift **51.7%** C Shift- **55.9%** Station 1 overall- **52.4%**, Station 2 overall- **52.6%**

Districtwide **52.5%** compliance

90 Percentile Response Time Compliance: **1:59**



Fire and Other Calls for Service May 2023

Percentage of *Fire/Other Calls* Meeting 80 Second Response Compliance:

A Shift- 44%, B Shift- 66.7%, C Shift- 58.8%

Station 1 overall- 63%, Station 2 overall-43.5%

Districtwide 56.5%

90 Percentile Response Time Compliance: 2:29

INCIDENTS: PERCENTILE REPORT

Mid-Columbia Fire and Rescue | Last Refresh: 6/12/2023 8:00 PM

81
Incidents Filtered

69
Incidents w/a Response

39 (57%)
Incidents Meeting Goals

SETTINGS

Turnout Time

Effective Response Force:

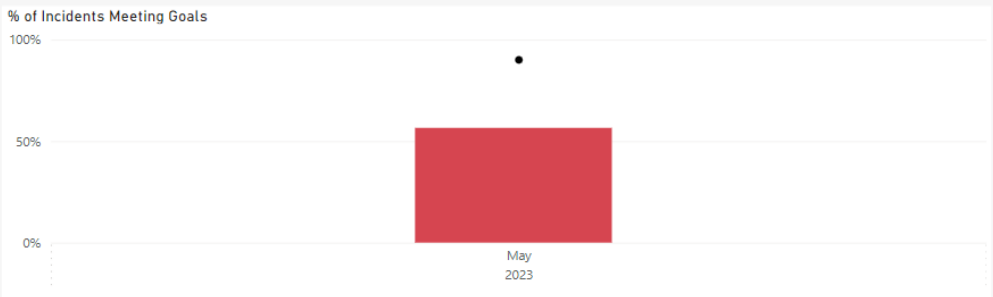
Time Goal: min sec

Percentile Goal:

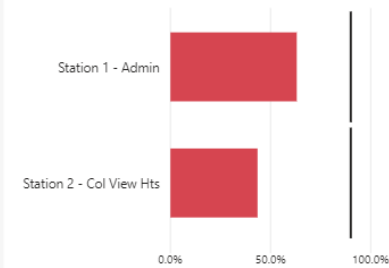
(Updates to settings may take up to one minute to apply)

[Definitions](#)

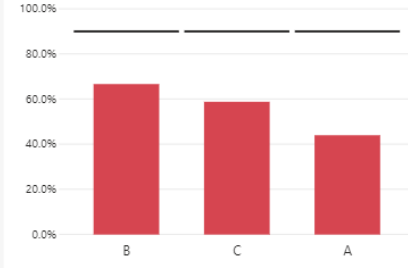
39 (57%) of incidents are meeting the Turnout Time goal of 1 min and 20 sec with an effective response force of 2 personnel



% by Station



% by Shift

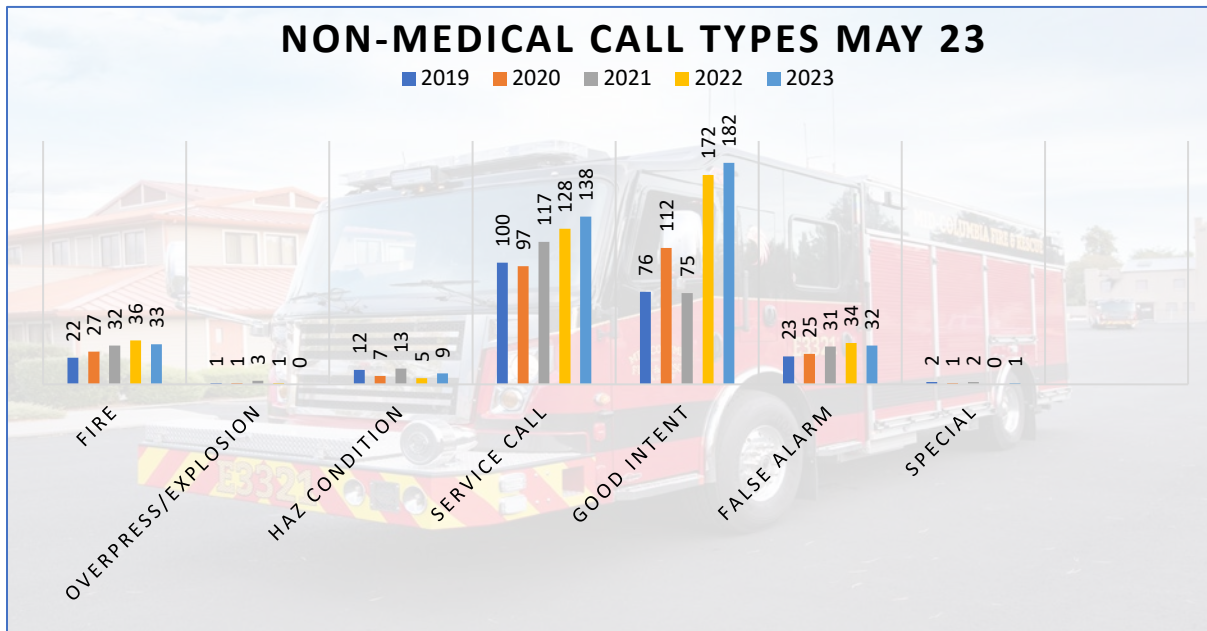
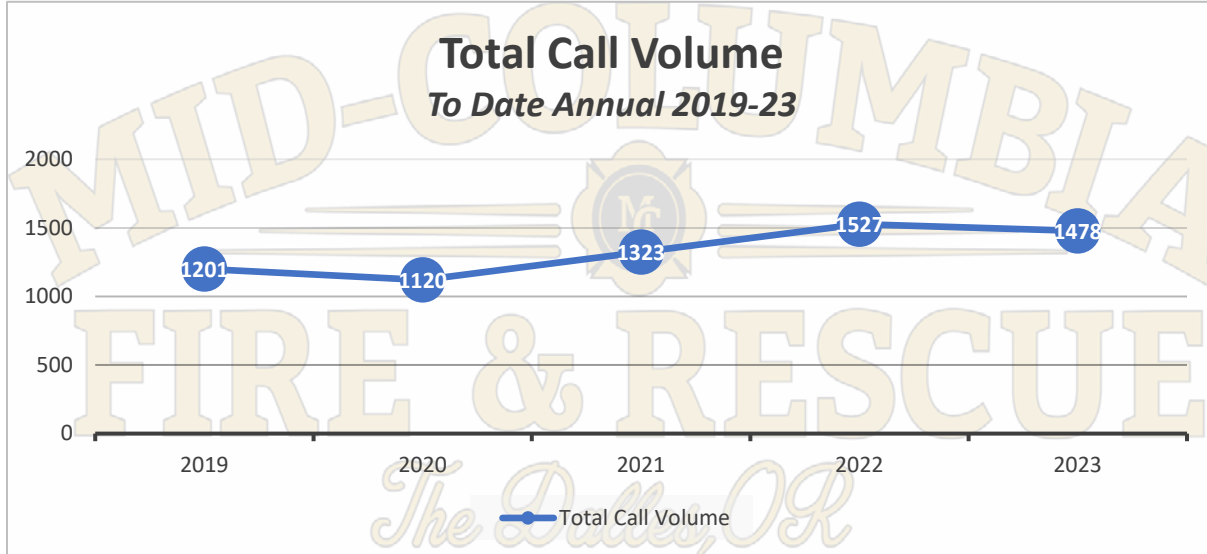


% by Zone

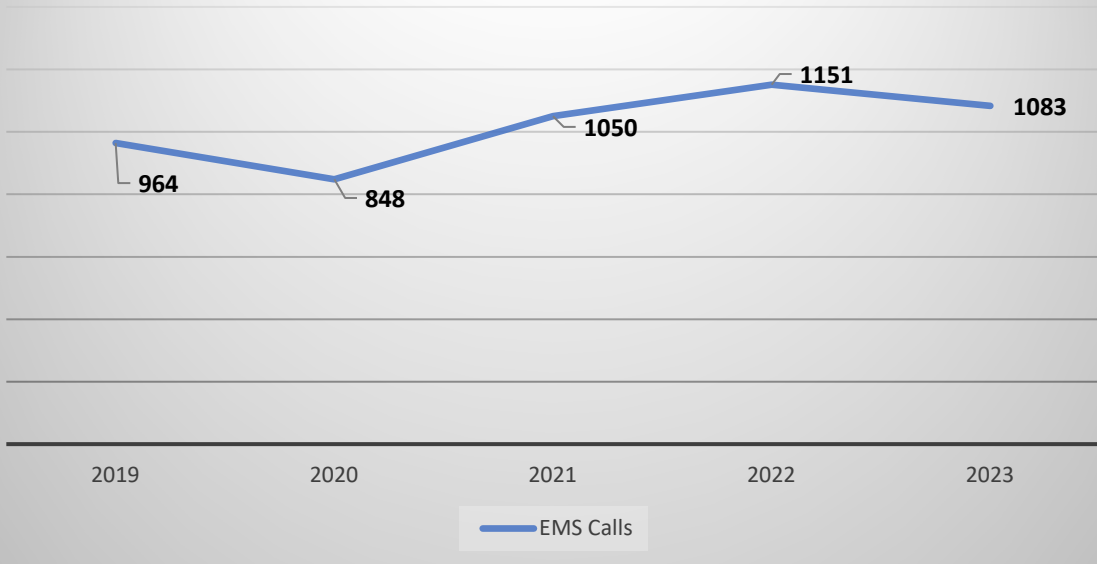


District Response Metrics

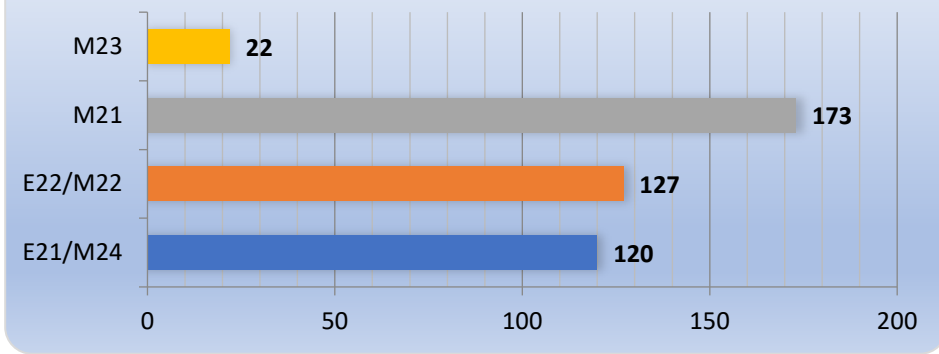
Below are the current statistics year-over-year through May, 2023



EMS Calls Year-Over-Year 2019-2023 May



CALLS FOR SERVICE BY APPPARATUS FOR MAY 2023



Board Report

Josh Beckner, Division Chief

May 2023

In May, we completed the training for our wildland firefighters. We have bids out for a few projects for Wasco County and have coordinated efforts with ODOT to perform mitigation work along I-84 and US 30.

