

MINUTES

Mid-Columbia Fire and Rescue
Board of Directors Meeting
Training Room, Station 1
1400 West 8th Street, The Dalles, Oregon
May 18, 2020

1. CALL MEETING TO ORDER

Board President David Jacobs called the May 18, 2020 remote meeting of Mid-Columbia Fire and Rescue to order at 5:30 pm.

2. PLEDGE OF ALLEGIANCE

Led by President Jacobs.

3. ROLL CALL

Directors present via video conference: David Jacobs, David Peters, Diana Bailey and Bob Delaney. Dick Schaffeld was in attendance at Station 1.

Staff: Bob Palmer, Fire Chief; David Jensen, Division Chief; Dana Woods, Office Manager. Jay Wood, Division Chief and Rob Torrey, Division Chief both attended via video conference.

Others: Tom Peachey, Legal Counsel and John Willer via video conference.

Chief Palmer read the compliance and ground rules regarding video conferencing and public meeting law. This Board meeting was conducted remotely in order to mitigate the transmission of the Coronavirus in accordance with Governor Brown's Executive Order 20-12 to suspend all public gatherings. Public access information was made available prior to the meeting. The District received no requests for accommodations by any members of the public and there were no members of the public who accessed the meeting via telephone or video conference.

4. AGENDA CHANGES

None

5. MINUTES

The minutes from the April 13, 2020 regular meeting were approved as presented.

6. PUBLIC COMMENT

None

7. FINANCIAL REPORTS

- a. Cash Accounts Summary: Included in board packet. Director Delaney had questions regarding several expense line items on the "Budget vs Actual" report.
- b. Ambulance Service Financial Report: Included in board packet.

8. COMMITTEE REPORTS

- a. Urban Renewal Report – Director Delaney will not be able to attend the Urban Renewal Budget Committee meeting due to a conflict with the MCF&R Budget Committee meeting.
- b. Enterprise Zone Report – At the last City Council meeting, the Council approved the LUDO language revision. The District received a letter from the Wasco County Planner in regards to the District's request for similar LUDO language. The letter indicated that similar language already exists it is just phrased differently.

Director Delaney recommended that the meeting move into Old Business at this time so that John Willer could be excused from the meeting sooner.

11. OLD BUSINESS

- a. The passing of a Civil Service Commission member has left a vacancy on the Board. Per Board direction, Chief Palmer has conducted research into filling this position and has determined that John Willer is interested in appointment to this position.

MOTION: Director Delaney made a motion to appoint John Willer to fill the current Civil Service Commission vacancy. Director Schaffeld seconded. The motion passed with Peters, Bailey, Delaney, Schaffeld and Jacobs voting yes via a roll call vote.

9. FIRE CHIEF'S REPORT

Incident Report: There were 192 calls for service in the month of April. 135 were EMS related.

911 Usage: Usage was 11% for the month of April, no change from the previous month.

Fire Chiefs Update: Chief Palmer provided the Board with an Information Sheet which gave updates regarding Bond Projects, sale of surplus apparatus, student housing project, policy committee progress, GEMT program, EZ program, ASA plan, BIA Fire Protection

Contract, Leadership Assessment and Coaching, Fire Chief Performance Appraisal Process and COVID-19 Pandemic response.

Director Schaffeld asked if there was any update on the Training Tower investigation. Chief Palmer has received the investigation report and will forward to Tom Peachey for review prior to providing copies to each Board member.

Division Chief Jensen's Report: Included in board packet.

Division Chief Torrey's Report: Included in board packet.

Division Chief Wood's Report: Included in board packet.

Other: Chief Palmer gave the Board information regarding the CARES Act HHS stimulus funds.

10. CORRESPONDENCE

None

12. NEW BUSINESS

- a. Resolution 2020-02: Transfer of funds to the General, Reserve and Special Funds. These are budgeted transfers in the Fiscal Year 2019-2020 budget to meet Operational and equipment replacement objectives.

MOTION: Director Delaney made a motion to approve Resolution 2020-02 - Transfer of Funds to the General, Reserve and Special Funds. Director Schaffeld seconded. The motion passed with Bailey, Delaney, Schaffeld, Peters and Jacobs voting yes via a roll call vote.

13. EXECUTIVE SESSION


- a. There were no updates regarding either Executive Session item, so the Board did not go into Executive Session.

14. GOOD OF THE ORDER

Chief Palmer reminded the Board of the Budget Committee Meeting on Tuesday May 19th.

15. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:42 p.m.



Board President



Secretary / Treasurer