

MINUTES

Mid- Columbia Fire and Rescue
Board of Directors Meeting
In Person / Virtually Held
1400 W 8th Street, The Dalles, OR 97058
November 15, 2021

1. CALL MEETING TO ORDER

Board President David Jacobs called the November 15, 2021, meeting of the Mid-Columbia Fire and Rescue Board of Directors to order at 5:30 pm.

2. PLEDGE OF ALLEGIANCE

President Jacobs led the Pledge of Allegiance.

3. ROLL CALL

Directors present: David Jacobs, Corey Case. Director Dick Schaffeld was excused.

Directors present via video conference: Diana Bailey and Dave Peters.

Staff present: Chief Bob Palmer, Assistant Chief David Jensen, Division Chief Jay Wood, Office Manager Stephanie Ziegler. Division Chief Fred Coleman was excused for class.

Others present: Legal Counsel Tom Peachey and A.J. Olson from Friend and Reagan.

4. AGENDA CHANGES

Under Old Business, brief discussion regarding Vision Statement.

5. MINUTES

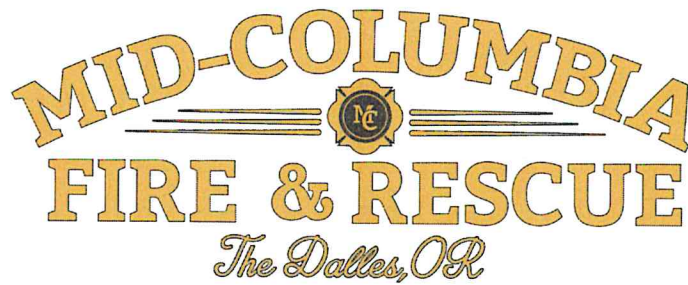
The minutes of the October 18, 2021, regular board meeting stand approved as written.

6. PUBLIC COMMENT

None

7. FINANCIAL REPORT

- a. Audit Presentation – A.J. Olsen from Friend and Reagan passed out the audit booklet that he had put together for Mid-Columbia Fire and Rescue. He gave a brief overview of each page in the audit. A.J. stated at the end of the audit there is a report where the auditor gives a statement to the state on any compliance issues that are found. He stated that there was only one over expenditure in General Fund, other than that, there was no budget violations or other compliance issues.



After A.J. gave an overview of the audit Chief Palmer introduced the three new recruits that were hired as Single Role personnel.

- b. Cash Accounts Summary – There were no questions asked.
- c. Ambulance Service Financial Report – There were no questions asked.

8. COMMITTEE REPORTS

- a. Urban Renewal Report – Director Bailey reported that the Urban Renewal Committee did meet and reported that the Urban Renewal Director signed an agreement with HDR Engineering on the First Street Streetscape. They received updates on the Recreation building, the Tony building, the First Street project, URA incentives and redevelopment interests, and their strategic plan. Director Bailey also mentioned the 2040 visionary survey for the City of The Dalles. Director Bailey encouraged each Board member to please fill out the survey she sent to everyone. She had nothing more to report.
- b. Enterprise Zone – President Jacobs stated Chief Palmer included information on the Enterprise Zone in his report which is included in the board packet.

9. FIRE CHIEF 'S REPORT

- a. Incident Reports/911 Statistics - At the end of October there were 303 calls, last year at same time there were 261 calls. Year to date totals amounted to 2951 calls and last year at this time we were at 2442 calls. The District is currently exceeding what we did last year.
- b. Fire Chief 's Update – Chief Palmer gave a brief overview of each item on his report, which was included in the board packet. There was a brief discussion regarding the GEMT funds and fee for service funds.
- c. Monthly Report – AC Jensen - Included in Board packet.
- d. Monthly Report – DC Coleman – Included in Board packet.
- e. Monthly Report – DC Wood – Included in Board packet.

10. CORRESPONDENCE

There was no correspondence.

11. OLD BUSINESS

Brief discussion regarding Mid-Columbia Fire and Rescue vision statements that chief Palmer had sent to the Board members. President Jacobs read through the vision statements; he was concerned that the items noted were too broad. Chief Palmer noted that staff will be establishing goals that will be associated with the Boards visioning at the Staff Goal Setting workshop at the end of the month.



12. NEW BUSINESS

- a. Information Sheet: License Agreement – 611 Wasco Drive. Chief Palmer gave a brief description of the license agreement stating that there are new owners of the property, and they would like to maintain the same agreement that the previous owners had established. Legal Counsel Peachey stated there should be maintenance language added for grounds upkeep. President Jacobs would like to see an Exhibit A as an attachment showing a picture of the alley and where it is located on the property. Legal Counsel Peachey will modify the current agreement to include the alley being maintained to city standards. Chief Palmer will take a picture to be included in the agreement as Exhibit A. President Jacobs stated no motion is needed if the board supports Chief Palmer developing language between the new owners and the district. Legal Counsel Peachey also stated no motion is needed. The board stated they agree with the Chief proceeding.
- b. Discussion item – Attorney of Record: President Jacobs asked the board what their thoughts were regarding the Attorney of Record. The Directors would like to retain the current law office and have Andrew Meyer become the attorney of record. President Jacobs stated he would entertain a motion. Director Bailey made a motion to continue the district's relationship with Peachey, Davies, and Meyer and to name Andrew Meyers as the district's attorney of record. Director Peters seconded. President Jacobs asked if there was any further discussion. Chief Palmer asked Legal Counsel Peachey who would be Andrew's back up and he stated it would be Lisa Davies. President Jacobs called for the vote: 4 Ayes, 0 Nays. Motion carries.

13. GOOD OF THE ORDER

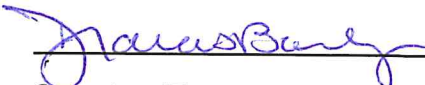
President Jacobs asked about a Christmas dinner after the December board meeting. Chief Palmer stated he would have Stephanie make reservations at the Casa El Mirador. The board will meet for regular meeting on December 20, 2021 and then will adjourn to the restaurant for their Christmas dinner.

14. ADJOURNMENT

President Jacobs adjourned the meeting at 7:07pm.



Board President



Secretary/Treasurer