Coordination with private contractors will be our next focus to prepare for fuels mitigation debris removal via chipping and determining where that debris will go. There may be an opportunity for partnership with local companies and or fish and wildlife to repurpose the chipped material. Hopefully as we near July we will have this portion of the program wrapped up.

Crew 24 is currently working along the CGCC campus performing mitigation work along building 10 and the Readiness center. Additionally, they supported the S219 Firing class by placing hose lays and checking the burn area each day to ensure the fire was completely out. The first assignment for the crew was a fire near the rodeo grounds here in The Dalles.

We have training and networking opportunities lined up to bring USFS, ODF and our crew together over the next month.

Wildfire Program [Hiring, Projects, Coordination]

- Identified preliminary sites for round one evaluation in CWPP High risk areas.
- Building out worklist for fuel reduction sites
- Currently have four wildland staff
- Continuing work on a program document defining wildland fire program at MCFR.
- Developing maps with AC Jensen and Tyco to display high risk areas prone to frequent fires threatening the population, agriculture, and critical infrastructure with an address layer to gather site Id's.

Meetings/Training/Safety/Other:

- Meeting with OSFM regarding CWDG-Community Wildfire Defense Grant
- CWPC Youth Corp collaboration on Fuels Mitigation in September - October
- Assist DC Coleman with Apparatus Operator training and testing.
- Training on Policy, Procedures and Operations
- Various Staff Meetings and Weekly Planning Meetings
- Coaching and Strategy Sessions with James Rowan
- Board of Directors Meeting

Emergency Responses/Station Staffing/Fire Investigations:

- All Calls – 1
- Motor Vehicle Accident – 0
- Fire Response – 2
- Fire Investigation/Walkthrough – (1) Fire @ The Old Golf Course
- Duty Officer – 6 Days in May

Prevention Division- Board Report

Jay Wood, Division Chief

May 2023

The district had three hostile structural type fires (with monetary loss) in May 2023. The first fire was an exterior fire that damaged the exterior wall of an attached garage; a fire in the wall near a wall heater; an attic fire in a home with hoarding conditions. The total at risk for April was \$1,130,000 with a loss of \$353,000 and a total property saved of \$777,000. The exterior garage wall fire was undetermined but may have been caused by freshly laid bark mulch self-heating. The wall fire, was caused by a heater that was thought to be deenergized by the homeowner but had activated due to the house being cooled. The attic fire was undetermined due to the safety of the fire investigation team (Chief Palmer, DC Coleman).

I attended the Oregon Fire Marshal Association's Annual Business Meeting and Training in May. This was a four-day event with classes on Vacant Building Inspection and Operational Safety; a refresher on Water Supply and Fire Department Access; a 2022 Fire Code Update Class; and The Oregon Fire Marshal. Great training and networking event.

Other trainings I attended in May included The Art of Reading Smoke; First Due Size Up Inspection Training; S-330 Strike Team/Task Force Leader training; weekly Leadership workshops; and various EMS Trainings.

Community Risk Reduction [Prevention, Public Education, Code Enforcement]

- Site Team – This month was about lot partitions. Projects were otherwise unremarkable.
- Site Visit – District Attorney's Office – Fire Escape Planning; St. Mary's Academy future Middle School (former Convent); Simonelli Road – Assist WC planning with setback/lot line issue regarding fuels mitigation
- Another Fire Engine Ride to School
- Middle School Family Night Fire Engine Display (Eng 22, Brush 22 on display)

Meetings/Training/Safety/Other:

- Firefighter Paramedic Academy Training – Computers, network, various apps
- Attended Expanded Lockdown Drill at The Dalles High School
- Community Wildfire Defense Grant meeting
- Wasco County Natural Hazard Mitigation Plan maintenance meeting (2x per year)
- Annual Performance Evaluation with Assistant Chief Jensen

- Assist DC Beckner with Wildland Fire Fighting Field Day for Crew 24 and Dual Role Academy Training
- Various Staff Meetings and Weekly Planning Meetings
- Coaching and Strategy Sessions with James Rowan

Emergency Responses/Station Staffing/Fire Investigations:

- Fire Investigation – Wildland Fire Rodeo Grounds – Undetermined cause.
- All Calls – 1, 3 total for the district.
- Motor Vehicle Accident Response – 0
- Fire Response – 1 – Exterior Fire reported by freeway passer-by. No fire found.
- Duty Officer – 8 days



Crew 24 and New Dual Role Wildland Field Day

Training Division- Board Report

Fred Coleman, Division Chief

May 2023

Recruiting: Went to Celilo and to The Dalles High School recruiting for the apprenticeship program.

Career Training:

- SCBA masking drills
- 1st due company task performances
- 2nd due company task performances
- Type VI Training
- Type III Inservice training
- Aerial Operations
- Water Shuttle Exercise
- Hands on Skills Lab Airway Basic to ALS

Major projects and completion status:

- Probationary training and testing for Recruit classes, 2021-04E and 2022-01E, 2022-01, 2022-02, and 2023-01
- Career officer development course-in progress, ½ complete
- Working on training for dispatchers- on going
- Planning for S-219- ¾ Complete
- Planning for May 2023 **MCFR Irons In The Fire** Conference- **Complete**
- Planning for S-330- **Complete**
- Planning for Dual Role Academy 2023-02- **Complete**
- Planning for Single Role EMS orientation 2023E-02 – ¾ Complete
- Planning for Single Role Wildland Fire Academy- **Complete**
- Planning for Apprenticeship Program- ¾ Complete
- **Meetings/ Training/ District Representation**
 - Officer Meeting May 1, 0830
 - Staff Meeting May 4, 1500.
 - Chief Training May 4, 1530
 - Irons in the Fire Conference May 6th -9th 0800-2000

- Quality assurance May 8th , 2023, 0900-1030
- Dual Role Academy May 8th- 31st ,2023, 0700-1830
- Staff meeting May 11th , 1500.
- Chief Training May 11th ,1530
- Expanded lock down drill May 12th 12:30-1300
- Single Role Wildland academy May 15th – 31st 0800-1700
- Overdose preventions Task force May 16th 1000-110
- CGTA meeting May 17th , 1000-1200
- CGTA Wildland Field Day May 20th 0730-1600
- Awards banquet May 20th, 1700
- Expanded lock down drill St Mary's May 22 0900
- Expanded lock down drill Wahtonka May 23 0815
- EMS Training with OSP SWAT May 24th 1300
- Recruiting for Apprenticeship at The Dalles High School May 24th 1430
- Apprenticeship committee meeting May 30th 1600
- Live Fire Instructors briefing May 30th 1700

Emergency Response and Station Staffing

- All Calls-0 Rescue Response- 0
- EMS Response - 3 Duty Chief Days This month 8
- MVA Response - 1
- Fire Response –4

Current Volunteer Levels and Status:

May 2023 Volunteers		
Position/ Qualification	Number	Volunteers
FF1/WFFT2	1	Loren Gilbert
FF1/WFFT2/EMT	1	Tristan Sheppard
FF1/WFF2/EMT	1	Tanner Fletcher Student 2nd year
FF1/WFFT2	1	Nicole Clark Student
FF1	1	Kellan Duffy Student
FF1 / EMT		
FF1/Crew boss / EMT	1	Austin Morris (on leave as he is on our Wildland Crew)
Apparatus Operator	1	Jesse Witkowski (Resigned due to job relocation)
Instructor	1	Marc Crain
Support	2	Christina Buck (Medical Leave) Mark Bryan
Chaplain	2	Marilyn Roth, Paul Boehlke
Total Volunteers	14	

*Volunteer Paramedic Bandel resigned due to his family relocating.

May Volunteer Hours

Response Ready Hours= 739

Training Totals

In total Since July 2020, we have completed the following training at MCFR:

- 7 + **1** Career Dual Role Academies
- 5 Career Single Role EMS Orientations
- 1 Career Single Role Wildland Academy**
- 3 Volunteer Structure Academies with CGTA
- 3 Wildland Academy With CGTA
- 2 S-290 Intermediate Wildland Fire Behavior with CGTA **22** students
- 3** S-230/S-231 Crew/Engine Boss 37+**12** Students
- 1 S-215 Wildland Urban Interface FF 27 students including 12 remotely taught in Wamic.
- 3 S-131 Wildland Firefighter type I

1 FI 210 Wildland investigation class

1 S-330 Strike Team Task Force Leader

55 +**65** Students for Nozzle Forward Class

40 students Irons Ready Forcible Entry

20 students Fire Ground Survival

80 students Art of Reading Smoke

1 Fire Officer I class 8 students.

1 Structure Firefighter II Academy 5 students

1 NFPA Fire & Emergency Services Instructor I- 8 Student

And we have certified the following:

1 Fire Officer I

4 NFPA Fire & Emergency Services Instructor I

3 NFPA Fire & Emergency Services Instructor II

13 Vol FF I Structure

6 Vol FF II Structure

3 Career FF II Structure

63 + **8** Career/Vol Wildland FF II

54 Career/Vol Wildland FF I

2 Engine Boss

13 + **4** Career Apparatus Operator Eng., Water Tender, Wildland Type's III, VI

11+**4** Aerial Operators

18 NFPA Ropes I & II

3 + **2** NFPA Common Passenger vehicle awareness level

3 + **2** NFPA Common Passenger Vehicle Operations Level

3 + **2** NFPA Common Passenger Vehicle Technician Level

Bold = Additions for the reporting month.



Mid-Columbia Fire and Rescue Irons In The Fire Conference

I believe the conference was a great success. It allowed our personnel to take these great classes and improve their abilities to serve our community at a very low cost thanks to the people coming from other agencies and paying tuition. I look forward to increasing this conference next year and bringing in even more classes.

This conference was a great example of our admin staff working together, without the help that I received from Division Chief Wood and Office Manager Ziegler and the support from the Fire Chief and Assistant Chief this project would not have happened.

To our friends at
Mid-Columbia Fire & Rescue



Thank you for supporting our
2023 TDMS Family Carnival

Cassie
Stahly
Angelica
Perez
Erica
Carrillo

Dfa
Bry



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF DECLARING A BAN ON RESIDENTIAL BURNING IN WASCO COUNTY, OREGON

ORDER #23-046

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That local fire officials have identified a need to ban all residential burning in Wasco County, Oregon until the fire danger has been reduced; and

IT FURTHER APPEARING TO THE BOARD: That fire agencies located within Wasco County have designated a complete ban on all residential burning within their jurisdiction; and

IT FURTHER APPEARING TO THE BOARD: That due to the extreme fire conditions in Wasco County, Oregon it is imperative that a ban on all residential burning be declared, which includes piles and burn barrels, for those areas in Wasco County that lie outside the boundary of an officially recognized Fire Protection District.

NOW THEREFORE, IT IS HEREBY ORDERED: That a ban on all burning, which includes piles and burn barrels, for areas outside the boundary of an officially recognized Fire Protection District in Wasco County is hereby ordered to become effective on June 11, 2023, at 12:01 a.m., and will remain in effect until it is determined by local fire officials that said burning ban can be lifted.

DATED this 7th day of June, 2023

APPROVED AS TO FORM:

Kristen Campbell, County Counsel

WASCO COUNTY BOARD OF COMMISSIONERS:

Steven D. Kramer, Commission Chair

Scott C. Hege, Vice Chair

Phillip L. Brady, County Commissioner

EXHIBIT "A"
RESOLUTION NO. 2023-04
RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of Mid-Columbia Fire and Rescue hereby adopts the budget for fiscal year 2023-2024 in the total amount of \$14,165,670.* This budget is now on file at **Mid-Columbia Fire and Rescue 1400 W. 8th St.** in The Dalles, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2023, for the following purposes:

General Fund	
<u>Organizational Unit or Program:</u>	
Administration	1,310,608
Public Safety	7,316,019
	0
	0
<u>Not Allocated to Organizational Unit or Program:</u>	
Personnel Services.....	0
Materials & Services.....	0
Capital Outlay.....	0
Debt Service	0
Special Payments.....	0
Transfers Out.....	561,450
Contingency.....	100,000
Total.....	\$9,288,077

Building Reserve Fund	
Org. Unit/Program: Operations	0
Materials & Services	0
Capital Outlay	354,799
Transfers Out.....	0
Contingency.....	0
Total.....	\$354,799

Equipment (App) Reserve Fund	
Org. Unit/Program: Operations	0
Materials & Services	0
Capital Outlay	\$1,030,988
Transfers Out.....	0
Contingency.....	0
Total.....	\$1,030,988

Technical Rescue Reserve Fund	
Org. Unit/Program: Operations	0
Materials & Services	5,425
Capital Outlay	57,768
Transfers Out.....	0
Contingency.....	0
Total.....	\$63,193

Debt Service Fund	
Debt Service Principal	220,000
Debt Service Interest	79,596
Admin Fee	0
Total.....	\$299,596

FireMed Fund	
Org. Unit/Program: Operations	0
Materials & Services	8,000
Capital Outlay.....	92,563
Transfers Out.....	5,000
Contingency.....	0
Total.....	\$105,563

Stacker Butte Fund	
Org. Unit/Program: Operations	0
Materials & Services	28,510
Capital Outlay	5,000
Transfers Out.....	0
Contingency.....	0
Total.....	\$33,510

Training Reserve Fund	
Org. Unit/Program: Operations	0
Materials & Services	34,500
Capital Outlay	181,033
Training Tower Loan Principal	52,871
Training Tower Loan Interest	6,526
Total.....	\$274,930

FF Equipment Reserve Fund	
Org. Unit/Program: Operations	0
Materials & Services	50,000
Capital Outlay	337,759
Transfers Out.....	0
Contingency.....	0
Total.....	\$387,759

Retirement Liability Fund	
Org. Unit/Program: Operations	0
Special Payments.....	0
Transfers Out.....	91,242

Capital Project Fund		Contingency.....	0
Org. Unit/Program: Operations	0	Total.....	\$91,242
Capital Outlay	0		
Transfers Out.....	0		
Contingency.....	0		
Total.....	\$0		

Total APPROPRIATIONS, All Funds	\$11,929,657
Total Unappropriated and Reserve Amounts, All Funds	2,236,013
TOTAL ADOPTED BUDGET	\$14,165,670 *

*(*amounts with asterisks must match)*

RESOLUTION IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2023- 2024 :

- (1) At the rate of \$2.1004 per \$1000 of assessed value for permanent rate tax;
- (2) In the amount of \$ _____ **OR** at the rate of \$ _____ per \$1000 of assessed value for local option tax; and
- (3) In the amount of \$322,146 for debt service on general obligation bonds;

RESOLUTION CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the General Government Limitation

Permanent Rate Tax.....\$ _____ **OR** \$ 2.1004/\$1,000
 Local Option Tax.....\$ _____ **OR** \$ _____ /\$1,000

Excluded from Limitation

General Obligation Bond Debt Service.....\$322,146

The above resolution statements were approved and declared adopted on June 19, 2023.

X _____
 Signature

MCFR INFORMATION SHEET

DATE: June 19, 2023

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Resolution No. 2023-05 - "A Resolution Amending Fire District Cost Recovery Fees and Adopting a Consolidated Schedule of Cost Recovery Fees and Service Charges".

BACKGROUND: Mid-Columbia Fire and Rescue, hereinafter referred to as "District," maintains and operates a variety of programs and services to the public and the District incurs certain costs during the course of operation and in response to specific requests or as a direct result of citizen actions.

Fulfillment of these requests sometimes causes the expenditure of labor and materials, and the District believes that such costs should not be borne by all taxpayers of the District, but only by those requiring such services. To recover such costs, ORS 478.410(4) authorizes a Fire District to create fees for any services provided by the District and ORS 478.310 authorizes a Fire District to impose fees to recover the costs of providing certain programs and services rendered by the District.

The District has adopted Ordinance 2008-01, authorizing the Fire District to create fees for services through the adoption of Resolution by the governing body of the District. Additionally, the District has adopted a variety of Resolutions adopting cost recovery fees and service charges with which to recover the costs as described above.

As a result of the implementation of the community risk reduction and wildland fuels mitigation program, Staff has determined the need to establish fees and charges to recover costs associated with this program. In addition to this need, it was also discovered that the various Resolutions adopted for cost recovery purposes required consolidation into a single schedule for ease of access and reference.

All fees established are designed to not exceed the actual cost of providing such services. the Board of Directors has determined that it is fair, reasonable, and appropriate to adopt and maintain a cost recovery mechanism to collect the costs of providing response for such services, and the Board of Directors has determined that such fees will be limited to cost recovery and will not be used to generate revenue for the District.

Cost recovery fees are designed to equitably distribute District resources among all District citizens and to ensure such services do not drain District resources and impede service level delivery. Resolution No. 2023-05 amends existing Resolutions associated with cost recovery and service charges with the intention of consolidating said fees and service charges into a single cost recovery schedule.

Resolution No. 2023-05 and the associated cost recovery schedule is attached for the Boards consideration.

BUDGET IMPLICATION: Resolution No. 2023-05 will become effective 30 days from the date it is approved and adopted by the Board of Directors.

RECOMMENDATION/ACTION: Motion to adopt Resolution No. 2023-05 – "A Resolution Amending Fire District Cost Recovery Fees and Adopting a Consolidated Schedule of Cost Recovery Fees and Service Charges".

**MID-COLUMBIA FIRE & RESCUE
RESOLUTION NO. 2023-05**

**A RESOLUTION AMENDING FIRE DISTRICT COST RECOVERY FEES
AND ADOPTING A SCHEDULE OF COST RECOVERY FEES AND SERVICE CHARGES**

WHEREAS, Mid-Columbia Fire and Rescue, a Rural Fire Protection District, hereinafter referred to as “District”, maintains and operates a variety of programs and services to the public; and

WHEREAS, the District incurs certain costs during the course of operation and in response to specific requests or as a direct result of citizen actions; and

WHEREAS, the District recognizes fulfillment of these requests causes the expenditure of labor and materials and the District believes that such costs should not be borne by all taxpayers of the District, but only by those requiring such services; and

WHEREAS, ORS 478.410(4) authorizes a Fire District to create fees for any services provided by the District; and

WHEREAS, ORS 478.310 authorizes a Fire District to impose fees to recover the costs of providing certain programs and services by the District; and

WHEREAS, the District, has adopted Ordinance 2008-01, authorizing the Fire District to create fees for services through the adoption of Resolution by the governing body of the District; and

WHEREAS, the District has adopted a variety of Resolutions adopting cost recovery fees and service charges with which to recover ; and

WHEREAS, the Board of Directors has determined that the fees established are not designed to exceed the actual cost of providing such services; and

WHEREAS, the Board of Directors has determined that it is fair, reasonable, and appropriate to adopt and maintain a cost recovery mechanism to collect the costs of providing response for such services, and the Board of Directors has determined that such fees will be limited to cost recovery and will not be used to generate revenue for the District; and

WHEREAS, the Board of Directors wishes to equitably distribute District resources among all District citizens and has further determined that District responses for such services are a drain on District resources and may impede service level delivery; and

WHEREAS, Resolution No. 2023-05 amends existing Resolutions with regard to cost recovery and service charges and consolidates said fees and service charges into a single cost recovery schedule.

NOW THEREFORE, BE IT HEREBY RESOLVED by Board of Directors of Mid-Columbia Fire and Rescue:

1. Cost recovery fees and service charges are adopted as set forth in the attached schedule.
2. That all Resolution Nos. 2008-04, 2008-12, 2008-14, 2008-16, 2009-04, 2009-05, 2009-06, 2009-16, 2010-14, 2016-06, 2018-08, and 2021-05 are hereby repealed and no longer in force and effect.
3. An individual or entity may appeal cost recovery fees imposed first to the Fire Chief, and if still not satisfied, to the Board of Directors, for request to waive or reduce charges, upon reason of hardship or other mitigating circumstances. Any such appeal must be made within 30 days of submission of invoice.

4. That if any section, subsection, sentence, clause, phrase, or portion of this Resolution and associated schedule for any reason be held invalid or unconstitutional by any court of competent jurisdiction, the balance of this resolution shall remain in full force and effect.
5. That the Board of Directors finds and determines it is necessary the provisions of Resolution No. 2023-05 will become effective 30 days from the date this Resolution is approved and adopted by the Board of Directors.

APPROVED AND ADOPTED by the Board of Directors this 19th day of June 2023.

APPROVED:

Presiding Officer

ATTEST:

Secretary

Approved as to Form:

Andrew J. Myers
Attorney for Mid-Columbia Fire and Rescue

MID-COLUMBIA FIRE AND RESCUE



SCHEDULE OF COST RECOVERY FEES AND SERVICE CHARGES

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COST RECOVERY FEES FOR FIRE AND RESCUE RESPONSE SCHEDULE AND METHODS FOR COLLECTION

OVERVIEW

Section 1 – Definitions

The following definitions shall apply unless the context clearly indicates or requires a different meaning.

- A. **Accident, Including a Natural Disaster:** An unforeseen or unexpected happening or occurrence which of itself causes great harm or damage, or which creates the potential for great harm or damage to individuals and/or property, and which requires immediate and prudent securing and monitoring by public and/or private agencies to reduce the potential for such damage.
- B. **Administrative Costs and Overhead:** Those costs not involved during the course of the incident (e.g., billing costs).
- C. **Bomb Threat:** The verbal or written threat of a bomb or other explosive device which when discharged would (1) violate a federal, state, or local law, or, (2) cause property damage and/or personal injury or death.
- D. **Consumables and Equipment:** Consumables, supplies and equipment include but are not limited to actual cost recovery for responses involving hazardous materials, vehicle fires, extrications, scene safety, debris removal, salvage and overhaul, scene security, expendable and non-expendable supplies, gross decon of equipment and apparatus, etc.
- E. **Dangerous or Hazardous Substances or Materials:** Any substance (including gases or vapors) which if spilled, leaked, or otherwise released from its container is dangerous to the environment or human or animal life, health or safety or otherwise constitutes a danger, threat or nuisance to the public health, safety, or welfare. Hazardous materials shall include, but not be limited to, such substances as chemicals, gases, explosives, radioactive materials, petroleum or petroleum-based products, poisons, biologic agents, flammable, combustibles, hazardous wastes, or corrosives. The Fire Chief, or the Chief's designee, shall have reasonable discretion to determine whether any particular substance constitutes a hazardous material.
- F. **Emergency Incident:** Situations such as, however, are not limited to structure fires, vehicle fires, rescues, emergency medical response, motor vehicle accidents, extrications etc. requiring immediate response and action.
- G. **Emergency Response:** The providing, sending and or utilization of fire, rescue, and emergency medical services by the Fire District at an emergency incident or at an incident involving the release of a dangerous or hazardous substance or material, or an accident requiring immediate and prudent securing and monitoring by the Fire District and/or agents of the Fire District.
- H. **Expense of an Emergency Response:** The expense for an emergency incident shall be billed in accordance with the Oregon Fire Service Mobilization Plan Emergency Conflagration Act. A fee schedule adopted by the Fire District will further be used when the Oregon State Plan does not apply.
- I. **Illegal Fire:** A fire set or determined to have been set in violation of a federal, state, or local law and shall include an arson fire, a fire set in violation of a "no burning" ban or order, and /or a fire set without a required permit.
- J. **Illegal Burn:** Any open burning or incinerator use being conducted without a permit and/or failure to follow the required regulations as outlined in the general burning permit instructions.

- K. **Response Availability Costs:** ORS 478.410(4) authorizes a District to create fees and recover reasonable and necessary costs incurred in the course of protecting life and property that exceed normal and usual expenses anticipated. The Response availability base rate is a \$255.00 minimum preparedness and response cost affixed to all incidents where a liable party is responsible for said action. This base rate will begin to offset (but is not limited to) wear of equipment, overtime, fuel consumption, loss, or damage to publicly owned equipment purchase or lease of any special equipment or services required to protect the public during said incident.
- L. **Responsible Party:** Any individual, firm, corporation, association, partnership, commercial entity, consortium, joint venture, government entity or any other legal entity responsible for an emergency incident or any owner, tenant, occupant, or party in control of real and/or personal property from which, onto which or related to which there is a public safety or fire emergency incident and their heirs, estates, successors, and assigns.

Section 2 – Duty to Remove and/or Clean Up Hazards

It shall be the duty of any person, firm, corporation, public or private utility, or any other entity directly or indirectly causing, contributing to, or allowing the leakage, spillage or any other release of dangerous or hazardous substances or materials, or owning or controlling property affected thereby or requiring the securing and monitoring of sites or locations of accidents and/or natural disasters, that pose a hazard or potential hazard to public safety, the environment and/or property, to immediately secure, monitor, and clean up the area or location in such manner that the area or location involved is fully restored to the condition existing prior to such occurrence. The District shall have no duty to contain, clean up or dispose of any release of hazardous substances or materials, or other materials, or resolve an ongoing situation that will pose an unnecessary risk to life, environment or property, but in emergency situations the Fire Chief, or his/her assigned designee, shall have the authority to take whatever action is reasonably necessary to effect life safety and incident stabilization including securing and monitoring sites of accidents or providing for or arranging for the containment, removal or cleanup of any hazardous substances or materials. The District shall inspect the site to ensure that cleanup has been fully completed.

Any person or entity that fails to comply with this Section, and where a non-emergency or emergency response is provided by the District as a result, that person or entity shall be liable to the District and shall reimburse the District for all costs and expenses, including the costs incurred by the District or any agents the District engages, for the complete abatement, cleanup, restoration and/or securing of the affected area.

Section 3 – Fire/Rescue Response Fees Established

A responsible party who receives fire/rescue response charges for services provided or financed by the District shall be liable for the full and actual cost to the District of providing such services, including labor, equipment, materials, and administrative fees as detailed in the invoice.

The District shall utilize the current Oregon State Fire Marshal's Standardized Cost Schedule from the Oregon Fire Service Mobilization Plan in determining such costs in conjunction with Board Policy 7.3, Sections B through G. Such costs may include repairs, replacement and depreciation of equipment, and other expenses reasonably incurred in furnishing emergency response services. Personnel costs shall be billed in accordance with Board Policy 7.3, Section G.

In circumstances where the Oregon State Mobilization Plan rate does not cover related costs, actual costs may be applied for such items used or damaged and services rendered.

Billing for non-emergency and emergency responses involving transportation incidents (ORS 478.310), recovering fire suppression costs for violation of ORS 478.960, and recovering fire suppression costs caused by use of fireworks by a minor child (ORS 480.158) shall further adhere to Board Policy 7.3, Sections A through G, Board Policy 7.5, Sections A through C, and Board Policy 7.6, Sections A through C.

Section 4 – Submittal of Bill

The District shall, within 30 to 45 days of receiving itemized costs incurred for an emergency response, submit a bill for the same by first class mail or personal delivery to any person or entity liable for these expenses as previously enumerated under this resolution. In the event that the responsible party is covered by insurance, and the insurance company is known, the invoice for services may be sent directly to the insurance company. The collection process shall follow Board Policy 7.7, Accounts Receivable Policy, Sections A through G. All funds collected by this resolution shall be forwarded to the District Finance Office and credited to the appropriate account. Failure to pay for services within the specified amount of time shall be considered delinquent. In such cases, the District shall use all methods available to collect for services provided including liens on real property.

DESCRIPTION LEVEL (COST RECOVERY FEES/CHARGES FOR SERVICES AND SUPPLIES – ALL INCLUSIVE)

Level 1: RATE: \$500

Secure and stabilize scene, provide traffic diversion including cones & flares, disconnect batteries, and assist PD, EMS, and towing agencies; provide traffic control and/or strategically blocking the scene of an incident with traffic devices or apparatus.

Provide a safe environment for MCFR personnel and the public during EMS, fire, hazmat, or other emergency operations.

Level 2: RATE: \$615

Contain or confine leaking fluids, mitigate hazardous materials or other hazards as needed (antifreeze, oil, gasoline & other automotive fluids) with absorbent materials, foam, or other cleaning agents; clean up glass and debris from vehicles.

Apply absorbent materials to protect the public from further harm; minor forcible entry (hand tools) to gain patient access to provide patient assessment and care, as necessary.

May include Level 1 services.

Level 3: RATE: \$775

Events with an on-scene time of less than 59 minutes which include:

Fire suppression, breathing air, rescue tools, hand tools, hose, foam, structure protection, and extrication (heavy rescue tools and equipment, ropes, airbags, cribbing, etc.) and water removal/salvage.

May include Level 1 and/or 2 services.

Level 4: RATE \$1000

Events where one or more fire district resources are required and is on the scene providing service for greater than 59 minutes. Examples of this type of event include a mass casualty incident involving a tour bus or a multiple vehicle crash, a semi-tractor trailer crash roll-over, a complex extrication or rescue involving technical rescue skill and equipment, a broken water or sprinkler line involving water removal, extended salvage, and overhaul operations, or extended time of Level 1, 2, or 3 operations.

Level 5: Costs incurred beyond level 4: RATE: Actual

Extraordinary events where operational costs exceed the Level 4 rate will be assessed based on the hourly rate for apparatus, personnel, and equipment in accordance with the Oregon State Mobilization Plan Rate per Board Policy. The minimum charge for these items will be for one (1) hour.

All charges that exceed one (1) hour will be pro-rated to the nearest one-quarter (1/4) of one (1) hour. Consumables, supplies, equipment, and decontamination will be charged at actual replacement and operational costs. Consumables, supplies, and equipment are defined in Section 1 of Resolution No. 2016-06.

DAMAGED EQUIPMENT AND APPARATUS

Cost recovery for damaged apparatus and equipment will include actual repair costs for parts, labor, and supplies and/or replacement cost for non-repairable items.

ADMINISTRATIVE AND OVERHEAD COSTS

All administrative and overhead costs will be added to the total invoice. This will be a minimum charge of \$75.00 for each processed invoice).

COST RECOVERY FOR ADMINISTRATIVE, PERMIT AND EXAMINATION FEES

The following fees will apply for Administrative, Permit and Examination cost recovery. The Board may adjust this fee schedule by resolution from time to time as it deems necessary to recover its reasonable expenses, pursuant to ORS 478.410(3). Fees may be waived at the discretion of the Fire Chief for non-profit organizations and events.

A. Building Rental Rates:

Unless approved by the Fire Chief or his/her designee, District facilities shall only be scheduled during evenings and weekends and will be at the convenience of the District. Based upon activity at the time, the District reserves the right to cancel a room reservation at any time and without advanced notice. For reason of benefit to both MCFR and the community, rental fees shall not apply to emergency service organizations.

Training Room/4 hrs. or less	\$50
Training Room/per day	\$75
Conference Room/4 hrs. or less.....	\$25
Conference Room/per day	\$50

The room(s) must be cleaned and organized in the same condition as previously found, to the satisfaction of the Fire District. If, after the activity or event, the room(s) requires cleaning by a professional company, the responsible agency shall be invoiced for the cost of cleaning. The cost to repair or replace equipment or furniture damaged as a result of the activity or event shall be forwarded to the responsible party for reimbursement.

B. Fire Prevention Rates Section:

Prevention/Code Enforcement Service:

Plans Review	\$125
Fire Code Board of Appeals Filing.....	\$30
False Alarm Response Fee	Refer to MCFR Resolution 08-12
Standby Firefighter (Fire Watch)	Overtime rate plus benefits
Standby Apparatus (Fire Watch)	Oregon State Mobilization Plan Rates Apply

Inspection Fee (Fire & Life Safety Inspection - Business):

Initial Inspection	No Cost
1 st Re-inspection	No Cost
2 nd Re-inspection (violations not corrected).....	\$20
3 rd Re-inspection and additional re-inspections (violations not corrected).....	\$50

Inspection Fee: (Fire & Life Safety Inspection – Construction)

Initial Inspection/Visit	No Cost
Required re-inspection/visits	\$50

C. Permits:

Fireworks (sell, display, or store).....	\$25
Carnivals and Fairs	\$50
Explosives (use or storage).....	\$25
Liquified Petroleum Gases (not installed on equipment)	\$50
Pyrotechnical/special effects materials (movie/television, production).....	\$50
Tent, canopies, and temporary membrane structures (air supported) (tent or air supported in excess of 200 sq. ft., canopy in excess of 400 sq. ft.)	\$25
Haunted House.....	\$25

D. Public Records Rates:

Public Records/ for the first page (\$.25/page thereafter).....	\$10
Certified Copies/per page, in addition to public records rate)	\$5
Copies of Maps or other Non-Standard Documents.....	Actual Cost
Research Fees/per hour, if longer than 15 minutes	\$35
Sound Recordings	\$20

Pursuant to ORS 192.440, District may include the cost of time spent by an attorney in reviewing the public records request. For all fees greater than \$25, the District will provide a written estimate of the amount to the requestor before fulfilling the public records request.

Pursuant to ORS 192.440, the District may furnish copies without charge or at a substantially reduced fee if the District determines that a waiver or reduction of fees is in the public interest.

E. Special Services:

False Alarm Response Fee	Reference False Alarm Rate Schedule
SCBA Bottle Fill (per unit).....	\$8
SCUBA Bottle Bill (per unit).....	\$10
Lot Wash Down (public/private).....	Oregon State Mobilization Plan Rates Apply
Training Classes	Actual Personnel Cost (including benefits) plus materials
Training Props	(Reference Training Prop Fee Schedule)

Section 2 – Multiple Permits

When two or more permits are necessary and are for the same address or location, a multiple purpose permit may be obtained. The fee for this permit shall be 100% of the largest fee, plus 50% of the next largest fee, plus 50% for each additional permit.

Section 3 – Collection

The cost recovery charge is immediately due and payable. Arrangements for billing must be made at the time of the request, scheduling and/or service. All funds collected by this resolution shall be forwarded to the District Finance Office and credited to the appropriate account. Failure to pay for services within 30 days of billing shall be considered delinquent. If the invoice is not paid, it shall be subject to the district’s regular collection procedures as outlined in the Fire District Board Policy Manual. The District shall use all methods available to collect for services provided including liens on real property.

COST RECOVERY FALSE ALARMS

This schedule establishes a reasonable False Alarm and Malicious Alarm Cost Recovery Fee and provides a process with which to reimburse the District for the costs incurred in responding to false or malicious fire and emergency alarms.

Section 1 - Definitions

- A. **Alarm System:** Any assembly of equipment, mechanical or electrical, arranged to signal the occurrence of unauthorized or surreptitious entry or activity requiring the urgent attention of personnel and/or response by District resources to the presence of fire, smoke, or other unauthorized or illegal activity.
- B. **Alarm User:** The person, firm, partnership, corporation, company, or organization of any kind which owns, occupies, operates, or controls any structure or facility wherein an alarm is located for its intended use.
- C. **False Alarm:** An alarm system signal to which public safety personnel and/or resources respond when a situation requiring such a response does not in fact exist, and which signal is caused by the inadvertent or negligent act or omission of an alarm user, or a malfunction of the alarm system. The Fire Chief, or the Fire Chief's designee, shall have sole discretion, using the standards provided in this ordinance, to determine that the alarm is false.
1. The following circumstances shall not constitute a false alarm:
 - a. Alarm signals caused by the testing, repair, maintenance, or malfunction of telephone or electrical equipment not under the direct control of the alarm user, only if the malfunction is verified in writing within ten (10) days by an authorized representative of the utility or other organization responsible.
 - b. Alarm signals caused by an act of war or riot, or an act of God, including earthquakes, floods, windstorms, thunder, or lightning.
 - c. Alarm signals caused by an attempted unauthorized or furtive entry of which there is visible physical evidence verified by public safety personnel.
- D. **Malicious Alarm:** An alarm system signal to which public safety personnel and/or resources respond when a situation requiring such a response does not in fact exist, and which signal is caused by the intentional act of an Alarm User or individual. The Fire Chief, or the Fire Chief's designee, shall have sole discretion, using the standards provided in this ordinance, to determine that the alarm is malicious.

Section 2 – False and Malicious Alarm Fees

False Alarm Fee.

- A. An Alarm User whose alarm system generates more than three (3) false alarms per calendar year shall be charged a False Alarm Fee. Each false alarm after the first three (3) is a separate offense.
- B. The District shall notify the Alarm User verbally or in writing if the Alarm User's alarm system has issued three (3) false alarms in any single calendar year. The District's notice shall state that any additional false alarms will result in the issuance of a False Alarm Fee for each additional false alarm generated by Alarm User.

- C. Failure to comply with this ordinance shall be subject to the following fees for cost recovery:
1. Apparatus response costs in accordance with the Oregon State Mobilization Plan.
 2. Personnel costs resulting from backfilling the fire station.
 3. Each false alarm shall be subject to a separate fee.

Malicious Alarm Fee.

- A. The District will notify the Alarm User or individual who caused the alarm activation verbally or in writing if they have caused a malicious alarm.
- B. Causing a malicious alarm shall be subject to the following fees for cost recovery:
1. Apparatus response costs in accordance with the Oregon State Mobilization Plan.
 2. Personnel costs resulting from backfilling the fire station.
 3. Each malicious alarm shall be subject to a separate fee.

COST RECOVERY FEES FOR RESPONSES IN UNPROTECTED OR INADEQUATELY PROTECTED AREAS OUTSIDE FIRE DISTRICT BOUNDARIES

Section 1 – Administrative Fee for Response in Unprotected or Inadequately Protected Areas Outside of Fire District Established

An administrative fee for response in unprotected or inadequately protected areas outside of Fire District is established. The District shall utilize the current Oregon State Fire Marshal's Standardized Cost Schedule from the Oregon Fire Service Mobilization Plan in determining such costs. Such costs may include repairs and depreciation of equipment, and other expenses reasonably incurred in furnishing the firefighting services.

Section 2 – Non-Mutual Aid Responses

For all non-mutual aid responses (excluding ambulance response outside of the District, personnel costs shall be billed at the current rate for each individual. Such rate includes the costs of personnel benefits as they apply.

Section 3 – Cost Determination Discretion

In the event of a dispute regarding the calculation of costs, the Fire Chief or the Chief's designee shall have sole discretion in determining how costs are calculated and shall fairly apply the standards provided in ORS 478.310(1).

Section 4 – Collection

The cost recovery charge is immediately due and payable. Arrangements for billing must be made at the time of service.

If the invoice is not paid, it shall be subject to the district's regular collection procedures as outlined in the Fire District Board Policy Manual, Policy 7.7, Accounts Receivable Policy, Sections A through G.

AMBULANCE AND EMERGENCY MEDICAL SERVICE RATES

The District has established a schedule of ambulance and emergency medical service rates as set forth below. The ambulance and emergency medical services rates shall be adjusted and reviewed as outlined on within this schedule to keep pace with the cost of emergency and non-emergency EMS operations.

EMERGENCY AND NON-EMERGENCY TRANSPORT RATES

The District charges an "All Inclusive" Base Rate. There are no additional charges for supplies, medications, or equipment. Under current reimbursement methodology, this type of base rate generally maximizes the amount that insurance companies will pay on ambulance claims, lessening the impact on patients. The Base Rate becomes effective upon the response of the ambulance.

BLS BASE RATE	\$1493.75
ALS 1 BASE RATE	\$1604.12
ALS 2 BASE RATE	\$1714.44
SPECIALTY CARE TRANSPORT	\$2100.58

Fees for Mileage reflect the distance traveled (to the nearest mile, one mile minimum) from the point of patient pick-up to the point of patient destination (patient miles only).

MILEAGE..... **\$23.88 per mile**

PRE-SCHEDULED NON-EMERGENCY BASIC LIFE SUPPORT TRANSPORT RATES

The District charges an "All Inclusive" Base Rate. There are no additional charges for supplies, medications, or equipment. Under current reimbursement methodology, this type of base rate generally maximizes the amount that insurance companies will pay on ambulance claims, lessening the impact on patients. The Base Rate becomes effective upon the response of the ambulance.

BLS BASE RATE	50% of the regular base rate
ALS BASE RATE	50% of the regular base rate

Fees for Mileage reflect the distance traveled (to the nearest mile, one mile minimum) from the point of patient pick-up to the point of patient destination (patient miles only).

MILEAGE..... **\$23.88 per mile**

SIT-UP PATIENTS

Patients who, because of multiple patient situations or whose condition did not require movement by stretcher, are transported sitting up in a regular seat in the medic unit will be charged 50% of the regular Base Rate. If they are the only patient transported, they will be charged the full mileage charge. If other patients are being transported in the same medic unit, Sit-up patients will be charged mileage as a Multiple Patient as described below.

BLS BASE RATE

50% of the regular base rate

MILEAGE..... **\$23.88 per mile**

(100% of the Regular Mileage, Unless Multiple Patient Situation Applies)

AID CALLS

The Aid Call rate may be used whenever patient treatment services are rendered, especially when an advanced life support intervention was administered, but the patient was not transported.

This charge may also be used for expired patients under the following conditions:

1. Calls where death is not certain and assessment and/or care are necessary to determine death will be handled as an "aid call." Cases of obvious death, i.e., rigor mortis, decapitation, etc. where NO evaluation or treatment is performed, will be handled as a "dry run".
2. Use of the monitor/defibrillator, solely for the purpose of confirming death, rather than for active patient care, will not constitute a charge, however, if the monitor/defibrillator is used for resuscitation, appropriate non-emergency and emergency transport rates will apply.

BLS BASE RATE50% of the regular Base Rate

ALS BASE RATE50% of the regular Base Rate

MULTIPLE PATIENT SITUATIONS

When a medic unit transports more than one patient from the same incident or from unrelated incidents, each patient is charged a full base rate. This is in recognition that each patient receives the same care and transportation services as when only one patient is transported. However, an adjustment will be made for mileage charges. In instances where more than one patient is transported in the same medic unit, the normal mileage charge will be split among the number of patients transported, i.e., if two patients are transported, they will each be charged a full base rate but will only be charged 50% of the normal mileage charge, three patients would be charge 33 1/3% of the normal mileage charge.

EXTRA ATTENDANT

When a patient's condition warrants that an extra emergency medical technician assist the medic unit crew during transport, a fee for the extra attendant will be charged. Situations and conditions where an extra attendant charge is applicable include: an acute/critical patient, a disturbed/combatative patient, or an extremely obese patient (300 pounds or more). In each case, diagnosis or documentation must indicate medical necessity.

EXTRA ATTENDANT \$49.85 per hour/per attendant

(2-hour minimum charge)

WAITING TIME

If the waiting time is extraordinarily long and constitutes an unusual circumstance, waiting time may be charged. Unusual circumstances would occur when there are medical complications requiring additional time, effort, or expense. The reason for the waiting time must be documented. Waiting time is billed in thirty-minute increments. The first thirty minutes are not

billed; they are included in the base rate.

WAITING TIME..... \$77.46 per half-hour

STAND BYS

All pre-arranged paid stand-bys are billed at an hourly rate. There is no Base Rate or Mileage charge to the person/organization requesting the standby. If a patient is treated and transported from the standby event, the patient will be billed normal rates. Stand by time is charged from the time personnel first arrive at the station to prepare for the standby, until they have arrived back at the station and have completed all duties related to the standby. A standby crew consists of two crew members with a dedicated paramedic unit. In the event of an emergency, the standby may be canceled, or the paramedic unit may be recalled from the standby event without notice.

STANDBY \$194.16 per hour

(2-hour minimum charge)

Patients treated and/or transported from a standby event will be charged in accordance with normal rates for services provided.

On-Scene Coordinator \$97.64 per hour

(50% of the Stand-By Rate)

If an event requires two or more medic units, an on-scene coordinator may be required.

Non-District Resident Surcharge

A non-district resident surcharge will be added to all out of district residents requiring EMS treatment and transport.

Surcharge25% of the regular base rate

(Per occurrence)

Care Facility Assist Charge

The District will charge a “care facility assist fee” when requested by a local healthcare facility to provide on-site medical assistance/treatment without ambulance transport.

Assist Charge\$221.76

Public Assist Charge

The District will charge a “public assist fee” when requested by a private resident to provide on- site medical assistance (i.e., lifting, moving, etc.) if called upon more than two times in a thirty- day period.

Assist Charge\$221.76

(Fee assessed after second occurrence)

The District, as of July 1 of each year, will adjust these rates to a minimum of 1.5% to a maximum of 3.0%, based upon the cost-of-living increase using the Consumer Price Index (CPI), All Urban Consumers, West, as computed by the LGPI from April 30 to May 31 for the comparison year.

The District may conduct an ambulance survey of comparable services every five years to ascertain if rates are maintained within the median range.

Note: Annual COLA adjustment amounts to 3.0% based on LGPI CPI from April 30th to May 31st, (Month of May) 2022. [Actual CPI for May 2022 was 8.4 %].

Revised: July 1, 2022

The collection process shall follow Board Policy 7.7, Accounts Receivable Policy, Sections A through G. All funds collected shall be forwarded to the District Finance Office and credited to the appropriate account. Failure to pay for services within the specified amount of time shall be considered delinquent. In such cases, the District shall use all methods available to collect for services provided including liens on real property.

COST RECOVERY FEES FOR BURN PERMITS, FIRE SUPPRESSION AND STANDBY SERVICES

Section 1 – Definitions

Agricultural Burn: The burning of any grass field, grain field, pasture, rangeland, or other field by open burning or by use of mobile equipment or flaming equipment on any land or vegetation outside of the urban growth boundary and has direct necessity for the production of an agricultural product. The destruction of diseased and/or rotated fruit trees shall be classified as an agricultural burn for the purposes of this resolution.

Bonfire: An outdoor fire utilized for ceremonial purposes.

Burn Pile: Any pile of debris that only contains allowable material as outline in the Oregon Fire Code, ORS 478.960 and DEQ Regulations.

Illegal Burn: Any open burning or incinerator use being conducted without a permit and/or failure to follow the required regulations as outlined in the general burning permit instructions.

Incinerator: Any device of substantial non-combustible construction that is covered with a heavy-duty screen of not less than 14 gauge or any similar device with a duct, stack, flue, or chimney.

Open Burning: The burning of materials wherein products of combustion are emitted directly into the ambient air without passing through a stack or chimney from an enclosed chamber. Open burning does not include road flares, smudge pots and similar devices associated with safety or occupational uses typically considered open flames or recreational fires. For the purpose of this definition, a chamber shall be regarded as enclosed when, during the time combustion occurs, only apertures, ducts, stacks, flues, or chimneys, necessary to provide combustion air and permit the escape of exhaust gas are open.

Recreational Fire: An outdoor fire burning materials other than rubbish where the fuel being burned is not contained in an incinerator, outdoor fireplace, barbeque grill or barbeque pit and has a total fuel area of 3 feet or less in diameter and 2 feet or less in height for pleasure, religious, ceremonial, cooking, warmth, or similar purposes.

Section 2 – General

Permits required: Permits required by this resolution shall be obtained from the fire code official. Permit fees, if any, shall be paid prior to issuance of the permit. When required by ORS, a permit shall also be obtained from other enforcing agencies. Issued permits shall be kept on the premises designated therein at all times and shall be readily available for inspection by the fire code official.

Through mutual agreement the Oregon Department of Forestry will recognize all permits issued by Mid-Columbia Fire & Rescue to have the same force and effect and will honor all permits issued by the District as if they were ODF's.

Types of permits:

Burn Permit. An annual permit required to conduct burning operations within the jurisdictional boundaries of Mid-Columbia Fire and Rescue.

Exceptions. A burn permit shall not be required for recreational fires outside of the urban growth boundary.

Inspections required: An inspection by a fire official shall be conducted prior to the ignition of any burn requiring a Variance Permit.

Section 3 – Length of Permits

All issued permits shall be valid from date issued until the following date of June 30th.

Section 4 – Cost Recovery Fees

Burn Permit Fee: A cost recovery fee of \$5.00 shall be assessed to each permit.

Negligent and Illegal Burns: Possession of a valid permit does not relieve a person starting a fire from responsibility for providing adequate protection to prevent injury or damage to the person or property of another. If such burning results in the escape of fire and injury or damage to the person or property of another, such escape and damage or injury constitutes prima facie evidence that the burning was not safe.

If fire-fighting apparatus and/or personnel, are required to respond and be used actively or on a standby basis in connection with the extinguishment or control of a fire that has been started or allowed to spread in willful violation of ORS 478.960 (1) to (5), the person responsible therefore shall be liable to the district furnishing such apparatus or personnel, or both, for the actual costs incurred by the district in controlling, extinguishing or patrolling the fire. Such costs shall be consistent with the Oregon State Mobilization Plan.

Incidents resulting from violations of ORS 478.960 for controlling, extinguishing and/or patrolling said fire shall be billed in accordance with MCFR Board Policy, Chapter 7, Section 7.5.

The Fire Chief or his designee is authorized to reduce and/or waive any cost recovery fees.

Section 5 – Revoking of Permits

Failure to comply with all rules and regulations listed on the permit, Oregon Fire Code, Oregon Revised Statutes and DEQ Rules are grounds for revoking a permit for a period up to one year from date of violation.

Section 6 – ORS 478.990 Penalties

Violation of any provision of ORS 478.930 is a Class D violation. Each day's refusal to remove fire hazards after notice by the inspecting officer to the owner of the premises where the hazard exists is a separate offense.

Burning without a permit required under ORS 478.960 (1) or in violation of a condition thereof is a misdemeanor.

Violation of ORS 478.960 (4) is a misdemeanor.

Subject to ORS 153.022 and 153.025, violation of any rule or regulation made by a rural fire protection district or other public body, as defined in ORS 174.109, pursuant to ORS 478.300 (2) is a misdemeanor.

References:

Oregon Revised Statutes (ORS), Chapter 478, Sections 910 through 965 “Fire Prevention Code; Fire Permits.

Oregon Fire Code (2007), Chapter 1, Section 105 “Permits”.

Oregon Fire Code (2007), Chapter 2 “Definitions”

Oregon State Fire Marshal Mobilization Plan.

MCFR Board Policy Chapter 7, Section 7.5 “Billing for Recovering Fire Suppression Costs for Violation of ORS 478.960”.

COST RECOVERY FOR COMMUNITY RISK REDUCTION AND MITIGATION PROGRAMS

The following fees will apply to cost recovery associated with the Fire District's Community Risk Reduction and Wildland Fire Mitigation program. This schedule establishes reasonable Cost Recovery Fees and provides a process with which to reimburse the District for the costs associated with this program. The Board may adjust these fees by resolution from time to time as it deems necessary to recover its reasonable expenses, pursuant to ORS 478.410(3).

A responsible party who receives community risk reduction and mitigation services provided or financed by the District shall be invoiced for the full and actual cost to the District of providing such services, including labor, equipment, materials, and the cost to administer the program as detailed in the invoice.

Section 1 – Personnel

The District will bill out actual personnel costs incurred for providing risk reduction and mitigation services.

Section 2 – Apparatus and Equipment

The District shall use the most current Oregon State Fire Marshal's Standardized Cost Schedule from the Oregon Fire Service Mobilization Plan in determining such costs. Such costs may include repairs and depreciation of equipment, and other expenses reasonably incurred in furnishing risk reduction and mitigation services.

Section 3 – Other Associated Costs

In circumstances where the Oregon State Mobilization Plan rate does not cover related costs, actual costs may be applied for such items used or damaged and/or services rendered.

Section 4 - Administrative and Overhead Costs

All administrative and overhead costs will be added to the total invoice. This will be a minimum charge of 5% of the total invoice amount).

Section 5 – Submittal of Bill

The District shall, within 30 to 45 days of receiving itemized costs incurred for services rendered, submit an invoice for the same by first class mail, electronic mail, or personal delivery to any person or entity liable for these expenses as previously enumerated. The collection process shall follow Board Policy 7.7, Accounts Receivable Policy, Sections A through G. All funds collected shall be forwarded to the District Finance Office and credited to the appropriate account. Failure to pay for services within the specified amount of time shall be considered delinquent. In such cases, the District shall use all methods available to collect for services provided including liens on real property.

MCFR INFORMATION SHEET

DATE: June 19, 2023

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Resolution No. 2023-06 - Adoption of Certificate of Election

BACKGROUND: A Special District Election was held on May 16, 2023, in Wasco County, Oregon where there was submitted to the voters of Mid-Columbia Fire and Rescue, the candidates for Board Positions #1, #3 and #5. The President and Secretary of Mid-Columbia Fire and Rescue must sign a Certificate of Election by resolution certifying the results of the Special District Election held on the date mentioned above. A letter from the Wasco County Clerk, Acceptance of Election Results and the abstract with election results are attached as Exhibit "A" for the Board's review. Upon adoption by the Board, the acceptance of the election results must be returned to the Wasco County Clerk for filing to the State of Oregon.

BUDGET IMPLICATION: None

RECOMMENDATION/ACTION: Motion to adopt Resolution #2023-06 – Certifying the results of the Special District election held on May 16, 2023.



June 8, 2023

TO: Wasco County Special Districts
FROM: Lisa Gambee, Wasco County Clerk
RE: May 16, 2023 Certified Election Results and Acceptance

Attached are the Certified Election Results for the May 16, 2023 Special District Election and the "Acceptance of Election Results" form for those candidates receiving the most votes. ORS 255.295 requires that this abstract be sent to all districts so the districts can determine the results and verify that the candidates elected are qualified to hold office.

Please return the "Acceptance of Election Results" no later than 5 pm Friday, June 30, 2023. The form can be mailed to the address above, or emailed to betty@co.wasco.or.us.

Once the "Acceptance of Election Results" form is returned, a "Certificate of Election" can be issued by our office to the candidates who were elected. According to ORS 254.568, before entering the duties of the office, the candidate shall not take the oath of office until the candidate has been granted a "Certificate of Election."

Write-In Positions:

- If there are any candidates elected by write-in votes, the District will need to determine if the candidates meet qualifications (a preliminary review has been done by our office and noted on the write-in abstract). If a candidate does not qualify, line through the name on the "Acceptance of Election Results" and initial.
- A "Write-in Candidate Acceptance Form" will be mailed to the candidates in accordance with ORS 254.548. The form asks the candidate to accept or decline the office.
- Upon receipt of both the "Acceptance of Election Results" and the "Write-in Candidate Acceptance Form" where the candidate accepts the position, a "Certificate of Election" can be issued to the candidate. Before entering the duties of the office, the candidate shall not take the oath of office until the candidate has been granted a "Certificate of Election".
- If a write-in candidate declines the office, the office will be declared vacant. The District will be notified whether the position is accepted or declared vacant.

If you have any questions, please feel free to contact me at 541-506-2535.



ACCEPTANCE OF ELECTION RESULTS

Please sign and return this form no later than Friday, June 30, 2023.

THIS FORM MUST BE COMPLETED AND RETURNED TO THE COUNTY CLERK'S OFFICE BEFORE A CERTIFICATE OF ELECTION WILL BE ISSUED TO THE CANDIDATE. THE CANDIDATE SHALL NOT TAKE THE OATH OF OFFICE UNTIL THEY HAVE BEEN GRANTED A CERTIFICATE OF ELECTION.

TO: Lisa Gambee
Wasco County Clerk
511 Washington Street, Suite 201
The Dalles, OR 97058

FROM: Robert Palmer
Mid Columbia Fire and Rescue

SUBJECT: Abstract of Election Results (ORS 255.295)
Date of Election – May 16, 2023

This is to verify receipt of the abstract from the May 16, 2023 Special District Election and our acceptance of it as the official election results.

We hereby declare the following candidates elected at this election are qualified to hold office.

Director – Position #1
Diana Bailey

Director – Position #3
Walter Denstedt

Director – Position #5
Dick L Schaffeld

Date

Signature

Title

Wasco County, OR May 16, 2023 Special District Election

All Precincts, All Districts, All Counter Groups, All ScanStations, Mid Columbia Fire and Rescue, Director, Position 1, Mid Columbia Fire and Rescue, Director, Position 3, Mid Columbia Fire and Rescue, Director, Position 5, All Boxes

Total Ballots Cast: 2570, Registered Voters: 18385, Overall Turnout: 13.98%

Choice	Votes	Vote %
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All Precincts

Mid Columbia Fire and Rescue, Director, Position 1 (Vote for 1)
2570 ballots (0 over voted ballots, 0 overvotes, 583 undervotes), 13864 registered voters, turnout 18.54%

Diana Bailey	1957	98.49%
Write-in	30	1.51%
Total	1987	100.00%
Overvotes	0	
Undervotes	583	

Mid Columbia Fire and Rescue, Director, Position 3 (Vote for 1)
2570 ballots (2 over voted ballots, 2 overvotes, 315 undervotes), 13864 registered voters, turnout 18.54%

David Peters	1057	46.92%
Walter Denstedt	1180	52.37%
Write-in	16	0.71%
Total	2253	100.00%
Overvotes	2	
Undervotes	315	

Mid Columbia Fire and Rescue, Director, Position 5 (Vote for 1)
2570 ballots (0 over voted ballots, 0 overvotes, 613 undervotes), 13864 registered voters, turnout 18.54%

Dick L. Schaffeld	1931	98.67%
Write-in	26	1.33%
Total	1957	100.00%
Overvotes	0	
Undervotes	613	



I, Lisa Gambee, Wasco County Clerk, do hereby certify that the votes recorded on this report correctly summarize the tally of votes cast at the May 16, 2023 Special District Election.

Dated this 8th day of June 2023.

Lisa Gambee

Lisa Gambee
 Wasco County Clerk

**MID-COLUMBIA FIRE AND RESCUE
RESOLUTION NO. 2023-06
CERTIFICATE OF ELECTION**

WHEREAS, at a Special District Election held in the State of Oregon on May 16, 2023, in Wasco County, Oregon there was submitted to the voters, the candidates for Board Positions #1, #3, and #5.

WHEREAS, the Mid-Columbia Fire and Rescue Board of Directors has canvassed the results of said election and has found as follows:

Position #1		Total Votes Cast	1987
	Diana Bailey		1957
	Write-in		30
	Overvotes		0
	Undervotes		583
Position #3		Total Votes Cast	2253
	David Peters		1057
	Walter Denstedt		1180
	Write-in		16
	Overvotes		2
	Undervotes		15
Position #5		Total Cast Votes	1957
	Dick Schaffeld		1931
	Write-in		26
	Overvotes		0
	Undervotes		613

THEREFORE, BE IT HEREBY RESOLVED by Board of Directors of Mid-Columbia Fire and Rescue:

1. That the President and Secretary of the Board of Directors are hereby authorized and directed to sign this Certificate of Election certifying the results of the Special District Election held on May 16, 2023.
2. That the Fire Chief is hereby authorized and directed to sign the Certification of Election Results for submission to the Wasco County Clerks' Office.

INTRODUCED AND PASSED by the Board of Directors, June 19, 2023

APPROVED

Presiding Officer

ATTEST:

Secretary

Approved as to form:

Andrew J. Myers
Attorney for Mid-Columbia Fire and Rescue

MCFR INFORMATION SHEET

DATE: June 19, 2023

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Resolution No. 2023-07 – “A Resolution Authorizing the Fire Chief to Enter to Execute an Intergovernmental Agreement between Mid-Columbia Fire and Rescue and Office of State Fire Marshal Concerning Distribution and Use of Grant Funds Awarded for the 2023 Community Wildfire Risk Reduction Program Grant”.

BACKGROUND: Senate Bill 762, Oregon's comprehensive wildfire preparedness and resiliency bill, implemented new programs and strategies to change Oregon's approaches to wildfire response, preparedness, and resiliency.

The law provided the Oregon State Fire Marshal funds to strengthen response capacity and support community risk reduction projects. The OSFM developed a robust grants program to achieve the legislation's goals.

Mid-Columbia Fire and Rescue applied for and was favorably awarded a grant in the amount of \$467,000.00 to fund fuels mitigation projects within the boundaries of the Fire District.

A grant agreement between Mid-Columbia Fire and Rescue and the Office of the State Fire Marshal must be completed and signed to authorize distribution these funds for this grant project. The funds received from this grant will be beneficial in helping to offset the costs associated to the public to mitigate fuels within their private properties that pose a threat to their homes and other structures within their properties, and

Resolution No. 2023-08, if adopted, will authorize the Fire Chief to execute an Intergovernmental Agreement between Mid-Columbia Fire and Rescue and Office of State Fire Marshal for distribution and use of grant funds for implementing a community risk reduction and fuels mitigation program within the Fire District.

BUDGET IMPLICATION: The grant award will amount to \$467,000.00.

RECOMMENDATION/ACTION: Motion to adopt Resolution #2023-07 “A Resolution Authorizing the Fire Chief to Enter to Execute an Intergovernmental Agreement between Mid-Columbia Fire and Rescue and Office of State Fire Marshal Concerning Distribution and Use of Grant Funds Awarded for the 2023 Community Wildfire Risk Reduction Program Grant”.

**MID-COLUMBIA FIRE AND RESCUE
RESOLUTION NO. 2023-07**

A Resolution Authorizing the Fire Chief to Enter to Execute an Intergovernmental Agreement between Mid-Columbia Fire and Rescue and Office of State Fire Marshal Concerning Distribution and Use of Grant Funds Awarded for the 2023 Community Wildfire Risk Reduction Program Grant

WHEREAS, the State of Oregon has declared it a matter of statewide concern to promote intergovernmental cooperation for the purpose of furthering economy and efficiency in local government; and

WHEREAS, the legislature has given general authority for intergovernmental agreements by units of local government pursuant to the provisions of ORS 190.010 et.seq.; and

WHEREAS, the Oregon Office of the State Fire Marshal Grant offers grant opportunities to fund a community risk reduction program that emphasizes education and methods of prevention with respect to wildfire risk, enforcement of defensible space requirements, response planning and community preparedness for wildfires; and

WHEREAS, Mid-Columbia Fire and Rescue applied for and was favorably awarded a grant in the amount of \$467,000.00 to fund fuels mitigation projects within the boundaries of the Fire District; and

WHEREAS, a grant agreement must be completed and signed to authorize distribution these funds for this grant project; and

WHEREAS, the funds received from this grant will be beneficial in helping to offset the costs associated to the public to mitigate fuels within their private properties that pose a threat to their homes and other structures within their properties, and

WHEREAS, the Board of Directors of Mid Columbia Fire & Rescue has determined it to be reasonable and prudent for the District to enter into said agreement to receive these grant funds for the purpose of implementing fuels mitigation projects.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Board of Directors of Mid-Columbia Fire and Rescue to take the following action:

1. To adopt the attached agreement between Mid-Columbia Fire and Rescue and Oregon Office of the State Fire Marshal hereto attached as Exhibit "A" for the purpose of receiving grant funds in the amount of \$467,000.00 to fund a community risk reduction and fuels mitigation program within the Fire District.
2. To authorize the Fire Chief to take those actions as necessary to sign said grant agreement between Mid-Columbia Fire and Rescue and the Oregon Office of the State Fire Marshal.

Approved and adopted this 19th day of June 2023, by the Board of Directors of Mid-Columbia Fire and Rescue.

Ayes: _____

Nays: _____

Presiding Officer

Attest: _____
Secretary/Board of Directors

Approved as to form: _____
Andrew J. Myers

MCFR INFORMATION SHEET

DATE: June 19, 2023

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Resolution No. 2023-08 – “A Resolution Authorizing the Fire Chief to Execute an Intergovernmental Agreement between Mid-Columbia Fire and Rescue and Office of State Fire Marshal Concerning Distribution and Use of Grant Funds Awarded for the 2023 OSFM Wildfire Season Staffing Grant”.

BACKGROUND: Senate Bill 762, Oregon's comprehensive wildfire preparedness and resiliency bill, implemented new programs and strategies to change Oregon's approaches to wildfire response, preparedness, and resiliency.

The law provided the Oregon State Fire Marshal funds to strengthen response capacity and support community risk reduction projects. The OSFM developed a robust grants program to achieve the legislation's goals.

Mid-Columbia Fire and Rescue applied for and was favorably awarded a grant in the amount of \$34,100.00 to fund additional firefighting staff or cover overtime costs for existing paid firefighting staff through the 2023 wildland fire season.

A grant agreement between Mid-Columbia Fire and Rescue and the Office of the State Fire Marshal must be completed and signed to authorize distribution these funds for this grant project. The funds received from this grant will be beneficial in helping to offset manpower and overtime costs associated with the 2023 wildland fire season.

Resolution No. 2023-08, if adopted, will authorize the Fire Chief to execute an Intergovernmental Agreement between Mid-Columbia Fire and Rescue and Office of State Fire Marshal for distribution and use of grant funds awarded through the 2023 OSFM Wildfire Season Staffing Grant.

BUDGET IMPLICATION: The grant award will amount to \$34,100.00.

RECOMMENDATION/ACTION: Motion to adopt Resolution #2023-08 “A Resolution Authorizing the Fire Chief to Execute an Intergovernmental Agreement between Mid-Columbia Fire and Rescue and Office of State Fire Marshal Concerning Distribution and Use of Grant Funds Awarded for the 2023 OSFM Wildfire Season Staffing Grant”.

**MID-COLUMBIA FIRE AND RESCUE
RESOLUTION NO. 2023-08**

A Resolution Authorizing the Fire Chief to Execute an Intergovernmental Agreement between Mid-Columbia Fire and Rescue and Office of State Fire Marshal Concerning Distribution and Use of Grant Funds Awarded for the 2023 OSFM Wildfire Season Staffing Grant

WHEREAS, the State of Oregon has declared it a matter of statewide concern to promote intergovernmental cooperation for the purpose of furthering economy and efficiency in local government; and

WHEREAS, the legislature has given general authority for intergovernmental agreements by units of local government pursuant to the provisions of ORS 190.010 et.seq.; and

WHEREAS, the Oregon Office of the State Fire Marshal Grant offers grant funding opportunities to support additional firefighters and to cover overtime costs for existing paid firefighters for the 2023 Wildland Fire Season; and

WHEREAS, Mid-Columbia Fire and Rescue applied for and was favorably awarded a grant in the amount of \$34,100.00 to fund additional firefighting staff or cover overtime costs for existing paid firefighting staff through the 2023 wildland fire season; and

WHEREAS, a grant agreement must be completed and signed to authorize distribution these funds for this grant project; and

WHEREAS, the funds received from this grant will be beneficial in helping to offset manpower and overtime costs associated with the 2023 wildland fire season, and

WHEREAS, the Board of Directors of Mid Columbia Fire & Rescue has determined it to be reasonable and prudent for the District to enter into said agreement to receive these grant funds for the purpose of funding additional firefighting staff or covering overtime costs for existing paid firefighting staff through the 2023 wildland fire season.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Board of Directors of Mid-Columbia Fire and Rescue to take the following action:

1. To adopt the attached agreement between Mid-Columbia Fire and Rescue and Oregon Office of the State Fire Marshal hereto attached as Exhibit "A" for the purpose of receiving grant funds in the amount of \$34,100.00 to fund additional firefighting staff or cover overtime costs for existing paid firefighting staff through the 2023 wildland fire season.
2. To authorize the Fire Chief to take those actions as necessary to sign said grant agreement between Mid-Columbia Fire and Rescue and the Oregon Office of the State Fire Marshal.

Approved and adopted this 19th day of June 2023, by the Board of Directors of Mid-Columbia Fire and Rescue.

Ayes: _____

Nays: _____

Presiding Officer

Attest: _____
Secretary/Board of Directors

Approved as to form: _____
Andrew J. Myers